

## MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen  
**FROM:** Charles F. Smith, MPA  
Town Administrator  
**RE:** Weekly Report  
**DATE:** May 17, 2022



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The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

### **Department of Public Works**

**Transfer station:** This week we shipped out 2 containers of municipal solid waste = 24 tons, 2 containers of single stream recycle = 10 tons and 6 containers of construction and demolition = 30 tons. Brush pile was piled in preparation to burn and compost pile was turned.

Car counts Monday 266, Tuesday 370, Friday 413, Saturday closed (Town Meeting), Sunday 575 total 1624 residents served.

**Fleet:** Car151 2015 Ford Police Interceptor Utility performed PM-B service, swapped out snow tires for summer tires. Replaced lower control arm bushings for front units. Road test as required. EQ12 2009 John Deere 310 backhoe repaired passenger sidestep. Worked on repairing front bucket. TRK18 2010 Dodge Grand Caravan pulled old a/c and heater coolant lines out and replaced with new ones. Evacuated air conditioning system and refilled. Refilled coolant system and checked for leaks. TRK43 2019 Ford E450 coach bus pick up and get ready for town meeting. EQ23 2009 John Deere 772GP grader repaired steps. EQ14 2015 Cat 926M loader lube machine and fill def tank. Checked tires also.

### **Public Safety**

**Moultonborough Police Department:** The Moultonborough Police Department recorded 295 log entries, which included the following calls for service, 13 Assist Citizens, 28 Motor Vehicle Stops, 21 Assists to Fire/EMS, 0 Directed Patrols, 3 Arrest, 8 complaints, 6 MV Accidents, 3 MV Complaints, 4 Residential Alarms, 1 Commercial Alarms, and 7 K-9 complaints.

**Moultonborough Fire Rescue:** For the period of 05/09/2022 to 05/15/2022, there were twelve calls for service: There was: 1 Building fire - mutual aid to North Conway to the Red Jacket Inn, 1 Excessive heat, scorch burns with no ignition, 8 - EMS call, 1 Assist the Police. **Total 2022 Incidents: 237. Automatic Aid:** received twice, once from Tuftonboro and once from Stewart's Ambulance. **Mutual Aid:** given once to North Conway and received once from Center Harbor. **Overlapping Incidents: 2. Year to Date: 23. Percentage of Call Volume: 9.7%.** Overlapping incidents are where two or more incidents are occurring simultaneously.

### **Staffing**

Overall average staffing per incident	4.5 firefighters
Average Daytime (7 AM-5 PM, Mon-Fri) staffing	5.4 firefighters
Average Night	4.25 firefighters
Weekend	5 firefighters**

\*\* Includes personnel staffing station while companies operated in North Conway

### **Response Times**

Overall average response time of first arriving unit	10:30 mins/sec.*
Average Daytime (7 AM-5 PM, Mon-Fri) response time	06:48 mins/sec.
Average Night	10:45 mins/sec.
Weekend	20:40 mins/sec.*

\* Out of area mutual aid incident in North Conway, 1 hour travel time

**Operations:** 4/30 - Moultonborough firefighters responded on special request to North Conway for a third alarm fire at the Red Jacket Mountain View Hotel. The Department sent an engine and a tanker to the scene. Arriving around 5:30pm, Moultonborough personnel worked on hose line crews and interior overhaul teams. Moultonborough firefighters return to in service status at 11:15pm. 5/3 - Chief Bengtson conducted a place of assembly inspection at a Whittier Highway restaurant. 5/4 - Lt. Frangelli, firefighter Brown and Chief Bengtson attend a continuing education training session in Center Harbor. The guest speaker was Justin Romanello, Chief of the Bureau of EMS, who presented a program on Bleeding Control. Chief Bengtson attended the LRMFA Executive Committee and Board of Directors meeting in Laconia at the Communication Center. 5/5 - Lt. Frangelli and Call firefighters Furtado and Gatherum tested hose. The Department annually tests approximately 22,000 feet of attack and supply hose.

**Burning Permits:** Conditions persist where the fire danger has become elevated. Residents can subscribe to receive the Daily Fire Danger at [https://maillist.nh.gov/list/dncr\\_fpb/?p=subscribe&id=11](https://maillist.nh.gov/list/dncr_fpb/?p=subscribe&id=11). Moultonborough is in Zone #3

Fire permits are required for all open burning. If you are burning wood, you need a fire permit. 2022 Fire permits are available at the Public Safety Building and on-line at [www.NHFirepermit.com](http://www.NHFirepermit.com). The fee for an online fire permit is \$5.50. Property owners with rental properties are reminded that "written permission" must be given to anyone renting the property to kindle a fire on the property being rented. The letter of permission must indicate the category of fire allowed and the duration in which the renter is permitted to kindle the fire.

RSA 125-N:4 Prohibits the open burning of combustible domestic waste. "Combustible domestic waste" means combustible waste such as, but not limited to, household trash, packaging materials, plastics, coated or laminated papers, rubber, painted, or treated wood, coated, or treated cardboard, oily rags, and animal, vegetable, and kitchen waste.

### **Moultonborough Recreation Department**

Moultonborough Recreation Department (MRD) invites the community to the Memorial Day Remembrance Ceremony on Monday May 30, 10:00am at the Freedom Monument located at Moultonborough Town Hall. MRD would also like to invite the veterans in our community to join us and be honored alongside those that we will be remembering this Memorial Day. If you are a

Veteran and would like to be honored during the ceremony, please reach out to the Moultonborough Recreation Department at 603-476-8868.

MRD's Mother Son Hole Lot of Fun Mini Golf event took place last week. Fifty-two mothers and sons joined us for an evening of mini golf fun – Rec Department style. Mothers and sons made their way around the course at Paradise Falls Mini Golf in Moultonborough, before enjoying a cold drink and ice cream. Many thanks to Dawn and Michael Bianco of Paradise Falls for opening their course to us for this awesome annual event!

Registrations for Moultonborough Recreation's Summer camp program are open. Camp opens on June 27 and runs through August 19. Camp days are 8am-4pm Mondays thru Fridays at Moultonborough Central School. Field trips are scheduled on Wednesdays.

Registration opens this week for MRD summer fitness opportunities. There will be an all-levels adult fitness option at Moultonborough Recreation every weekday during the summer months! Pre-registration is required, and space is limited. Sign up online or in the Recreation office.

Registrations are open for Youth Sport Granite State Track & Field. This program is open to youth ages 9-14 as of December 31, 2022. Events include dashes, runs, relays, standing long jump, running long jump and softball throw. See our website for schedule and more details.

Moultonborough Recreation's Summer Concert Series is returning! Free concerts will take place Wednesday evenings 6:00-7:30pm at the Moultonborough Function Hall gazebo June 29 through August 24. The schedule of artists will be posted to our website in the coming weeks. The bathrooms at Kraine Meadow Park are open for the season.

MRD is seeking candidates for Summer Camp Counselors, Lifeguards, Swim Instructors and Waterfront Supervisor. Interested applicants can call MRD for information. 603/476-8868

Youth Softball and T Ball programs are ongoing at Kraine Meadow Park. Beyond the Bell After School Program continues with registrations at capacity. This session concludes on June 17.

MRD and Meredith Parks and Recreation's Indoor Pickleball program at the Meredith Community Center concludes at the end of May with registrations at capacity.

Drop in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set. Call MRD for more info 603/476-8868.

Summer Drop in Bridge begins on Monday June 13, 10:00am-noon at MRD. This is a drop-in group. No registration required and no fee. Call MRD for more info 603/476-8868

Moultonborough Recreation staff is hard at work designing and planning programs for people of all ages. See our website at [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov) for information on MRD activities or call us at 603/476-8868. Check our Facebook page for cancellations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

## **Moultonborough Public Library**

There are a couple of new faces at the library this week! Stop in and say hello to Josianne, our new Adult Services & Technology Librarian and Jo-Ann, our new Head of Library Services. They both have their Masters in Library Science, and have recently worked in NH libraries.

**Mystery Book Club** meets this week on Wednesday, May 18 at 10:30am (in person) and 7:00pm (via Zoom). The book this month is *The Broken Girls* by Simone St. James. Please make sure to [register](#) for the 7pm time so the Zoom link can be emailed to you. The Beginning Mah Jongg Class was very popular, and we are completely full. We hope to start a new session later this summer or fall. We have a special craft program next week, Wed. May 25 at 6:30pm. We have a representative from the Korean Spirit and Culture Promotion Project (KSCPP) who is going to teach us how to make a **Korean Lotus Lantern** and talk about Korea's unique history and culture. This is a hybrid workshop. The presentation will be on Zoom, however if people want to come to the library and create their lanterns together, there is an option to do this. If people want to watch the presentation at home, we will send out the Zoom link in the reminder email and also the morning of the program. Kits will be available to pick up on Monday, May 23. You **MUST** register to receive a kit. Space is limited, and you must [register](#).

The Friends of the Library are hosting a **Spring Fling** this **Sat. May 21** from 11:00am until 1:00pm. There will be light refreshments serves. This event is to appreciate all the wonderful patrons of the library and is free and open to everyone. This is a great chance to stroll through the Memorial Garden, and also see what's happening inside the library.

We want to thank you to all the voters who attended the Town Meeting this past Saturday. We appreciate all your support and voting yes for the library's operating budget and capital reserve fund!

## **Important Dates to Remember**

- Board of Selectmen Meetings
  - Thursday, May 19, 2022 at 4:00 pm
  - Thursday, May 26, 2022 - Work Session (if needed)
- Other Important Dates
  - Holiday Closure – Monday, May 30, 2022 for Memorial Day Observance
  - Memorial Day Remembrance Ceremony to take place on Monday, May 30, 10:00am at Moultonborough Town Hall (call Rec Dept. for more details 603-476-8868)