

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA
Town Administrator

RE: Weekly Report

DATE: March 15, 2022



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Administration and Finance

Assessing: Our office is currently verifying exemption and credit qualifications to ensure that the recipients qualifications status has not changed, and our records are accurate and in compliance with State laws and rules. *It is important for recipients to return their responses to these letters, so that they do not disrupt or lose their exemptions/credits.* We also continue to work on reviewing all new construction and building permits, in preparation for the 2022 tax year permit inspections.

Our tax mapping contractor has updated the majority of the land use changes that occurred during the 2021 tax year. We are in the process of reviewing these map updates and will continue to make updates for any new changes, up until the start of the new tax year, April 1, 2022.

Whitney Consulting Group (WCG) continues to work on completing cyclical inspections. Their field staff will be working throughout town. All their field staff will have a photo identification badge and an introduction letter, on town letterhead, from the Town Assessor.

As always, if property owners have any questions or concerns regarding assessing, please do not hesitate to visit the Assessor's Office, Monday through Friday 7:30am to 4:00pm or contact us via phone 603-476-2347 or email assessing@moultonboroughnh.gov.

Department of Public Works

Transfer station: This week we shipped out 2 containers of municipal solid waste = 24 tons, 1 container of single stream recycle = 5 tons, 4 containers of construction and demolition = 20 tons and 1 container of mixed scrap metal. The brush pile was burned.

Car counts Monday 161, Tuesday 245, Friday 332, Saturday 170, Sunday 148 total of 1056 residents served.

Public Safety

Moultonborough Police Department: The Moultonborough Police Department recorded 241 log entries, which included the following calls for service, 7 Assist Citizens, 28 Motor Vehicle Stops, 14 Assists to Fire/EMS, 0 Directed Patrols, 0 Arrest, 3 complaints, 6 MV Accidents, 1 MV Complaints, 6 Residential Alarms, 2 Commercial Alarms, and 2 K-9 complaints.

Training: **3/07** – Linda Eldridge – Training at PD for Phishing Basic, Intermediate, and Advanced Course, Cybersecurity 2022. **3/10** – Elijah Balser training at SIG. **3/11** - Elijah Balser training at SIG.

Moultonborough Recreation Department

Moultonborough Recreation Department (MRD) hosted our annual Semi Formal Father Daughter Dance on Friday March 11 at the Moultonborough Function Hall. Over 100 attendees enjoyed precious moments and danced their legs off. MRD wishes to thank EM Heath's Market for donating flowers for the event, and Meredith Hannaford Supermarket & Linda's Flowers in Wolfeboro for supporting our event. Many thanks to photographer Claire Neely and DJ Josh Randall for helping our guests make lasting memories.

MRD and Certified Personal Trainer and Level 3 YogaFit Instructor Felicia Steriti are offering classes at Moultonborough Recreation thru the end of May. Join us for Gentle Yoga, and/or Fitness with Felicia. See our website for class details. Pre-registration is required for all classes and space is limited. Register online or in person at the Rec office. Contact MRD for more information 603/476-8868.

MRD is taking applications and seeking candidates to fill our full time Recreation and Leisure Coordinator position. Application info and job description can be found on the town's website.

MRD has begun the summer staff hiring process for Sumer Camp Counselors, Lifeguards, Swim Instructors and Waterfront Supervisor. Interested applicants can call MRD for information. 603/476-8868

MRD is seeking after school counselors for our Beyond the Bell program. Hours are 2:45-5:30 pm, Monday thru Friday @ MCS. Flexible days off. Applicants should be age 15 & up. Please contact MRD at 603/476-8868 for more info and application.

Beyond the Bell After School Program Session 4 begins this week with registrations at capacity. MRD and Meredith Parks and Recreation partnership for Indoor Pickleball at the Meredith Community Center continues with registrations at capacity.

Drop in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set. Call MRD for more info 603/476-8868. Logistics and planning are ongoing for spring and summer programming and Youth Softball/Tball & Lacrosse.

As always, your Moultonborough Recreation staff is hard at work designing and planning programs for people of all ages. See our website at www.moultonboroughnh.gov for information on MRD activities or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

There is still time to pre-register for the Mosaic Sun Cather craft program on Monday, March 28 at 7pm. The cost of the kit is \$15.00. Leslie from Ways of Color will be leading the group on how to make the sun catcher. [REGISTRATION LINK](#)

Technology Class is Tuesday, March 15 at 2:00pm. This month's topic is how to access the NH Downloadable eBooks and eAudiobooks through OverDrive. Registration is strongly recommended so we can plan accordingly. If you don't have a laptop or device, you may borrow one of the library's laptops during the class. [REGISTRATION LINK](#)

Do you like mysteries, thrillers, and suspense? The Mystery Book Club meets the 3rd Wednesday of the month. We meet in person at 10:30am ([REGISTRATION LINK](#)) and we meet via Zoom at 7pm ([REGISTRATION LINK](#)) We meet this month on Wed. March 16. The book selection is Raymond Chandler's, *The Big Sleep*. Copies of the book are available at the library.

For the kids, we have **Lego Club** on Wed. March 16 at 3:00pm. There is also a **Family Movie** this Saturday, March 19 at 10:00am. The movie is *The Addams Family 2*.

If you have toddlers and want to meet other families with young children, come meet at the library on Mondays at 9:30am for Toddler Playtime.

The library has two job openings: Youth Services Assistant (20hrs/week) and Head of Library Services (full-time, benefited position). For more information, please contact Deb Hoadley, Library Director at director@moultonboroughlibrary.org.

Important Dates to Remember

- Board of Selectmen Meetings
 - Thursday, March 17, 2022 at 4:00 pm
 - Thursday, March 24, 2022 at 4:00 pm (work session)
 - Thursday, April 7, 2022 at 4:00 pm
 - Thursday, April 21, 2022 at 4:00 pm
 - Thursday, April 28, 2022 at 4:00 pm (work session)
- Other Important Dates
 - Tuesday, April 5, 2022 by 4:00pm – Deadline to submit Petition Warrant Articles

