

MEMORANDUM – OFFICE OF TOWN ADMINISTRATION

TO: Board of Selectmen
FROM: Administration
RE: Weekly Report
DATE: January 12, 2021



Finance: Nothing to report this week.

Assessor: Our office is continuing to review and update current use files to ensure they comply with the state RSA's and rules. We are requesting updated maps showing areas in current use and not in current use. We also continuing our work on integrating and reviewing our new and existing data in the Avitar assessing database. As always, if property owners have any questions or concerns regarding assessing, please do not hesitate to contact the Assessor's Office, Monday through Friday 7:30am to 4:00pm, 603-476-2347 or email thughes@moultonboroughnh.gov or arush@moultonboroughnh.gov. Town offices are open to the public, masks are required

Tax Collector: Nothing to report this week.

Town Clerk: Nothing to report this week.

Department of Public Works: The Highway team began the week salting, sanding, and plowing roads throughout town due to the ice, sleet, and wet snowstorm. The balance of the week the entire team worked doing preventative maintenance and washing the entire fleet of trucks and equipment.

Facilities & Grounds: We continue to fog and sanitize Town facilities and equipment. Plowed and treated town properties and roads as well as the Academy and central school. We flooded the ice rink many times in the past week and we officially opened it Monday (Jan.11th) at 1:00 PM. Minor bldg. repairs, replaced sink drain in the ambulance dorm, replaced the circulator for the domestic hot water heater at the PSB, changed air filters at the town hall, repaired some locks and door closures at the PSB and relocated a water line in the rink Bldg.

Fleet: TRK2 2011 F550 dump truck replaced transmission oil pan and filter. Refilled system and checked for leaks. Checked hydraulic system for leaks also. Checked out sander. TRK15 2009 F550 get running, start repairing dump body. Start stripping unit. TRK10 2007 Peterbilt repair wing trip block. Perform facility audit. Paperwork.

Transfer Station: This week we shipped out 3 containers of municipal solid waste, 2 containers of single stream recycle, 2 containers construction and demolition and 1 container of mixed scrap metal. 78 Freon containing units were evacuated and the brush pile was burned. Car counts: Monday 370, Tuesday 378, Friday 445, Saturday 431, Sunday 260 total 1884 residents served.

Moultonborough Police Department: The Moultonborough Police Department recorded 192 log entries, which included the following calls for service: 2 Assist Citizens, 24 Motor Vehicle Stops, 3 Assists to Fire/EMS, 2 Directed Patrols, 1 Arrests, 5 complaints, 4 MV Accidents, 1 MV Complaint, 4 Residential Alarms, 1 Commercial Alarm and 1 K-9 complaint.

Moultonborough Fire Rescue: For the period of 01/01/2021 to 01/07/2021, there were 14 calls for service: There was: 8 - EMS calls, 1 - Dispatched & cancelled en-route. 1 - Hazardous materials release investigation with no Haz-Mat found, 1 - Alarm system sounded due to malfunction, 1 - Carbon

monoxide detector activation due to malfunction, 2 - Detector activation, no fire, unintentional. **2021**

Incidents Year to Date: 14 **Automatic Aid:** received once from New Hampton for ambulance.

Mutual Aid: received from Center Harbor, Holderness, and Sandwich. **Overlapping Incidents:** none for this period. In 2020 there were 164 instances of two or more incidents occurring at the same time.

Staffing

Overall average staffing per incident	4 firefighters
Average Daytime (7 AM-5 PM, Mon-Fri) staffing	7 firefighters
Average Night/Weekend/Holiday	4 firefighters

Response Times

Overall average response time of first arriving unit	15:25 mins/sec.*
Average Daytime (7 AM-5 PM, Mon-Fri) response time	20:32 mins/sec.*
Average Night/Weekend response time	14:25 mins/sec.

* Extended response time due to assembling proper resources and back country incident

Operations 1/4: Monthly meeting with Call Company Officers; 1/5: Department Head Staff Meeting with Selectmen Quinlan & Gray; 1/6: The fire department and Stewart's Ambulance were dispatched for hikers needing medical attention on the summit of Mount Roberts on the High Ridge Trail. Mutual aid assistance was requested from Center Harbor, Holderness, and Sandwich for ATV's. Personnel and ATV's were sent up the Mt. Robert's Trail and intercepted the hikers descending the mountain. The hikers were assessed by EMS and then returned to the parking lot by ATV. After being warmed up they declined further medical attention and left the scene. The Public Safety Building remains open in a limited capacity. Fire permits, permits to install, and operate oil fired equipment are being issued through a service window installed in the lobby door. The meeting room and public restrooms remain closed during the pandemic due to sanitizing concerns. Residents and businesses having questions life safe and fire code issues may access fire department services through the lobby or by calling 476-5658 for service.

COVID-19 Status Report: The New Hampshire Department of Health and Human Services COVID-19 Dashboards located at <https://www.nh.gov/covid19> indicate that as of 01/10/2021, Moultonborough currently has 8 positive cases and a cumulative total of 131 cases.

Town: On Sunday, January 3rd, 2021 the Town of Moultonborough was notified that an employee in the Town Clerks Office had tested positive for COVID-19. Due to this development the Town Clerks Office will remain closed until January 18th.

Schools: In-person students to return to in-person school on Wednesday, January 6, 2021. Sports practices are scheduled to resume on January 6, 2021. Families that have a student that tests positive for COVID-19 are requested to contact the school nurse with that information as soon as possible.

Childcare Centers: No new report

Local Businesses: No new report

The Fire Chief/Emergency Management Director continues to participate in conference calls as scheduled regarding the ongoing COVID-19 pandemic and the situation in the State.

Vaccinations of Moultonborough's First Responders have begun, law enforcement personnel and some firefighters received vaccinations on 1/6. The remaining personnel will be vaccinated on 1/13. All "At Risk & Moderate Risk First Responders" are being vaccinated per NH HSEM protocols for vaccinations.

Burning Permits: Snow Cover and Brush Burning. Brush may also be burned at any time without a fire permit when the ground is covered with snow. RES 5601.01 defines snow cover as the following: *"Ground covered with snow" means the area within a 100-foot radius from the fire edge is covered with snow or other frozen precipitation sufficient to prevent the combustion of woodland fuels until the fire is completely extinguished".*

Land Use Department: Nothing to report this week.

Recreation Department: The Ice Rink at Kraine Meadow Park opened on Monday January 11. Many thanks to Moultonborough's DPW for their efforts and commitment. Along with the much-appreciated hard work of Moultonborough's DPW staff, our outdoor rink needs Mother Nature's cooperation to maintain ice and a quality skating surface. Check our Facebook page for updates. We will post the status of the rink in both those places. Please stay off the rink if the "CLOSED" sign is out. We appreciate your patience and cooperation. Call MRD for more info. 476-8868

Registrations are open for MRD's Youth Basketball program. Due to Covid, the program will look a bit different this year. Our goal is to encourage interest in the sport of basketball, to introduce, reinforce and strengthen skills, provide opportunities for physical activity, and have some fun. The program is open to Moultonborough youth, Pre-K through grade 6. MRD will use the same Covid-19 protocols as Moultonborough Schools and the state of NH: masks/face coverings, hand washing, social distancing, etc. This will be a drop off program, and participants will be screened prior to entering the buildings. Players will practice non-contact skills and drills. No scrimmages or competitive games will be scheduled. Pre-registration is required. Sign up online via our website or stop by our office.

Beyond the Bell After School Program resumed on January 6 with 16 participants. Adult Indoor Pickleball continues at the Meredith Community Center on Wednesday and Friday mornings throughout the cold/winter months. Moultonborough Recreation and Meredith Parks & Rec run this program collaboratively.

Did you ever want to go Walkin' in a Winter Wonderland? Well, here's your chance with MRD's Snowshoe 'Take-Home Program. Patrons can complete the lending agreement form found on our website or in the MRD office. A small security deposit will be charged. Cash or Check only. Bring your completed form to our office during normal business hours, pick up your snowshoes and enjoy the great outdoors. Equipment is due back to MRD one week later. Upon return of the equipment, in the same condition, you will receive your money back. It's easy, economical, and FUN for the whole family. Supply is limited: Equipment is available on a first come, first serve basis. Call MRD for more info! 476-8868. The Rec Department staff continues to develop routines and schedules during the department's transition between directors

Moultonborough Public Library: The library is open Mon-Sat to the public, and we are still offering "lobby pick-up" for materials patrons wish to reserve. Join the library's online [Winter Reading Challenge](#) starting Jan 15. This is a 30-day challenge to read at least 600 minutes. For every 100 minutes read, participants receive an online badge and an entry into a final drawing. This program is for ages 6 years old and up. This week's programs include Tue. Jan 12 at 6:00pm & Fri. Jan 15 at 10:30am – Virtual Story Time with Mrs. Gulla on Facebook Live, and Thu. Jan 14 at 10:30 – Book Talk via Zoom.

There is still time to register for the Mystery Book Club (Wed. Jan 20) and the Author Talk with Ty Gagne (Thu. Jan 21). Please check the library's online calendar for details and more information about upcoming events. You can also [sign up](#) to receive email updates and eNewsletter. The library will be closed on Monday, Jan 18 for Martin Luther King, Jr Day

Important Dates to Remember

Board of Selectmen's Meeting, January 21, 2021, 7 PM

Board of Selectmen's Work Session, January 28, 2021, 4 PM

Department Head Staff Meeting, February 2, 2021, 9 AM

Board of Selectmen's Meeting, February 4, 2021, 7 PM

Selectmen & Advisory Budget Committee Budget Work Session, February 5, 2021, 8:30 AM