

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA
Town Administrator

RE: Weekly Report

DATE: July 20, 2021



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Administration & Finance

Assessor: Whitney Consulting Group (WCG) is working on the 2021 revaluation. They are currently in the process of inspecting and reviewing qualified sales, as well as the underlying data. A draft copy of the 2020 Valuation Update Mass Appraisal Report, has been uploaded to the Assessor page. It can be found by following the “Valuation Update Information” link on the left side of the page. As always, if property owners have any questions or concerns regarding assessing, please do not hesitate to contact the Assessor’s Office, Monday through Friday 7:30am to 4:00pm, 603-476-2347 or email assessing@moultonboroughnh.gov.

Town Clerk: Dog licenses were due April 30th. The regular fees are: \$7.50 for an altered dog, \$10 for an unaltered dog, and \$3 for the first dog owned by a senior citizen. Group rates are available for households with five or more dogs. Payment can be made online, through the mail, or through the drop box outside to the left of Town Hall’s front door. If your dog has received a rabies vaccination in the last year, please include the current rabies certificate with payment. Late fines began accruing on June 1st. For all late licenses, a dollar a month per dog will be added until the dog is licensed. The Town Clerk was required by law to report any remaining unlicensed dogs to the Select Board by June 20th, and this was done on June 17th. Civil Forfeitures, which are an additional \$25 per dog, are now being issued by the Moultonborough Police Department to any dog who has still not been licensed for 2021.

The Town Clerk is also currently assisting the Supervisors of the Checklist with a voter checklist verification which is required by law every ten years. Any voter who is on the checklist but has not voted in any election in the last four years has been sent a letter explaining how they can re-register to remain on the checklist. If you have voted in Moultonborough in any election since April 1st, 2017, you do not need to re-register to remain on the checklist. Anyone with questions is welcome to call the Town Clerk at 476-2347 for more information.

Department of Public Works

Highway: The Highway team continued working on road maintenance activities including tree trimming, grading, and culvert cleaning and replacement on Blake Rd, Bradbury Rd, and Eagle Shores Rd areas.

Household Hazardous Waste Day: Save the Date: This year's event is being held on Saturday, August 7th from 8:30am - 12:00pm at the Highway Garage. For more information visit: <https://www.moultonboroughnh.gov/transfer-station/pages/household-hazardous-waste>

Transfer station: This week we shipped out 5 containers of municipal solid waste, 4 containers of single stream recycle, 5 containers of construction and demolition, 1 container electronic waste and 1 container mixed scrap metal. 1 full 42-yard municipal solid waste container average weight 12 tons, 1 full 42-yard single stream recycle container average weight 5 tons and 1 full 30 yard open top demolition container weighs average 5 tons. Compost pile turned, brush pile burned, and pole barn organized. Car counts Monday 506, Tuesday 405, Friday 572, Saturday 514, Sunday 350 total 2347 residents served.

Facilities and Maintenance: The past week facilities and ground crew mowed, trimmed, and cut back brush at the town facilities and various cemeteries. We built scoring stands for the pickle ball courts at Kraine meadow park. We replaced the side door at the transfer station and also replaced the main entry door at the Lion's Club facility.

Fleet: TRK10 2021 Western Star 4700SF replaced a leaking rear hydraulic fitting. TRK6 2019 Western Star 4700SF performed PM-B service and worked on follow up issues. CAR182 2018 Ford Police Interceptor Utility performed rear brake pad and rotor replacement and state inspection. TRK1 2019 Ram 3500 set up toolbox. TRK24 2009 Freightliner dump truck replaced town seal decals. TRK5 2015 F550 replaced town seal decals. TRK20 2007 F550 bucket truck repaired headlight issue. Repaired broken wires in main harness. TRK4 2012 F350 replaced neutral safety switch in transmission. Performed trans. service. Worked on repairing lights and trailer connections. Went to H.H.W. meeting at the Humiston building in Meredith.

Public Safety

Moultonborough Police Department: The Moultonborough Police Department recorded 236 log entries, which included the following calls for service, 8 Assist Citizens, 15 Motor Vehicle Stops, 18 Assists to Fire/EMS, 1 Directed Patrols, 3 Arrests, 7 complaints, 5 MV Accidents, 8 MV Complaints, 7 Residential Alarms, 1 Commercial Alarm and 1 K-9 complaints.

Moultonborough Fire/Rescue Department: For the period of 07/09/2021 to 07/15/2021, there were 29 calls for service: There was: 1 Excessive heat, scorch burns with no ignition, 19 EMS incidents, 1 Power line down, with trees, 1 Assist the Police with traffic control, 1 Assist the physically disabled, 1 Dispatched & cancelled en-route, 1 Authorized controlled burning, 1 smoke detector activation, malfunction, 2 Alarm system activations, no fire, unintentional, 1 Carbon monoxide detector activation, no CO. **2021 Incidents Year to Date: 561. Up 23.84% from 2020.**
Automatic Aid: Once from Center Harbor, and twice from Stewart's Ambulance.

Mutual Aid: None. **Overlapping Incidents:** 8. **Year to Date:** 124 **Percentage of Call Volume:** 22%. Overlapping incidents are where two or more incidents are occurring simultaneously.

Staffing

Overall average staffing per incident	3 firefighters
Average Daytime (7 AM-5 PM, Mon-Fri) staffing	3 firefighters.
Average Night/Weekend/Holiday	3 firefighters

Response Times

Overall average response time of first arriving unit	09:22 mins/sec.
Average Daytime (7 AM-5 PM, Mon-Fri) response time	06:36 mins/sec.
Average Night/Weekend response time	11:35 mins/sec.

Operations: Inspection of oil burning equipment at a Blake Road single family dwelling. Chief Bengtson issued E-911 addresses for 41 Cortina St, 135 Skyline Drive, 33 South Winds Road, 9 Burton Road, 28 Woodvale Road. The fire chief provided fire code consultation and witnessed the removal of an underground propane tank that had been installed to close to the property line. Inspection of oil burning equipment at a Whittier Highway single family dwelling. The fire chief conducted a Place of Assembly inspection at a Whittier Highway restaurant.

Burning Permits: 2021 Fire permits are available at the Public Safety Building and on-line at www.NHFirepermit.com. The fee for an online fire permit has increased is \$5.50. The Town of Moultonborough does not control, run, or manage the online permit system. It is a contracted service of the State of New, Division of Forest & Lands.

Recreation Department

MRD's Summer Concert Series provides free concerts on Wednesdays @ 6:30pm at the Moultonborough Function Hall gazebo. Tim Hazeltine, a singer/songwriter from Holderness will perform on July 21 with music styles that range from rock to old time country to folk on guitar, ukulele, and vocals. Bring a picnic dinner, lawn chairs or blanket. Relax and enjoy the show. See our website or Facebook page for the full concert schedule with info on each week's performers. Concerts are scheduled thru August 25. Call MRD for more info 476-8868.

Lifeguard schedule at Long Island beach is as follows: Wednesdays & Thursdays 11am - 5 pm. Fridays, Saturdays & Sundays 11am - 6pm.

MRD's Camp WannaGo and Outdoor Pickleball programs continue at capacity despite the rainy weather. Thank you to all our participants for their patience and flexibility during this challenging stretch of weather.

Drop in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set. Call MRD for more info 476-8868. Bridge players are welcome to gather at the Recreation Department, 10 Holland Street on Mondays @ 10am. This is a drop-in group, no registration required and no fee. Please bring your cards. Call MRD for more info 476-8868.

Fitness with a Difference class with Certified Instructor Rebecca Curvey continues. Classes take place on Tuesdays & Thursdays at 9:30 am at MRD thru September 23. Call MRD to register or for more info 476-8868. Adult Cornhole League kicked off on the 14th at Kraine Meadow Park. Good fun was had by all! The league will continue until August 5th.

MRD is pleased to offer Toddler Time on Mondays, 9:30-11:00am at Moultonborough Recreation, 10 Holland Street. Toddlers and a parent or responsible adult can bring some toys, drop in and take advantage of our indoor open space. Call MRD for more info. 476-8868.

Registrations will open soon for our new Pick-Up Bocce program to take place in August. Games will be played using standard bocce rules and players are guaranteed matches each week. Pre-registration is required. You can register with a teammate, but teammates are not required. Moultonborough's bocce courts are located near the basketball court at Kraine Meadow Park. Check our website and Facebook page for registration and program dates and times. Call MRD for more info 476-8868. Water samples from Long Island and States Landing beaches have been submitted to the state for routine testing.

As always, your Moultonborough Recreation staff is hard at work designing and planning programs for people of all ages. See our website at www.moultonboroughnh.gov for information on MRD activities or call us at 476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

Upcoming events: **Adult Program:** Wed. July 21st Mystery Book Club at 10:30 & 7pm. Registration required. **Children & Teen Programs:** Wed. July 21st at 12:30 McDonny's Traveling Farm will be at the library. Registration recommended. Wed. July 21st at 3:30 Read to a Furry Friend (in person). Registration required. Thu. July 22nd at 2:00pm Teen Crafting. Registration required. Thu. July 22nd at 4:30pm Stop Motion Program. Registration required. Fri. July 23rd at 10:30am Story Time. Registration required for Make & Take Craft.

The library has a special program on Friday night starting at sundown (around 8:30pm) - Friday Family Flicks. Park in the upper town hall parking and watch the movie from your car (or chairs set up outside your car) on a big screen. We will be showing Croods 2: A New Age (PG). Registration required. For all these programs, please register on the Library's online calendar: <https://moultonboroughlibrary.assabetinteractive.com/calendar/2021-july/>

There is still time to register for the online Summer Reading Program. This is open to all ages. Register using this link: <http://moultonborolibrary.readsquared.com/>. We have also gone to a new library system. Please make sure to use our Koha site to reserve books and look at your account online. Here is the link: <https://moultonborough.bywatersolutions.com/>.

The Librista Library App is no longer active, please do not use this, and use a browser instead to link to the online catalog. As always, if you have any questions, please call (476-8895), or come into the library and a staff member is ready to assist you.

Important Dates to Remember

- Board of Selectmen Meetings
 - Thursday, August 5, 2021 at 4:00 PM
 - Thursday, August 19, 2021 at 4:00 PM
 - Thursday, August 26, 2021 at 4:00 PM (Work Session)
- Other
 - Supervisor of the Checklist session Tuesday, July 20th from 7:00-7:30 pm
 - Household Hazardous Waste Day - Saturday, August 7th from 8:30am -12:00pm at the Highway Garage
 - Town Hall and Transfer Station closed for Labor Day Observance Monday, September 6th, 2021