

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Angela Bovill
Town Administrator

RE: Weekly Report

DATE: August 4, 2025



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Administration & Finance

Weekly Update: It's the start of my third week, and things are moving quickly. Tonight marks my first Selectmen's meeting, coinciding with National Night Out at the castle in the Clouds from 4:30 – 7:30 pm. I've been handling several personnel items, supporting our team, setting up meetings with various departments, and familiarizing myself with the budget and its structure. Meeting preparation has kept me busy, along with responding to inquiries from both residents and staff — it's been a productive and engaging start to this new chapter.

Finance: Working on Payroll, Payables and Budget.

Department of Public Works

Facilities/Grounds: Last week the facilities and grounds crew re-programmed the locks at the Town Hall along with washing all the town entrance signs. Grounds maintenance at the Library and the Park. Mowed the Transfer Station and the Highway Garage. Rented a mini excavator and opened/closed the burial in Holland Hill cemetery. Beaches raked and cleaned. Old shelving removed from the Town Hall and put at the Transfer Station. Table set up for the library along with cleaning parking lot and fixing watering hoses and pump. Weekly building checks continue along with trash and recycling pick up. Mowing and trimming throughout town properties and cemeteries. Assisted with set up of Household Hazardous Waste Day, poured off waste oil and cleaned up the Highway Garage after the event.

Fleet: The mechanics diagnosed air leak in truck 7 and limp mode in truck 3. Mounted tired on 15-f-1. Picked up body of truck 2 repaired bed lights and straightened out bed rail along with freeing up tail gate linkage. Truck 20 boom inspection, and car 222 service and inspection. Diagnosed shifting issue in truck 24. Repaired tailgate mechanism in truck 9. 15-e-4 steering box repaired and fuel temperature sensor diagnosed. Truck 6 hydraulic leak. Prepared and assisted with Household Hazardous Waste Day as well as cleaning up from the event. Garage cleaned, paperwork completed, and parts picked up.

Highway: The highway crew assisted with the chip sealing on old route 109, Ossipee Mountain Road and Paradise. Traffic control. Culverts measured for replacing, ditching on Ferry Road and

prepped 3/6 bins. Styrofoam delivered to Gilford. Trees trimmed, the garage was cleaned and prepped for the Hazardous Waste Day Event. Trees trimmed on Ferry Road.

Transfer Station: This week we shipped out 4 containers of municipal solid waste = 48 tons, 3 containers of single stream recycling = 15 tons, 9 containers of construction and demolition = 45 tons and 2 containers of mixed scrap metal. The compost pile was turned, the brush pile was burned, electronics container shipped, 60 Freon containing devices were recycled, 40 propane tanks were recycled. Vehicle counts: Monday 605, Tuesday 651, Friday 814, Saturday 583, Sunday 315 total vehicles served 2968 = 84 per hour.

Public Safety Building

Moultonborough Police Department: 07/28/2025 to 08/03/2025

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Calls for Service	263	271	+3.04%	5757	6081	+5.63%
Log Entries	410	446	+8.78%	9923	10825	+9.09%
Arrests	2	4	+100%	79	106	+34.18%
MV Accidents	9	12	+33.33%	117	91	-22.22%
MV Stops	47	74	+57.45%	1083	1683	+55.40%
Offense Reports	4	3	-25%	92	91	-1.09%

Calls For Service Breakdown

Activity	This Week	Activity	This Week
911 Hang Up / Wrong Number	1	Fish & Game Call	3
Abandoned MV	0	Follow Up	4
Admin Services	4	Found / Lost Property	2
Alarm Commercial	2	Good Morning Project	5
Alarm Residential	3	Harassing Message	0
Assault	0	Juvenile Issue	1
Assist Citizen	49	Lost / Missing Person	0
Assist Motorist / Disabled MV	5	Medical Emergency	5
Assist Other Agency	15	Motor Vehicle Complaint	6
BOLO	1	OHRV Incident	0
Boating Incident	0	Parking Complaint	1
Building Check	2	Police Information	3
Burglary	0	Repossession	0
Burn Permit	0	Road Hazard	2
Call for Local PD / Officer	6	Paperwork Service	2
Civil Standby	0	Sex Offender Registration	0
Community Policing	1	Stalking	0
Complaint	0	Suicide / Attempted	0
Criminal Mischief	0	Suspicious Activity	13
Criminal Records Check	1	Theft / Larceny / Fraud / Forgery	1
Criminal Threatening	0	Training	0
Criminal Trespass	0	Untimely / Unattended Death	0
Custody Issue / Complaint	0	VIN Verification	4

Detail	4	Violation of Protection Order	0
Directed Patrol	14	Warrant Check	2
Disturbance	0	Welfare Check	8
Domestic Animal Related Call	2		
Domestic Disturbance	0	SWAT Call – Out	1

Community Policing: Nothing to report.

Policy Update: Nothing to report.

Training: Nothing to report.

Upcoming Events: Nothing to report.

Moultonborough Fire Rescue: For the period of 07/28/2025 to 08/03/2025, there were twenty-four calls for service: There were:

Series 100	Fires	1
Series 200	Overpressure, Explosion, Overheat-No Fire	0
Series 300	Emergency Medical & Rescue Incidents	11
Series 400	Hazardous Conditions-No Fire	4
Series 500	Service Calls	4
Series 600	Good Intent	4
Series 700	False Alarms & False Calls	2
Series 800	Severe Weather & Natural Disaster	0
Series 900	Special Incident Type	0

Total 2025 Incidents: 622

Percent of decrease from 2024: <6.7%

Mutual: Given to Tamworth for structure fire.

Automatic Aid: Given

1. Given-Center Harbor, for fire alarm, dispatched and cancelled en route.
2. Received-Gilford and Meredith, Lake Winnepesaukee, dispatched and cancelled en route.

Automatic Aid: Received

1. Center Harbor for motor vehicle accident, Whittier Highway at Lake Shore Drive
2. Received-Gilford and Meredith, Lake Winnepesaukee, dispatched and cancelled en route.

Overlapping Incidents:

- **Total Overlapping Incidents:** none
- **Year to Date:** 105
- **Percentage of Call Volume:** 17.5% *Overlapping incidents occur when two or more incidents happen simultaneously.*
- **Emergency Recall of Personnel:** Twice

Call Staff Participation:

Call firefighters responded to three incidents, providing an average of 1.6 firefighters per incident.

Reaction & Response Times with 24-Hour Coverage:

- **Average Reaction Time:** 102 seconds
- **Average Response Time:** 08:28 minutes/seconds

Inspections:

- LP Above Ground Tanks & Piping: 3 inspections conducted.
- Supra Box Installation/Inspection 3 install performed.
- Senior Citizen Services-Smoke Detector inspection 1 inspection performed.

Operations:

7/29 Utility-1 was inspected and serviced at DPW. Tires were replaced.

Lakes Region Computer completed the transition to Fidium Fiber internet at the Moultonborough Neck fire station.

The fire chief received notification that the cab and chassis for the replacement of Engine 4 has been shipped to Alexis Fire Equipment from Spartan. The Town should receive an invoice for the cab and chassis as specified in the contract. The current delivery schedule would have the town receiving the new truck around the end of March/mid-April.



7/31 Moultonborough firefighters responded with mutual aid to 892 Whittier Road in Tamworth for a first alarm building fire on a Rapid Intervention Team assignment. The RIT function is critical to ensure a dedicated crew is ready to rescue firefighters in distress if needed. The incident was brought under control quickly and Moultonborough was released and returned in service within 30 minutes.

Firefighter Logan Eldridge completed the Primex Supervisor's Academy, four of the full-time personnel have now completed this program as part of their professional development and the Department's succession planning process.

Burning Permits:

What is a Category 1 fire?

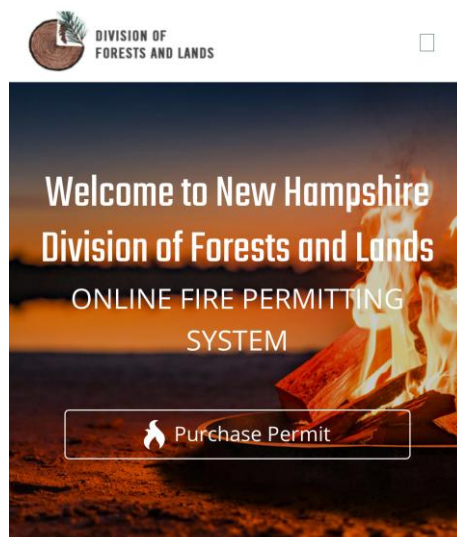
"Category 1 Fire" means a small, controlled fire, such as a camp or cooking fire, no greater than 2 feet in diameter contained within a ring of fire resistive material or in a portable fireplace, except for public & private campgrounds or picnic sites, located at least 25 feet from structures.

A Category 1 fire, conditions permitting, may be kindled with a permit at any time or day whether it is raining or not.



How to obtain a fire permit:

Fire Permits for 2025 may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at www.NHFirePermit.com. Or a <https://nh.burnsafeamerica.com/>



Fireworks

Statewide Rules:

- **Age Requirement:** You must be at least 21 years old to purchase, possess, or use fireworks.
- **Where You Can Use Them:** Fireworks may only be used on private property that you own, or with the landowner's written permission or presence. Town beaches, parks, and boat launches are off-limits.
- **Types Allowed:** Legal fireworks include items like fountains, roman candles, sparklers, ground spinners, and reloadable mortars. High-powered explosives like M-80s, cherry bombs, and large aerial shells are illegal and prohibited.
- **Retail Sales:** Fireworks must be purchased from licensed New Hampshire retailers. Bringing fireworks in from out of state is prohibited.

Town Restrictions:

Town Ordinance limits the use of "consumer fireworks" to the hours between 12 noon and 10:00 pm. Exceptions are two holidays, as recognized by the Town: (1) the 4th of July: limit use to 12 noon to 12 midnight; (2) New Year, limit use to 12 noon and up to 15 minutes past midnight of the holiday.

Liability:

People displaying can be held liable in any civil action for damages to another's property. In other words, you can be sued for using fireworks and sparks, embers and debris falling onto property that is not yours.

The Town of Moultonborough Alerts!

Emergencies can strike without warning—and when they do, having accurate, timely information is critical. That is why the Town of Moultonborough offers a reliable emergency alert system that keeps you connected when it matters most.

This system delivers real-time notifications straight to your phone, email, pager, or even via voice call in urgent situations. Whether it is a shelter-in-place order, evacuation notice, boil water advisory, or significant traffic disruption, you will receive the updates you need to make informed decisions and protect your loved ones.

As more households move away from traditional landlines, it is more important than ever to register your current contact information. Signing up is easy, free, and ensures you will not miss critical alerts—emergency or otherwise.

In addition to urgent situations, the system may also provide non-emergency alerts about significant police or fire activity, or other events that could impact your daily life. Routine information will not be sent—only messages that truly matter.

Do not wait until disaster strikes. Take a proactive step toward safety—sign up for Moultonborough's emergency alert system.

<https://public.alertsense.com/SignUp/?RegionId=2076>

Moultonborough Recreation Department

Moultonborough Recreation's free Summer Concert series featuring awesome local talent will perform at the Moultonborough Function Hall Gazebo Wednesday evenings at 6:00pm through August 20. Bring a picnic dinner and lawn chairs or a blanket. Relax and enjoy the show. August 13 concert will feature The Sweetbloods. Janet and Phil Sanguedolce are a local acoustic duo whose music centers around versions of classic rock tunes, folk rock and country rock intermingled with bluegrass, reggae, calypso, blues and jazz tunes. Donations to the MRD Scholarship Fund are welcomed and appreciated. See our website for the full schedule of performers. Call MRD for more info 603/476-8868.

Registrations for MRD's Youth Soccer program are open! Children in grades Pre-K through grade 6 are eligible for this program. All levels are co-ed. Pre-K, Kindergarten and Grade 1 will meet on Tuesdays at Kraine Meadow Park beginning September 16. Shin guards are strongly recommended at these levels. Cleats are not required. Grades 2-6 will begin the week of September 15 at Kraine Meadow Park, schedules will depend on roster numbers and coach availability and will be provided after registrations close. Shin guards and cleats are required for these levels. Please see the Youth Sports page of our website for more information. The Rec Department has a small supply of donated cleats and shin guards available to borrow. Pre-registration is required for all levels. Register online or in the Recreation office by August 8. Call MRD for more information. 603/476-8868.

MRD is pleased to offer Beat the Heat Adult Fitness this summer! Join Certified Personal Trainer Karen Bartley for a 6-week strength session to get you ready for the summer months. Outdoor classes will take place Monday mornings @ 6:30am, through August 18 at Kraine Meadow Park. Each week will be a full body workout, starting with some mobility work on the mat, followed by strength work with weights and a spicy finisher! It will leave you feeling ready for all your summer activities. Participants should bring a set of weights, a hat, water and be ready to try new things. MRD has mats and weights to borrow – call our office for more info. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Adult Bean Bag Baseball will continue this summer! Join us Friday evenings, 6-8pm at the Moultonborough Function Hall for this fast-growing pastime. Bean Bag Baseball is played between two teams, each trying to score as many runs as possible each inning. Players toss bean bags underhand at a modified standing board, similar to a cornhole board. The rules closely follow those of a traditional baseball game. No prior experience needed – anyone can learn to play. See our website for schedule dates – you choose which dates when you register. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Registrations for our Adult Outdoor Pickleball program are open. Session 3 & 4 of adult outdoor pickleball will be held on Mondays, Wednesdays, and Fridays at Kraine Meadow Park through September 29. There are two time slots available: 8:00am-9:30am and 9:30am-11:00am. Sign up for the dates and times that work for you! Pre-registration is required, and space is limited. Sign up online or in the Recreation office. See the Summer Happenings page of our website for more information or call MRD at 603/476-8868.

Moultonborough Recreation Department would be happy to host players of all experience levels

to join a drop-in Cribbage group. It's free funs and a great way to enjoy your favorite game in a relaxed setting. All experience levels are welcome. Come on your own or with a friend. Everyone gets a seat at the table. Interested? Call MRD at 603/476-8868. Let us know what mornings you are available, and we'll do our best to match up a time that works. Let the games begin!

Summer Bridge continues! Meeting on Mondays, 10am-noon At Moultonborough Recreation, 10 Holland Street. Learn to play or just drop in for a hand or two. This is a drop-in activity. No registration needed and no charge. Call MRD for more information 603/476-8868.

MRD is pleased to offer Drop In Dominoes on Fridays, 10am-noon at Moultonborough Recreation Department, 10 Holland Street. Learn to play or drop in for a round or two! This is a drop-in group, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

Drop in Mah Jong continues to meet at MRD on Mondays, 1-4pm and on Wednesdays 10:00-noon. These are drop-in groups, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

MRD's collaborative program with the Library concludes this week. Tod Squad is an awesome summer activity for preschoolers and their parents or guardians. Thank you to Sharon Gulla of MPL for partnering with us for this fun and important activity.

Registrations are open for Youth Soccer programs.

Summer RECKing Crew program continues this week.

Logistics and planning are ongoing for MRD programming, trips, activities, and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: www.moultonboroughnh.gov.

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

Celebrate the End of Summer Reading with us on August 20, 6 pm to 8 pm, with an ice cream party! We will be recognizing Moultonborough children who have read 1,000 books before kindergarten as well as awarding prizes to the winners of the Youth Summer Reading Raffle, which will be drawn on August 18.

Help the Friends of the Library keep the Memorial Garden and Walkway looking their best by contributing your time to its upkeep. [Use this Signup Genius link to sign up for maintenance slots.](#)

The Friends of the Library have been selected to benefit from the Community Bag Program throughout August. Every time a \$2.50 reusable Community Bag is purchased at the Hannaford located at Meredith in August, \$1 will be donated to the Friends. Time to refresh your stash of reusable bags!

Please note that most of our programs require registration. The registration link is given next to each event that requires it below. Our [library calendar on the library website, www.moultonboroughlibrary.org](http://www.moultonboroughlibrary.org), has registration links and descriptions of the programs.

Upcoming Adult Programs:

- Thursday, August 7, 10 am to 11:30 am. **Friends of the Library Meeting.**
- Thursday, August 7, 1 pm to 3 pm. **A Matter of Balance.** An 8-week class led by the Granite VNA. [Register here for all 8 classes.](#)
- Thursday, August 7, 6 pm to 7 pm. **Mike Weinhold Photography Exhibit Open House.**
- Tuesday, August 12, 7 pm to 9 pm. **Silent Film with Musical Accompaniment by Jeff Rapsis: The Phantom of the Opera.** [Register here.](#) *Funded by the Friends of the Library.*
- Wednesday, August 13, 10 am to 11:30 am. **Let's Talk About Grief.** [Register here.](#)
- Thursday, August 14, 10:30 am to 12 pm. **Monthly Book Talk.**
- Thursday, August 14, 6 pm to 7:30 pm. **Ecological Design for Bug and Pest Control.** [Register here.](#) *Funded by the Friends of the Library.*
- Tuesday, August 19, 5 pm to 6:30 pm. **Craft and Chat: Cut Out Paper Cards.** [Register here.](#) A \$10 materials fee is required to confirm registration.
- Wednesday, August 20, 10:30 am to 11:30 am. **Mystery Book Club: A Study in Scarlet.** [Register here.](#) Print copies of the book are available at the library for checkout.
- Thursday, August 21, 9 am to 11 am. **Library Board of Trustees Meeting.** Open to the public.
- Thursday, August 21, 6 pm to 7 pm. **Next Steps in Tarot: Intermediate Class.** [Register here.](#) *Funded by the Friends of the Library.*
- Monday, August 25, 3:30 pm to 4:30 pm. **Diabetic Recipe Club: Focus on Summer Entertaining.** [Register here.](#)
- Tuesday, August 26, 10 am to 11 am. **Tech Workshop: Creating Digital Avatars.** [Register here.](#)
- Tuesday, August 26, 7 pm to 9 pm. **Open Mic: An Evening of Poetry and Music.** [Register here.](#)
- Wednesday, August 27, 10 am to 2 pm. **Moultonborough Historical Society Open House and Tour.**
- Thursday, August 28, 5:30 pm to 6:30 pm. **Evening Page Turners Book Club: Hester.** [Register here.](#) Print copies of the book are available for checkout at the library.
- Fridays, 10 to 11:30 am. **Caregivers Support Group.** Helping each other.
- Fridays, 10 am to 12 pm. **Friday Stitchers.** All skill levels and crafts are welcome.

Upcoming Youth Programs:

- Wednesday, August 6, 2 pm to 4 pm. **How to Draw Comic Book Characters with Ryan Higgins.** [Register here.](#) *Funded by the Friends of the Library.*
- Monday, August 11, 6 pm to 8 pm. **Summer Reading Program Crafting: What Can You Make with a Box.** [Register here.](#)
- Thursday, August 14, 11 am to 11:30 am. **Stories at the Boat Museum.**

- Friday, August 15, 2 pm to 3:30 pm. **Summer Reading Program: Cupcake Decorating.** [Register here.](#)
- Saturday, August 16, 9:30 am to 11:30 am. **T(w)een Jigsaw Puzzle Competition.** [Register here.](#)
- Wednesday, August 20, 6 pm to 8 pm. **End-of-Summer Reading and 1,000 Books Before Kindergarten Celebration.**
- Tuesday, August 26, 5:30 pm to 6:30 pm. **Pizza and Pages: Melissa Dassori Writing Workshop for ages 12 to 18.** [Register here.](#)

Regularly scheduled story and play times:

- Mondays, 9:30 am to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Mondays in July and August 11 am to 11:30 am. **Story Time at Castle in the Clouds.**
- Tuesdays, 6 pm to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.
- Fridays, 10:30 am to 11 am. **Friday Storytime.** Join us for stories, music, and fun!

Follow us on Facebook and Instagram to keep up-to-date with our news.
@MoultonboroughPublicLibrary

Upcoming Public Meetings:

Board of Selectmen Meetings:

- Tuesday, August 5, 2025 @ 5:00 PM
- Tuesday, August 19, 2025 @ 5:00 PM