



MEMORANDUM – OFFICE OF TOWN ADMINISTRATION

TO: Board of Selectmen
FROM: Administration
RE: Weekly Report
DATE: December 29, 2020



Finance: Nothing to report this week.

Assessor: Whitney Consulting Group is continuing the 20% cyclical inspection field work. Their field staff will have an identification badge and a letter from the Town Assessor. Our office is reviewing and updating current use files to ensure they comply with the state RSA's and rules. We are requesting updated maps showing areas in current use and not in current use. We also continue to work on integrating more of our new and existing data into the Avitar assessing database. Owners that have questions or concerns, please contact the Assessor's Office, Monday - Friday 7:30am to 4:00pm, or email thughes@moultonboroughnh.gov. or arush@moultonboroughnh.gov.

Tax Collector: Nothing to report this week.

Town Clerk: Nothing to report this week.

Department of Public Works: Highway's week began with doing storm clean-up which included salting, sanding, and plowing of roads throughout town. The crew continued the week doing maintenance on trucks and equipment. The week ended preparing for 2" of rain that was predicted. This included taking care of culverts, catch basins and all drainage concerns throughout town.

Facilities & Grounds: Nothing to report this week.

Fleet: TRK4 2012 F350 replaced sander drive train and adjust as required. CAR161 2016 Ford Police interceptor performed PM-B service. Checked out operator concerns. EQ12 2009 John Deere 310 backhoe road call to States Landing blown hose. Capped line and got back to the shop to replace hydraulic line. TRK10 20077 Peterbilt driver reported coolant leak. Replaced lower radiator pipe assembly. Paperwork

Transfer Station: Last week we shipped out 2 containers of municipal solid waste, 2 of single stream recycle and 2 of construction and demolition. The brush pile was burned. Car counts for this week Monday 305, Tuesday 507, Friday Christmas Closed, Saturday 544, Sunday 398. Total of 1754 served.

Moultonborough Police Department: The Police Department recorded 172 log entries, which included the following calls for service, 7 Assist Citizens, 11 Motor Vehicle Stops, 7 Assists to Fire/EMS, 0 Directed Patrols, 2 Arrests, 7 complaints, 2 MV Accidents, 3 MV Complaints, 4 Residential Alarms, 0 Commercial Alarms and 0 K-9 complaints.

Moultonborough Fire Rescue: For the period of 12/18/2020 to 12/24/2020, there were 19 calls for service: There was: 1 - Dumpster fire, 9 - EMS calls, 1 - Motor vehicle accident with no injuries, 1 - LP gas leak, 1 - Carbon monoxide incident, 1 - Police matter, 1 - Smoke detector activation, no fire, unintentional, 4 - alarm system activation, no fire, unintentional **Year to Date Incidents:** 918

Automatic Aid: received once from Stewart's Ambulance and once given to Sandwich. **Mutual Aid:** None **Overlapping Incidents:** once for this period. Year to date there have been 164 instances of two or more incidents occurring at the same time

Staffing

Overall average staffing per incident	5 firefighters
Average Daytime (7 AM-5 PM, Mon-Fri) staffing	5 firefighters
Average Night/Weekend/Holiday	4 firefighters

Response Times

Overall average response time of first arriving unit	10:42 mins/sec.
Average Daytime (7 AM-5 PM, Mon-Fri) response time	09:15 mins/sec.
Average Night/Weekend response time	12:19 mins/sec.

Operations: Following nearly two feet of snow, the day shift worked to clear access to dry hydrants around town. The Public Safety Building remains open in a limited capacity. Fire permits, permits to install, and operate oil fired equipment are being issued through a service window installed in the lobby door. The meeting room and public restrooms remain closed during the pandemic due to sanitizing concerns. Residents and businesses having questions life safe and fire code issues may access fire department services through the lobby or by calling 476-5658.

COVID-19 Status Report: The Fire Chief/Emergency Management Director continues to participate in conference calls regarding the ongoing COVID-19 pandemic and the situation in the State. Eighteen firefighters and six police officer are registered with the Winnipesaukee Public Health Region to receive Coronavirus vaccinations as part of the State Vaccination plan for the 1A Group. The Winnipesaukee Public Health District is scheduled to perform the vaccinations in early January. The New Hampshire Department of Health and Human Services COVID-19 Dashboards located at <https://www.nh.gov/covid19> indicate that as of 12/27/2020, Moultonborough currently has 14 positive cases and a cumulative total year to date of 118 cases.

Schools: The Christmas break began Thursday December 24 with school resuming Wednesday January 6. The current plan is for in-person students to return to in-person school on Wednesday, January 6, 2021. If community spread should warrant a change to that plan the School Board will have a special meeting on January 5, 2021 to discuss the matter. While school is closed there will be no school sports. Sports practices are scheduled to resume on January 6, 2021.

Childcare Centers: No new reports have been received alerting a change in status.

Local Businesses: The NH Attorney General's Office, Emergency Order Compliance Task Force reached out to the Health Officer regarding a complaint about a Whittier Highway establishment with staff not wearing masks. Health Officer Zalewski conducted a visit to the establishment on 12/23, confirmed that masks were not being worn by staff and reported his findings to the AGO

Burning Permits: Snow Cover and Brush Burning. Brush may also be burned at any time without a fire permit when the ground is covered with snow. RES 5601.01 defines snow cover as the following: *"Ground covered with snow" means the area within a 100-foot radius from the fire edge is covered with snow or other frozen precipitation sufficient to prevent the combustion of woodland fuels until the fire is completely extinguished*

Land Use Department: Nothing to report this week.

Recreation Department: MRD wishes everyone a safe, happy, and healthy new year. Did you ever want to go 'Walkin' in a Winter Wonderland? Well, here's your chance with MRD's Snowshoe Take-Home Program by completing the lending agreement form found on our website or in our office. A

small security deposit will be charged. Equipment is due back one week later. Once equipment is returned, in the same condition, you'll receive your money back. Call MRD for more info, 476-8868. The American Red Cross wishes to thank the town of Moultonborough, Recreation Department, DPW & Facilities and Moultonborough residents for supporting their blood drives throughout the year. They are looking forward to more successful drives in the future. MRD has taken numerous phone calls and inquiries regarding the status of the Ice Rink at Kraine Meadow Park. The Ice Rink remains closed at this time due to mother nature. Please stay off the rink if the "CLOSED" sign is out! Check out MRD Facebook page or the Ice Rink tab on our website for updates. Magic Bars won the Sweet Sixteen Holiday Cookie tournament. Thanks to all who participated. MRD is offering holiday how to videos on our Facebook page. Learn how to make a jeweled Candle Jars and How To videos for DIY holiday crafts. Holiday Bingo cards are still available on MRD's website. Beyond the Bell After School Program is suspended until January 6, or when Moultonborough schools return to in person learning. Adult Indoor Pickleball continues at the Meredith Community Center on Wednesday and Friday mornings throughout the cold/winter months. Moultonborough Recreation and Meredith Parks & Rec run this program collaboratively. The Rec Department staff continues to develop routines and schedules during the department's transition between directors.

Moultonborough Public Library: Holiday Hours: Tuesday 10-8pm; Wednesday 10-5pm; Thursday 10-2pm; Friday Closed; Saturday 10-2pm. We wish everyone a Happy New Year! To sign up for the Library Email to get updates on events, programs and services, please click [here](#).

Important Dates to Remember

Happy New Year, All Non-Emergency Departments Closed, January 1, 2021

Board of Selectmen's Meeting, January 7, 2020, 7 PM

Selectmen & Advisory Budget Committee Budget Work Session, January 8, 2020, 8:30 AM

Board of Selectmen's Meeting, January 21, 2020, 7 PM

Board of Selectmen's Work Session, January 28, 2020, 4 PM

Department Head Staff Meeting, January 5, 2021, 9 AM