



TO: Board of Selectmen
FROM: Administration
RE: Weekly Report
DATE: November 23, 2020



Finance: Nothing to report this week.

Assessor: The 2020 tax rate was set at \$7.13 per thousand and the tax bills were mailed. The Town's portion of the tax rate was reduced by .07, the county portion increased by .05, the local school increased by .18 and the state education portion was reduced by .18. The property record cards with the final 2020 new values are posted on the Town's Axis/GIS program, they may be viewed by clicking on Tax & GIS Maps, Documents & Links, Property Card, with a page that describes how to read the property record card. I am entering sales information into the NH Department of Revenues Equalization portal. This information is used to determine the overall ratio for the Town and to determine the accuracy of the assessments, such as the weighted mean, median ratio, coefficient of dispersion (COD), and price related dispersion (PRD). Our office is reviewing and updating current use files to ensure they comply with the state RSA's and rules. The Standard Operating Procedures (SOP's) for the assessing department is being updated. Property owners who have questions or concerns regarding their assessment should call Assessing, Monday - Friday 7:30 am to 4 p.m., 603-476-2347 or email jbelville@moultonboroughnh.gov or arush@moultonboroughnh.gov.

Tax Collector: Nothing to report this week.

Town Clerk: Nothing to report this week.

Department of Public Works: The Highway team spent the week blowing leaves, ditching throughout Town, along with doing all necessary mechanical work on trucks and equipment.

Facilities & Grounds: Nothing to report this week.

Fleet: Nothing to report this week.

Transfer Station: Last week we shipped out 2 containers of municipal solid waste, 2 of single stream recycle, 4 of construction and demolition, and 1 of mixed scrap metal. Car counts Monday 288, Tuesday 241, Friday 388, Saturday 341, Sunday 291. A total of 1,549 served. Brush pile burned, compost piles moved and turned.

Moultonborough Police Department: The Police Department recorded 236 log entries, which included the following calls for service, 2 Assist Citizens, 41 Motor Vehicle Stops, 4 Assists to Fire/EMS, No Directed Patrols, 3 Arrests, 1 complaint, 3 MV Accidents, 3 MV Complaints, 1 Residential Alarm, 2 Commercial Alarms and 2 K-9 complaints.

Training: Officer Cloutier, Police Standards Training Council 11/16 – 11/20. Officer Cortese attended the Patrol Skill Building Training by Granite State Police Career Counseling in Hooksett, 11/18-11/20.

Moultonborough Fire Rescue: For the period of 11/13/2020 to 11/19/2020, there were 15 calls for service: 10 – EMS calls; 1 – Motor vehicle accident without injuries; 1 – No incident found upon arrival

at dispatched address; 1 - Authorized controlled burning; 1 – Alarm system activation due to malfunction; 1 – Smoke detector activation, no fire, unintentional . Year to Date Incidents: 832. Automatic Aid: Received twice from Stewart's Ambulance. Mutual Aid: None. Overlapping Incidents: Year to date there have been 149 instances of two or more incidents occurring at the same time.

<u>Staffing:</u>	Overall average staffing per incident	4 firefighters
	Average Daytime (7 AM-5 PM, Mon-Fri) staffing	4 firefighters
	Average Night/Weekend	3 firefighters
<u>Response Times:</u>	Overall average response time of first arriving unit	08:59 mins/sec.
	Average Daytime (7 AM-5 PM, Mon-Fri) response time	09:19 mins/sec.
	Average Night/Weekend/Holiday response time	10:57 mins/sec.

Operations: In this period, crews continued to check cisterns, back flush, flow test and paint dry hydrants. 11/13 - Chief Bengtson accepted a donation of a Victory Innovations electrostatic sprayer from the Meredith Rotary Club. The sprayer will be used to help disinfect the fire stations and apparatus used by the Department, the unit is the same type used by the Town and Schools. 11/18 - The Fire Department conducted a place of assembly inspection at a Bean Road occupancy. Chief Bengtson and Firefighter Wieliczko performed the inspection. 11/19 - EMS continuing education was held on Thursday, 9 personnel were recertified for CPR/AED. The Public Safety Building is open in a limited capacity. Fire permits, permits to install, and operate oil fired equipment are being issued through a service window installed in the lobby door. The meeting room and public restrooms remain closed during the pandemic due to sanitizing concerns. Residents and businesses having questions on life safety and fire code issues may access Fire Department services through the lobby or by calling 476-5658 for service. The Fire Department and Building & Grounds staff continue to disinfect the building, the Fire Department offices and quarters at the Public Safety Building.

COVID-19 Status Report: The Fire Chief/Emergency Management Director continues to participate in conference calls as scheduled regarding the ongoing COVID-19 pandemic and the situation in the State. The NH Department of Health and Human Services COVID-19 Dashboards located at <https://www.nh.gov/covid19> indicate that as of 11/22/2020, Moultonborough currently has 15 positive cases and a cumulative total year to date of 40 cases.

Schools: <https://www.nh.gov/covid19/dashboard/schools.htm#dash>, The COVID-19 School Dashboard indicates that as of 11/15/2020 there is 1 active case at Moultonborough Central School. The Academy and Middle Level are not reporting any cases.

Childcare Centers: Moultonborough Learning Center will reopen on November 23 after further testing came back negative for a case which initially showed as a positive.

Local Businesses: The Bob House & Reel'N Tavern is reporting on their web site that they were informed that a customer had a positive for COVID-19 after dining there on November 14th. They sent their staff for testing and found a couple tested positive. The restaurant and tavern will be closed for deep cleaning until December 9th, when they will reopen at 11:30 am.

Burning Permits: Permits can be obtained at the Public Safety Building or by using the online fire permit system at NHFirePermit.com. There is a \$3.00 convenience fee for using the online system, there is no charge for permits obtained at the Public Safety Building. Residents are strongly encouraged to call ahead to arrange to pick up a fire permit by calling 476-5658 (Monday-Friday from 8am-4pm). Category 3 fire permits enable persons to burn brush between 5pm to 9am. Category 3 fires may be kindled before 5pm, if it is raining. Raining is defined as "*Raining means sustained precipitation that is actively occurring of sufficient intensity and duration so as to prevent fire from spreading in woodland fuels*". A good guideline would be raining enough to require the use of windshield wipers on your car in

a non-intermittent mode. Brush may also be burned at any time without a fire permit when the ground is covered with snow. RES 5601.01 defines snow cover as the following: "*Ground covered with snow means the area within a 100 foot radius from the fire edge is covered with snow or other frozen precipitation sufficient to prevent the combustion of woodland fuels until the fire is completely extinguished*". Kindling of any fire requires a fire permit unless the ground is covered with snow. Failure to obtain the appropriate fire permit may result in an official warning or fines up to \$2,000.

Land Use Department: Nothing to report this week.

Recreation Department: MRD invites everyone to Brighten the 'Borough in our holiday lights challenge. Enter by registering your Moultonborough address online or stop in our office. Our jolly judges will name winners in several categories including Best in Show for the top business and residential entries. Bragging rights are on the line! Registration deadline is December 14. Beyond the Bell After School Program has been suspended during Moultonborough School's transition to a full remote model and we look forward to resuming when students return to the in-school setting. Adult Indoor Pickleball continues at the Meredith Community Center on Wednesday and Friday mornings throughout the cold/winter months and is a collaborative program with Meredith Parks & Recreation. Holiday Bingo cards will be available on MRD's website this week. Keep your elves busy with a holiday to do list of fun and easy activities. MRD is offering holiday how to videos on our Facebook page. Learn how to make a kissing ball and decorative ornaments. Both make great gifts for friends, co-workers, or teachers! Watch MRD's Facebook page for Donna's Holiday How To videos for these DIY holiday crafts. MRD invites everyone to vote for a favorite holiday movie in our Holiday Movie Madness tournament brackets. We have selected some favorite holiday movies and arranged a bracket style tournament where you will pick the ultimate winner. Rounds will be posted on our Facebook page. Enter your choice in the comments section. We will post the results and you can watch as some movies are eliminated and some advance to the finals to battle for the Cinematic Champion! MRD staff continues to develop routines and schedules during the department's transition between directors.

Moultonborough Public Library: The Library will be closed on Thursday November 26 and Friday November 27 for the Thanksgiving Holiday. We will be open on Saturday November 28 from 10-2. A fun thing for the kids is our *I Spy Turkeys*. Walk around the building and count up how many turkeys you can find. Submit this [form](#) and enter to win a prize. Donations are still being accepted for the Santa Fund. Checks should be made out to the Children's Christmas Trust and can be mailed c/o the Moultonborough Library, PO Box 150, Moultonborough, NH 03254 or can be dropped off at the Library during open hours. The Library is also accepting unwrapped toys, and a box is in the lobby for folks to drop off items. There is also a drop box at Buckey's. Deadline is Saturday Dec. 5 for items to be dropped off.

Important Dates to Remember

Happy Thanksgiving, All Non-Emergency Departments Closed, November 26 & 27, 2020
Department Head Meeting, December 1, 2020, 9 AM
Board of Selectmen's Meeting, December 3, 2020, 7 PM
Board of Selectmen & ABC Budget Work Session, December 4, 2020, 8:30 AM
Board of Selectmen & ABC Budget Work Session, December 11, 2020, 8:30 AM
Board of Selectmen's Meeting, December 17, 2020, 7 PM
Board of Selectmen & ABC Budget Work Session, December 18, 2020 8:30 AM
Merry Christmas, All Non-Emergency Departments Closed, December 25, 2020
Happy New Year, All Non-Emergency Departments Closed, January 2, 2021