

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA
Town Administrator

RE: Weekly Report

DATE: August 11, 2021



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Administration & Finance

Assessor: Whitney Consulting Group (WCG) is in the process of completing the preliminary values for the 2021 revaluation. We anticipate that letters with the preliminary values will be mailed out by early next week. As always, if property owners have any questions or concerns regarding assessing, please do not hesitate to contact the Assessor's Office, Monday through Friday 7:30am to 4:00pm, 603-476-2347 or email assessing@moultonboroughnh.gov.

Town Clerk: The Town Clerk's office will be closed on Thursday, September 9th to attend a statewide Clerk's training.

Department of Public Works

Transfer station: This week we shipped out 2 containers of municipal solid waste = 24 tons, 2 containers of single stream recycle = 10 tons and 4 containers of construction and demolition = 20 tons. The bush deposit area was repaired by hi-dept. the compost pile turned. Car counts Monday 482, Tuesday 437, Friday 512, Saturday 380, Sunday 324 total of 2135 residents served.

Fleet: Trk18 2010 Dodge Grand Caravan, perform state inspection. TRK2 2011 F550 worked on repairing passenger door for inspection and town seal. 15-E-1 2007 H.M.E. pumper repaired header pipe adjusted front end toe setting perform state inspection. Repaired pole saw and replaced pull start rope in a chainsaw. Cleaned shop. Worked on paperwork. Loaded chip truck and moved chip pile. Picked up parts.

Public Safety

Moultonborough Police Department: The Moultonborough Police Department recorded 222 log entries, which included the following calls for service, 7 Assist Citizens, 32 Motor Vehicle Stops, 15 Assists to Fire/EMS, 2 Directed Patrols, 6 Arrests, 6 complaints, 2 MV Accidents, 7 MV Complaints, 4 Residential Alarms, 1 Commercial Alarms and 2 K-9 complaints.

Moultonborough Fire/Rescue Department: For the period of 08/06/2021 to 08/12/2021, there were 23 calls for service: There was: 15 EMS incidents, 1 Motor vehicle accident with injuries, 1 Lockout, 1 Dispatched & cancelled en-route, 1 Authorized controlled burning, 2 Smoke detector activation due to malfunction, 1 Smoke detector activation, no fire, unintentional, 1 Alarm system activation, no fire, unintentional. **2021 Incidents Year to Date:** 672. **Up 20% from 2020.** **Automatic Aid:** Three times from Center Harbor, once each from Meredith, Sandwich and Tuftonboro and four times from Stewart's Ambulance. **Mutual Aid:** none **Overlapping Incidents:** 6 **Year to Date:** 150. **Percentage of Call Volume:** 22%. Overlapping incidents are where two or more incidents are occurring simultaneously.

Staffing

Overall average staffing per incident	4 firefighters
Average Daytime (7 AM-5 PM, Mon-Fri) staffing	4 firefighters.
Average Night/Weekend/Holiday	4 firefighters

Response Times

Overall average response time of first arriving unit	13:07 mins/sec.
Average Daytime (7 AM-5 PM, Mon-Fri) response time	11:03 mins/sec.
Average Night/Weekend response time	14:33 mins/sec.

Operations: Chief Bengtson traveled to the National Fire Academy in Emmitsburg, Maryland for the New Hampshire, Vermont & Alabama 3-State Weekend. Friday nights training began with a Steve Serbic speaking about responder mental health and suicide. The Chief attended a class on Fire Investigation for First Responder's. The class was taught by Scott Dau a fire investigator with the Seattle Fire Department.

The Chief and the Day Shift crew inspected a structure on Paradise Drive that the property owner had expressed an interest in donating to the fire department to burn for training purposes. After inspection it was determined that the structure could not be used due to exposed structural members, which is not allowed under NFPA 1403 Standard on Live Fire Training Evolutions.

The Day Shift crew and the fire chief inspected a new home on Castle Shore Road following up on a request from the Code Enforcement Officer about an alarm system. The system was found to be compliant. The fire chief participated in two Technical Review Committee meeting at Town Hall for upcoming site plan submissions.

The Chief and the Day Shift crew performed an inspection of oil burning equipment at a Marvin Road residence. The inspection was also used as a training opportunity for firefighter Brown & Frangelli to familiarize themselves with the components of the system in preparation for their pending Fire Inspector 1 class.

Burning Permits: 2021 Fire permits are available at the Public Safety Building and on-line at www.NHFirepermit.com. The fee for an online fire permit has increased is \$5.50. The Town of Moultonborough does not control, run, or manage the online permit system. It is a contracted service of the State of New, Division of Forest & Lands.

Property owners with rental properties are reminded that “written permission” must be given to anyone renting the property to kindle a fire on the property being rented. The letter of permission must indicate the category of fire allowed and the duration in which the renter is allowed to kindle the fire.

Recreation Department

Moultonborough Recreation Department would like to thank Castle in the Clouds and Lakes Region Conservation Trust for collaborating with us on a successful Family Fun Day on Saturday August 14. Close to 100 participants joined us for music, food, balloon art and fun.

12 teams competed in MRD’s Cornhole League. Congratulations to Jim and John for taking top honors! Look for indoor drop in Corn Hole this winter! More details to come.

MRD’s Summer Concert Series provides free concerts on Wednesdays @ 6:30pm at the Moultonborough Function Hall gazebo. Tom Bartlett will perform on August 18. Tom is a singer songwriter NH born who plays his original tunes as well as an eclectic mixture of early rock& roll along with contemporary songs. Bring a picnic dinner, lawn chairs or blanket. Relax and enjoy the show. See our website or Facebook page for the full concert schedule with info on each week’s performers. Concerts are scheduled thru August 25.

MRD is currently accepting registrations for CoEd Youth Soccer for children in Pre-K through 6th grade. Our Soccer program will run from Sept. 18 through Oct. 30 (no Soccer October 9/Sandwich Fair weekend). MRD’s Youth Sports Programs focus on teamwork, skill development, sportsmanship, and fun. Clinics, practices, games, and scrimmages will be scheduled. MRD Youth Sports will use the same Covid protocols as Moultonborough School Athletics. Our teams are coached and instructed by volunteers, including Moultonborough Academy athletes, community members & parents. Volunteers are always needed. Let us know if you are interested and willing to help out! Register online or stop in the Recreation office. Call MRD for more info 476-8868.

Lifeguard schedule at Long Island beach is as follows: Wednesdays & Thursdays 11am-5pm. Fridays, Saturdays & Sundays 11am - 6pm. Long Island Beach will be guarded through August 22. MRD’s Outdoor Pickleball and Camp WannaGo programs continue at capacity. Camp WannaGo will conclude on Friday August 20.

The 23rd Annual Moultonborough Pathway Fund Run/Walk will take place on Saturday, September 4. Come run or walk and show your support of the Moultonborough Pathway. Three divisions to choose from: 5k Run, 10k Run, 5k Fun Walk. Pre-register at the MRD or register at Kraine Meadow Park on the day of the event. Registration will open that morning at 8:00, race begins at 8:45am.

Registrations are open for MRD’s new free Pick-Up Bocce program! Roll into some good times with us on Tuesday mornings at Kraine Meadow Park. Games will be played using standard bocce rules. This program will run September 7-28, 8:30-10:00am and is open to adults 18 years and older. Pre-registration is required. You can register with a teammate, but teammates are not required. Moultonborough’s bocce courts are located near the basketball court at Kraine Meadow

Park. Register online via our website or call MRD for more info 476-8868.

Drop in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set. Call MRD for more info 476-8868. Bridge players are welcome to gather at the Recreation Department, 10 Holland Street on Mondays @ 10am. This is a drop-in group, no registration required and no fee. Please bring your cards. Call MRD for more info 476-8868

Fitness with a Difference class with Certified Instructor Rebecca Curvey continues. Classes take place on Tuesdays & Thursdays at 9:30 am at MRD thru September 23. No class on September 2. Call MRD to register or for more info 476-8868

Toddler Time on Mondays, 9:30-11:00am at Moultonborough Recreation continues. Toddlers and a parent or responsible adult can bring some toys, drop in and take advantage of our indoor open space. This is a drop-in group, no registration required and no fee.

As always, your Moultonborough Recreation staff is hard at work designing and planning programs for people of all ages. See our website at www.moultonboroughnh.gov for information on MRD activities or call us at 476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Important Dates to Remember

- Board of Selectmen Meetings
 - Thursday, August 19, 2021 at 4:00 PM
 - Thursday, August 26, 2021 at 4:00 PM (Work Session)
 - Thursday, September 2, 2021 at 4:00 PM
 - Thursday, September 16, 2021 at 4:00 PM
 - Thursday, September 23, 2021 at 4:00 PM (Work Session)
- Other
 - Town Hall and Transfer Station closed for Labor Day Observance Monday, September 6th, 2021
 - The Town Clerk's office will be closed on Thursday, September 9th for a state-wide Clerk training.