

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Carter Terenzini
Interim Town Administrator

RE: Weekly Report

DATE: June 30, 2025

Carter



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Administration & Finance

Weekly Activities: All of the closing documents have now been mailed to all of the high bidders on the Tax Deed sale and a return of the deposits to the unsuccessful bidders are in process. There are two wrinkles; one adjacent property (which has to be merged) is actually owned by three persons in addition to the high bidder so we need additional signers and several of the parent parcels properties have mortgages. The statute requires the assent of the mortgagee so we are trying to develop a workaround if they should not assent to the merger in order to ensure your policy objectives are being met. Alanna has developed a step-by-step guide for anyone else who might have to list surplus property on Municibid and we are having an inexperienced staff member do a dry run using that guide to finalize that SOP.

Finance: Worked on year end.

Department of Public Works

Facilities/Grounds: The grounds crew continues to do weekly building checks along with trash and recycling pick up. Mowing and trimming of cemeteries and town properties. The water softeners serviced. Long Island beach cleaned. Scrap and batteries disposed of in Bristol. 3 picnic tables placed at Long Island. Meeting with East Coast Foundation at States Landing for the pavilion. Pickleball and tennis courts leaf blown. The new signs for States Landing were installed. A trench was dug for the generator at States and pipe was installed. The Commercial cooler at the Function Hall was removed and a new one was replaced. Water picked up and delivered.

Fleet: The mechanics addressed the road call to the Public Safety Building for 15-r-2 and inspection. Running issue in car 182 and coolant loss. Replaced left side tailgate air can on Truck 7. Wood chip trailer loaded. Truck 9 turbo issue was diagnosed. Swamp coolers set up in the shop. Replaced 15-R-2 rear brakes and snake oil treatment. 600 zero turn not able to engage was addressed. Truck 7 glade hands broke off and replaced.

Highway: The highway crew worked on States Landing sitework. Material was hauled in. Stone picked up from Robinsons. Drainage fixed on Ossipee Mountain Road. Ditching and spraying poison ivy around the culverts. Concrete blocks moved to stone bins. Frost posts picked up for the pavilion.

Transfer Station: This week we shipped out 3 containers of municipal solid waste = 36 tons, 3 containers of single stream recycling = 15 tons, 9 containers of construction and demolition = 45 tons and 2 containers of scrap metal. The brush pile was burned, compost pile was turned, and 12 cubic yards of foam were recycled. Vehicle counts: Monday 602, Tuesday 588, Friday 788, Saturday 561, Sunday 492 total vehicles served 3031 = 85 per vehicle hour.

Public Safety Building

Moultonborough Fire Rescue: For the period of 06/23/2025 to 06/29/2025, there were twenty-four calls for service: There were:

Series 100	Fires	0
Series 200	Overpressure, Explosion, Overheat-No Fire	0
Series 300	Emergency Medical & Rescue Incidents	8
Series 400	Hazardous Conditions-No Fire	1
Series 500	Service Calls	2
Series 600	Good Intent	4
Series 700	False Alarms & False Calls	9
Series 800	Severe Weather & Natural Disaster	0
Series 900	Special Incident Type	0

Total 2025 Incidents: 467

Percent of decrease from 2024: <8.6%

Mutual: given to Sandwich.

Automatic Aid: received once from Center Harbor and once from Sandwich. Auto aid was given once to Center Harbor.

Overlapping Incidents:

- **Total Overlapping Incidents:** one
- **Year to Date:** 81
- **Percentage of Call Volume:** 17% *Overlapping incidents occur when two or more incidents happen simultaneously.*
- **Emergency Recall of Personnel:** none

Call Staff Participation:

Call firefighters responded to eleven incidents, providing an average of 1 firefighter per incident.

Reaction & Response Times with 24-Hour Coverage:

- **Average Reaction Time:** 89 seconds
- **Average Response Time:** 10:00 minutes/seconds

Inspections:

- LP Above Ground Tanks & Piping:
- Supra Box install/inspection
- Removal of underground fuel oil tank
- Place of Assembly-Tent inspection
- Fire Code consultation

- 4 inspections conducted.
- 1 install/inspections performed.
- 1 inspection performed.
- 2 inspections conducted
- 1 consult provided

Operations:

6/23 Quad-Town Training with Center Harbor, Moultonborough, Sandwich, and Tuftonboro had twenty-five firefighters attending NH Electric Utilities First Responder Electrical Safety Program. Presenters from Eversource delivered a program that focused on recognizing hazards, safe operations near downed wires, coordinating with utility personnel at emergencies, solar/photovoltaic awareness, and incident response guidelines for electrical emergencies. Personnel were given demonstrations of what happens when objects come into contact with electrical lines.



Firefighters Cavic and Eldridge joined Chief Bengtson in witnessing the removal of a 12,000-gallon underground fuel oil tank at Moultonborough Central School. No ground contamination was observed, and soil samples were taken by Comm Tank for analysis and reporting to NH DES.



Burning Permits:
What is a Category 1 fire?

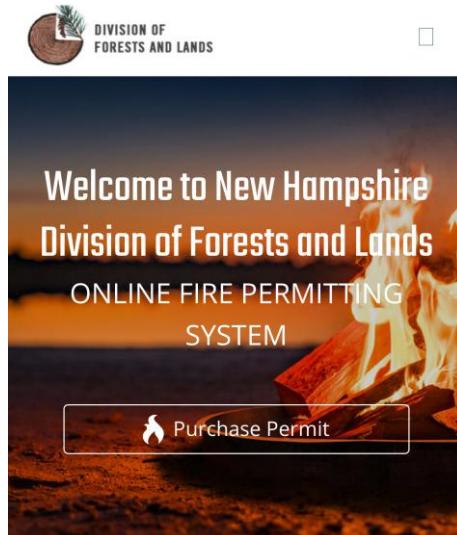
"Category 1 Fire" means a small, controlled fire, such as a camp or cooking fire, no greater than 2 feet in diameter contained within a ring of fire resistive material or in a portable fireplace, except for public & private campgrounds or picnic sites, located at least 25 feet from structures.

A Category 1 fire, conditions permitting, may be kindled with a permit at any time or day whether it is raining or not.



How to obtain a fire permit

Fire Permits for 2025 may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at www.NHFirePermit.com. Or a <https://nh.burnsafeamerica.com/>



Fireworks:
Statewide Rules

- Age Requirement: You must be at least 21 years old to purchase, possess, or use fireworks.
- Where You Can Use Them: Fireworks may only be used on private property that you own, or with the landowner's written permission or presence. Town beaches, parks, and boat launches are off-limits.
- Types Allowed: Legal fireworks include items like fountains, roman candles, sparklers, ground spinners, and reloadable mortars. High-powered explosives like M-80s, cherry bombs, and large aerial shells are illegal and prohibited.
- Retail Sales: Fireworks must be purchased from licensed New Hampshire retailers. Bringing fireworks in from out of state is prohibited.

Town Restrictions:

Town Ordinance limits the use of "consumer fireworks" to the hours between 12 noon and 10:00 pm. Exceptions are two holidays, as recognized by the Town: (1) the 4th of July: limit use to 12 noon to 12 midnight; (2) New Year, limit use to 12 noon and up to 15 minutes past midnight of the holiday.

Liability:

People displaying can be held liable in any civil action for damages to another's property. In other words, you can be sued for using fireworks and sparks, embers and debris falling onto property that isn't yours.

The Town of Moultonborough Alerts!

Emergencies happen when we least expect them, and staying informed is the key to keeping your family safe. The Town of Moultonborough offers real-time emergency alerts via text, email, pager, or even voice calls in extreme situations—so you are never left in the dark when it matters most.

With many households moving away from traditional landlines, registering your contact information ensures you receive crucial updates when they happen. Whether it is an emergency evacuation, shelter-in-place order, boil water advisory, or major transportation disruptions, this system will provide timely notifications to help you respond effectively.

Signing up is easy and free—do not wait until disaster strikes. Be proactive and stay connected to vital updates today!

The system is intended to be used for emergency alerts, as well as non-emergency incidents that may have significant impacts on residents. Emergency Alerts could be related to specific hazards that require some kind of action be taken such as evacuation, shelter in place, boil water orders, etc. Non-emergency alerts could include significant transportation problems with prolonged impacts or significant ongoing police or fire activity. This list is not meant to be all inclusive and demonstrates that this system will not be used for routine information. In addition to receiving information on your wireless device, you may also receive notification on your land telephone line (if you have one) depending on the type of incident or event.

<https://public.alertsense.com/SignUp/?RegionId=2076>

Moultonborough Police Department: 06/23/2025 to 06/29/2025

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Calls for Service	246	189	-23.17%	4471	4762	+6.51%
Log Entries	414	327	-21.01%	7914	8782	+10.97%
Arrests	4	3	-25%	66	87	+31.82%
MV Accidents	6	1	-83.33%	100	58	-42%
MV Stops	73	46	-36.99%	798	1363	+70.82%
Offense Reports	4	4	0%	70	78	+11.43%

Calls For Service Breakdown

Activity	This Week	Activity	This Week
911 Hang Up / Wrong Number	1	Fish & Game Call	1
Abandoned MV	0	Follow Up	4
Admin Services	4	Found / Lost Property	1
Alarm Commercial	2	Good Morning Project	4
Alarm Residential	5	Harassing Message	0
Assault	0	Juvenile Issue	2
Assist Citizen	13	Lost / Missing Person	0
Assist Motorist / Disabled MV	2	Medical Emergency	6
Assist Other Agency	4	Motor Vehicle Complaint	3
BOLO	0	OHRV Incident	0
Boating Incident	0	Parking Complaint	2
Building Check	2	Police Information	2
Burglary	0	Repossession	0
Burn Permit	0	Road Hazard	1
Call for Local PD / Officer	35	Paperwork Service	1
Civil Standby	0	Sex Offender Registration	0
Community Policing	0	Stalking	0
Complaint	0	Suicide / Attempted	0
Criminal Mischief	1	Suspicious Activity	4
Criminal Records Check	3	Theft / Larceny / Fraud / Forgery	0
Criminal Threatening	0	Training	1
Criminal Trespass	2	Untimely / Unattended Death	0
Custody Issue / Complaint	0	VIN Verification	5
Detail	0	Violation of Protection Order	0
Directed Patrol	13	Warrant Check	0
Disturbance	0	Welfare Check	7
Domestic Animal Related Call	5		
Domestic Disturbance	0	SWAT Call – Out	0

Community Policing: Nothing to report.

Policy Update: Nothing to report.

Training: Nothing to report.

Upcoming Events: Nothing to report.

Moultonborough Recreation Department

Moultonborough's 4th of July parade will take place on Friday, July 4 at 11:00am. The parade will kick off at 11:00am from Blake Road and travel Route 25, concluding at the Moultonborough Function Hall at 139 Old Route 109 with a free community BBQ and trophy presentation. The free community BBQ is hosted by the Moultonborough Lion's Club and sponsored by the town of Moultonborough. Parade organizers are seeking entries for the parade in the following categories: formations, floats, cars/trucks and bicycles. If you would like to participate, please reach out to kathgarry76@gmail.com.

Moultonborough Recreation's free Summer Concert series featuring awesome local talent will perform at the Moultonborough Function Hall Gazebo Wednesday evenings at 6:00pm through August 13. Bring a picnic dinner and lawn chairs or a blanket. Relax and enjoy the show. July 9 concert will feature Another Story with Felicia Steriti performing pop rock hits from the 70's through today's hits. Many of their songs are popular artists such as Fleetwood Mac, Bonnie Raitt and The Pretenders. Donations to the MRD Scholarship Fund are welcomed and appreciated. See our website for the full schedule of performers. Call MRD for more info 603/476-8868.

MRD is pleased to offer Beat the Heat Adult Fitness this summer! Join Certified Personal Trainer Karen Bartley for a 6-week strength session to get you ready for the summer months. Outdoor classes will take place Monday mornings @ 6:30am, July 7 through August 11 at Kraine Meadow Park. Each week will be a full body workout, starting with some mobility work on the mat, followed by strength work with weights and a spicy finisher! It will leave you feeling ready for all your summer activities. Participants should bring a set of weights, a hat, water and be ready to try new things. MRD has mats and weights to borrow – call our office for more info. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Adult League Cornhole returns! Join us on Tuesdays @ 6:00pm, July 8-August 12 on the grounds at Moultonborough Recreation, 10 Holland Street. Guaranteed 2 matches per night and games will be played to 21 points using standard cornhole scoring. Standings will be recorded throughout the season, with the top team receiving champion T shirts and bragging rights for the year. Teams must consist of at least 2 players, with a maximum of 4 members. If you're interested in playing, but do not have a partner, please reach out to us and we will do our best to find you a partner. All must be 18 years or older. Sign up online or in the Recreation office. Call MRD for mor info 603/476-8868.

MRD is pleased to offer a Portland Harbor Lights and Sights Cruise on Saturday, July 12. Join us for an exciting excursion to Portland Maine! We will travel by town bus to Portland where we'll start the day with a delicious breakfast with your choice of bagels from Center Harbor Bay Gulls. At 10:30am we'll set sail on a captivating 1 hour and 45-minute cruise through Maine's stunning coastal waters. Knowledgeable guides will share fascinating stories of the harbor's past and present, while we pass iconic lighthouses and picturesque coastal sights. After the cruise, enjoy time shopping and exploring Portland's unique local boutiques and stores. We'll then travel to Cornish Maine for a late lunch at Bay Haven Lobster Pound, known for its fresh seafood and

classic Maine charm. The trip fee includes transportation, bagel breakfast and cruise. Purchases made in Portland and Bay Haven lunch costs are not included in the trip fee. This trip will require some walking on uneven surfaces. Comfortable, closed toe shoes are recommended as well as a jacket for the cruise. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Looking for an awesome summer activity for your preschooler? Moultonborough Recreation and Moultonborough Public Library have teamed up to offer some summer fun for preschoolers. This program is designed for children age 3-5 and their parent or guardian. Tod Squad will run on Fridays, 9:30-10:30am at Moultonborough Recreation July 18-August 8. Different activities each week, including Silly Science, Bubble Dance Party, Water Play and Messy Art. Pre-registration is required, and space is limited. Pre-registration is required, and space is limited. The registration fee includes a child's t shirt. Sign up online or in the Recreation office. Call MRD for more info 603/146-8868.

Adult Bean Bag Baseball will continue this summer! Join us Friday evenings, 6-8pm at the Moultonborough Function Hall for this fast-growing pastime. Bean Bag Baseball is played between two teams, each trying to score as many runs as possible each inning. Players toss bean bags underhand at a modified standing board, similar to a cornhole board. The rules closely follow those of a traditional baseball game. No prior experience needed – anyone can learn to play. See our website for schedule dates – you choose which dates when you register. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Registrations are open for Adult Coed Slow Pitch Softball. Get your friends together and join us for 7 inning games, one night a week. Pre-registration is required, and participants must be 18 years or older. Call MRD for more info 603/476-8868.

Registrations for our Adult Outdoor Pickleball program are open. Session 2 of adult outdoor pickleball will be held on Mondays, Wednesdays, and Fridays at Kraine Meadow Park. There are two time slots available: 8:00am-9:30am and 9:30am-11:00am. Sign up for the dates and times that work for you! Pre-registration is required, and space is limited. Sign up online or in the Recreation office. See the Summer Happenings page of our website for more information or call MRD at 603/476-8868.

Summer is here! Registrations for our Summer RECKing Crew program are still available. Our Summer RECKing Crew program will run through August 15 at Kraine Meadow Park, 8am-4pm. Extended day hours are limited but may be available. Children aged 5-12 are eligible for this program. See the Summer Happenings page of our website for more information or call MRD at 603/476-8868.

Moultonborough Recreation Department would be happy to host players of all experience levels to join a drop-in Cribbage group. It's free funs and a great way to enjoy your favorite game in a relaxed setting. All experience levels are welcome. Come on your own or with a friend. Everyone gets a seat at the table. Interested? Call MRD at 603/476-8868. Let us know what mornings you are available, and we'll do our best to match up a time that works. Let the games begin!

Summer Bridge is back! Meeting on Mondays, 10am-noon At Moultonborough Recreation, 10 Holland Street. Learn to play or just drop in for a hand or two. This is a drop-in activity. No registration needed and no charge. Call MRD for more information 603/476-8868.

MRD is pleased to offer Drop In Dominoes on Fridays, 10am-noon at Moultonborough Recreation Department, 10 Holland Street. Learn to play or drop in for a round or two! This is a drop- in group, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

Drop in Mah Jong continues to meet at MRD on Mondays, 1-4pm and on Wednesdays 10:00-noon. These are drop- in groups, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

Summer RECKing Crew program continues this week.

Logistics and planning are ongoing for MRD programming, trips, activities, and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: www.moultonboroughnh.gov.

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

Our Summer Reading Program kicks off on June 30 and runs until August 18. More information on our website, moultonboroughlibrary.org.

The library will be closed on July 4 and 5. We reopen on Monday, July 7, at 9 am.

The annual Used Book Sale will be held on Friday, July 11, 4 to 7 pm, and Saturday, July 12, 9 am to 3 pm. The Friends of the Library will hold their ribbon cutting ceremony for the new Memorial Walkway on July 11, 6 pm.

Please note that most of our programs require registration. The registration link is given next to each event that requires it below. Our [library calendar on the library website](http://www.moultonboroughlibrary.org), www.moultonboroughlibrary.org, has registration links and descriptions of the programs.

Upcoming Adult Programs:

- Tuesday, July 8, 6 to 7:30 pm. **Site Analysis and Ecological Design for Gardeners.** [Register here.](#)

- Wednesday, July 9, 10 to 11:30 am. **Let's Talk About Grief: An Open Conversation with the Lakes Region VNA.** [Register here.](#)
- Thursday, July 10, 10:30 am to 12 pm. **Monthly Book Talk.**
- Friday, July 11, 6 pm. **Friends Memorial Walkway Ribbon Cutting Ceremony**
- Tuesday, July 15, 7 to 8 pm. **What's Wild with Eric Orff.** *Funded by the Friends of the Library.* [Register here.](#)
- Wednesday, July 16, 10:30 to 11:30 am. **Mystery Book Club: We Solve Murders, Richard Osman.** Print copies of the book are available for checkout. [Register here.](#)
- Thursday, July 17, 9 to 11 am. **Board of Trustees Meeting.**
- Thursday, July 17, 6 to 7:30 pm. **Tarot for Beginners.** *Funded by the Friends of the Library.* [Register here.](#)
- Fridays, 10 to 11:30 am. **Caregivers Support Group.** Helping each other.
 - Please note the support group will not meet on July 11 due to book sale preparations.
- Fridays, 10 am to 12 pm. **Friday Stitchers.** All skill levels and crafts are welcome.

Upcoming Youth Programs:

- Monday, July 7, **4 H Science: Tower Building.** 1 to 2 pm for ages 5 to 7, 3 to 4 pm for ages 8 to 13. [Register here.](#)
- Tuesday, July 8, 1:30 to 3:30 pm. **Watercolor for T(w)eens.** [Register here.](#)
- Wednesday, July 9, 9:30 to 10 am. **Children's Author Karen Steele Reading Event.**
- Thursday, July 10, 11 to 11:30 am. **Stories at the NH Boat Museum.**
- Monday, July 14, 9:30 to 10:15 am. **Beth Green: The Music Lady.** No registration required.
- Monday, July 14, **4 H Science: Catapults.** 1 to 2 pm for ages 5 to 8, 3 to 4 pm for ages 9 to 13. [Register here.](#)
- Wednesday, July 16, 10 to 10:30 am. **Tissue Paper Printing for children 5 and under.** [Registration starts July 1.](#)
- Wednesday, July 16, 2 to 3:30 pm. **Picasso Portraits for children 6 and up .** [Registration starts July 1.](#)
- Wednesday, July 23, 9:30 to 10 am. **Baby Time: Board Books and Nursery Rhymes.**
- Wednesday, July 23, 6 to 8:30 pm. **Christmas in July: Movie and snacks.** [Register here.](#)

Regularly scheduled story and play times:

- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Mondays in June, July and August, 11 to 11:30 am. **Story Time at Castle in the Clouds.**
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.
- Fridays, 10:30 to 11 am. **Friday Storytime.** Join us for stories, music, and fun!

Follow us on Facebook and Instagram to keep up-to-date with our news.

@MoultonboroughPublicLibrary

Upcoming Public Meetings:

Board of Selectmen Meetings:

- Tuesday, July 01, 2025 @ 5:00 PM
- Tuesday, July 15, 2025 @ 5:00 PM
- Tuesday, July 22, 2025 @ 5:00 PM (Work Session if needed)

Department Head Meeting:

- Wednesday, July 02, 2025 @ 10:00 AM
- Wednesday, July 16, 2025 @ 10:00 AM

Holiday Closure:

- Friday, July 04, 2025 – All Offices CLOSED Independence Day