

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA
Town Administrator

RE: Weekly Report

DATE: July 6, 2021



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Administration & Finance

Town Administrator: For the safety of pedestrians and commuters' staff having taken approaches to reduce vehicle speeds on Old Route 109 and Holland Street. Last week Public Works temporarily installed our trailer notification sign on Old Route 109 asking vehicles to reduce their speed. Public Works also repainted the stop bars at the stop sign in front of the intersection of Old Route 109 and Bodge Hill Road – increasing the size of the bars to 18" make them more noticeable and encourage vehicles to slow down sooner. Later this year the Police Department will be installing a new radar speed sign on Holland Street. This new sign will show motorist their speed limit as they approach the sign, if the motorist is speeding the sign will flash.

Assessor: Whitney Consulting Group (WCG) will begin reviewing qualified sales for the 2021 revaluation, starting this week. The Board of Selectmen have made decisions on the 2020 tax year abatement applications, with the exception of two outstanding applications, for which recommendations are in progress. Decision letters will be mailed shortly, for all other applications. draft copy of the 2020 Valuation Update Mass Appraisal Report, has been uploaded to the Assessor page. It can be found by following the "Valuation Update Information" link on the left side of the page. As always, if property owners have any questions or concerns regarding assessing, please do not hesitate to contact the Assessor's Office, Monday through Friday 7:30am to 4:00pm, 603-476-2347 or email assessing@moultonborougnhnh.gov.

Department of Public Works

Highway: The Highway team continued working on road maintenance activities including grading and culvert replacements on Abbott Rd and Bodge Hill Rd. Congratulations goes to Heavy Equipment Operator Josh Latulippe for obtaining his CDL-A license. This Class A license provides for towing the DPW heavy equipment for road maintenance activities throughout town. This also benefits the town in saving the expense of hiring out/scheduling contractors to relocate the equipment for the department.

Household Hazardous Waste Day: Save the Date: This year's event is being held on Saturday, August 7th from 8:30am - 12:00pm at the Highway Garage. For more information visit: <https://www.moultonboroughnh.gov/transfer-station/pages/household-hazardous-waste>

Facilities & Grounds: The past week the facilities and grounds crew continued to mow and trim town facilities and cemeteries, clean and raked beaches, and boat ramps. We assisted the contractor with cross walk striping and stop bars. Met with the milfoil contractor and assisted with the dumping of the milfoil trailer.

Fleet: TRK7 2019 Western Star double check for CDL-A test. EQ32 2017 Eager Beaver 20-ton trailer double check for CDL-A test. CAR 152 2015 Ford Police Interceptor Utility performed PM-B service, replaced wiper blades and repaired lights for state inspection. Drained fuel tank in small fire boat. TRK10 2020 Western Star 4700SF replaced missing handle retainer. CAR181 2018 Ford Police Interceptor replaced left front tire assembly. CAR151 2015 Ford Police interceptor performed transfer of plates, state inspection and replaced wiper blades. Ordered parts for the lap top stand. EQ35 Quick Attach broom replaced hydraulic motor assembly and checked operation. TRK1 2019 Ram 3500 set up aux. fuel tank and wire into truck. Work on tpms issue. Check over for state inspection. Load wood chips. Road call to Dodge Hill Rd. to check out EQ39 and EQ40 for low coolant warnings. Topped off systems.

Public Safety

Moultonborough Police Department: The Moultonborough Police Department recorded 267 log entries, which included the following calls for service, 8 Assist Citizens, 37 Motor Vehicle Stops, 24 Assists to Fire/EMS, 1 Directed Patrols, 1 Arrests, 4 complaints, 4 MV Accidents, 2 MV Complaints, 2 Residential Alarms, 1 Commercial Alarm and 3 K-9 complaints.

Moultonborough Fire/Rescue Department: For the period of 06/25/2021 to 07/01/2021, there were 30 calls for service: There was: 15 EMS incidents, 1 Search for person on land, 1 Assist police or another governmental agency, 2 Assist the physically disabled, 6 Alarm system activation, malfunction, 1 CO detector activation, malfunction, 1 Alarm system activations, no fire, unintentional, 2 Carbon monoxide detector activation, no CO, 1 Lightning strike (no fire), includes investigation. **2021 Incidents Year to Date:** 494 **Up 23.81% from 2020.** **Automatic Aid:** Once from Center Harbor and twice from Stewart's Ambulance. **Mutual Aid:** none. **Overlapping Incidents:** 11 **Year to Date:** 105. Overlapping incidents are where two or more incidents are occurring simultaneously.

Staffing

Overall average staffing per incident	4 firefighters
Average Daytime (7 AM-5 PM, Mon-Fri) staffing	5 firefighters.
Average Night/Weekend	4 firefighters

Response Times

Overall average response time of first arriving unit	09:10 mins/sec.
Average Daytime (7 AM-5 PM, Mon-Fri) response time	08:54 mins/sec.
Average Night/Weekend response time	09:10 mins/sec.

Burning: Permits: 2021 Fire permits are available at the Public Safety Building and on-line at www.NHFirepermit.com. The fee for an online fire permit has increased is \$5.50. The Town of Moultonborough does not control, run, or manage the online permit system. It is a contracted service of the State of New, Division of Forest & Lands.

Fireworks: New Hampshire State Law and Moultonborough Ordinance #22 - What are Permissible Fireworks? Permissible Fireworks are consumer firework devices that have been made legal for sale, possession and use here in New Hampshire, and can be purchased in any of our licensed retail stores statewide.

Requirements:

- 1) Anyone interested in purchasing, possessing, or using Permissible Fireworks must be at least 21 years of age.
- 2) Shall only be used on private property which you own, or have written permission from the landowner, or be in the owner's presence.
- 3) Must follow ALL locally adopted local ordinances. Moultonborough Ordinance #22 limits the use of "consumer fireworks to the hours between **12 noon and 10:00 pm, except on the 4th of July, which can be used from 12 noon to 12 midnight.**
- 4) You can be held liable in any civil action for damages to another's property

Recreation Department

MRD's Summer Concert Series provides free concerts on Wednesdays @ 6:30pm at the Moultonborough Function Hall gazebo thru August 25. Bryan & Nick will perform on July 7 with memorable music from the 50s thru the 80s. Bring a picnic dinner, lawn chairs or blanket. Relax and enjoy the show. See our website or Facebook page for the full concert schedule with info on each week's performers. Call MRD for more info 476-8868.

The hiring process for a full time Recreation staff is ongoing. Long Island beach opened with Lifeguards last Wednesday, June 30. The guarding schedule is as follows: Wednesdays & Thursdays 11am - 5pm. Fridays, Saturdays & Sundays 11am - 6pm.

MRD's Camp WannaGo began last week with registrations near capacity. Basketball/Pickleball court resurfacing was complete and will be back open on Thursday, July 8th. Please stay off the courts when they are marked "closed".

Drop in Mah Jong continues with three options for players: Wednesdays @ 10am and Thursdays at noon in the Recreation building at 10 Holland Street. Those preferring an outdoor option can meet at the pavilion at Kraine Meadow Park on Thursdays 10am-noon. These are drop-in groups, no registration required and no fee. Please bring your set. Call MRD for more info 476-8868

Bridge players are welcome to gather at the Recreation Department, 10 Holland Street on Mondays @ 10am. This is a drop-in group, no registration required and no fee. Please bring your cards. Call MRD for more info 476-8868

Fitness with a Difference class with Certified Instructor Rebecca Curvey continues to be a hit. Classes take place on Tuesdays & Thursdays at 9:30 & 11:00 am at MRD thru September 23. Call MRD to register or for more info 476-8868

Registrations are closed for our Adult Corn Hole league. We have 12 teams for our inaugural season! Adult Corn Hole League will meet on Thursdays July 8 - August 5, 6:30pm at Kraine Meadow Park. Register online or at the Recreation office. Call MRD for more info. 476-8868.

MRD is pleased to offer Toddler Time on Mondays, 9:30-11:00am at Moultonborough Recreation, 10 Holland Street. Toddlers and a parent or responsible adult can bring some toys, drop in and take advantage of our indoor open space. Call MRD for more info. 476-8868.

Schedule, logistics and planning continues for an adult Bocce league to begin this summer. As always, your Moultonborough Recreation staff is hard at work designing and planning programs for people of all ages. See our website at www.moultonboroughnh.gov for information on MRD activities or call us at 476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

Summer Reading is in full swing at the library, and we are having fun with the theme, *Tails & Tales*. We have an Online Summer Reading Program for all ages. You can register anytime (Last day to log in reading is Aug. 15). If you are a parent, you can register yourself and all the kids at the same time with one login. [REGISTRATION LINK](#).

The Annual Book Sale is this Saturday & Sunday, July 10 & 11. Each day the sale will be open from 9am-3pm. Please share with your family, friends, and neighbors! This will be our biggest sale yet! If you would like to volunteer to help during the sale, please check out times we need volunteers on our online [Sign-Up Sheet](#).

Please welcome Diana Hart next time you come to the library! Diana lives in Moultonborough with her husband and two daughters. She is our new Adult Services Librarian. We are happy to have her join our Library Team!

Important Dates to Remember

- Board of Selectmen Meetings
 - Thursday, July 15, 2021 at 4:00 PM
 - Thursday, July 22, 2021 at 4:00 PM (Work Session)
 - Thursday, August 5, 2021 at 4:00 PM
 - Thursday, August 19, 2021 at 4:00 PM
 - Thursday, August 26, 2021 at 4:00 PM (Work Session)
 - Household Hazardous Waste Day: Saturday, August 7th from 8:30am -12:00pm at the Highway Garage