

MEMORANDUM – OFFICE OF TOWN ADMINISTRATION

TO: Board of Selectmen
FROM: Administration
RE: Weekly Report
DATE: February 1, 2021



Finance: Nothing to report this week.

Assessor: Our office continues: to assist property owners with questions and concerns related to their 2020 assessed values, as reflected on their December tax bills; to review and update current use files to ensure they comply with the state RSA's and rules. When necessary, we are requesting updated maps showing areas in current use and not in current use; our work on integrating and reviewing our new and existing data in the Avitar assessing database. As always, if property owners have any questions or concerns regarding assessing, please do not hesitate to contact the Assessor's Office, Monday through Friday 7:30am to 4:00pm, 603-476-2347 or email thughes@moultonboroughnh.gov, or arush@moultonboroughnh.gov. Town offices are open to the public, masks are required.

Tax Collector: Nothing to report this week.

Town Clerk: Nothing to report this week.

Department of Public Works: The team began the week doing preventative maintenance on trucks and equipment. The middle of the week the crew worked plowing, salting, and sanding during a wet snow and sleet storm event. The balance of the week was spent doing tree trimming on the west side of town.

Facilities & Grounds: Facilities and Grounds continues to fog and sanitize town buildings and public work vehicles and equipment. We are doing ice rink maintenance daily as the weather permits. Removed and replaced the slop sink with a new one at the transfer station. Checked on generators for the weekly exercise times and fuel levels at the town facilities. Treated roads and town facilities.

Fleet: TRK10 2007 Peterbilt dump perform regen to clear lights. Replaced washer pump assembly. Repair rear lights. TRK20 2007 F550 bucket truck check out cooling/heat issue. EQ25 2006 Case skid steer install swing piston on snowplow. TRK6 2018 Western Star check out defroster issue and front fender mirrors. TRK15 2020 Ram5500 install mudflaps. EQ12 2009 John Deere backhoe work on pulling seized bucket pin to replace pin and bushing. CAR152 2015 Ford Police interceptor perform PM-B service. Paperwork. Watch Primex training videos. Shopwork.

Transfer Station: This week we shipped out 2 containers of municipal solid waste, 2 containers of single stream recycle and 3 containers of construction and demolition. The brush pile was burned. Car counts: Monday 250, Tuesday 274, Friday 313, Saturday 280, Sunday 273 total of 1390 residents served.

Moultonborough Police Department: The Moultonborough Police Department recorded 209 log entries, which included the following calls for service, 6 Assist Citizens, 14 Motor Vehicle Stops, 4 Assists to Fire/EMS, 1 Directed Patrols, No Arrests, 2 complaints, 4 MV Accidents, 4 MV Complaints, 6 Residential Alarms, 1 Commercial Alarms and 3 K-9 complaints.

Moultonborough Fire Rescue: For the period of 01/22/2021 to 01/28/2021, there were 9 calls for service: There was: 1 - Building fire - Meredith, 4 - EMS calls, 1 - Motor vehicle with no injuries,

1 - Carbon monoxide incident, 1 - Assist the physically disabled, 1 - Hazardous material release investigation with n Haz-Mat found. **2021 Incidents Year to Date:** 53 **Automatic Aid:** received once from Stewart's Ambulance. **Mutual Aid:** once, given to Meredith for a 2nd Alarm building fire. **Overlapping Incidents:** one for this period. **Year to Date:** 11

Staffing

Overall average staffing per incident	3 firefighters
Average Daytime (7 AM-5 PM, Mon-Fri) staffing	4 firefighters
Average Night/Weekend/Holiday	2 firefighters

Response Times

Overall average response time of first arriving unit	11:27 mins/sec.
Average Daytime (7 AM-5 PM, Mon-Fri) response time	10:56 mins/sec.
Average Night/Weekend response time	12:59 mins/sec.

Operations

1/22 The fire department and Stewart's Ambulance were dispatched to a Basel Street residence for a carbon monoxide alarm activation. Upon arrival firefighters found the occupants waiting outside, they entered the building and metered the building finding high levels of CO. The source was determined to be a furnace malfunction. The furnace was shut down and the building ventilated. Residents are reminded to have functioning smoke and carbon monoxide detectors in the homes and to checked them monthly.

1/26 Firefighters Brown, Wieliczko and Chief Bengtson conducted an inspection of oil burning equipment at a Hanson Mill residence. This inspection enabled Firefighters Brown and Wieliczko to see a furnace installation in a mobile home. Chief Bengtson and Firefighter Houghton went to Littleton to assist with evaluating and planning for a live fire training exercise in an acquired structure on Broomstick Hill Road. Littleton Fire Rescue will reciprocate when Moultonborough conducts live fire training at an acquired structure on Red Hill Road in February or early March.

1/27 Chief Bengtson joined Chief Stillman and DPW Director Theriault in meeting the new Town Administrator Charles Smith with Select Board members Quinlan and Beadle. The Department Heads gave brief descriptions of their departments, equipment, and capital plans.

1/28 Moultonborough firefighters responded to a two-alarm fire in Meredith at the Meredith Bay Marina on Bay Street. They were released after working four hours on scene.

The Public Safety Building remains open in a limited capacity. Fire permits, permits to install, and operate oil fired equipment are being issued through a service window installed in the lobby door. The meeting room and public restrooms remain closed during the pandemic due to sanitizing concerns. Residents and businesses having questions life safe and fire code issues may access fire department services through the lobby or by calling 476-5658 for service.

COVID-19 Status Report

The New Hampshire Department of Health and Human Services COVID-19 Dashboards located at <https://www.nh.gov/covid19> indicate that as of 01/31/2021, Moultonborough currently has 5 positive cases and a cumulative total of 151 cases.

Town: No new cases or exposures reported among Town departments or employees. The Fire Chief/Emergency Management Director continues to participate in conference calls as scheduled regarding the ongoing COVID-19 pandemic, vaccinations, and the current situation in the State. Second dose vaccinations of Moultonborough's First Responders currently planned for February 2nd and 9th.

All “At Risk & Moderate Risk First Responders” are being vaccinated per NH HSEM protocols for vaccinations.

Schools: The COVID-19 Schools Dashboard located at <https://www.nh.gov/covid19/dashboard/schools.htm> indicates that there are no current cases or outbreaks at any Moultonborough Schools. Families that have a student that tests positive for COVID-19 are requested to contact the school nurse with that information as soon as possible.

Childcare Centers: Moultonborough Learning Center had a staff member test positive. Notifications have been made to affected families and staff members. Those with an exposure risk will be quarantining until February 8th.

Local Businesses: Nothing new to report

Vaccinations

PHASE 1B

Residents that are covered under PHASE 1B were able to begin being vaccinated on 1/26/2021. Vaccine Supplies are Limited. New Hampshire is currently administering COVID-19 vaccine in Phase 1. Scheduling your vaccine appointment will be dependent on supply.

PHASE 1B covers Persons ≥ 65 , the medically vulnerable, intellectual, and developmental disability residential facilities, correctional facility staff, and remaining health workers and first responders not previously vaccinated. More specific information on PHASE 1B can be found at the link listed below: <https://www.dhhs.nh.gov/dphs/cdcs/covid19/documents/covid19-vaccine-allocation-plan-summary.pdf>

Burning Permits: Snow Cover and Brush Burning. Brush may also be burned at any time without a fire permit when the ground is covered with snow. RES 5601.01 defines snow cover as the following: *"Ground covered with snow" means the area within a 100-foot radius from the fire edge is covered with snow or other frozen precipitation sufficient to prevent the combustion of woodland fuels until the fire is completely extinguished".*

2021 Fire permits are available on-line at www.NHFirepermit.com, there is a \$3.00 convenience fee charged for on-line permits. Fire permits are also available at no charge at the Public Safety Building.

Land Use Department: Nothing to report this week.

Recreation Department: MRD is offering a Snowshoe Take-Home Program. Simply complete the lending agreement form on our website or at MRD office. A small security deposit will be charged. Cash or Check only. Bring your completed form to our office during normal business hours, pick up your snowshoes and enjoy the great outdoors. Equipment is due back to MRD one week later. Upon return of the equipment, in the same condition, you will receive your money back. Supply is limited: Equipment is available on a first come, first serve basis. Call MRD for more info! 476-8868

Beyond the Bell After School Program Session 3 continues through mid-February. Adult Indoor Pickleball continues at the Meredith Community Center on Wednesday and Friday mornings throughout the winter months. Moultonborough Recreation and Meredith Parks & Rec run this program collaboratively. Beat the Winter Blues with MRD’s Winter Bingo! Go to our website or stop by our office to get a copy of our Winter Bingo board - contactless pickup is available. Keep track of all the fun activities you do – get 5 squares in a row, line or diagonal - Bingo! Bring your bingo card to the Rec Department to claim your prize. Call MRD for more info. 476-8868

MRD's Youth Basketball programs continued Friday Jan 29 & Saturday Jan 30. Participants in Grades Pre-K thru 5th were in attendance for instruction, practice and some fun. Players practice non-contact skills and drills. Many thanks to Matt & Megan Swedberg and Brett Johnson for volunteering their time, knowledge and coaching of Moultonborough's young athletes! This program will run through mid-February.

MRD would love to see your winter pics and selfies. Send us shots of you, your family or even your pets enjoying everything winter has to offer. We will share them on our website and Facebook page. Send photos to: dtatro@moultonboroughnh.gov or call MRD for more info 476-8868

The Ice Rink at Kraine Meadow Park is open for the season. Expanded Free Skate schedule: No sticks & pucks are permitted on the ice during these hours: Mondays, Tuesdays, Wednesdays & Thursdays 3:00-5:00pm as well as Sundays 2:00-4:00pm. Please stay off the rink if the "CLOSED" sign is out. We appreciate your patience and cooperation. Check our Facebook page and the Ice Rink tab on our website for updates. MRD has a small supply of skates to lend out. Call MRD for more info. 476-8868

The Rec Department staff continues to develop routines and schedules during the department's transition between directors.

Moultonborough Public Library: The library staff is here to help you navigate the COVID-19 Vaccination Process. We have public computers you can use, and we have created an easy guide on how to register for an appointment. We have updated the Library's [Website](#) - please look at the new layout. We are offering a New Website Navigation class (via Zoom) on Feb 8 from 3-4pm. [Register](#) to get the Zoom link. The Winter Reading Challenge is still going on until February 15. There is still time to [register](#) and keep track of your reading minutes. Come check out our Library of Things (LOT). You can borrow unique items like a ukulele, DVD player, cake molds, and giant games. Library is open to the public Monday - Saturday. Check [website](#) for hours.

Important Dates to Remember

Board of Selectmen's Public Hearing/Meeting, February 4, 2021, 7 PM

Holiday Closure - Monday, February 15, 2021 - President's Day

Board of Selectmen's Meeting, February 18, 2021

Board of Selectmen's Work Session, February 25, 2021 4:00 PM