

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA
Town Administrator

RE: Weekly Report

DATE: January 4, 2022



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Administration and Finance

Assessing: Our office continues to assist property owners with questions and concerns related to their 2021 assessed values, as reflected on their December tax bills. We are also continuing our work on integrating and reviewing our new and existing data in the Avitar assessing database.

Whitney Consulting Group (WCG) continues to work on completing the 2021 phase of the cyclical inspections. Their field staff will be working throughout town through the end of the year. All their field staff will have a photo identification badge and an introduction letter, on town letterhead, from the Town Assessor.

As always, if property owners have any questions or concerns regarding assessing, please do not hesitate to visit the Assessor's Office, Monday through Friday 7:30am to 4:00pm or contact us via phone 603-476-2347 or email assessing@moultonboroughnh.gov.

Department of Public Works

Transfer station: This week we shipped out 4 containers of municipal solid waste = 48 tons, 3 containers of single stream recycle = 15 tons, 3 containers of construction and demolition = 15 tons and 1 container of mixed scrap metal. Brush pile was burned.

Car counts Monday 441, Tuesday 422, Friday 710 Saturday closed New Years, Sunday 300 total of 1873 residents served.

Public Safety

Moultonborough Police Department: The Moultonborough Police Department recorded 220 log entries, which included the following calls for service: 3 Assist Citizens, 45 Motor Vehicle Stops, 11 Assists to Fire/EMS, 0 Directed Patrols, 3 Arrest, 1 complaint, 3 MV Accidents, 1 MV Complaints, 6 Residential Alarms, 1 Commercial Alarms, and 1 K-9 complaints.

Training: 12/31/2021 Sgt Beede On-line training De-Escalation, Ethics, and Implicit Bias 2021.

Moultonborough Fire Department: For the period of 12/17/2021 to 12/31/2021, there were forty-three calls for service: There was: 1 Building fire (Tuftonboro), 15 EMS incidents, 1 Motor vehicle accident with injuries, 1 Motor vehicle accident without injuries, 1 Power line down, 1 Arcing, shorted electrical equipment, 1 Water leak, residential, 1 Public service, 1 Cover assignment, 8 Dispatched & cancelled en route, 2 No incident found upon arrival at dispatched location, 2 Authorized controlled burning, 1 Alarm system sounded due to malfunction, 1 Carbon monoxide detector sounded due to malfunction, 5 Alarm system activation, no fire, unintentional, 1 Carbon monoxide detector activation, no CO found. **Total 2021 Incidents: 1069 Up 13.9% from 2020.** The Fire Department has surpassed the 1,000-incident mark, making 2021 our busiest year on record. **Automatic Aid:** received three times from Center Harbor, once from Tuftonboro and once from Stewart's Ambulance. **Mutual Aid:** once to Center Harbor and twice to Tuftonboro **Overlapping Incidents: 7 Year to Date:** 215 **Percentage of Call Volume:** 20.1%. Overlapping incidents are where two or more incidents are occurring simultaneously.

Staffing

Overall average staffing per incident	5 firefighters
Average Daytime (7 AM-5 PM, Mon-Fri) staffing	6 firefighters
Average Night/Weekend/Holiday	4 firefighters

Response Times

Overall average response time of first arriving unit	13:11 mins/sec.
Average Daytime (7 AM-5 PM, Mon-Fri) response time	12:15 mins/sec.
Average Night/Weekend	15:40 mins/sec.

Operations: The fire chief met with a boy scout and his father for an interview of a public official in their community. 12/20 - Chief Bengtson participated in a TRC meeting with the Town Planner. The fire chief and the Day crew perform a place of assembly inspection at 80 Bean Road. 12/24 - Call firefighting personnel provided station coverage. 12/25 - Call firefighting personnel provided station coverage. 12/31 - Call firefighting personnel provided station coverage

Burning Permits: Burning permits are not required when there is sufficient snow cover on the ground to prevent the spread of fire to the woodlands. 2022 Fire permits are available at the Public Safety Building and on-line at www.NHFirepermit.com. The fee for an online fire permit is \$5.50. The Town of Moultonborough does not control, run, or manage the online permit system. Property owners with rental properties are reminded that "written permission" must be given to anyone renting the property to kindle a fire on the property being rented. The letter of permission must indicate the category of fire allowed and the duration in which the renter is allowed to kindle the fire.

RSA 125-N:4 Prohibits the open burning of combustible domestic waste. "Combustible domestic waste" means combustible waste such as, but not limited to, household trash, packaging materials, plastics, coated or laminated papers, rubber, painted, or treated wood, coated, or treated cardboard, oily rags, and animal, vegetable, and kitchen waste.

Moultonborough Recreation Department

Moultonborough Recreation will be offering Intro to Ukulele lessons beginning January 5. Registrations are still available for this fun class. Local singer/songwriter Tim Hazelton will teach six 45-minute adult group lessons on the basics of ukulele. You do not need to read music to take this class, however you must bring your own ukulele. Classes will run on Wednesday evenings beginning at 5:30pm, January 5 thru February 9. Pre-registration is required. You can register online or in the Recreation office. Call MRD for more info 603/476-8868.

Moultonborough Recreation and Gilford Parks & Recreation have teamed up to offer a trip to see the Boston Celtics take on the Atlanta Hawks. Join us on Tuesday March 1 as we travel by coach bus to TD Garden to cheer the Celtics on from balcony seats. Tip-off is scheduled for 7:30pm. There will be 2 pickup locations: Moultonborough Central school (departing at 4pm) and Gilford High School (departing at 4:45pm) Return drop off time is estimated at 1:15am. Pre-registration is required, and space is limited. There are important Covid requirements to review. This information is listed on our websites. Call MRD (603/476-8868) or GP&R (603/527-4722) for more info.

Many thanks to Moultonborough's Department of Public Works for their efforts on the ice rink. Please stay off the rink if it is posted as "Closed." Respecting DPW's maintenance schedule of the rink helps sustain a quality skating surface for everyone for a longer season. Thank you for your cooperation.

Totally Toddlers has moved to Monday mornings effective January 3 at Moultonborough Recreation. Parent supervised play time. We supply the toys – you supply the imagination! This is drop-in group will meet on Mondays, 9:30-11:00am. No registration required and no fee.

MRD is seeking after school counselors for our Beyond the Bell program. Hours are 2:30-5:30 pm, Monday thru Friday @ MCS. Flexible days off. Applicants should be age 15 & up. Please contact MRD at 603/476-8868 for more info and application. Logistics and planning are ongoing for Indoor Cornhole.

MRD and Meredith Parks and Recreation partnership for Indoor Pickleball at the Meredith Community Center continues. Registrations for the Cabin Fever session are at capacity and a wait list is being compiled.

Drop in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set. Call MRD for more info 603/476-8868.

Bridge players are welcome to gather at the Recreation Department, 10 Holland Street on Mondays @ 10am. This is a drop-in group, no registration required and no fee. Please bring your cards. Call MRD for more info 603/476-8868. Beyond the Bell After School Program Session 3 begins with registrations at capacity this week.

As always, your Moultonborough Recreation staff is hard at work designing and planning

programs for people of all ages. See our website at www.moultonboroughnh.gov for information on MRD activities or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Important Dates to Remember

- Board of Selectmen Meetings
 - Thursday, January 6, 2022 at 4:00pm
 - Thursday, January 20, 2022 at 4:00 pm
 - Thursday, January 27, 2022 at 4:00 PM (Work Session)
- Holiday Closure
 - Presidents Day – Monday, February 21, 2021