

## MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen  
**FROM:** Angela Bovill  
Town Administrator  
**RE:** Weekly Report  
**DATE:** January 5, 2026



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

### **Administration & Finance**

**Finance:** Input accounts payables, deposited funds, and completed the check run as well as various other tasks.

**Code, Compliance & Health Office:** Week of 12/29/2025 - 1/2/2026

This week the Land Use Office received (6) new applications for permits and issued (11) permit applications. In addition, the Code Enforcement Office received (0) citizen complaints and resolved (0) open complaints and conducted (18) Inspections related to building construction and complaint investigations.

#### **Permits:**

Building Permits	In (0) Out (1)
Demolition	In (0) Out (0)
Mechanical Gas Permits	In (6) Out (10)
Electrical Permits	In (0) Out (0)
Plumbing Permits	In (0) Out (0)
Sign Permit	In (0) Out (0)
<b>Total Permits:</b>	<b>In (6) Out (11)</b>

**Permit Revenue for Week Shown:** \$698

#### **Inspections:**

Electrical Rough – 1  
Framing Rough – 1  
Plumbing Rough – 1  
Insulation – 1  
Footings/Foundation/Slab – 1  
Electrical Service – 2  
Final Approval – 0

Gas Piping – 2  
 Mechanical – 2  
 Site Service Consultation – 3  
**Total Inspections: 14**

### **Department of Public Works**

**Facilities/Grounds:** The facilities and grounds crew plowed and treated the town facilities and roads. The ice rink was maintained. Recyclables were collected. Water was delivered to town buildings.

**Fleet:** The mechanics repaired sanders. Trucks were loaded with material to treat roads for the storm. Truck 19 starter issue was addressed. Truck 15 hydraulic pump issue was repaired. Truck 3 system was reset. Snow tires were put on to truck 5. Sander and hoses were set up. The shop was cleaned. Private contractor's sander issue was repaired. Equipment 12 clean up snow piles. Two new tires were mounted and balanced on truck 20.

**Highway:** The highway crew plowed and treated the roads throughout town after the snowstorm. The sand bin was filled, truck 24 maintained. Truck 7 was set up. Trucks and sanders were washed. Chains tightened and greased. Tires were put on to truck 20. Ladders were fabricated for sanders.

**Transfer Station:** This week we shipped out 3 containers of municipal solid waste = 36 tons, 2 containers of singles stream recycle = 10 tons and 1 container of construction and demolition = 5 tons. Vehicle counts: Monday 91, Tuesday 425, Friday CLOSED NEW YEARS, Saturday 853, Sunday 327 total vehicle counts 1696 = 62 per hour.

### **Public Safety Building**

**Moultonborough Police Department:** 12/29/2025 to 01/04/2026

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Calls for Service	118	158		9480	10537	
Log Entries	231	285		16927	18430	
Arrests	2	2	0%	158	172	
MV Accidents	8	4		177	173	
MV Stops	39	35		1711	2722	
Offense Reports	0	2		151	144	

### **Calls For Service Breakdown**

Activity	This Week	Activity	This Week
911 Hang Up / Wrong Number	1	Fish & Game Call	1
Abandoned MV	1	Follow Up	5
Admin Services	0	Found / Lost Property	0

Alarm Commercial	4	Good Morning Project	3
Alarm Residential	7	Harassing Message	0
Assault	0	Juvenile Issue	0
Assist Citizen	20	Lost / Missing Person	0
Assist Motorist / Disabled MV	5	Medical Emergency	3
Assist Other Agency	7	Motor Vehicle Complaint	0
BOLO	0	OHRV Incident	1
Boating Incident	0	Parking Complaint	2
Building Check	4	Police Information	1
Burglary	0	Repossession	0
Burn Permit	0	Road Hazard	10
Call for Local PD / Officer	4	Paperwork Service	2
Civil Standby	0	Sex Offender Registration	0
Community Policing	0	Stalking	0
Complaint	0	Suicide / Attempted	0
Criminal Mischief	0	Suspicious Activity	3
Criminal Records Check	7	Theft / Larceny / Fraud / Forgery	1
Criminal Threatening	0	Training	0
Criminal Trespass	0	Untimely / Unattended Death	0
Custody Issue / Complaint	0	VIN Verification	1
Detail	0	Violation of Protection Order	0
Directed Patrol	0	Warrant Check	0
Disturbance	2	Welfare Check	3
Domestic Animal Related Call	4		
Domestic Disturbance	0	SWAT Call – Out	0

**Community Policing:** Nothing new to report.

**Policy Update:** Nothing new to report.

**Training:** Nothing new to report.

**Upcoming Events:** Nothing to report.

**Moultonborough Fire Rescue:** For the period of 12/29/2025 to 01/04/2026, there were forty-one calls for service: There were:

<b>Series 100</b>	<b>Fires</b>	<b>4</b>
<b>Series 200</b>	<b>Overpressure, Explosion, Overheat-No Fire</b>	<b>0</b>
<b>Series 300</b>	<b>Emergency Medical &amp; Rescue Incidents</b>	<b>12</b>
<b>Series 400</b>	<b>Hazardous Conditions-No Fire</b>	<b>8</b>
<b>Series 500</b>	<b>Service Calls</b>	<b>7</b>
<b>Series 600</b>	<b>Good Intent</b>	<b>4</b>
<b>Series 700</b>	<b>False Alarms &amp; False Calls</b>	<b>1</b>
<b>Series 800</b>	<b>Severe Weather &amp; Natural Disaster</b>	<b>5</b>
<b>Series 900</b>	<b>Special Incident Type</b>	<b>0</b>

**Total 2025 Incidents:** 1,090

**Percent of decrease from 2024:** <0.4%

**2026 YTD:** 6

**Mutual:** Given once to Center Harbor, cancelled en route.

**Automatic Aid Given:** None

**Automatic Aid Received:** None

**Overlapping Incidents:**

- **Total Overlapping Incidents:** six
- **Year to Date:** 179
- **Percentage of Call Volume:** 16.4% *Overlapping incidents occur when two or more incidents happen simultaneously.*
- **Emergency Recall of Personnel:** three

**Call Staff Participation:**

Call firefighters responded to four incidents, providing an average of 1.2 firefighters per incident.

**Response Times with 24-Hour Coverage:**

- **Average Response Time:** 08:40 minutes/seconds
- **Average Reaction Time:** 01:27 minutes/seconds

**Inspections/Services:**

- LP Above Ground Tanks & Piping: 1 inspection conducted

**Operations:**

12/29 An ice storm brought a flurry of incidents for the fire department with personnel responding to 29 incidents, including outside fires, EMS incidents, motor vehicle accidents, carbon monoxide incidents, service calls and trees on wires. One incident resulted in the closure of Moultonboro Neck Road for several hours.

The fire department ended 2025 by responding to 1,090 incidents.

**Burning Permits:**

Per Administrative Rule Res 5601.02, A fire permit shall be required for all open burning when the ground is not covered by snow. “*Ground covered with snow*” means the area within a 100-foot radius from the fire edge is covered with snow or other frozen precipitation sufficient to prevent the combustion of woodland fuels until the fire is completely extinguished. As there is now snow cover in place, no fire permit is required for permissible open burning.

**Fire permits for 2026:**

Fire permits for 2026 can be obtained at the Public Safety Building and online at [NHFirepermit.com](http://NHFirepermit.com)

### **The Town of Moultonborough Alerts!**

Emergencies can strike without warning—and when they do, having accurate, timely information is critical. That is why the Town of Moultonborough offers a reliable emergency alert system that keeps you connected when it matters most.

This system delivers real-time notifications straight to your phone, email, pager, or even via voice call in urgent situations. Whether it is a shelter-in-place order, evacuation notice, boil water advisory, or significant traffic disruption, you will receive the updates you need to make informed decisions and protect your loved ones.

As more households move away from traditional landlines, it is more important than ever to register your current contact information. Signing up is easy, free, and ensures you will not miss critical alerts—emergency or otherwise.

In addition to urgent situations, the system may also provide non-emergency alerts about significant police or fire activity, or other events that could impact your daily life. Routine information will not be sent—only messages that truly matter.

Do not wait until disaster strikes. Take a proactive step toward safety - sign up for Moultonborough's emergency alert system.

<https://public.alertsense.com/SignUp/?RegionId=2076>

### **Moultonborough Recreation Department**

Basketball Hoopla took place on Friday January 2 at the Moultonborough Academy. Nearly 60 children joined members of Plymouth State University's Men's and Women's Basketball teams for skill drills, raffles, prizes and autographs. Moultonborough Recreation extends heartfelt thanks to Plymouth State basketball players and coaches for their annual participation in this wonderful community event.

Moultonborough Recreation is offering a trip to see the smash hit musical Rock of Ages at the Palace Theater in Manchester. Join us on Saturday, January 31 and get ready to party like it's 1987! This all out smash hit musical will transport you back to the Sunset Strip where big dreams and even bigger hair collide. Featuring a power packed soundtrack of your favorite rock anthems from Journey to Bon Jovi, Styx to Foreigner – Rock of Ages is an electrifying hilarious and utterly unforgettable night out. Don't stop believin' and reserve your seat today! Please note: this show contains adult content. We will depart MRD at 9:30am on Saturday January 31 and return at approximately 6:30pm. Before the show we will stop at Fotia Greek Taverna in Manchester for a buffet style lunch. Trip fee includes show ticket, transportation and lunch at Fotia. Pre-registration is required and space is limited. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Moultonborough Recreation invites you to bring your creativity, teamwork and winter spirit for a downhill challenge like no other at our Slippery Slope Showdown Cardboard Box Sled Event! Join us on Saturday January 24 at Kraine Meadow Park with your completed sled and get ready to slide! Sleds will be inspected for safety before hitting the hill. Prizes will be awarded in several

categories – speed, style and silliness are welcome. Pre-registration is required. See our website for full rules and requirements. Call MRD for more info! 603/476-8868.

Basketball Hoopla is back! Join us on Friday, January 2, 6:00-7:30pm at the Moultonborough Academy gym for this free event! Boys and girls in preschool through grade 6 can bring their sneakers and join Plymouth State University Men's and Women's Basketball players on the court! Skill drills, Raffles and Prizes! Children **do not** need to be registered in MRD's Youth Basketball programs to participate in Basketball Hoopla!

Moultonborough Recreation invites you to Have Fun Today and stay warm doing it – stylish too! We are selling soft knit cozy pom hats with our logo on the front. Makes a great stocking stuffer! Purchase your MRD pom hat online or in the Recreation office. Call MRD for more info! 603/476-8868.

Bean Bag Baseball continues! Bean Bag Baseball is played between 2 teams, with each trying to score as many runs as possible each inning. Players toss bean bags underhand at a modified board, similar to a cornhole board. The rules follow closely to a traditional baseball game. No experience needed – anyone can learn to play! Pre-registration is required. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Totally Toddlers continues. Toddlers and their parent or trusted adult are invited to play, explore, and socialize. This free drop-in program will take place on Friday mornings 9:30-10:15am. We will supply various age-appropriate toys, you bring your imagination! Stay and play for a bit, then head over to the Library for Story Time at 10:30. Call MRD for more information 603/476-8868.

MRD is pleased to offer Drop In Dominoes on Fridays, 10am-noon at Moultonborough Recreation Department, 10 Holland Street. Learn to play or drop in for a round or two! This is a drop-in group, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

Drop in Mah Jong continues to meet at MRD on Mondays, 1-4pm and on Wednesdays 10:00-noon. These are drop-in groups, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

Moultonborough Recreation is pleased to offer Drop In Cribbage on Tuesday mornings, 9:00-11:00 am at Moultonborough Recreation. It's a free fun way to enjoy your favorite game, or learn a new one, in a relaxed setting. All experience levels are welcome. This is a drop in activity: no registration needed and no charge. Call MRD with questions. 603/476-8868.

Session 3 of Beyond the Bell, our after-school program, begins this week.  
Youth basketball programs begin this week.

Logistics and planning are ongoing for MRD programming, trips, activities, and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach

out to us at 603/476-8868 or email our staff via the links on our website: [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov).

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

### **Moultonborough Public Library**

Welcome to 2026! If one of your New Year's Resolutions is to get your taxes done early, we can help you! Registration is now open for the AARP Tax Assistance starting February 10 and going through April 7. Call the library during business hours to make an appointment or visit the library calendar.

Most of our programs require registration. The registration link is given next to each event that requires it below. Our [library calendar on the library website](http://www.moultonboroughlibrary.org), [www.moultonboroughlibrary.org](http://www.moultonboroughlibrary.org), has registration links and descriptions of the programs.

#### **Upcoming Adult Programs:**

- Thursday, January 8, 5 to 7 pm. **Thursday Night Movie and Pizza Night: *Penguin Lessons***. [Register here](#).
- Saturday, January 10, 10 to 11:30 am. **A Safe Place Bereavement Group**. 6-week class led by Dawn Alvarez of the Lakes Region VNA. [Register here for all 6 sessions](#).
- Tuesday, January 13, 6 to 7 pm. **Raising Digital Natives Safely: Protecting your family online**. [Register here](#).
- Wednesday, January 14, 12 to 1 pm. **What's Hot...What's Not...What You Can Toss Today - Zoom**. [Register here to receive the Zoom link 48 hours in advance](#).
- Thursday, January 15, 9 to 11 am. **Library Board of Trustees Meeting**.
- Tuesday, January 20, 5 to 6:30 pm. **Revolutionary Crafts: Rag Braided Hot Mat**. A non-refundable materials fee of \$20 is required to confirm your spot. [Register here](#).
- Wednesday, January 21, 10:30 to 11:30 am. **Mystery Book Club: *The Woman in the Library***. [Register here](#). Print copies of the book are available to borrow at the library.
- Wednesday, January 21, 12 to 1 pm. **Your Kids Don't Want It: What Can Do? 15 Tips - Zoom**. [Register here to receive the Zoom link 48 hours in advance](#).
- Thursday, January 22, 5:30 to 6:30 pm. **Evening Page Turners: *Property of the Revolution***. The author will join us for the discussion. [Register here](#). Print copies of the book are available to borrow at the library.
- Tuesday, January 27, 6 to 8 pm. **Open Mic: An Evening of Poetry and Music**. [Register here](#).
- Fridays, 10 to 11:30 am. **Caregivers Support Group**. Helping each other.
- Fridays, 10 am to 12 pm. **Friday Stitchers**. All skill levels and crafts are welcome.

#### **Upcoming Youth Programs:**

- Saturday, January 10, 9 am to 3 pm. **4-H Babysitting Basics**. [Register here](#).

- Tuesday, January 13, 6 to 7 pm. **Raising Digital Natives Safely: Protecting your family online.** [Register here.](#)

**Regularly scheduled story and play times:**

- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Wednesdays, 9:30 to 10 am. **Baby Time - Board Books and Nursery Rhymes.**
- Fridays, 10:30 to 11 am. **Friday Storytime.** Join us for stories, music, and fun!

Follow us on Facebook and Instagram to keep up-to-date with our news.  
@MoultonboroughPublicLibrary

**Upcoming Public Meetings:**

**Board of Selectmen Meetings:**

- Tuesday, January 6, 2026 @ 5:00 p.m.
- Tuesday, January 20, 2026 @ 5:00 p.m.

**Public Hearings:**

- Tuesday, January 13, 2026 @ 5:00 p.m.
- Friday, January 23, 2026 @ 5:00 p.m.

**Town Offices Closed:**

- Monday, January 19, 2026: Martin Luther King Day (All Offices Closed)