

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA
Town Administrator

RE: Weekly Report

DATE: April 4, 2022



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Department of Public Works

Transfer station: This week we shipped out 2 containers of municipal solid waste = 24 tons, 2 containers of single stream recycle = 10 tons, 4 containers of construction and demolition = 20 tons. Brush pile burned; compost pile turned. Car counts, Monday 193, Tuesday 241, Friday 301, Saturday 325, Sunday 289 total 1349 residents served.

Fleet: 15-U-1 2021 F350 performed state inspection. EQ47 Bobcat sweeper repaired broom drive chain sprocket and shaft and adjust unit. TRK9 2014 Kenworth 470 performed an A-PM. Replaced front and rear N.O.X. sensors and reset system. Road tested unit. CAR211 2021 Ford Police Interceptor Utility performed a PM-B service. TRK3 2018 RAM 3500 replaced b/u alarm repaired wiring to trailer plug. Checked out directional light issue. TRK4 2012 F350 checked out c.ac. system. Blew out radiator core and reset. replaced water in fuel sensor pigtail and sealed up wiring. Replaced driver door bumper stop rod assembly. EQ14 2015 CAT 926M loader replaced step assembly and cover. EQ25 2006 CASE 60XT skid steer replaced fuel sender, replaced seeping hydraulic line to boom. Checked out battery and replaced unit. Cleaned connections. TRK19 2019 RAM 1500 replaced pass. side rear strobe light assembly. EQ54 tow behind broom replaced tires and service for the season. Serviced POGO trench packer for the season. EQ50 p.t.o. wood splitter fabricate stands for unit.

Public Safety

Moultonborough Police Department: The Moultonborough Police Department recorded 193 log entries, which included the following calls for service: 6 Assist Citizens, 17 Motor Vehicle Stops, 6 Assists to Fire/EMS, 0 Directed Patrols, 3 Arrest, 4 complaints, 1 MV Accidents, 1 MV Complaints, 6 Residential Alarms, 0 Commercial Alarms, and 1 K-9 complaints.

Moultonborough Fire Rescue: For the period of 03/25/2022 to 03/31/2022, there were twelve calls for service. There was: 1 - Excessive heat, overheat scorch burns with no ignition, 6 - EMS call, 1 - Public service, 2 - No incident found on arrival at dispatch address, 1 - Smoke detector activation due to malfunction, 1 - Smoke detector activation (no fire), unintentional. **Total 2022 Incidents: 188 Automatic.** **Aid:** received three times from Center Harbor. **Mutual Aid:** provide mutual aid once to Sandwich. **Overlapping Incidents: 0.** **Year to Date:** 19. **Percentage of Call Volume:** 12%. Overlapping incidents are where two or more incidents are occurring simultaneously.

Staffing

| | |
|---|----------------|
| Overall average staffing per incident | 5 firefighters |
| Average Daytime (7 AM-5 PM, Mon-Fri) staffing | 4 firefighters |
| Average Night | 4 firefighters |
| Weekend | 6 firefighters |

Response Times

| | |
|--|-----------------|
| Overall average response time of first arriving unit | 12:20 mins/sec. |
| Average Daytime (7 AM-5 PM, Mon-Fri) response time | 11:00 mins/sec. |
| Average Night | 06:00 mins/sec. |
| Weekend | 13:24 mins/sec. |

Operations: 3/29 The Day Shift performed a Place of Assembly inspection for renewal of liquor license for a Governor Wentworth Highway restaurant. No violations were reported. 3/31 Chief Bengtson completed Primex's Collaborative Leadership: Model for Public Safety Chiefs program. The program began in October and has focused on building and maintaining productive relationships between Fire and Police Chief to manage and mitigate common problems.

COVID-19 Status Report: The New Hampshire Department of Health and Human Services COVID-19 Dashboards located at <https://www.nh.gov/covid19> indicate that as of 03/31/2022, Moultonborough currently is shown as "Data Suppressed" for new cases in the last 14-days, no active cases, and has had a cumulative total of 663 cases. 16% of the Town's population has contracted COVID-19 virus. 68.5% of the Town's population has been fully vaccinated.

Vaccinations and Testing: Information on where to get vaccinated can be found at <https://www.vaccines.nh.gov/?vaccinated> and testing guidance can be found at <https://www.covid19.nh.gov/resources/testing-guidance>.

If you have any questions, call 2-1-1 to access the New Hampshire Department of Health and Human Services COVID-19 hotline.

New Hampshire currently has fully vaccinated 61.3 % of the population. 70.7% of NH residents have received the first dose.

Burning Permits: Fire permits are now required for all open burning. 2022 Fire permits are available at the Public Safety Building and on-line at www.NHFirepermit.com. The fee for an online fire permit is \$5.50. The Town of Moultonborough does not control, run, or manage the online permit system. Property owners with rental properties are reminded that "written permission" must be given to anyone renting the property to kindle a fire on the property being rented. The letter of permission must indicate the category of fire allowed and the duration in which the renter is permitted to kindle the fire.

RSA 125-N:4 Prohibits the open burning of combustible domestic waste. "Combustible domestic waste" means combustible waste such as, but not limited to, household trash, packaging materials, plastics, coated or laminated papers, rubber, painted, or treated wood, coated, or treated cardboard, oily rags, and animal, vegetable, and kitchen waste.

Moultonborough Recreation Department

Interviews are scheduled this week for candidates of our full time Recreation & Leisure Coordinator.

Registrations for Youth Softball & TBall will be open through April 7. This program is offered for athletes in Pre-K thru Grade 5. MRD is pleased to offer a new youth sport opportunity: Intro to Lacrosse for athletes in K-5 Info, schedules & details for these youth sport offerings are available on our website. Pre-registration is required. Register online or in the Rec office. Call MRD with questions! 603/476-8868

Adult Outdoor Pickleball is returning to Kraine Meadow Park! MRD will open registrations for this popular program in April. MRD's pickleball program is open to all levels of play. Our program will run on Mondays, Wednesdays & Fridays beginning on June 1. Sessions will run as follows: June 1-July 29 and August 1–September 30, with 2 play times offered: 8:00-9:30am and 9:30am-11:00am. Pre-registration is required, and space is limited. Registrations for Session 1 will open on Tuesday April 19. Sign up online or at the Recreation office. Due to the popularity of this program, online registration is strongly recommended. Contact MRD for more info 603/476-8868

Moultonborough Recreation Department and Certified Personal Trainer and Level 3 YogaFit Instructor Felicia Steriti are offering yoga and fitness classes at Moultonborough Recreation thru the end of May. MRD is pleased to report that logistics and planning are ongoing to extend these programs through the summer months.

Moultonborough Recreation has begun the summer staff hiring process. MRD is seeking candidates for Sumer Camp Counselors, Lifeguards, Swim Instructors and Waterfront Supervisor. Interested applicants can call MRD for information. 603/476-8868

MRD is seeking after school counselors for our Beyond the Bell program. Hours are 2:45-5:30 pm, Monday thru Friday @ MCS. Flexible days off. Applicants should be age 15 & up. Please contact MRD at 603/476-8868 for more info and application.

Beyond the Bell After School Program Session 4 continues with registrations at capacity.

MRD and Meredith Parks and Recreation partnership for Indoor Pickleball at the Meredith Community Center continues with registrations at capacity.

Drop in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set. Call MRD for more info 603/476-8868.

Logistics and planning has begun for our annual mother son event. The Mother~Son Hole Lot of Fun will be held on Friday, May 13 at Paradise Falls Mini Golf. More details to come!

Logistics and planning are ongoing for spring and summer programming continues.

As always, your Moultonborough Recreation staff is hard at work designing and planning programs for people of all ages. See our website at www.moultonboroughnh.gov for information on MRD activities or call us at 603/476-8868. Check our FaceBook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

Upcoming Adult Programs this Week: **Thursday Night Movie, April 7 at 6pm.** Join us for pizza and popcorn as we watch *The Guernsey Literary and Potato Peel Pie Society* (2018), based on the best-selling novel by Mary Ann Shaffer and Annie Barrows. [Registration link](#).

Special Culinary Adventures with Liz Barbour from Creative Feast. Join us on Monday, April 11 at 6pm via Zoom as Liz shows us how to make artisan bread in 5 minutes. You will get a list of ingredients and the Zoom link when you [register](#). You can watch from home, or join us at the library and we will all make bread together.

Friends of the Moultonborough Library monthly meeting is Thursday, April 7 at 10:30am. New members are always welcome. Come find out how the Friends support the library, and learn about upcoming plans.

Technology Class: Google Docs and Drive will be held on **Tuesday, April 5 at 2pm** and **Tuesday, April 19 at 10am.** Registration is recommended so we can plan accordingly. **Technology Drop-ins** are held on Mondays at 2pm and Wednesdays at 9:30am.

Upcoming Youth Programs this Week: **Anime Club on Wednesday, April 6 at 3pm.** [Registration link](#)

Dungeons & Dragons on Fridays at 3pm. No registration necessary.

Toddler Playtime on Mondays at 9:30am.

PJ Storytime on Tuesdays at 6pm.

Storytime on Fridays at 10:30am.

We are excited to offer our **Annual Spring Egg Hunt** program for families on **Friday, April 15**. Right now, there are still spots available for the 7:00-7:30pm time slot. [Registration](#) is required. There will be crafts, games, egg hunt and photo opportunities with the Bunny.

Important Dates to Remember

- Board of Selectmen Meetings
 - Thursday, April 7, 2022 - **FY 2022-2023 Budget Hearing at 7:00 pm**
 - Thursday, April 21, 2022 at 4:00 pm
 - Thursday, April 28, 2022 at 4:00 pm (work session)
- Other Important Dates
 - Saturday, April 30, 2022 10:00am-10:30am - Supervisors of the Checklist in Session