

## MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen

**FROM:** Angela Bovill  
Town Administrator

**RE:** Weekly Report

**DATE:** November 10, 2025



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The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

### Administration & Finance

**Weekly Update:** As part of the FY27 budget process, we are providing additional documentation for the Advisory Budget Committee (ABC). Department Managers meeting this week was productive and informative, in working collaboratively. Prepared for Selectmen's meeting on Tuesday, November 18 at 5:00 PM. The Capital Improvements Project Committee (CIPC) will present their recommendations at this meeting. We are proud to share that Ken Filpula has been named NH Recycles' 2025 Recycler of the Year, a lifetime achievement award recognizing his outstanding commitment to sustainable waste management. Well-deserved! Tax bills have been mailed to residents. Lastly, I want to express sincere appreciation to our town departments and administrative staff for organizing a seasonal food pantry collections - your generosity and community spirit continue to make Moultonborough a better place for all.

**Finance:** Prepared for and met with SAU. Attended the CIPC meeting. Worked on Accounts Payables and check run. Worked on Budgets.

### Code, Compliance & Health Office: Week of 11/3/2025 - 11/7/2025

This week the Land Use Office received (26) new applications for permits and issued (26) permit applications. In addition, the Code Enforcement Office received (1) citizen complaints and resolved (0) open complaints and conducted (32) Inspections related to building construction and complaint investigations.

#### **Permits:**

Building Permits	In (7) Out (4)
Demolition	In (1) Out (3)
Mechanical Gas Permits	In (10) Out (11)
Electrical Permits	In (6) Out (5)
Plumbing Permits	In (2) Out (3)
Sign Permit	In (0) Out (0)
<b>Total Permits:</b>	<b>In (26) Out (26)</b>

**Permit Revenue for Week Shown:** \$1493.00

**Inspections:**

Electrical Rough – 2  
Framing Rough – 0  
Plumbing Rough – 5  
Insulation – 2  
Footings/Foundation/Slab – 8  
Electrical Service – 2  
Final Approval – 2  
Mechanical – 4  
Technical Review Committee – 1  
Site Consultation – 1  
**Total Inspections: 27**

**Department of Public Works**

**Facilities/Grounds:** The grounds crew dug out walkway at States Landing. The trench for power at was filled in. Long Island dock was taken out and brought back to the shop along with 8 picnic tables. The Town Hall hot water was fixed. Outdoor shut offs were winterized.

**Fleet:** Car 182 tires replaced and sensors programmed. Tires were mounted and balanced on Equipment 17. Car 162 battery issue was addressed. Truck 1 was set up for winter operations. Equipment 36 battery was replaced. Truck 6 frame cleaned. Truck 9 coolant checked. Truck 2 plow was checked. Lights repaired on truck 15 & 1. Onspots were put on Equipment 40. Parts picked up from Freightliner and transmission core brought to Irwin's. Truck 24 battery was rerouted, and the front end was lubricated.

**Highway:** The highway staff chipped brush at the Transfer Station. Truck 1 was set up for winter plowing. Roads checked from the heavy winds, ditches cleaned. Winter tires were put on trucks and sanders were oiled. Material was hauled to States Landing. Lee and Blake Road were graded.

**Transfer Station:** This week we shipped out 3 containers of municipal solid waste = 36 tons, 2 containers of single stream recycle = 10 tons, 8 containers of construction and demolition = 40 tons and 1 container of mixed scrap metal. The compost pile is continually growing and being turned regularly. The brush pile is in the process of being burned. The brush deposit area will be open to the residents for accepting loads this Friday 11/14/2025. Vehicle counts: Monday 384, Tuesday 425, Friday 538, Saturday 487, Sunday 212 total vehicles served 2046 = 57 per hour.

## Public Safety Building

**Moultonborough Police Department:** 11/03/2025 to 11/09/2025

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Calls for Service	196	213	+8.67%	8284	9331	+12.64%
Log Entries	347	366	+5.48%	14553	16176	+11.15%
Arrests	0	3	+300%	115	163	+41.74%
MV Accidents	1	2	+50%	155	140	-9.68%
MV Stops	31	47	+51.61%	1487	2443	+64.29%
Offense Reports	3	4	+33.33%	128	130	+1.56%

### Calls For Service Breakdown

Activity	This Week	Activity	This Week
911 Hang Up / Wrong Number	1	Fish & Game Call	2
Abandoned MV	0	Follow Up	10
Admin Services	14	Found / Lost Property	0
Alarm Commercial	1	Good Morning Project	4
Alarm Residential	7	Harassing Message	1
Assault	0	Juvenile Issue	0
Assist Citizen	29	Lost / Missing Person	0
Assist Motorist / Disabled MV	6	Medical Emergency	10
Assist Other Agency	13	Motor Vehicle Complaint	3
BOLO	0	OHRV Incident	1
Boating Incident	0	Parking Complaint	0
Building Check	3	Police Information	6
Burglary	0	Repossession	0
Burn Permit	0	Road Hazard	0
Call for Local PD / Officer	9	Paperwork Service	2
Civil Standby	1	Sex Offender Registration	0
Community Policing	0	Stalking	0
Complaint	0	Suicide / Attempted	0
Criminal Mischief	0	Suspicious Activity	12
Criminal Records Check	0	Theft / Larceny / Fraud / Forgery	3
Criminal Threatening	0	Training	0
Criminal Trespass	0	Untimely / Unattended Death	1
Custody Issue / Complaint	0	VIN Verification	0
Detail	0	Violation of Protection Order	0
Directed Patrol	12	Warrant Check	0
Disturbance	0	Welfare Check	3
Domestic Animal Related Call	3		
Domestic Disturbance	0	SWAT Call – Out	0

**Community Policing:** Nothing to report.

**Policy Update:** Nothing new to report.

**Training:** Nothing to report.

**Upcoming Events:** Nothing to report.

**Moultonborough Fire Rescue:** For the period of 11/03/2025 to 11/09/2025, there were twenty-six calls for service: There were:

<b>Series 100</b>	<b>Fires</b>	<b>0</b>
<b>Series 200</b>	<b>Overpressure, Explosion, Overheat-No Fire</b>	<b>0</b>
<b>Series 300</b>	<b>Emergency Medical &amp; Rescue Incidents</b>	<b>13</b>
<b>Series 400</b>	<b>Hazardous Conditions-No Fire</b>	<b>1</b>
<b>Series 500</b>	<b>Service Calls</b>	<b>10</b>
<b>Series 600</b>	<b>Good Intent</b>	<b>1</b>
<b>Series 700</b>	<b>False Alarms &amp; False Calls</b>	<b>0</b>
<b>Series 800</b>	<b>Severe Weather &amp; Natural Disaster</b>	<b>1</b>
<b>Series 900</b>	<b>Special Incident Type</b>	<b>0</b>

**Total 2025 Incidents:** 937

**Percent of decrease from 2024:** <3.0%

**Mutual:** None

**Automatic Aid: Given:** None

**Automatic Aid Received:** None

**Overlapping Incidents:**

- Total Overlapping Incidents:** Two
- Year to Date:** 158
- Percentage of Call Volume:** 16.8% *Overlapping incidents occur when two or more incidents happen simultaneously.*
- Emergency Recall of Personnel:** One

**Call Staff Participation:**

Call firefighters responded to two incidents, providing an average of 2.5 firefighters per incident.

**Response Times with 24-Hour Coverage:**

- Average Response Time:** 08:30 minutes/seconds

**Inspections:**

- LP Above Ground Tanks & Piping:** 2 inspections conducted.
- Smoke/CO Detector Battery Service** 1 Replacement/Detector Check

**Operations:**

11/5 A tractor trailer jackknifed near the intersection Sheridan Road blocking the road for several hours. Center Harbor Fire Department was put on automatic aid for all incidents until the road reopened.

**Burning Permits:**

Fire permits are now being issued. The statewide prohibition on open burning has been lifted by the Governor and Council on October 29<sup>th</sup>.

**Fire Danger:**

Rainfall over the past couple of weeks has helped reduce the fire danger. Weather forecasts looking ahead have more precipitation providing relief to the high fire danger conditions.

**The Town of Moultonborough Alerts!**

Emergencies can strike without warning—and when they do, having accurate, timely information is critical. That is why the Town of Moultonborough offers a reliable emergency alert system that keeps you connected when it matters most.

This system delivers real-time notifications straight to your phone, email, pager, or even via voice call in urgent situations. Whether it is a shelter-in-place order, evacuation notice, boil water advisory, or significant traffic disruption, you will receive the updates you need to make informed decisions and protect your loved ones.

As more households move away from traditional landlines, it is more important than ever to register your current contact information. Signing up is easy, free, and ensures you will not miss critical alerts—emergency or otherwise.

In addition to urgent situations, the system may also provide non-emergency alerts about significant police or fire activity, or other events that could impact your daily life. Routine information will not be sent—only messages that truly matter.

Do not wait until disaster strikes. Take a proactive step toward safety—sign up for Moultonborough's emergency alert system.

<https://public.alertsense.com/SignUp/?RegionId=2076>

**Moultonborough Recreation Department**

The bathrooms at Kraine Meadow Park have been closed for the season. Porta Pots will be available at the park throughout the winter months.

Youth Basketball program registrations are open. Children in Pre-Kindergarten through 6<sup>th</sup> grade can be registered to take part! Pre-Kindergarten program will run on Tuesdays, January 6 - February 10 at MCS 2:45 - 3:30pm. Kindergarten and First Grade programs will take place on Fridays, January 9 - February 13 – time schedule for each level is available on our website. Basketball programs for grades 2 through 6 will begin with skill sessions in December, and practices starting in early January. Practice schedules will be set depending on coach availability and games will be played on Saturday mornings. Pre-registration is required for all levels by

Friday, December 5. Sign up online or in the Recreation office. See our website or call MRD for more information 603/476-8868.

MRD is pleased to offer a Wickedly Cozy Mother-Daughter Pajama Party on Friday November 14, 6:00 - 7:30pm at Moultonborough Recreation Department. Girls in kindergarten through grade 5 with their mom (or mother figure stand in) can put on their coziest PJs and join us for a Wicked (For Good) time at our Wicked themed mother daughter pajama party for goodies, games, crafts, fun and more! Pre-registration is required. Sign up online or in the Recreation office by November 12. Mother figure stand ins are welcome! Call MRD for more information 603/476-8868.

Save the Date! Moultonborough Recreation and Moultonborough Public Library are teaming up once again to offer Dinner, Delights and Holiday Lights! Join us on Friday December 12, 5:30 - 7:00pm at the Moultonborough Function Hall! Enjoy dinner from a variety of crockpot dishes and soups, with dessert and goodies to follow. Play some Happy Holi-games and take some festive photos. Join in a holiday sing -a -long and enter your name in the drawing to light the holiday tree in the gazebo! An evening of free festive family fun! Call MRD for more information 603/476-8868.

MRD is planning a trip to see the Maine Mariners hockey team! The Mariners are proud affiliates of the Boston Bruins and the Providence Bruins. More details to come!

Bean Bag Baseball continues! Bean Bag Baseball is played between 2 teams, with each trying to score as many runs as possible each inning. Players toss bean bags underhand at a modified board, similar to a cornhole board. The rules follow closely to a traditional baseball game. No experience needed – anyone can learn to play! Pre-registration is required. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Totally Toddlers continues. Toddlers and their parent or trusted adult are invited to play, explore, and socialize. This free drop-in program will take place on Friday mornings 9:30 - 10:15am. We will supply various age-appropriate toys, you bring your imagination! Stay and play for a bit, then head over to the Library for Story Time at 10:30am. Call MRD for more information 603/476-8868.

MRD is pleased to offer Drop In Dominoes on Fridays, 10am-noon at Moultonborough Recreation Department, 10 Holland Street. Learn to play or drop in for a round or two! This is a drop - in group, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

Drop in Mah Jong continues to meet at MRD on Mondays, 1-4pm and on Wednesdays 10:00 am - noon. These are drop- in groups, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

Moultonborough Recreation is pleased to offer Drop In Cribbage on Tuesday mornings (excluding Tuesday November 11), 9:00 - 11:00 am at Moultonborough Recreation. It's a free fun way to enjoy your favorite game, or learn a new one, in a relaxed setting. All experience levels are

welcome. This is a drop in activity: no registration needed and no charge. Call MRD with questions. 603/476-8868.

Beyond the Bell, our after-school program continues.

Youth volleyball programs continue this week.

Logistics and planning are ongoing for MRD programming, trips, activities, and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov).

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

### **Moultonborough Public Library**

On Veterans Day, we extend our deepest gratitude to all who have bravely served and protected our nation. We will be closed on November 11 to honor all veterans.

Join local children's book author, Jenn Anderson, for a pancake breakfast and a read-aloud of her brand new book on Saturday, November 15, 10 am.

The library will be closed on November 27 and 28 for Thanksgiving. We will reopen on Saturday, November 29.

Please note that most of our programs require registration. The registration link is given next to each event that requires it below. Our [library calendar on the library website](http://www.moultonboroughlibrary.org), [www.moultonboroughlibrary.org](http://www.moultonboroughlibrary.org), has registration links and descriptions of the programs.

#### **Upcoming Adult Programs:**

- Thursday, November 13, 10:30 am to 12 pm. **Monthly Book Talk.**
- Thursday, November 13, 6 to 7:30 pm. **Joe Callanan: The Mystery of Owls.** *Funded by the Friends of the Moultonborough Library.* [Register here.](#)
- Tuesday, November 18, 10:30 am to 12 pm. **Friends of the Library Literature Discussion: Perks of Being a Wallflower.** Print copies of the book are available to borrow at the library. [Register here.](#)
- Tuesday, November 18, 5 to 6:30 pm. **Craft and Chat: Fabric Maché Centerpieces.** \$20 materials fee required to confirm registration. [Register here.](#)
- Wednesday, November 19, 10:30 to 11:30 am. **Mystery Book Club: The Sinners All Bow.** Print copies of the book are available to borrow at the library. [Register here.](#)
- Wednesday, November 19, 6 to 8 pm. **Personal Finances Class.** [Register here.](#)

- Thursday, November 20, 9 to 11 am. **Board of Library Trustees Meeting.**
- Thursday, November 20, 6 to 8 pm. **Matt Cohen Photography Open House.** Light refreshments provided by the Friends of the Library.
- Tuesday, November 25, 6 to 8 pm. **Open Mic: An Evening of Poetry and Music.** Register here.
- Tuesdays, November 4 and 25, 5 to 6:30 pm. **Craft and Chat: Bring Your Own Project.** All skill levels and crafts are welcome.
- Fridays, 10 to 11:30 am. **Caregivers Support Group.** Helping each other.
- Fridays, 10 am to 12 pm. **Friday Stitchers.** All skill levels and crafts are welcome.

#### **Upcoming Youth Programs:**

- Saturday, November 15, 10 to 11:30 am. **Breakfast and Story Time with Local Author Jenn Anderson.** [Register here.](#)
- Monday, November 17, 3 to 4 pm. **Monday Makers: Thanksgiving Mason Jars** (Ages 6 to 11.) [Register here.](#)
- Wednesday, November 19, 3 to 4:15 pm. **After School Drop In: Building with Lego Bricks.**

#### **Regularly scheduled story and play times:**

- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.
- Wednesdays, 9:30 to 10 am. **Baby Time - Board Books and Nursery Rhymes.**
- Fridays, 10:30 to 11 am. **Friday Storytime.** Join us for stories, music, and fun!

Follow us on Facebook and Instagram to keep up-to-date with our news.

@MoultonboroughPublicLibrary

#### **Upcoming Public Meetings:**

#### **Board of Selectmen Meetings:**

- Tuesday, November 18, 2025 @ 5:00 PM
- Tuesday, November 25, 2025 @ 5:00 PM (Work Session if needed)

#### **Town Offices Closed:**

- Tuesday, November 11, 2025 – Veterans Day
- Thursday, November 27, 2025 – Thanksgiving Day
- Friday, November 28, 2025 – Day of Thanksgiving