

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen
Carter
FROM: Carter Terenzini
Interim Town Administrator
RE: Weekly Report
DATE: July 14, 2025



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Administration & Finance

Weekly Activities: Participated in the Hazard Mitigation Plan Meeting.

Finance: Nothing to Report

Code, Compliance & Health Office: Nothing to Report

Department of Public Works

Facilities/Grounds: The facilities and grounds crew blew off the pickleball court, mowed the field at the Transfer Station, pumped water at States Landing and installed a mailbox at the fire station. Weekly building checks, trash and recycling pick up. Mowing and trimming continues throughout town properties and cemeteries. Function Hall bathrooms cleaned. Branches trimmed at the Holland Hill Cemetery and the Islands at the Town Hall maintained.

Fleet: The mechanics removed on spots from Truck 10, replaced serpentine belts on Truck 6 and replaced front left mirror. Hoses on equipment 39 repaired. Cleaned out filters on the grader. Preventative maintenance on 15-E-4. Leak on skid steer addressed and swept the front of the Highway Garage.

Highway: The highway crew marked stumps, cleaned catch basins, sprayed poison ivy, washed trucks, and cleaned around the shop. Ditches were marked. Trimming around road signs, beaver pipe cleaned out. Foundation pumped out at States Landing. Stone bins at the garage filled and pushed up. Cold patch on Wentworth Shores and Sibley Road. The bike path was swept.

Transfer Station: This week we shipped out 5 containers of municipal solid waste = 60 tons, 3 containers of single stream recycling = 15 tons, 12 containers of construction and demolition = 60 tons, and 2 containers of mixed scrap metal. The compost pile was turned, brush pile is being burned, 86 Freon containing units were recycled, 15 cubic yards of foam were recycled. Vehicle

counts: Monday 872, Tuesday 729, Friday 737, Saturday 698, Sunday 350 total vehicles served 3386 = 95 per hour.

Public Safety Building

Moultonborough Police Department: 07/07/2025 to 07/13/2025

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Calls for Service	251	246	-1.99%	4983	5249	+5.34%
Log Entries	459	379	-17.43%	8727	9534	+9.25%
Arrests	8	4	-50%	72	99	+37.5%
MV Accidents	4	2	-50%	105	63	-40%
MV Stops	74	53	-28.38%	904	1489	+64.71%
Offense Reports	4	2	-50%	76	83	+9.21%

Calls For Service Breakdown

Activity	This Week	Activity	This Week
911 Hang Up / Wrong Number	2	Fish & Game Call	2
Abandoned MV	0	Follow Up	4
Admin Services	0	Found / Lost Property	0
Alarm Commercial	0	Good Morning Project	4
Alarm Residential	4	Harassing Message	0
Assault	0	Juvenile Issue	0
Assist Citizen	27	Lost / Missing Person	0
Assist Motorist / Disabled MV	6	Medical Emergency	11
Assist Other Agency	15	Motor Vehicle Complaint	3
BOLO	0	OHRV Incident	0
Boating Incident	0	Parking Complaint	5
Building Check	1	Police Information	3
Burglary	0	Repossession	0
Burn Permit	0	Road Hazard	3
Call for Local PD / Officer	12	Paperwork Service	33
Civil Standby	0	Sex Offender Registration	1
Community Policing	0	Stalking	0
Complaint	0	Suicide / Attempted	0
Criminal Mischief	1	Suspicious Activity	10
Criminal Records Check	9	Theft / Larceny / Fraud / Forgery	4
Criminal Threatening	0	Training	0
Criminal Trespass	0	Untimely / Unattended Death	0
Custody Issue / Complaint	0	VIN Verification	3
Detail	1	Violation of Protection Order	0
Directed Patrol	12	Warrant Check	0
Disturbance	1	Welfare Check	2
Domestic Animal Related Call	2		
Domestic Disturbance	0	SWAT Call – Out	0

Community Policing: Nothing to report.

Policy Update: Nothing to report.

Training: Nothing to report.

Upcoming Events: Nothing to report.

Moultonborough Fire Rescue: For the period of 07/07/2025 to 07/13/2025, there were thirty-five calls for service: There were:

Series 100	Fires	1
Series 200	Overpressure, Explosion, Overheat-No Fire	0
Series 300	Emergency Medical & Rescue Incidents	15
Series 400	Hazardous Conditions-No Fire	4
Series 500	Service Calls	8
Series 600	Good Intent	3
Series 700	False Alarms & False Calls	4
Series 800	Severe Weather & Natural Disaster	0
Series 900	Special Incident Type	0

Total 2025 Incidents: 530

Percent of decrease from 2024: <8.8%

Mutual: none.

Automatic Aid: received once from Center Harbor and once from Sandwich. Auto aid was given once to Center Harbor.

Overlapping Incidents:

- **Total Overlapping Incidents:** six
- **Year to Date:** 91
- **Percentage of Call Volume:** 17% *Overlapping incidents occur when two or more incidents happen simultaneously.*
- **Emergency Recall of Personnel:** three

Call Staff Participation:

Call firefighters responded to ten incidents, providing an average of 1.3 firefighters per incident.

Reaction & Response Times with 24-Hour Coverage:

- **Average Reaction Time:** 89 seconds
- **Average Response Time:** 07:30 minutes/seconds

Inspections:

- LP Above Ground Tanks & Piping: 7 inspections conducted.
- Solid fuel appliance inspection 1 inspection performed.

Operations:

7/8 Chief Bengtson, Chief Driscoll from Center Harbor, and Chief Call from Sandwich met with Chief Even Hacker from Rumney to discuss how Center Harbor, Sandwich, and Moultonborough have structured their automatic aid and tri-town training. Chief Hacker is interested in pursuing something similar with his mutual towns. The model used by Center Harbor, Sandwich, and Moultonborough is entering its fourth year of operation and has been successful.

7/10 Chief Bengtson and Deputy Chief Houghton meet with the full-time personnel to review operational issues, emergency callback parameters and summer staffing.

7/11 Engine 3 with firefighters Driscoll and Manville responded on automatic aid to Center Harbor for an oven fire on Asquam Lane. Moultonborough's tanker was responding but was cancelled en route.

Burning Permits:

What is a Category 1 fire?

"Category I Fire" means a small, controlled fire, such as a camp or cooking fire, no greater than 2 feet in diameter contained within a ring of fire resistive material or in a portable fireplace, except for public & private campgrounds or picnic sites, located at least 25 feet from structures.

A Category I fire, conditions permitting, may be kindled with a permit at any time or day whether it is raining or not.



How to obtain a fire permit:

Fire Permits for 2025 may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at www.NHFirePermit.com. Or a <https://nh.burnsafeamerica.com/>



Fireworks

Statewide Rules:

- Age Requirement: You must be at least 21 years old to purchase, possess, or use fireworks.
- Where You Can Use Them: Fireworks may only be used on private property that you own, or with the landowner's written permission or presence. Town beaches, parks, and boat launches are off-limits.
- Types Allowed: Legal fireworks include items like fountains, roman candles, sparklers, ground spinners, and reloadable mortars. High-powered explosives like M-80s, cherry bombs, and large aerial shells are illegal and prohibited.
- Retail Sales: Fireworks must be purchased from licensed New Hampshire retailers. Bringing fireworks in from out of state is prohibited.

Town Restrictions:

Town Ordinance limits the use of "consumer fireworks" to the hours between 12 noon and 10:00 pm. Exceptions are two holidays, as recognized by the Town: (1) the 4th of July: limit use to 12 noon to 12 midnight; (2) New Year, limit use to 12 noon and up to 15 minutes past midnight of the holiday.

Liability:

People displaying can be held liable in any civil action for damages to another's property. In other words, you can be sued for using fireworks and sparks, embers and debris falling onto property that is not yours.

The Town of Moultonborough Alerts!

Emergencies happen when we least expect them, and staying informed is the key to keeping your family safe. The Town of Moultonborough offers real-time emergency alerts via text, email, pager, or even voice calls in extreme situations—so you are never left in the dark when it matters most.

With many households moving away from traditional landlines, registering your contact information ensures you receive crucial updates when they happen. Whether it is an emergency evacuation, shelter-in-place order, boil water advisory, or major transportation disruptions, this system will provide timely notifications to help you respond effectively.

Signing up is easy and free—do not wait until disaster strikes. Be proactive and stay connected to vital updates today!

The system is intended to be used for emergency alerts, as well as non-emergency incidents that may have significant impacts on residents. Emergency Alerts could be related to specific hazards that require some kind of action be taken such as evacuation, shelter in place, boil water orders, etc. Non-emergency alerts could include significant transportation problems with prolonged impacts or significant ongoing police or fire activity. This list is not meant to be all inclusive and demonstrates that this system will not be used for routine information. In addition to receiving information on your wireless device, you may also receive notification on your land telephone line (if you have one) depending on the type of incident or event.

<https://public.alertsense.com/SignUp/?RegionId=2076>

Moultonborough Recreation Department

Moultonborough Recreation's weekend trip to Portland for a cruise, shopping, and food turned into a happy adventure! The trip was nearly filled to capacity and departed early Saturday morning. While en route, we learned that foggy harbor conditions made the boat tour impossible. Fortunately, Portland Discovery Land & Sea Tours saved the day by offering a scenic trolley tour of Portland and the surrounding area. Many thanks to Portland Discovery Land & Sea Tours and Bay Haven Lobster Pound for helping make the day a success. A special thank-you to our trip patrons, who embraced the change of plans with a positive attitude and a great sense of adventure!

Moultonborough Recreation's free Summer Concert series featuring awesome local talent will perform at the Moultonborough Function Hall Gazebo Wednesday evenings at 6:00pm through August 20. Bring a picnic dinner and lawn chairs or a blanket. Relax and enjoy the show. July 23 concert will feature Tall, Small and Paul, a small band with a big heart. One is tall, one is small and another is Paul, with their guitars, ukulele, and vocals, they will cover songs from the Grateful Dead, Dave Matthews, the Beatles, and some funky tunes. Donations to the MRD Scholarship Fund are welcomed and appreciated. See our website for the full schedule of performers. Call MRD for more info 603/476-8868. Last week's concert featuring Another Story was postponed to Wednesday August 20 due to the weather.

MRD is pleased to offer Beat the Heat Adult Fitness this summer! Join Certified Personal Trainer Karen Bartley for a 6-week strength session to get you ready for the summer months. Outdoor classes will take place Monday mornings @ 6:30am, through August 11 at Kraine Meadow Park. Each week will be a full body workout, starting with some mobility work on the mat, followed by strength work with weights and a spicy finisher! It will leave you feeling ready for all your summer activities. Participants should bring a set of weights, a hat, water and be ready to try new things. MRD has mats and weights to borrow – call our office for more info. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Looking for an awesome summer activity for your preschooler? Moultonborough Recreation and Moultonborough Public Library have teamed up to offer some summer fun for preschoolers. This program is designed for children age 3-5 and their parent or guardian. Tod Squad will run on

Fridays, 9:30-10:30am at Moultonborough Recreation July 18-August 8. Different activities each week, including Silly Science, Bubble Dance Party, Water Play and Messy Art. Pre-registration is required, and space is limited. Pre-registration is required, and space is limited. The registration fee includes a child's t shirt. Sign up online or in the Recreation office. Call MRD for more info 603/146-8868.

Adult Bean Bag Baseball will continue this summer! Join us Friday evenings, 6-8pm at the Moultonborough Function Hall for this fast-growing pastime. Bean Bag Baseball is played between two teams, each trying to score as many runs as possible each inning. Players toss bean bags underhand at a modified standing board, similar to a cornhole board. The rules closely follow those of a traditional baseball game. No prior experience needed – anyone can learn to play. See our website for schedule dates – you choose which dates when you register. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Registrations for our Adult Outdoor Pickleball program are open. Session 2, 3 & 4 of adult outdoor pickleball will be held on Mondays, Wednesdays, and Fridays at Kraine Meadow Park through September 29. There are two time slots available: 8:00am-9:30am and 9:30am-11:00am. Sign up for the dates and times that work for you! Pre-registration is required, and space is limited. Sign up online or in the Recreation office. See the Summer Happenings page of our website for more information or call MRD at 603/476-8868.

Registrations for our Summer RECKing Crew program are still available. Our Summer RECKing Crew program will run through August 15 at Kraine Meadow Park, 8am-4pm. Extended day hours are limited but may be available. Children aged 5-12 are eligible for this program. See the Summer Happenings page of our website for more information or call MRD at 603/476-8868.

Moultonborough Recreation Department would be happy to host players of all experience levels to join a drop-in Cribbage group. It's free funs and a great way to enjoy your favorite game in a relaxed setting. All experience levels are welcome. Come on your own or with a friend. Everyone gets a seat at the table. Interested? Call MRD at 603/476-8868. Let us know what mornings you are available, and we'll do our best to match up a time that works. Let the games begin!

Summer Bridge is back! Meeting on Mondays, 10am-noon At Moultonborough Recreation, 10 Holland Street. Learn to play or just drop in for a hand or two. This is a drop-in activity. No registration needed and no charge. Call MRD for more information 603/476-8868.

MRD is pleased to offer Drop In Dominoes on Fridays, 10am-noon at Moultonborough Recreation Department, 10 Holland Street. Learn to play or drop in for a round or two! This is a drop- in group, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

Drop in Mah Jong continues to meet at MRD on Mondays, 1-4pm and on Wednesdays 10:00- noon. These are drop- in groups, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

Adult Cornhole League has been canceled due to lack of registrations.

Summer RECKing Crew program continues this week.

Logistics and planning are ongoing for MRD programming, trips, activities, and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: www.moultonboroughnh.gov.

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

We at the Moultonborough Public Library would like to share our appreciation for everyone who made this year's annual book sale weekend a success! Thank you to all of the diligent volunteers who helped organize the book donations throughout the year leading up to the book sale, and thank you to those who volunteered to run the event. Thank you to the Friends of the Library and everyone who came to the ribbon cutting for the Memorial Brick Path on Friday. The pathway looks fantastic! Thank you to the Women's Club for donating their time and resources to hold their annual bake sale alongside us this weekend. Thank you to everyone who donated books and puzzles to the library, and of course, thank you to everyone who came to the book sale. Your participation and investment in our community is what makes the library able to host such special events and services throughout the year. Thank you to everyone who made our annual book sale possible!

Please note that most of our programs require registration. The registration link is given next to each event that requires it below. Our [library calendar on the library website](http://www.moultonboroughlibrary.org), www.moultonboroughlibrary.org, has registration links and descriptions of the programs.

Upcoming Adult Programs:

- Thursday, July 17, 9 to 11 am. **Board of Trustees Meeting.**
- Thursday, July 17, 6 to 7:30 pm. **Tarot for Beginners.** *Funded by the Friends of the Library.* [Register here.](#)
- Monday, July 21, 3:30 to 4:30 pm. **Diabetic Recipe Exchange.** [Register here.](#)
- Tuesday, July 22, 5 to 6:30 pm. **Craft and Chat: Quilled Earrings.** \$20 materials fee required for confirmation. [Register here.](#) *Funded by the Friends of the Library.*
- Tuesday, July 22, 7 to 8 pm. **Local Book Release with Ron Kaiser and Helen Cotrupi.** [Register here.](#)
- Thursday, July 24, 5:30 to 6:30 pm. **Evening Page Turners Book Discussion: *The Many Lives of Mama Love.*** Print copies of the book are available for checkout. [Register here.](#)
- Tuesday, July 29. 5 to 6:30 pm. **Craft and Chat: Bring Your Own Project.**

- Tuesday, July 29, 7 to 9 pm. **Open Mic: An Evening of Poetry and Music.** [Register here.](#)
- Friday, July 31, 10:30 am to 12:30 pm. **Friends Literature Discussion: *The Woman Who Smashed Codes*.** Print copies of the book are available for checkout. [Register here.](#)
- Fridays, 10 to 11:30 am. **Caregivers Support Group.** Helping each other.
 - Please note the support group will not meet on July 11 due to book sale preparations.
- Fridays, 10 am to 12 pm. **Friday Stitchers.** All skill levels and crafts are welcome.

Upcoming Youth Programs:

- Saturday, July 19, 10 am to 12:30 pm. **T(w)een SRP Crafting : Fabric Collage.** [Register here.](#)
- Wednesday, July 23 and July 30, 9:30 to 10 am. **Baby Time: Board Books and Nursery Rhymes.**
- Wednesday, July 23, 6 to 8:30 pm. **Christmas in July: Movie and snacks.** [Register here.](#)
- Wednesday, July 30, 6 to 7 pm, Lions Club Function Hall. **Tom Knight Music Concert with the Moultonborough Rec Department.** *Funded by the Friends of the Library.*

Regularly scheduled story and play times:

- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Mondays in July and August, 11 to 11:30 am. **Story Time at Castle in the Clouds.**
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.
- Fridays, 10:30 to 11 am. **Friday Storytime.** Join us for stories, music, and fun!

Follow us on Facebook and Instagram to keep up-to-date with our news.

@MoultonboroughPublicLibrary

Upcoming Public Meetings:

Public Hearing:

- Tuesday, July 15, 2025 @ 5:00 PM – Docking & Tournament Fees

Board of Selectmen Meetings:

- Tuesday, July 15, 2025 @ 5:00 PM
- Tuesday, July 22, 2025 @ 5:00 PM (Work Session if needed)

Department Head Meeting:

- Wednesday, July 16, 2025 @ 10:00 AM