

# MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen

**FROM:** Angela Bovill  
Town Administrator

**RE:** Weekly Report

**DATE:** October 27, 2025



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The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

## Administration & Finance

**Weekly Update:** Our second budget work session with the Board of Selectmen, Advisory Budget Committee, and department managers went really well. Thank you to everyone who took part. Department managers worked hard to prepare thoughtful and responsible budget requests. I truly appreciate their effort. I also want to thank my administrative staff, Alison and Alanna, for their support throughout this process. I'd also like to acknowledge our Finance Director for her dedication and hard work that went into this. Together, we've put a lot of care into building the FY27 budget, and we're proud of what we've created.

Good news: the New Hampshire Department of Revenue Administration has set Moultonborough's 2025 tax rate at \$5.33 per \$1,000 of assessed value—a \$0.32 drop from last year, or 5.66% lower. Full details are available on the town website. We have a great team, and I am proud of the work we're doing—together.

**Finance:** Budget, budget, budget!

## Code, Compliance & Health Office: Week of 10/20/2025 - 10/24/2025

This week the Land Use Office received (29) new applications for permits and issued (22) permit applications. In addition, the Code Enforcement Office received (0) citizen complaints and resolved (0) open complaints and conducted (40) Inspections related to building construction and complaint investigations.

### **Permits:**

Building Permits	In (3) Out (1)
Demolition	In (0) Out (0)
Mechanical Gas Permits	In (18) Out (14)
Electrical Permits	In (5) Out (4)
Plumbing Permits	In (3) Out (3)
Sign Permit	In (0) Out (0)
<b>Total Permits:</b>	<b>In (29) Out (22)</b>

## Permit Revenue for Week Shown: \$1936

### Inspections:

Electrical Rough – 7  
Framing Rough – 3  
Plumbing Rough – 4  
Insulation – 1  
Footings/Foundation/Slab – 4  
Electrical Service – 6  
Generator – 1  
Mechanical – 1  
Final Approval – 9  
Gas Piping – 2  
Technical Review Committee – 1  
Site Consultation – 1  
**Total Inspections: 40**

### Department of Public Works

**Facilities/Grounds:** The facilities and grounds crew met in contractors at States Landing. Meeting room was reset after the carpet cleaning. Panic buttons at the Police Department looked at. Fall cleanups at cemeteries and parks. Concrete poured for lifts. Lees Mills dock was removed. Crate for the Transfer Station was picked up from the Sandwich Transfer Station.

**Fleet:** The mechanics replaced Truck 10 rear brakes and inspection. 15-R-2 replaced batteries calibrated transmission solenoids. Transmission program on car 181, fixed tire and started tune up. Truck 6 inspection and repair. Replaced rusted out coolant pipe assembly on Truck 9.

**Highway:** The highway crew checked roads from the heavy rain. Winter plow frames are getting prepped for winter. Tree cutting on Red Hill Road. Ditches continue to be cleaned and catch basins marked and cleaned out. Firewood was split. Wood chips were loaded.

**Transfer Station:** Nothing reported.

### Public Safety Building

**Moultonborough Police Department:** 10/20/2025 to 10/26/2025

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Calls for Service	220	216	-1.82%	7925	8922	+12.58
Log Entries	352	382	+8.52%	13857	15463	+11.59%
Arrests	2	6	+200%	108	160	+48.15%
MV Accidents	3	2	-33.33%	149	137	-8.05%
MV Stops	59	50	-15.25%	1436	2365	+64.69%
Offense Reports	1	1	0%	121	123	+1.65%

### **Calls For Service Breakdown**

Activity	This Week	Activity	This Week
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911 Hang Up / Wrong Number	1	Fish & Game Call	5
Abandoned MV	0	Follow Up	11
Admin Services	9	Found / Lost Property	2
Alarm Commercial	1	Good Morning Project	4
Alarm Residential	3	Harassing Message	0
Assault	0	Juvenile Issue	1
Assist Citizen	44	Lost / Missing Person	0
Assist Motorist / Disabled MV	2	Medical Emergency	4
Assist Other Agency	15	Motor Vehicle Complaint	4
BOLO	0	OHRV Incident	0
Boating Incident	0	Parking Complaint	0
Building Check	2	Police Information	3
Burglary	0	Repossession	0
Burn Permit	0	Road Hazard	4
Call for Local PD / Officer	2	Paperwork Service	7
Civil Standby	0	Sex Offender Registration	1
Community Policing	2	Stalking	0
Complaint	0	Suicide / Attempted	0
Criminal Mischief	1	Suspicious Activity	3
Criminal Records Check	2	Theft / Larceny / Fraud / Forgery	1
Criminal Threatening	1	Training	0
Criminal Trespass	1	Untimely / Unattended Death	0
Custody Issue / Complaint	0	VIN Verification	4
Detail	0	Violation of Protection Order	2
Directed Patrol	10	Warrant Check	0
Disturbance	1	Welfare Check	3
Domestic Animal Related Call	1		
Domestic Disturbance	0	SWAT Call – Out	0

**Community Policing:** Nothing to report.

**Policy Update:** Nothing new to report.

**Training:** Nothing to report.

**Upcoming Events:** Nothing to report.

**Moultonborough Fire Rescue:** For the period of 10/13/2025 to 10/26/2025, there were twenty-four calls for service: There were:

Series 100	Fires	0
Series 200	Overpressure, Explosion, Overheat-No Fire	0
Series 300	Emergency Medical & Rescue Incidents	16
Series 400	Hazardous Conditions-No Fire	2
Series 500	Service Calls	3
Series 600	Good Intent	2
Series 700	False Alarms & False Calls	1
Series 800	Severe Weather & Natural Disaster	0
Series 900	Special Incident Type	0

**Total 2025 Incidents:** 894

**Percent of decrease from 2024:** <2.9%

**Mutual:** None

**Automatic Aid: Given:** None

**Automatic Aid Received:** Once from Center Harbor

**Overlapping Incidents:**

- **Total Overlapping Incidents:** none
- **Year to Date:** 146
- **Percentage of Call Volume:** 16.3% *Overlapping incidents occur when two or more incidents happen simultaneously.*
- **Emergency Recall of Personnel:** Once

**Call Staff Participation:** Call firefighters responded to two incidents, providing an average of .5 firefighters per incident.

**Reaction & Response Times with 24-Hour Coverage:**

- **Average Reaction Time:** 96 seconds
- **Average Response Time:** 08:15 minutes/seconds

**Inspections:**

- LP Above Ground Tanks & Piping: 13 inspections conducted.

**Operations:**

10/25 The fire Department participated in the annual Recreation Department Halloween Boulevard at Krainemeadow Park. Firefighters distributed trick or treat bags, candy, and fire prevention materials



**Burning Permits:**

No fire permits are being issued due to the statewide prohibition on open burning.

**Fire Danger:**

Despite recent rainfall, the continued lack of widespread rainfall and drought, the Moultonborough area and the Lakes Region of New Hampshire are experiencing increasingly dry conditions that can lead to the easy ignition and rapid spread of fire. As a result, the New Hampshire Forest Rangers have declared Fire Danger levels from HIGH to VERY HIGH for most of the state. Residents and visitors are urged to report any fires to 9-1-1.

## **Fireworks:**

Due to the high fire danger levels, the use and display of fireworks is discouraged. People displaying fireworks are liable for property damages occurring from fireworks and may face fines up to \$2,000.

## **Statewide Rules:**

- Age Requirement: You must be at least 21 years old to purchase, possess, or use fireworks.
- Where You Can Use Them: Fireworks may only be used on private property that you own, or with the landowner's written permission or presence. Town beaches, parks, and boat launches are off-limits.
- Types Allowed: Legal fireworks include items like fountains, roman candles, sparklers, ground spinners, and reloadable mortars. High-powered explosives like M-80s, cherry bombs, and large aerial shells are illegal and prohibited.
- Retail Sales: Fireworks must be purchased from licensed New Hampshire retailers. Bringing fireworks in from out of state is prohibited.

## **Town Restrictions:**

Town Ordinance limits the use of "consumer fireworks" to the hours between 12 noon and 10:00 pm. Exceptions are two holidays, as recognized by the Town: (1) the 4th of July: limit use to 12 noon to 12 midnight; (2) New Year, limit use to 12 noon and up to 15 minutes past midnight of the holiday.

## **Liability:**

People displaying can be held liable in any civil action for damages to another's property. In other words, you can be sued for using fireworks and sparks, embers and debris falling onto property that is not yours. With Very High Fire Danger conditions, use of fireworks is not recommended.

## **The Town of Moultonborough Alerts!**

Emergencies can strike without warning—and when they do, having accurate, timely information is critical. That is why the Town of Moultonborough offers a reliable emergency alert system that keeps you connected when it matters most.

This system delivers real-time notifications straight to your phone, email, pager, or even via voice call in urgent situations. Whether it is a shelter-in-place order, evacuation notice, boil water advisory, or significant traffic disruption, you will receive the updates you need to make informed decisions and protect your loved ones.

As more households move away from traditional landlines, it is more important than ever to register your current contact information. Signing up is easy, free, and ensures you will not miss critical alerts—emergency or otherwise.

In addition to urgent situations, the system may also provide non-emergency alerts about significant police or fire activity, or other events that could impact your daily life. Routine information will not be sent—only messages that truly matter.

Do not wait until disaster strikes. Take a proactive step toward safety—sign up for Moultonborough's emergency alert system.

<https://public.alertsense.com/SignUp/?RegionId=2076>

## **Moultonborough Recreation Department**

Moultonborough Recreation and Moultonborough Public Library partnered to offer Moultonborough residents a free, family-friendly Halloween event! We gathered at Kraine Meadow Park on Saturday October 25 for a costume contest, trunk or treat, costume parade, games, goodies, prizes, and fun! Moultonborough Recreation extends our ghostly gratitude to our partner in crime (and fun), the Moultonborough Public Library. To our amazing volunteers: from game ghouls to setup sorcerers, they are the magic behind the mayhem. Wicked appreciation to our costume judges for braving the cold and the task of facing a sea of spookiness. A ghoulishly grand thank you to the Friends of the Library and the Moultonborough Women's Club for their hauntingly helpful support of this event — keeping the treats flowing and the spirits glowing! Special thanks to Dave Houghton for lending his boo-tiful wagon as the perfect photo backdrop. And a special howl out to our spook-tacular photographers who captured memories that won't vanish into the mist. To our local legends at Moultonborough Fire Rescue, Moultonborough Police Department, Moultonborough Department of Public Works and Department of Transportation— we thank you for keeping us safe from tricks while we enjoyed the treats. You're the real ghostbusters in our town. Our cauldrons overflow with thanks to Cider Bellies Donuts for donating wickedly tasty treats. You kept the sugar levels just right—no tricks, all treats! We raise our broomsticks to everyone who helped, hosted, haunted, or just hung out. You made this event truly un-boo-lievable, and we're howling with happiness because of it. Until then next year—stay spooky, stay safe, and have a frightfully fantastic Halloween!

MRD is pleased to offer a Wickedly Cozy Mother-Daughter Pajama Party on Friday November 14, 6:00-7:30pm at Moultonborough Recreation Department. Girls in kindergarten through grade 5 with their mom (or mother figure stand in) can put on their coziest PJs and join us for a Wicked (For Good) time at our Wicked themed mother daughter pajama party for goodies, games, crafts, fun and more! Pre-registration is required. Sign up online or in the Recreation office by November 12. Mother figure stand ins are welcome! Call MRD for more information 603/476-8868.

Registrations are open for CoEd Indoor Youth Volleyball for children in Kindergarten through 6<sup>th</sup> grade. This program will take place at Moultonborough Central School Wednesday evenings, November 5-December 17. There will be no program on November 26 (Thanksgiving). The program on December 10 will be held on December 11 due to the holiday concert. See our website for schedule info and more details. Sign up online or in the Recreation office by October 24. Call MRD for more info. 603/476-8868.

Bean Bag Baseball continues! Bean Bag Baseball is played between 2 teams, with each trying to score as many runs as possible each inning. Players toss bean bags underhand at a modified board, similar to a cornhole board. The rules follow closely to a traditional baseball game. No experience needed – anyone can learn to play! Pre-registration is required. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Totally Toddlers continues. Toddlers and their parent or trusted adult are invited to play, explore, and socialize. This free drop-in program will take place on Friday mornings 9:30-10:15am. We will supply various age-appropriate toys, you bring your imagination! Stay and play for a bit, then head over to the Library for Story Time at 10:30. Call MRD for more information 603/476-8868.

MRD is pleased to offer Drop In Dominoes on Fridays, 10am-noon at Moultonborough Recreation Department, 10 Holland Street. Learn to play or drop in for a round or two! This is a drop- in

group, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

Drop in Mah Jong continues to meet at MRD on Mondays, 1-4pm and on Wednesdays 10:00-noon. These are drop- in groups, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

Moultonborough Recreation is pleased to offer Drop In Cribbage on Tuesday mornings, 9:00-11:00 am at Moultonborough Recreation. It's a free fun way to enjoy your favorite game, or learn a new one, in a relaxed setting. All experience levels are welcome. This is a drop-in activity: no registration needed and no charge. Call MRD with questions. 603/476-8868.

Beyond the Bell, our after-school program continues.

Youth soccer programs conclude this week.

Logistics and planning are ongoing for MRD programming, trips, activities, and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov).

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

### **Moultonborough Public Library**

Medicare enrollment period is open to December 7. Changes to coverage for Carroll County residents will be covered in [a free Medicare class on November 3, 6 pm](#) by independent Portsmouth broker Nancy Papp.

The library will open at 10 am on November 7 to allow for staff training and planning. We will close on November 11 for Veterans Day, and on November 27 and 28 for Thanksgiving.

Please note that most of our programs require registration. The registration link is given next to each event that requires it below. Our [library calendar on the library website](#), [www.moultonboroughlibrary.org](http://www.moultonboroughlibrary.org), has registration links and descriptions of the programs.

#### **Upcoming Adult Programs:**

- Monday, November 3, 10 am to 12 pm. **Crafts with Linda: Holiday Trees.** [Register here.](#) *Funded by the Friends of the Moultonborough Library.*
- Monday, November 3, 6 to 7 pm. **Changes in Medicare for Carroll County.** [Register here.](#)
- Tuesday, November 4, 9 am to 2 pm. **Granite VNA Foot Clinic.** Register directly with the Granite VNA, (800) 924-8620, ext. 85664.
- Tuesday, November 4, 6 to 7 pm. **Winter Backyard Birds.** [Register here.](#)

*Funded by the Friends of the Moultonborough Library.*

- Wednesday, November 5, 1 to 2 pm. **Steps to Safety: Fire and Fall Prevention with the NH Fire Marshal Office and the Moultonborough Fire Department.** [Register here.](#)
- Thursday, November 6, 10 to 11:30 am. **Friends of the Moultonborough Library Meeting.**
- Wednesday, November 12, 10 to 11 am, and Friday, November 14, 2 to 3 pm. **Tech Workshop: Learn to Use Gemini, Google's AI.** [Register here.](#)
- Wednesday, November 12, 10 to 11:30 am. **Let's Talk About Holiday Grief: An Open Conversation.** [Register here.](#)
- Thursday, November 13, 10:30 am to 12 pm. **Monthly Book Talk.**
- Thursday, November 13, 6 to 7:30 pm. **Joe Callanan: The Mystery of Owls.** *Funded by the Friends of the Moultonborough Library.* [Register here.](#)
- Tuesday, November 18, 10:30 am to 12 pm. **Friends of the Library Literature Discussion: Perks of Being a Wallflower.** Print copies of the book are available to borrow at the library. [Register here.](#)
- Tuesday, November 18, 5 to 6:30 pm. **Craft and Chat: Fabric Maché Centerpieces.** \$20 materials fee required to confirm registration. [Register here.](#)
- Wednesday, November 19, 10:30 to 11:30 am. **Mystery Book Club: The Sinners All Bow.** Print copies of the book are available to borrow at the library. [Register here.](#)
- Wednesday, November 19, 6 to 8 pm. **Personal Finances Class.** [Register here.](#)
- Thursday, November 20, 9 to 11 am. **Board of Library Trustees Meeting.**
- Tuesdays November 4 and 25, 5 to 6:30 pm. **Craft and Chat: Bring Your Own Project.** All skill levels and crafts are welcome.
- Fridays, 10 to 11:30 am. **Caregivers Support Group.** Helping each other.
- Fridays, 10 am to 12 pm. **Friday Stitchers.** All skill levels and crafts are welcome.

#### **Upcoming Youth Programs:**

- Monday, November 3, 3 to 4:30 pm. **Middle School Monday: Perler Beads** (Ages 12 and up.) [Register here.](#)
- Saturday, November 15, 10 to 11:30 am. **Breakfast and Story Time with Local Author Jenn Anderson.** [Register here.](#)
- Monday, November 17, 1 to 3 pm. **Monday Makers: Thanksgiving Mason Jars** (Ages 6 to 11.) [Register here.](#)
- Wednesday, November 19, 3 to 4:15 pm. **After School Drop In: Building with Lego Bricks.**

#### **Regularly scheduled story and play times:**

- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.
- Wednesdays, 9:30 to 10 am. **Baby Time - Board Books and Nursery Rhymes.**
- Fridays, 10:30 to 11 am. **Friday Storytime.** Join us for stories, music, and fun!

Follow us on Facebook and Instagram to keep up-to-date with our news.

@MoultonboroughPublicLibrary

#### **Upcoming Public Meetings:**

**Board of Selectmen/ABC Joint Budget Work Sessions:**

- Friday, October 31, 2025 @ 9:00 AM

**Town Clerk's Office Closed:**

- Thursday, October 30, 2025 – Closed all day to attend a statewide Clerk training.



**Moultonborough's Trick or Treating Hours:**

**Friday, October 31<sup>st</sup>**  
**4:30 pm–7:30 pm**