

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA
Town Administrator

RE: Weekly Report

DATE: August 25, 2021



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Administration & Finance

Assessor: Whitney Consulting Group (WCG) has submitted preliminary values for the 2021 revaluation. The letters with the preliminary values have been mailed. Informal hearings will be held September 2nd, 3rd, 7th, 8th & 9th. A list of Town-wide preliminary values is posted in the “2021 Valuation Update Information”, section on the Assessor’s page of the Town’s website. Printed lists can be found at the Assessor’s office and at the town library.

As always, if property owners have any questions or concerns regarding assessing, please do not hesitate to contact the Assessor’s Office, Monday through Friday 7:30am to 4:00pm, 603-476-2347 or email assessing@moultonboroughnh.gov.

Town Clerk: The Town Clerk’s office will be closed on Thursday, September 9th to attend a statewide Clerk’s training.

Department of Public Works

Highway: The Highway team continued working on road maintenance activities including ditching work on Lunt Rd, Bartlett Landing, and Wentworth Shores areas, along with slope stabilization work on Ossipee Park Rd. The team also loamed and seeded the Taylor property after Spear Bros. completed their demolition and site work.

Transfer station: This week we shipped out 4 containers of municipal solid waste = 48 tons, 4 containers of single stream recycle = 20 tons and 6 containers of construction and demolition = 30 tons. The brush pile burned, compost pile turned, and scrap metal container swapped out. Car counts Monday 496, Tuesday 463, Friday 600, Saturday 685, Sunday 565 total of 2809 residents served.

Fleet: TRK6 2019 Western Star 4700SF took truck to body shop for paint repair. TRK7 2019 Western Star 4700SF repaired tail gate lube fitting on the upper pin. TRK2 2011 F550 repaired exhaust DPF/SCR assembly. Installed e.g.t. sensor and new repair bung. Repaired hanger. Finished

door and installed town seal. Trk18 2010 Dodge Grand Caravan diagnosed a/c leak and evacuated system to replaced rear evaporator. Ferris 52" mower repaired deck height. Adjusted deck assembly. 15-R-2 2019 F550 Mini-Evo performed A-pm service and state inspection. JLMC audit for the Lion's club. Picked up parts for EQ39, EQ13, TRK3.

Public Safety

Moultonborough Police Department: The Moultonborough Police Department recorded 221 log entries, which included the following calls for service, 7 Assist Citizens, 24 Motor Vehicle Stops, 13 Assists to Fire/EMS, No Directed Patrols, 8 Arrests, 5 complaints, 4 MV Accidents, 5 MV Complaints, 3 Residential Alarms, No Commercial Alarms and 5 K-9 complaints.

Training: On Friday, August 20th, Officer Jacob Beaudet graduated from the 185th Full-Time Police Academy. He will complete the remainder of his FTO period then will be released on his own. Congratulations Officer Beaudet!

Moultonborough Fire/Rescue Department: For the period of 08/13/2021 to 08/19/2021, there were 28 calls for service: There was: 16 EMS incidents, 1 Gasoline spill, 1 LP gas leak, 1 Public service, 1 Assist the physically disabled, 1 Dispatched & cancelled en-route, 2 Smoke detector activation due to malfunction, 1 Alarm system activation due to malfunction, 3 Alarm system activation, no fire, unintentional, 1 Carbon monoxide detector activation, no CO. **2021 Incidents Year to Date:** 700. **Up 19% from 2020.** **Automatic Aid:** once from Tuftonboro, once from New Hampton (covering for Stewart's) and three times from Stewart's Ambulance. **Mutual Aid:** none

Overlapping Incidents: 4. **Year to Date:** 154. **Percentage of Call Volume:** 22%. Overlapping incidents are where two or more incidents are occurring simultaneously.

Staffing

Overall average staffing per incident	3 firefighters
Average Daytime (7 AM-5 PM, Mon-Fri) staffing	4 firefighters.
Average Night/Weekend/Holiday	3 firefighters

Response Times

Overall average response time of first arriving unit	11:31 mins/sec.
Average Daytime (7 AM-5 PM, Mon-Fri) response time	08:26 mins/sec.
Average Night/Weekend response time	13:53 mins/sec.

Operations: Processed and submitted to the State Fire Marshal's Office a permit to display permissible firework for 9/2/2021 at Bald Peak Colony Club. Chief Bengtson attended the monthly Department Head meeting with the Town Administrator. The department had a guest speaker for its monthly EMS continuing education class. Bill Wood from the Bureau of EMS spoke on AED care & maintenance, the State AED statutes and the AED purchase program that is open to all towns as well as businesses and civic organizations. The class was attended by personnel from Moultonborough, Meredith, and Sandwich.

Burning Permits: 2021 Fire permits are available at the Public Safety Building and on-line at www.NHFirepermit.com. The fee for an online fire permit has increased is \$5.50. The Town of

Moultonborough does not control, run, or manage the online permit system. It is a contracted service of the State of New Hampshire, Division of Forest & Lands.

Property owners with rental properties are reminded that “written permission” must be given to anyone renting the property to kindle a fire on the property being rented. The letter of permission must indicate the category of fire allowed and the duration in which the renter is allowed to kindle the fire.

Recreation Department

MRD's free Summer Concert Series concludes this week. Railroad Express will perform on Wednesday August 25 @ 6:30pm at the Moultonborough Function Hall gazebo. Dave Thompson and the Railroad Express will bring some “good old country stuff” to close out our concert series. Bring a picnic dinner, lawn chairs or blanket. Relax and enjoy the show. Call MRD for more info 476-8868.

MRD's Camp WannaGo's first year is in the books! Our summer camp program concluded on Friday August 20th. We had 111 individual registrants and averaged 60 campers per session Kindergarten - 7th grade! There were many tears from campers as well as staff members on the last day as they said good-bye for the summer. Overall, the summer was successful, and everyone had fun! MRD wishes to thank Moultonborough Central School, Kathleen D'Haene and her staff for accommodating our program and for their help and cooperation along the way. We would like to thank the families who registered and participated for their patience and flexibility as we worked through our sizable wait list, adjusted for summer school schedules, and navigated the uniqueness of a “Covid summer”. But most of all we'd like to thank our awesome Summer Staff Counselors. This summer presented challenges unlike any seen previously by our staff. They responded with perseverance, patience, commitment, and creativity to provide a safe and fun experience for our campers.

Lifeguard coverage at Long Island beach ended for the summer effective August 22. We would like to extend big thanks to our small but mighty Lifeguard staff for their flexibility, dedication, and diligence this summer. Swim lines will remain at both beaches (Long Island & State's Landing) until Labor Day weekend. The raft at Long Island is tentatively scheduled to remain until Labor Day weekend.

Registrations are open for MRD's Beyond the Bell After School Program. We will provide supervised after school activities for children in grades K-5, Monday-Friday from dismissal to 5:00pm. Sessions will consist of indoor and outdoor activities at MCS. MRD will follow Moultonborough School Covid protocols. Participants will be screened each day. Pre-registration is required, and space is limited. Call MRD for more info 476-8868

MRD is seeking after school counselors for our Beyond the Bell program. Hours are 2:30-5:30 pm, Monday thru Friday. Flexible days off. Applicants should be age 15 & up. Please contact MRD at 476-8868 for more info and application.

MRD is currently accepting registrations for CoEd Youth Soccer for children in Pre-K through 6th

grade. Our Soccer program will run from Sept. 18 through Oct. 30 (no Soccer October 9/Sandwich Fair weekend). MRD's Youth Sports Programs focus on teamwork, skill development, sportsmanship, and fun. Clinics, practices, games, and scrimmages will be scheduled. MRD Youth Sports will use the same Covid protocols as Moultonborough School Athletics. Our teams are coached and instructed by volunteers, including Moultonborough Academy athletes, community members & parents. Volunteers are always needed. Let us know if you are interested and willing to help out! Register online or stop in the Recreation office. Call MRD for more info 476-8868.

MRD's Outdoor Pickleball continues at capacity.

The 23rd Annual Moultonborough Pathway Fund Run/Walk will take place on Saturday, September 4. Come run or walk and show your support of the Moultonborough Pathway. Three divisions to choose from: 5k Run, 10k Run, 5k Fun Walk. Pre-register at the Moultonborough Recreation Department or register at Kraine Meadow Park on the day of the event. Registration will open that morning at 8:00, race begins at 8:45am. Call MRD for more info 476-8868

Registrations are open for Moultonborough Recreation Department's new free Pick-Up Bocce program. Two chances to roll into some good times with us! Join us on Tuesday mornings 8:30-10:00am, September 7-28. Those preferring an option later in the day can join us on Thursday evenings 6:00-7:30pm, September 9-30. Moultonborough's Bocce Courts are located near the basketball court at Kraine Meadow Park. Games will be played using standard bocce rules. This program is open to adults 18 years and older. There is no fee to join Bocce, however, pre-registration is required. You can register with a teammate, but teammates are not required. Register online via our website or call MRD for more info 476-8868.

Drop in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set. Call MRD for more info 476-8868

Bridge players are welcome to gather at the Recreation Department, 10 Holland Street on Mondays @ 10am. This is a drop-in group, no registration required and no fee. Please bring your cards. Call MRD for more info 476-8868

Fitness with a Difference class with Certified Instructor Rebecca Curvey continues. Classes take place on Tuesdays & Thursdays at 9:30 am at MRD thru September 23. No class on September 2. Call MRD to register or for more info 476-8868

Toddler Time on Mondays, 9:30-11:00am at Moultonborough Recreation continues. Toddlers and a parent or responsible adult can bring some toys, drop in and take advantage of our indoor open space. This is a drop-in group, no registration required and no fee. Call MRD for more info. 476-8868.

As always, your Moultonborough Recreation staff is hard at work designing and planning programs for people of all ages. See our website at www.moultonboroughnh.gov for information on MRD activities or call us at 476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10

Holland St., Moultonborough.

Moultonborough Public Library

Our Summer Reading Program has come to an end for another year. We want to thank everyone who participated in our online summer reading program and those who attended our events. Our community definitely read this summer. There were 86 children who participated, and they read 105, 891 minutes! We also had 22 adults enrolled and they read 140 books collectively! Congratulations to all!

We also celebrated 5 children who completed the 1,000 Book Before Kindergarten Program. A big congratulations to: Eliza O., Jack S., Jacob R., Kennedy S., and Otis B. This is an ongoing program for kids who haven't entered kindergarten yet. Stop by the library to learn more and enroll your child.

Library hours are changing as of Monday, September 13th. The library is opening an hour earlier every day! New hours: Monday, Wednesday & Friday open from 9:00am until 5:00pm; Tuesday & Thursday open from 9:00am until 7:00pm; and Saturday open from 9:00am until 1:00pm.

As a reminder, the library will be open on Saturday, September 4 and closed on Monday, September 6 for Labor Day. For updated information about the library, please visit the website at www.moultonboroughlibrary.org.

Important Dates to Remember

- Board of Selectmen Meetings
 - Thursday, August 26, 2021 at 4:00 PM (Work Session)
 - Thursday, September 2, 2021 at 4:00 PM
 - Thursday, September 16, 2021 at 4:00 PM
 - Thursday, September 23, 2021 at 4:00 PM (Work Session)
- Other
 - Town Hall, Library and Transfer Station closed for Labor Day Observance Monday, September 6th, 2021
 - The Town Clerk's office will be closed on Thursday, September 9th for a state-wide Clerk training.