

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen
Barber

FROM: Carter Terenzini
Interim Town Administrator

RE: Weekly Report

DATE: July 21, 2025



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Administration & Finance

Finance: Worked on year end, processed accounts payable, attended the Trustees meeting, and processed revenue.

Department of Public Works

Facilities/Grounds: The facilities and grounds crew painted lines at the park. Ramps and beaches were checked and trash picked up. States Landing was raked. Drain the Neck Station was repaired. Pickleball courts cleaned, compost toilets set up. The water test was brought to Concord. Building checks, trash and recycle continues. Mowing and trimming around town buildings and cemeteries and trained the new employee on the Z-Turn mower.

Fleet: The mechanics adjusted the a/c belt and replaced hose braked on grading bucket. Diagnosed p0138 02 sensor in car 151 and undercoat preparation. The wood chip trailer was loaded. Paperwork was completed for state inspection and renewal performed. Facility audit was completed. Lifting chain for Eq. 12 was set up. State inspection on car 161. Car 223 preventative maintenance, state inspection on 15-F-1 and preventative maintenance. The Pump motor in car 171 was addressed. Parts invoices entered to the computer system.

Highway: The highway crew trimmed around road signs, cleaned out beaver pipe and put stone in the foundation at States Landing. Ditching and shouldering on Red Hill, Colonial and Shaker Jerry Road. Beaver dam cleaned and catch basins checked. Bins for materials at the shop built from blocks picked up at Coleman Concrete. The bike path was swept and roads checked from the rain.

Transfer Station: This week we shipped out 3 containers of municipal solid waste = 36 tons, 3 containers of single stream recycling = 15 tons, 12 containers of construction and demolition = 60 tons and 3 containers of mixed scrap metal. 24 cubic yards of foam were recycled, the brush pile is being burned, and compost pile was turned. Vehicle counts: Monday 805, Tuesday 612, Friday 719, Saturday 592, Sunday 376 total 3104 = 88 per hour.

Public Safety Building

Moultonborough Police Department: 07/14/2025 to 07/20/2025

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Calls for Service	246	298	+21.14%	5268	5547	+5.30%
Log Entries	379	435	+14.78%	9160	9969	+8.83%
Arrests	4	1	-75%	73	100	+36.99%
MV Accidents	2	7	+250%	109	70	-35.78%
MV Stops	53	74	+39.62%	977	1563	+59.98%
Offense Reports	2	1	-50%	79	84	+6.33%

Calls For Service Breakdown

Activity	This Week	Activity	This Week
911 Hang Up / Wrong Number	0	Fish & Game Call	3
Abandoned MV	1	Follow Up	12
Admin Services	5	Found / Lost Property	1
Alarm Commercial	1	Good Morning Project	5
Alarm Residential	2	Harassing Message	0
Assault	0	Juvenile Issue	3
Assist Citizen	46	Lost / Missing Person	0
Assist Motorist / Disabled MV	2	Medical Emergency	9
Assist Other Agency	15	Motor Vehicle Complaint	8
BOLO	0	OHRV Incident	3
Boating Incident	0	Parking Complaint	2
Building Check	7	Police Information	3
Burglary	0	Repossession	0
Burn Permit	0	Road Hazard	3
Call for Local PD / Officer	5	Paperwork Service	9
Civil Standby	2	Sex Offender Registration	0
Community Policing	1	Stalking	0
Complaint	0	Suicide / Attempted	0
Criminal Mischief	0	Suspicious Activity	7
Criminal Records Check	4	Theft / Larceny / Fraud / Forgery	3
Criminal Threatening	0	Training	0
Criminal Trespass	0	Untimely / Unattended Death	1
Custody Issue / Complaint	0	VIN Verification	3
Detail	2	Violation of Protection Order	0
Directed Patrol	26	Warrant Check	0
Disturbance	1	Welfare Check	4
Domestic Animal Related Call	4		
Domestic Disturbance	0	SWAT Call – Out	0

Community Policing: Nothing to report.

Policy Update: Nothing to report.

Training: Nothing to report.

Upcoming Events: Nothing to report.

Moultonborough Fire Rescue: For the period of 07/14/2025 to 07/20/2025, there were thirty-three calls for service: There were:

Series 100	Fires	1
Series 200	Overpressure, Explosion, Overheat-No Fire	0
Series 300	Emergency Medical & Rescue Incidents	16
Series 400	Hazardous Conditions-No Fire	0
Series 500	Service Calls	3
Series 600	Good Intent	9
Series 700	False Alarms & False Calls	4
Series 800	Severe Weather & Natural Disaster	0
Series 900	Special Incident Type	0

Total 2025 Incidents: 564

Percent of decrease from 2024: <7.5%

Mutual: Given

1. To Center Harbor for a water rescue on Squam Lake, cancelled en route,
2. Requested by Wolfeboro for station coverage during a building fire, denied unable to fulfill the assignment due to multiple ongoing calls in Moultonborough.

Automatic Aid: Received

1. Center Harbor, Meredith, Gilford, and Tuftonboro for a personal watercraft with no rider visible on Lake Winnipesaukee.
2. Center Harbor, Meredith, Gilford, and Tuftonboro for drowning on Lake Winnipesaukee.
3. Tuftonboro from a boat on the rocks leaking fuel on Lake Winnipesaukee.

Overlapping Incidents:

- **Total Overlapping Incidents:** six
- **Year to Date:** 97
- **Percentage of Call Volume:** 17% *Overlapping incidents occur when two or more incidents happen simultaneously.*
- **Emergency Recall of Personnel:** None

Call Staff Participation:

Call firefighters responded to ten incidents, providing an average of 1.2 firefighters per incident.

Reaction & Response Times with 24-Hour Coverage:

- **Average Reaction Time:** 133 seconds
- **Average Response Time:** 06:06 minutes/seconds

Inspections:

- LP Above Ground Tanks & Piping:
- Place of Assembly Inspection
- Supra Box Installation/Inspection

8 inspections conducted.
2 inspections performed.
1 install performed.

Operations:

7/15 Quad-town water rescue training incorporating fireboats from Center Harbor, Sandwich, Tuftonboro, and Moultonborough took place at States Landing Beach. Personnel practiced rescuing injured patients in the water and getting patients out of the water and onto rescue boats.



7/20 Moultonborough firefighters and Stewart's Ambulance were dispatched to three incidents on Lake Winnipesaukee. All three incidents triggered automatic mutual aid incorporating responses from Center Harbor, Meredith, Gilford, and Tuftonboro along with Marine Patrol. The first incident at 6:13AM was for a personnel watercraft floating without a rider between Cook's Point and Norway Point. This was found to be a PWC that was dislodged from its mooring. The PWC was towed to Trexler's Marina at the direction of Marine by Meredith's fireboat.



At 12:59 firefighters and Stewart's were dispatched for an incident off Ministers Island for a swimmer that had not surfaced. While en route information was received that the swimmer had been found, and CPR was in progress. Again, multi-town automatic mutual aid was employed with Marine Patrol, Meredith, and Gilford boats arriving on scene first. The patient was transported to Senter Cove by Meredith's boat for transport to the hospital in Laconia by Stewart's Ambulance with two Moultonborough firefighters onboard aiding resuscitation efforts. The patient was declared deceased at the hospital. The incident is under investigation by Marine Patrol.



The third incident occurred at 7:40PM, a boat struck rocks around Gun Island and was leaking fuel, no injuries were reported. Moultonborough and Tuftonboro fire boats responded with Marine Patrol, Stewart's stated at the docks at Lee's Mills. Upon arrival, Marine Patrol had evacuated the occupants to a MP boat, the fluids leaked were a small amount of gear oil from the lower unit and not gasoline. Marine Patrol was staying with boat until Sea Tow arrived, Marine Patrol transported occupants back to their dock. No fire department action was required.



All three incidents employed Moultonborough's automatic mutual aid plan designed to get help there fastest from the closest source regardless of the town. No injuries to fire personnel were reported. Boat 2 was placed out of service temporarily for an electrical issue which was repaired this morning.

Burning Permits:

What is a Category 1 fire?

"Category 1 Fire" means a small, controlled fire, such as a camp or cooking fire, no greater than 2 feet in diameter contained within a ring of fire resistive material or in a portable fireplace, except for public & private campgrounds or picnic sites, located at least 25 feet from structures.

A Category 1 fire, conditions permitting, may be kindled with a permit at any time or day whether it is raining or not.



How to obtain a fire permit:

Fire Permits for 2025 may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at www.NHFirePermit.com. Or a <https://nh.burnsafeamerica.com/>



Fireworks:

Statewide Rules

- Age Requirement: You must be at least 21 years old to purchase, possess, or use fireworks.
- Where You Can Use Them: Fireworks may only be used on private property that you own, or with the landowner's written permission or presence. Town beaches, parks, and boat launches are off-limits.
- Types Allowed: Legal fireworks include items like fountains, roman candles, sparklers, ground spinners, and reloadable mortars. High-powered explosives like M-80s, cherry bombs, and large aerial shells are illegal and prohibited.
- Retail Sales: Fireworks must be purchased from licensed New Hampshire retailers. Bringing fireworks in from out of state is prohibited.

Town Restrictions:

Town Ordinance limits the use of "consumer fireworks" to the hours between 12 noon and 10:00 pm. Exceptions are two holidays, as recognized by the Town: (1) the 4th of July: limit use to 12 noon to 12 midnight; (2) New Year, limit use to 12 noon and up to 15 minutes past midnight of the holiday.

Liability:

People displaying can be held liable in any civil action for damages to another's property. In other words, you can be sued for using fireworks and sparks, embers and debris falling onto property that is not yours.

The Town of Moultonborough Alerts!

Emergencies happen when we least expect them, and staying informed is the key to keeping your family safe. The Town of Moultonborough offers real-time emergency alerts via text, email, pager, or even voice calls in extreme situations—so you are never left in the dark when it matters most.

With many households moving away from traditional landlines, registering your contact information ensures you receive crucial updates when they happen. Whether it is an emergency evacuation, shelter-in-place order, boil water advisory, or major transportation disruptions, this system will provide timely notifications to help you respond effectively.

Signing up is easy and free—do not wait until disaster strikes. Be proactive and stay connected to vital updates today!

The system is intended to be used for emergency alerts, as well as non-emergency incidents that may have significant impacts on residents. Emergency Alerts could be related to specific hazards that require some kind of action be taken such as evacuation, shelter in place, boil water orders, etc. Non-emergency alerts could include significant transportation problems with prolonged impacts or significant ongoing police or fire activity. This list is not meant to be all inclusive and demonstrates that this system will not be used for routine information. In addition to receiving

information on your wireless device, you may also receive notification on your land telephone line (if you have one) depending on the type of incident or event.

<https://public.alertsense.com/SignUp/?RegionId=2076>

Moultonborough Recreation Department

Moultonborough Recreation Department wants to give a foam-tastic shoutout to Moultonborough Fire Rescue for making waves once again at Summer RECKing Crew's legendary FOAM DAY! This annual event is a unique and much-loved tradition in our community, and we're incredibly grateful to Moultonborough Fire Rescue for bringing the bubbly fun year after year. You truly rose to the suds-occasion! Thanks for lathering us with laughter, spraying smiles all around, and helping us soak up the fun every summer. It wouldn't be possible without your splash-tacular support and your foam-idable team!

Moultonborough Recreation's free Summer Concert series featuring awesome local talent will perform at the Moultonborough Function Hall Gazebo Wednesday evenings at 6:00pm through August 20. Bring a picnic dinner and lawn chairs or a blanket. Relax and enjoy the show. The July 30 concert will feature puppeteer Tom Knight whose musical show has been delighting children and their grownups with handmade puppets, catchy songs and lots of audience participation. This performance is sponsored by the Moultonborough Public Library. Donations to the MRD Scholarship Fund are welcomed and appreciated. See our website for the full schedule of performers. Call MRD for more info 603/476-8868.

MRD is pleased to offer Beat the Heat Adult Fitness this summer! Join Certified Personal Trainer Karen Bartley for a 6-week strength session to get you ready for the summer months. Outdoor classes will take place Monday mornings @ 6:30am, through August 11 at Kraine Meadow Park. Each week will be a full body workout, starting with some mobility work on the mat, followed by strength work with weights and a spicy finisher! It will leave you feeling ready for all your summer activities. Participants should bring a set of weights, a hat, water and be ready to try new things. MRD has mats and weights to borrow – call our office for more info. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Looking for an awesome summer activity for your preschooler? Moultonborough Recreation and Moultonborough Public Library have teamed up to offer some summer fun for preschoolers. This program is designed for children age 3-5 and their parent or guardian. Tod Squad will run on Fridays, 9:30-10:30am at Moultonborough Recreation through August 8. Different activities each week, including Silly Science, Bubble Dance Party, Water Play and Messy Art. Pre-registration is required, and space is limited. Pre-registration is required, and space is limited. The registration fee includes a child's t shirt. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Adult Bean Bag Baseball will continue this summer! Join us Friday evenings, 6-8pm at the Moultonborough Function Hall for this fast-growing pastime. Bean Bag Baseball is played between two teams, each trying to score as many runs as possible each inning. Players toss bean bags underhand at a modified standing board, similar to a cornhole board. The rules closely follow

those of a traditional baseball game. No prior experience needed – anyone can learn to play. See our website for schedule dates – you choose which dates when you register. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Registrations for our Adult Outdoor Pickleball program are open. Session 2, 3 & 4 of adult outdoor pickleball will be held on Mondays, Wednesdays, and Fridays at Kraine Meadow Park through September 29. There are two time slots available: 8:00am-9:30am and 9:30am-11:00am. Sign up for the dates and times that work for you! Pre-registration is required, and space is limited. Sign up online or in the Recreation office. See the Summer Happenings page of our website for more information or call MRD at 603/476-8868.

Registrations for our Summer RECKing Crew program are still available. Our Summer RECKing Crew program will run through August 15 at Kraine Meadow Park, 8am-4pm. Extended day hours are limited but may be available. Children aged 5-12 are eligible for this program. See the Summer Happenings page of our website for more information or call MRD at 603/476-8868.

Moultonborough Recreation Department would be happy to host players of all experience levels to join a drop-in Cribbage group. It's free funs and a great way to enjoy your favorite game in a relaxed setting. All experience levels are welcome. Come on your own or with a friend. Everyone gets a seat at the table. Interested? Call MRD at 603/476-8868. Let us know what mornings you are available, and we'll do our best to match up a time that works. Let the games begin!

Summer Bridge continues! Meeting on Mondays, 10am-noon At Moultonborough Recreation, 10 Holland Street. Learn to play or just drop in for a hand or two. This is a drop-in activity. No registration needed and no charge. Call MRD for more information 603/476-8868.

MRD is pleased to offer Drop In Dominoes on Fridays, 10am-noon at Moultonborough Recreation Department, 10 Holland Street. Learn to play or drop in for a round or two! This is a drop- in group, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

Drop in Mah Jong continues to meet at MRD on Mondays, 1-4pm and on Wednesdays 10:00-noon. These are drop- in groups, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

Registrations will open soon for our Youth Soccer program. More info to come!

Summer RECKing Crew program continues this week.

Logistics and planning are ongoing for MRD programming, trips, activities, and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: www.moultonboroughnh.gov.

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

The Summer Reading Program is going strong. Earn a raffle ticket every time you come in to check out a book and choose among great prizes for youth and adults.

The library will open at 10 am on August 1 to allow for a staff meeting and training.

Please note that most of our programs require registration. The registration link is given next to each event that requires it below. Our [library calendar on the library website, www.moultonboroughlibrary.org](#), has registration links and descriptions of the programs.

Upcoming Adult Programs:

- Monday, July 21, 3:30 to 4:30 pm. **Diabetic Recipe Exchange.** [Register here.](#)
- Tuesday, July 22, 5 to 6:30 pm. **Craft and Chat: Quilled Earrings.** \$20 materials fee required for confirmation. [Register here.](#) *Funded by the Friends of the Library.*
- Tuesday, July 22, 7 to 8 pm. **Local Book Release with Ron Kaiser and Helen Cotrupi.** [Register here.](#)
- Thursday, July 24, 5:30 to 6:30 pm. **Evening Page Turners Book Discussion: *The Many Lives of Mama Love.*** Print copies of the book are available for checkout. [Register here.](#)
- Tuesday, July 29. 5 to 6:30 pm. **Craft and Chat: Bring Your Own Project.**
- Tuesday, July 29, 7 to 9 pm. **Open Mic: An Evening of Poetry and Music.** [Register here.](#)
- Friday, July 31, 10:30 am to 12:30 pm. **Friends Literature Discussion: *The Woman Who Smashed Codes.*** Print copies of the book are available for checkout. [Register here.](#)
- Tuesday, August 5, 9 am to 2 pm. **Granite VNA Foot Clinic.** Register directly with the Granite VNA, (800) 924-8620, ext. 8581
- Tuesday, August 5, 12 and 26, 5 to 6:30 pm. **Craft and Chat: Bring Your Own Project.**
- Tuesday, August 5, 7 to 8 pm. **Queen Elizabeth II Performed by Sheryl Faye.** [Register here.](#)
- Thursday, August 7, 10 to 11:30 am. **Friends of the Library Meeting.**
- Thursday, August 7, 1 to 3 pm. **A Matter of Balance.** An 8-week class led by the Granite VNA. [Register here for all 8 classes.](#)
- Thursday, August 7, 6 to 7 pm. **Mike Weinhold Photography Exhibit Open House.**
- Fridays, 10 to 11:30 am. **Caregivers Support Group.** Helping each other.
- Fridays, 10 am to 12 pm. **Friday Stitchers.** All skill levels and crafts are welcome.

Upcoming Youth Programs:

- Wednesday, July 23 and July 30, 9:30 to 10 am. **Baby Time: Board Books and Nursery Rhymes.**
- Wednesday, July 23, 6 to 8:30 pm. **Christmas in July: Movie and snacks.** [Register here.](#)
- Wednesday, July 30, 6 to 7 pm, Lions Club Function Hall. **Tom Knight Music Concert with the Moultonborough Rec Department.** *Funded by the Friends of the Library.*
- Tuesday, August 5, 3 to 4:30 pm. **Decorate Your Summer Reading Water Bottle.** [Register here.](#)
- Wednesday, August 6, 2 to 4 pm. **How to Draw Comic Book Characters with Ryan Higgins.** [Register here.](#)

Regularly scheduled story and play times:

- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Mondays in July and August, 11 to 11:30 am. **Story Time at Castle in the Clouds.**
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.
- Fridays, 10:30 to 11 am. **Friday Storytime.** Join us for stories, music, and fun!

Follow us on Facebook and Instagram to keep up-to-date with our news.

@MoultonboroughPublicLibrary

Upcoming Public Meetings:

Board of Selectmen Meetings:

- Tuesday, August 5, 2025 @ 5:00 PM
- Tuesday, August 19, 2025 @ 5:00 PM