

MEMORANDUM – OFFICE OF TOWN ADMINISTRATION

TO: Board of Selectmen
FROM: Administration
RE: Weekly Report
DATE: February 16, 2021



Finance: Nothing to report this week.

Assessor: Whitney Consulting Group is continuing the 20% cyclical inspection field work. Their field staff will have an identification badge and a letter from the Town Assessor. Notices to owners of Tax-exempt properties were mailed reminding them that the BTLA Exemption Forms are due by April 15, 2020. Annual document requests were also sent to property owners that are receiving Elderly or Disabled exemptions. Our office continues: to assist property owners with questions and concerns related to their 2020 assessed values, as reflected on their December tax bills; to review and update current use files to ensure they comply with the state RSA's and rules. When necessary, we are requesting updated maps showing areas in current use and not in current use; our work on integrating and reviewing our new and existing data in the Avitar assessing database. We are reviewing the exemption applications to ensure applicants continue to qualify for the exemption. As always, if property owners have any questions or concerns regarding assessing, please do not hesitate to contact the Assessor's Office, Monday through Friday 7:30am to 4:00pm, 603-476-2347 or email thughes@moultonboroughnh.gov. or arush@moultonboroughnh.gov. Town offices are open to the public, masks are required.

Tax Collector: Nothing to report this week.

Town Clerk: Nothing to report this week.

Department of Public Works: The team started the week plowing, salting, and sanding during a winter storm event. The rest of the week the crew worked on trucks and equipment and doing winter maintenance throughout town.

Facilities & Grounds: Nothing to report this week.

Fleet: TRK1 2019 RAM3500 replaced power steering line that was leaking. Replaced hubcap. TRK7 2019 Western Star 4700SF replaced ruptured hydraulic line on plow. TRK4 2012 F350 pickup driver reported coolant leak. Replaced defective water pump and belts. Replaced E.G.R. cooler water pump also. EQ22 1969 ZAMBONI ice machine, checked out charging system, replaced battery. CAR171 check out a heating issue. TRK6 2018 WESTERN STAR 4700SF replaced defective plow fog light and repaired plow lift brace. Load trucks for snow events. Load chip trailer. Paperwork. T2 class on de-icing materials and fluids.

Transfer Station: This week we shipped out 2 containers of municipal solid waste, 1 container of single stream recycle and 1 container of construction and demolition. Car counts Monday 276, Tuesday 99, Friday 467, Saturday 320, Sunday 294 total 1456 residents served.

Moultonborough Police Department: Nothing to report this week.

Moultonborough Fire Rescue: For the period of 02/05/2021 to 02/11/2021, there were 29 calls for service: There was: 13 - EMS calls, 1- Motor vehicle accident with injuries, 2- Motor vehicle accidents without injuries, 1- Ice rescue, 1- Lockout, 1- Assist the physically disabled, 2- Dispatched & cancelled en-route, 1- No incident found at dispatched location, 1 - Smoke, odor scare, 1 - Hazardous material release investigation with n Haz-Mat found, 1- Heat detector activation due to malfunction 1- Carbon monoxide detector activation due to malfunction, 3- Fire alarm system activation, no fire, unintentional
2021 Incidents Year to Date: 100

Automatic Aid: Three times from Center Harbor, once each from Gilford and Meredith, twice from Tuftonboro and three times from Stewart's Ambulance. **Mutual Aid:** none. **Overlapping Incidents:** 13 for this period. **Year to Date: 26**

Staffing

| | |
|---|-----------------|
| Overall average staffing per incident | 5 firefighters |
| Average Daytime (7 AM-5 PM, Mon-Fri) staffing | 5 firefighters. |
| Average Night/Weekend | 4 firefighters |

Response Times

| | |
|--|-----------------|
| Overall average response time of first arriving unit | 08:47 mins/sec. |
| Average Daytime (7 AM-5 PM, Mon-Fri) response time | 09:19 mins/sec. |
| Average Night/Weekend response time | 08:18 mins/sec. |

Operations

2/10 Firefighter Wieliczko and Chief Bengtson performed an inspection of oil burning equipment at a Topside Drive residence.

2/11 Monthly Department meeting with Call personnel.

The Public Safety Building remains open in a limited capacity. Fire permits, permits to install, and operate oil fired equipment are being issued through a service window installed in the lobby door. The meeting room and public restrooms remain closed during the pandemic due to sanitizing concerns. Residents and businesses having questions life safe and fire code issues may access fire department services through the lobby or by calling 476-5658 for service.

Ice Conditions

Ice conditions on the lakes in town are greatly varied. Residents and visitors should use caution when venturing out onto the ice to recreate.

COVID-19 Status Report

The New Hampshire Department of Health and Human Services COVID-19 Dashboards located at <https://www.nh.gov/covid19> indicate that as of 02/15/2021, Moultonborough currently has seen a spike up to 10 cases and a cumulative total of 163 cases.

Town

No new cases or exposures reported among Town departments or employees. The Fire Chief/Emergency Management Director continues to participate in conference calls as scheduled regarding the ongoing COVID-19 pandemic, vaccinations, and the current situation in the State.

Second dose vaccinations for remaining Moultonborough's First Responders were administered on February 9th. All "At Risk & Moderate Risk First Responders" were vaccinated per NH HSEM protocols for vaccinations.

Schools

The COVID-19 Schools Dashboard located at <https://www.nh.gov/covid19/dashboard/schools.htm> indicates that there is one active case at Moultonborough Academy that was reported on 2/09/2021. Families that have a student that tests positive for COVID-19 are requested to contact the school nurse with that information as soon as possible.

Childcare Centers

No new Report

Local Businesses

No new report

Vaccinations

Despite problems and delays with registrations and weather, vaccinations are occurring, and the situation should improve as the State brings their registration system on online and deliveries of vaccine increase.

PHASES 1A & 1B

Phase 1A, covering High-risk healthcare worker, First Responders and older adults living in residential care settings are continuing across the state.

PHASE 1B covers Persons ≥ 65 , the medically vulnerable, intellectual, and developmental disability residential facilities, correctional facility staff, and remaining health workers and first responders not previously vaccinated. More specific information on PHASE 1B can be found at the link listed below. These vaccinations will run until March.

Phase 2A & 2B, covering K-12 school and childcare staff & people 54-60 years old will begin in March and run through May. Visit <https://www.nh.gov/covid19/> or call 2-1-1 for more information on how to register for vaccinations and when they will be available for your Phase group.

Burning Permits

Snow Cover and Brush Burning: Brush may also be burned at any time without a fire permit when the ground is covered with snow. RES 5601.01 defines snow cover as the following: *"Ground covered with snow" means the area within a 100-foot radius from the fire edge is covered with snow or other frozen precipitation sufficient to prevent the combustion of woodland fuels until the fire is completely extinguished*". 2021 Fire permits are available on-line at www.NHFirepermit.com, there is a \$3.00 convenience fee charged for on-line permits. Fire permits are also available at no charge at the Public Safety Building.

Land Use Department: Nothing to report this week.

Recreation Department: MRD continues to receive inquiries via phone, email and in person regarding the status of summer programming. MRD's Youth Basketball programs concluded on Friday Feb. 12 & Saturday Feb. 13. Participants in Grades Pre-K thru 5th were in attendance for instruction, practice and some fun. Many thanks to Matt & Megan Swedberg and Brett Johnson for their time, knowledge and coaching of Moultonborough's young athletes! Beyond the Bell After School Program Session 3 continues. Beyond the Bell Session 4 begins March 1 and will run thru April.

MRD is offering a Daddy~Daughter Virtual Spring Fling Dance Party for Friday March 19, 7:00-8:00pm.

They will provide the music and supplies for a fun and memorable party via Zoom - participants bring the energy and their best dance moves. Adult Indoor Pickleball continues at the Meredith Community Center on Wednesday and Friday mornings throughout the winter months. Moultonborough Recreation and Meredith Parks & Rec run this program collaboratively.

MRD is offering a Snowshoe 'Take-Home Program. Supply is limited: Equipment is available on a first come, first serve basis. Details on our website or call MRD for more info. 476-8868. Beat the Winter Blues with MRD's Winter Bingo! Go to our website or stop by our office to get a copy of our Winter Bingo board – contactless pickup is available. MRD would love to see your winter pics and selfies. Send us shots of you, your family or even your pets enjoying everything winter has to offer. See them on our website and Facebook page. Send photos to: dtatro@moultonboroughnh.gov or call MRD for more info 476-8868

The Ice Rink at Kraine Meadow Park is open for the season. Expanded Free Skate schedule: No sticks & pucks are permitted on the ice during these hours: Mondays, Tuesdays, Wednesdays & Thursdays 3:00-5:00pm as well as Sundays 2:00-4:00pm. Please stay off the rink if the "CLOSED" sign is out. We appreciate your patience and cooperation. Check our Facebook page and the Ice Rink tab on our website for updates. MRD has a small supply of skates to lend out. Call MRD for more info. 476-8868.

MRD staff met with TA Charlie Smith last week to discuss upcoming programming. The Rec Department staff continues to develop routines and schedules during the department's transition between directors.

Moultonborough Public Library: Mark your calendars for a special Zoom presentation of The Magic of Darren Yong! He will be performing on Thursday, Feb 25 at 7pm. You must [register](#) to get the Zoom link. Also, during the week, we have virtual story times on Facebook Live on Tuesdays at 6pm and Fridays at 11:00. During the school vacation week, the Virtual Lego Club will meet on Wed. Feb 24 at 4:30. You must [register](#) to get the Zoom link. There is a small group of kids meeting for Dungeons and Dragons on Fridays at 3pm. To learn more, [click here](#). If you need Legos, please indicate that on the registration form and they can be left for you to pick up. The library has started offering Tech Support Drop-In times on Mon, Wed and Fridays from 11-1. Have a quick tech question, drop on in! If you need more support, please contact [Megan Greenbaum](#) to schedule a Zoom appointment.

Important Dates to Remember

Board of Selectmen's Meeting, Thursday February 18, 2021 at 4:00 PM

Chip Seal RFP's due Tuesday, February 23, 2021 by Noon

Board of Selectmen's Work Session, Thursday, February 25, 2021 4:00 PM

Board of Selectmen's Meeting Thursday, March 4, 2021 at 4:00 PM

Board of Selectmen's Meeting Thursday, March 18, 2021 at 4:00 PM