

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Angela Bovill
Town Administrator

RE: Weekly Report

DATE: October 21, 2025



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Administration & Finance

Weekly Update: A budget work session with the Board of Selectmen and the Advisory Budget Committee is scheduled for Friday, October 24, 2025. The session will begin with a comprehensive review involving department managers, who will present and discuss their proposed budgets and priorities for the upcoming fiscal year. They will also be available to answer questions and engage in discussion with the Board and Committee members. This collaborative session aims to ensure transparency, alignment of goals, and informed decision-making as the town prepares its FY27 budget.

Finance: Last week I worked on payroll and the budget.

Code, Compliance & Health Office: Week of 10/13/2025 - 10/17/2025

This week the Land Use Office received (21) new applications for permits and issued (25) permit applications. In addition, the Code Enforcement Office received (0) citizen complaints and resolved (0) open complaints and conducted (33) Inspections related to building construction and complaint investigations.

Permits:

Building Permits	In (8) Out (14)
Demolition	In (0) Out (0)
Mechanical Gas Permits	In (8) Out (7)
Electrical Permits	In (3) Out (4)
Plumbing Permits	In (2) Out (0)
Sign Permit	In (0) Out (0)
Total Permits:	In – 21 Out – 25

Permit Revenue for Week Shown: \$3241

Inspections:

Electrical Rough	4
Framing Rough	1

Plumbing Rough	3
Insulation	1
Footings/Foundation/Slab	10
Electrical Service	4
Generator	2
Mechanical	2
Final Approval	4
Total Inspections:	33

Department of Public Works

Facilities/Grounds: The facilities and grounds crew fixed 2 toilets at the Town Hall. Holland Hill Cemetery cremation burial. A water sample was brought to Concord. Weekly building checks, trash, and recycling picked up and disposed of. Water was delivered to the Recreation Department. Leaf cleanup at Middle Neck Cemetery. Long Island and States Landing beaches were cleaned up. At Ames Cemetery trees were cut and brush picked up.

Fleet: The mechanics addressed 15-E-4 rear shoes and drums replaced on rear axle. Truck 7 inspection and drivers side lights repaired. 15-R-2 Transmission install along with shift cable fixed. Car 182 brake issue fixed. Shoulder machine adjusted. Truck 1 air filter checked.

Highway: The highway crew assisted GMI with shouldering on Eagle Shores Road. Roads checked for grading and ditching, as well as cleaning culverts. Ditching on Red Hill Road. Plow frames were prepped for winter. Redding Lane, Ben Berry and Randell Road were watered down, and Randell Road was rolled. Old Red Hill, Sibley, and Wakonda Road were blown off.

Transfer Station: Nothing to report this week.

Public Safety Building

Moultonborough Police Department: 10/13/2025 to 10/19/2025

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Calls for Service	213	220	+3.29%	7771	8704	+12.01%
Log Entries	359	352	-1.95%	13538	15079	+11.38%
Arrests	4	2	-50%	108	154	+42.59%
MV Accidents	4	3	-25%	148	135	-8.78%
MV Stops	46	59	+28.26	1420	2315	+63.03%
Offense Reports	5	1	-80%	117	124	+5.98%

Calls For Service Breakdown

Activity	This Week	Activity	This Week
911 Hang Up / Wrong Number	1	Fish & Game Call	3
Abandoned MV	0	Follow Up	8
Admin Services	11	Found / Lost Property	3
Alarm Commercial	0	Good Morning Project	4
Alarm Residential	7	Harassing Message	0
Assault	0	Juvenile Issue	0

Assist Citizen	33	Lost / Missing Person	0
Assist Motorist / Disabled MV	1	Medical Emergency	5
Assist Other Agency	16	Motor Vehicle Complaint	3
BOLO	0	OHRV Incident	0
Boating Incident	0	Parking Complaint	0
Building Check	4	Police Information	4
Burglary	0	Repossession	0
Burn Permit	0	Road Hazard	6
Call for Local PD / Officer	11	Paperwork Service	3
Civil Standby	0	Sex Offender Registration	0
Community Policing	0	Stalking	0
Complaint	0	Suicide / Attempted	0
Criminal Mischief	0	Suspicious Activity	6
Criminal Records Check	4	Theft / Larceny / Fraud / Forgery	0
Criminal Threatening	0	Training	1
Criminal Trespass	0	Untimely / Unattended Death	0
Custody Issue / Complaint	0	VIN Verification	3
Detail	3	Violation of Protection Order	0
Directed Patrol	8	Warrant Check	0
Disturbance	0	Welfare Check	4
Domestic Animal Related Call	5		
Domestic Disturbance	0	SWAT Call – Out	0

Community Policing: Nothing to report.

Policy Update: Nothing new to report.

Training: Derick Jones – Green Lab

Upcoming Events: Nothing to report.

Moultonborough Fire Rescue:

Moultonborough Recreation Department

Moultonborough Recreation teamed up with Castle in the Clouds and the Lakes Region Conservation Trust to present the annual *Jack-O'-Lantern Lane Pumpkin Walk* on Friday, October 17. The area around Shannon Pond was beautifully illuminated with glowing jack-o'-lanterns and featured a variety of not-so-scary Halloween surprises along the trail. This free community event drew over 900 attendees and continues to be a beloved fall tradition. Moultonborough Recreation extends a heartfelt thank you to our event partners, Castle in the Clouds and the Lakes Region Conservation Trust, for their support and collaboration. We are also grateful to the following local businesses for their generous pumpkin donations: Moulton Farm, E.M. Heath Supermarket, Grandview Farm, and Stone Mountain Farm. More than 140 pumpkins were creatively carved by students in Moultonborough Recreation's *Beyond the Bell* After School Program, as well as staff from LRCT, Castle in the Clouds, and the Moultonborough Recreation Department. A special thank you goes out to the many volunteers, including staff from the Town of Moultonborough, whose time and dedication made this event possible. We're proud to help bring this wonderful tradition to our community and are already looking forward to next year's Pumpkin Walk!

Moultonborough Recreation and Moultonborough Public Library are partnering to offer Moultonborough residents a free, family-friendly Halloween event! Gather up your little monsters through grade 5 (preschoolers and toddlers too) on Saturday October 25, 4:00-5:30pm at Kraine

Meadow Park. Our annual Halloween Boo-levard features costume contest, trunk or treat, costume parade, games, goodies, prizes, and fun! Children's costume contest will be judged 4:00-5:00. Costume parade at 5:15 with awards to follow. Please enter the park via the KMP lot on Route 25. Donations of bagged candy will be happily accepted at MRD and MPL until October 23. Trunks are welcome! If you'd like to enter a trunk for the Trunk or Treat, please arrive at Kraine Meadow Park via Highway Garage Road between 3:00 and 3:30pm. Call MRD with questions 603/476-8868.

MRD is pleased to offer a Wickedly Cozy Mother-Daughter Pajama Party on Friday November 14, 6:00-7:30pm at Moultonborough Recreation Department. Girls in kindergarten through grade 5 with their mom (or mother figure stand in) can put on their coziest PJs and join us for a Wicked (For Good) time at our Wicked themed mother daughter pajama party for goodies, games, crafts, fun and more! Pre-registration is required. Sign up online or in the Recreation office by November 12. Mother figure stand ins are welcome! Call MRD for more information 603/476-8868.

Registrations are open for CoEd Indoor Youth Volleyball for children in Kindergarten through 6th grade. This program will take place at Moultonborough Central School Wednesday evenings, November 5-December 17. There will be no program on November 26 (Thanksgiving). The program on December 10 will be held on December 11 due to the holiday concert. See our website for schedule info and more details. Sign up online or in the Recreation office by October 24. Call MRD for more info. 603/476-8868.

Bean Bag Baseball continues! Bean Bag Baseball is played between 2 teams, with each trying to score as many runs as possible each inning. Players toss bean bags underhand at a modified board, similar to a cornhole board. The rules follow closely to a traditional baseball game. No experience needed – anyone can learn to play! Pre-registration is required. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Totally Toddlers continues. Toddlers and their parent or trusted adult are invited to play, explore, and socialize. This free drop-in program will take place on Friday mornings 9:30-10:15am. We will supply various age-appropriate toys, you bring your imagination! Stay and play for a bit, then head over to the Library for Story Time at 10:30. Call MRD for more information 603/476-8868.

MRD is pleased to offer Drop In Dominoes on Fridays, 10am-noon at Moultonborough Recreation Department, 10 Holland Street. Learn to play or drop in for a round or two! This is a drop- in group, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

Drop in Mah Jong continues to meet at MRD on Mondays, 1-4pm and on Wednesdays 10:00-noon. These are drop- in groups, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

Moultonborough Recreation is pleased to offer Drop In Cribbage on Tuesday mornings, 9:00-11:00 am at Moultonborough Recreation. It's a free fun way to enjoy your favorite game, or learn a new one, in a relaxed setting. All experience levels are welcome. This is a drop in activity: no registration needed and no charge. Call MRD with questions. 603/476-8868.

Beyond the Bell, our after-school program continues.

Youth soccer programs continue.

Logistics and planning are ongoing for MRD programming, trips, activities, and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: www.moultonboroughnh.gov.

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

The Moultonborough Children's Holiday Assistance Program, aka, the Santa Fund, is accepting applications until October 27 at 4 pm. [Find information and application forms on our website](#). Cash donations are accepted year-round. Contact Sharon Gulla, sgulla@moultonboroughlibrary.org.

The library will open at 10 am on November 7 to allow for staff training and planning. We will close on November 11 for Veterans Day, and on November 27 and 28 for Thanksgiving.

Please note that most of our programs require registration. The registration link is given next to each event that requires it below. Our [library calendar on the library website](#), www.moultonboroughlibrary.org, has registration links and descriptions of the programs.

Upcoming Adult Programs:

- Thursday, October 23, 5:30 to 6:30 pm. **Evening Page Turners Book Discussion: Orbital.** [Register here](#).
- Monday, October 27, 3:30 to 4:30 pm. **Diabetic Recipe Exchange.** [Register here](#).
- Tuesday, October 28, 10:30 am to 12 pm. **Friends' Literature Discussion: The Bluest Eye.** Print copies are available to borrow at the library. [Register here](#).
- Tuesday, October 28, 6 to 8 pm. **Open Mic: An Evening of Poetry and Music.** [Register here](#).
- Thursday, October 30, 6 to 7 pm. **The Scam Landscape: Staying Safe.** With AARP and the Moultonborough Police Department. [Register with the AARP here](#).
- Monday, November 3, 10 am to 12 pm. **Crafts with Linda: Holiday Trees.** [Register here](#). *Funded by the Friends of the Moultonborough Library.*
- Monday, November 3, 6 to 7 pm. **Changes in Medicare for Carroll County.** [Register here](#).
- Tuesday, November 4, 9 am to 2 pm. **Granite VNA Foot Clinic.** Register directly with the Granite VNA, (800) 924-8620, ext. 85664.
- Tuesday, November 4, 6 to 7 pm. **Winter Backyard Birds.** [Register here](#). *Funded by the Friends of the Moultonborough Library.*

- Wednesday, November 5, 1 to 2 pm. **Steps to Safety: Fire and Fall Prevention with the NH Fire Marshal Office and the Moultonborough Fire Department.** [Register here.](#)
- Thursday, November 6, 10 to 11:30 am. **Friends of the Moultonborough Library Meeting.**
- Fridays, 10 to 11:30 am. **Caregivers Support Group.** Helping each other.
- Fridays, 10 am to 12 pm. **Friday Stitchers.** All skill levels and crafts are welcome.

Upcoming Youth Programs:

- Friday, October 24, 10:30 to 11 am. **Story Time Trick or Treating Through the Village.**
- Saturday, October 25, 4 to 5:30 pm. **Halloween Boo-levard at Kraine Meadow Park.**
- Monday, November 3, 3 to 4:30 pm. **Middle School Monday: Perler Beads** (Ages 12 and up.) [Register here.](#)
- Saturday, November 15, 10 to 11:30 am. **Breakfast and Story Time with Local Author Jenn Anderson.** [Register here.](#)
- Monday, November 17, 1 to 3 pm. **Monday Makers: Thanksgiving Mason Jars** (Ages 6 to 11.) [Register here.](#)
- Wednesday, November 19, 3 to 4:15 pm. **After School Drop In: Building with Lego Bricks.**

Regularly scheduled story and play times:

- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.
- Wednesdays, 9:30 to 10 am. **Baby Time - Board Books and Nursery Rhymes.**
- Fridays, 10:30 to 11 am. **Friday Storytime.** Join us for stories, music, and fun!

Follow us on Facebook and Instagram to keep up-to-date with our news.

@MoultonboroughPublicLibrary

Upcoming Public Meetings:

Board of Selectmen Meetings:

- Tuesday, October 21, 2025 @ 5:00 PM

Board of Selectmen/ABC Joint Budget Work Sessions:

- Friday, October 24, 2025 @ 9:00 AM
- Friday, October 31, 2025 @ 9:00 AM

Town Clerk's Office Closed:

- Thursday, October 30, 2025 – Closed all day to attend a statewide Clerk training.



Moultonborough's Trick or Treating Hours:

Friday, October 31st

4:30 pm–7:30 pm