

## MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen

**FROM:** Charles F. Smith, MPA  
Town Administrator

**RE:** Weekly Report

**DATE:** August 3, 2021



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The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

### Administration & Finance

**Assessor:** Whitney Consulting Group (WCG) continues to work on the 2021 revaluation. They are currently in the process of completing the inspections and reviews of qualified sales, as well as the underlying data. As always, if property owners have any questions or concerns regarding assessing, please do not hesitate to contact the Assessor's Office, Monday through Friday 7:30am to 4:00pm, 603-476-2347 or email [assessing@moultonboroughnh.gov](mailto:assessing@moultonboroughnh.gov).

### Department of Public Works

**Highway Department:** The Highway team continued working on road maintenance activities including tree trimming, grading, and culvert work on States Landing Rd, Blake Rd, and Red Hill Rd areas. The team also worked on the chip disposal area at Highway Garage Road and removed two large trees at the States Landing project area in preparation for utility pole relocations.

Household Hazardous Waste Day is being held on Saturday, August 7<sup>th</sup> from 8:30am -12:00pm at the Highway Garage. For more information visit: <https://www.moultonboroughnh.gov/transfer-station/pages/household-hazardous-waste>

**Transfer station:** This week we shipped out 4 containers of municipal solid waste = 48 tons, 3 containers of single stream recycle =15 tons and 6 containers of construction and demolition debris = 30 tons. 130 Freon containing units were recovered and compactors were serviced. Car counts Monday 471, Tuesday 481, Friday 619, Saturday 482, Sunday 289 total of 2342 residents served.

**Fleet:** CAR141 2014 Ford Police Interceptor performed PM-B service, replaced front brake pads and rotors clean brackets. Fixed door panels. EQ23 2009 John Deere 772 GP grader performed PM-C service. Changed oil and all filters. Checked machine over and work on follow ups. 15-T-1 2017 International tanker checked out S.C.R. issue. Reset system and cleared codes. EQ39 2018 Volvo ES145 excavator replaced broken hydraulic hose on the grading bucket. EQ13 2020

Volvo L90 loader reinstall tooling fittings. Ordered updated quick connects. Parts run to Manchester to match up correct fittings for EQ13 and pick up parts.

### **Public Safety**

**Moultonborough Police Department:** The Moultonborough Police Department recorded 237 log entries, which included the following calls for service, 5 Assist Citizens, 29 Motor Vehicle Stops, 12 Assists to Fire/EMS, 2 Directed Patrols, No Arrests, 6 complaints, 3 MV Accidents, 4 MV Complaints, 3 Residential Alarms, No Commercial Alarms and No K-9 complaints.

**Moultonborough Fire/Rescue Department:** For the period of 07/23/2021 to 07/29/2021, there were 26 calls for service: There was: 16 EMS incidents, 2 Motor vehicle accident without injuries, 2 Search for person on land, 1 Public service, 1 Dispatched & cancelled en-route, 1 No incident found upon arrival at dispatched address, 1 Smoke detector sounded due to malfunction, 1 Alarm system sounded due to malfunction, 1 Smoke detector activation, no fire, unintentional. **2021 Incidents Year to Date: 618 Up 21.41% from 2020.**

**Automatic Aid:** once each from Gilford, Meredith, Sandwich and Tuftonboro and twice from Stewart's Ambulance. **Mutual Aid:** none

**Overlapping Incidents: 5 Year to Date: 135 Percentage of Call Volume:** 22%. Overlapping incidents are where two or more incidents are occurring simultaneously.

#### **Staffing**

Overall average staffing per incident	4 firefighters
Average Daytime (7 AM-5 PM, Mon-Fri) staffing	4 firefighters.
Average Night/Weekend/Holiday	4 firefighters

#### **Response Times**

Overall average response time of first arriving unit	10:42 mins/sec.
Average Daytime (7 AM-5 PM, Mon-Fri) response time	09:40 mins/sec.
Average Night/Weekend response time	11:06 mins/sec.

**Operations:** Fire Code consultation for a solid fuel appliance installation on Salmon Meadow Lane following. A referral by the Code Enforcement Officer. Supplied Fire Department comments for Site Plan Review for a Braun Bay subdivision. Submitted E-9-1-1 changes for Mountain View Drive renumbering. Fire boat training at Lee's Mills on water rescue skills and search techniques.

**Burning Permits:** 2021 Fire permits are available at the Public Safety Building and on-line at [www.NHFirepermit.com](http://www.NHFirepermit.com). The fee for an online fire permit has increased is \$5.50. The Town of Moultonborough does not control, run, or manage the online permit system. It is a contracted service of the State of New, Division of Forest & Lands.

Property owners with rental properties are reminded that “written permission” must be given to anyone renting the property to kindle a fire on the property being rented. The letter of permission must indicate the category of fire allowed and the duration in which the renter is allowed to kindle the fire.

## **Recreation Department**

Moultonborough Recreation Department would like to extend many heartfelt thanks to Moultonborough Fire Rescue, Chief Bengtson and the many volunteers who helped provide a fun and successful Foam Day for our Camp WannaGo attendees. This day is a perennial favorite for campers and staff alike - a day of good clean fun in the sun!

MRD's Summer Concert Series provides free concerts on Wednesdays @ 6:30pm at the Moultonborough Function Hall gazebo. Red Hat Band will perform on August 4. Moultonborough's former postmaster will rock the gazebo with classic hits. Bring a picnic dinner, lawn chairs or blanket. Relax and enjoy the show. See our website or Facebook page for the full concert schedule with info on each week's performers. Concerts are scheduled thru August 25. Call MRD for more info 476-8868.

Registrations are open for MRD's new Pick-Up Bocce program! Roll into some good times with us on Thursday evenings at Kraine Meadow Park. Games will be played using standard bocce rules and players are guaranteed matches each week. This program will run August 12 thru September 2 @ 6:30pm and is open to adults 18 years and older. Pre-registration is required. You can register with a teammate, but teammates are not required. Moultonborough's bocce courts are located near the basketball court at Kraine Meadow Park. Register online via our website or call MRD for more info 476-8868.

Lifeguard schedule at Long Island beach is as follows: Wednesdays & Thursdays 11am - 5pm. Fridays, Saturdays & Sundays 11am - 6pm.

MRD's Camp WannaGo and Outdoor Pickleball programs continue at capacity.

The 23<sup>rd</sup> Annual Moultonborough Pathway Fund Run/Walk will take place on Saturday, September 4. Come run or walk and show your support of the Moultonborough Pathway. Three divisions to choose from: 5k Run, 10k Run, 5k Fun Walk. Pre-register at the Moultonborough Recreation Department or register at Kraine Meadow Park on the day of the event. Registration will open that morning at 8:00, race begins at 8:45am.

Drop in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set. Call MRD for more info 476-8868. Bridge players are welcome to gather at the Recreation Department, 10 Holland Street on Mondays @ 10am. This is a drop-in group, no registration required and no fee. Please bring your cards. Call MRD for more info 476-8868

Fitness with a Difference class with Certified Instructor Rebecca Curvey continues. Classes take place on Tuesdays & Thursdays at 9:30 am at MRD thru September 23. Call MRD to register or for more info 476-8868. Adult Cornhole League concludes thru August 5<sup>th</sup> at Kraine Meadow Park.

Toddler Time on Mondays, 9:30-11:00am at Moultonborough Recreation continues. Toddlers and a parent or responsible adult can bring some toys, drop in and take advantage of our indoor open

space. This is a drop-in group, no registration required and no fee. Call MRD for more info. 476-8868.

As always, your Moultonborough Recreation staff is hard at work designing and planning programs for people of all ages. See our website at [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov) for information on MRD activities or call us at 476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

### **Important Dates to Remember**

- Board of Selectmen Meetings
  - Thursday, August 5, 2021 at 4:00 PM
  - Thursday, August 19, 2021 at 4:00 PM
  - Thursday, August 26, 2021 at 4:00 PM (Work Session)
- Other
  - Household Hazardous Waste Day - Saturday, August 7<sup>th</sup> from 8:30am -12:00pm at the Highway Garage
  - Town Hall and Transfer Station closed for Labor Day Observance Monday, September 6<sup>th</sup>, 2021
  - The Town Clerk's office will be closed on Thursday, September 9th for a state-wide Clerk training.