

## MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen  
**FROM:** Charles F. Smith, MPA  
Town Administrator  
**RE:** Weekly Report  
**DATE:** May 10, 2022



---

The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

**Town Election Day: Tuesday, May 10, 2022 at Moultonborough Academy located on Blake Road. Polls are open 7:00 a.m. to 7:00 p.m.**

**Town Meeting Day: Saturday, May 14, 2022 at Moultonborough Academy located on Blake Road. Meeting begins at 9:00 a.m.**

### **Department of Public Works**

**Transfer station:** This week we shipped out 2 containers of municipal solid waste = 24 tons, 2 containers of single stream recycle = 10 tons, 6 containers of construction and demolition = 30 tons and 1 container of mixed scrap metal. The facility had a site visit from the Lakes Region Planning Commission to learn about our facility. Compost pile was turned, and brush pile was burned. Car counts Monday 287, Tuesday 307, Friday 405, Saturday 373, Sunday 268 total of 1640 residents served.

### **Public Safety**

**Moultonborough Police Department:** The Moultonborough Police Department recorded 238 log entries, which included the following calls for service, 8 Assist Citizens, 13 Motor Vehicle Stops, 8 Assists to Fire/EMS, 0 Directed Patrols, 2 Arrest, 5 complaints, 2 MV Accidents, 5 MV Complaints, 7 Residential Alarms, 1 Commercial Alarms, and 2 K-9 complaints.

**Moultonborough Fire Rescue:** For the period of 04/29/2022 to 05/05/2022, there were twelve calls for service: There was: 1 - Building fire - mutual aid to North Conway to the Red Jacket Inn, 1 - Excessive heat, scorch burns with no ignition, 8 - EMS call, 1 - Assist the Police. **Total 2022 Incidents: 237. Automatic Aid:** received twice, once from Tuftonboro and once from Stewart's Ambulance. **Mutual Aid:** given once to North Conway and received once from Center Harbor. **Overlapping Incidents: 2 Year to Date: 23 Percentage of Call Volume: 9.7%.** Overlapping incidents are where two or more incidents are occurring simultaneously.

### **Staffing**

Overall average staffing per incident	4.5 firefighters
Average Daytime (7 AM-5 PM, Mon-Fri) staffing	5.4 firefighters
Average Night	4.25 firefighters
Weekend	5 firefighters**
** Includes personnel staffing station while companies operated in North Conway	

### **Response Times**

Overall average response time of first arriving unit	10:30 mins/sec.*
Average Daytime (7 AM-5 PM, Mon-Fri) response time	06:48 mins/sec.
Average Night	10:45 mins/sec.
Weekend	20:40 mins/sec.*
* Out of area mutual aid incident in North Conway, 1 hour travel time	

**Operations:** 4/30 - Moultonborough firefighters responded on special request to North Conway for a third alarm fire at the Red Jacket Mountain View Hotel. The Department sent an engine and a tanker to the scene. Arriving around 5:30pm, Moultonborough personnel worked on hose line crews and interior overhaul teams. Moultonborough firefighters return to in service status at 11:15pm. 5/3 - Chief Bengtson conducted a place of assembly inspection at a Whittier Highway restaurant. 5/4 - Lt. Frangelli, firefighter Brown and Chief Bengtson attend a continuing education training session in Center Harbor. The guest speaker was Justin Romanello, Chief of the Bureau of EMS, who presented a program on Bleeding Control. Chief Bengtson attended the LRMFA Executive Committee and Board of Directors meeting in Laconia at the Communication Center. 5/5 - Lt. Frangelli and Call firefighters Furtado and Gatherum tested hose. The Department annually tests approximately 22,000 feet of attack and supply hose.

**Burning Permits:** Conditions persist where the fire danger has become elevated. Residents can subscribe to receive the Daily Fire Danger at: (Note: Moultonborough is in Zone #3) [https://maillist.nh.gov/list/dncr\\_fpb/?p=subscribe&id=11](https://maillist.nh.gov/list/dncr_fpb/?p=subscribe&id=11) Fire permits are required for all open burning. If you are burning wood, you need a fire permit. 2022 Fire permits are available at the Public Safety Building and on-line at [www.NHFirepermit.com](http://www.NHFirepermit.com). Property owners with rental properties are reminded that "written permission" must be given to anyone renting the property to kindle a fire on the property being rented. The letter of permission must indicate the category of fire allowed and the duration in which the renter is permitted to kindle the fire.

RSA 125-N:4 Prohibits the open burning of combustible domestic waste. "Combustible domestic waste" means combustible waste such as, but not limited to, household trash, packaging materials, plastics, coated or laminated papers, rubber, painted, or treated wood, coated, or treated cardboard, oily rags, and animal, vegetable, and kitchen waste.

### **Moultonborough Recreation Department**

Registrations for Moultonborough Recreation's Summer camp program are open. Camp opens on June 27 and runs through August 19. Camp days are 8am - 4pm Mondays thru Fridays at Moultonborough Central School. Field trips are scheduled on Wednesdays.

Coordination and planning are ongoing for the Memorial Day Remembrance Ceremony to take

place on Monday, May 30, 10:00am at Moultonborough Town Hall. Veterans wishing to attend and/or be recognized at the ceremony are asked and encouraged to reach out to MRD.

Registration opens this week for MRD summer fitness opportunities. There will be an all-levels adult fitness option at Moultonborough Recreation every weekday during the summer months! Certified Trainer Rebecca Curvey returns to offer Fitness with a Difference Thursday mornings 9:00 - 10:00am. Rebecca offers a full body workout for all levels using light weights, balls, tubing, and balance bar, incorporating ballet, Pilates, and yoga. Certified Personal Trainer and Level 3 YogaFit Instructor Felicia Steriti will continue to offer classes at Moultonborough Recreation. Gentle Yoga will be offered on Mondays & Wednesdays and Yin/Gentle Yoga will be offered on Fridays. On Tuesdays, Felicia will offer Tone & Stretch, a full body toning class focusing on strength, not cardio. All Felicia's classes take place 8:15 - 9:15am. Pre-registration is required, and space is limited. Sign up online or in the Recreation office.

Registrations are open for Youth Sport Granite State Track & Field. This program is open to youth ages 9-14 as of December 31, 2022. Events include dashes, runs, relays, standing long jump, running long jump and softball throw. See our website for schedule and more details.

Moultonborough Recreation's Summer Concert Series is returning! Free concerts will take place Wednesday evenings 6:00 - 7:30pm at the Moultonborough Function Hall gazebo June 29 through August 24. The schedule of artists will be posted to our website in the coming weeks. The bathrooms at Kraine Meadow Park have opened for the season. Youth Softball and T Ball programs begin this week at Kraine Meadow Park.

MRD continues the summer staff hiring process and is seeking candidates for Summer Camp Counselors, Lifeguards, Swim Instructors and Waterfront Supervisor. Interested applicants can call MRD for information. 603/476-8868

Mother-Son Hole Lot of Fun Mini Golf event to take place Friday May 13 at Paradise Falls Mini Golf. Beyond the Bell After School Program Session 5 continues with registrations at capacity.

MRD and Meredith Parks and Recreation's Indoor Pickleball program at the Meredith Community Center concludes at the end of May with registrations at capacity. Drop in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set.

As always, your Moultonborough Recreation staff is hard at work designing and planning programs for people of all ages. See our website at [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov) for information on MRD activities or call us at 603/476-8868. Check our Facebook page for cancellations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

### **Moultonborough Public Library**

We have put the benches out in the Memorial Garden and the chairs are out in the patio and front yard for people to enjoy. A great way to enjoy the library, both inside and out, is to join us for the **Friends of the Library Spring Fling**. It will be held on Saturday, May 21 from 11am – 1pm.

Come meet friends, take a stroll around the library, and enjoy some refreshments. This is the Friends way of showing their appreciation for all the library's patrons.

The Friends are also sponsoring a special program, *Isles of Shoals: The Eternal Sound of the Sea*, a Pontine Theatre production. This will be held on Monday, May 16 at 1:00pm. Pontine Theatre will explore the lore and legends of the Isles of Shoals, an archipelago off the coast of New Hampshire and Maine, through the writings of Celia Thaxter, who grew up at the Shoals, and one of the Isles' most famous summer visitors, Nathaniel Hawthorne. Through excerpts from Hawthorne's *An American Notebook* and reminiscences and local lore from Thaxter's. Among the Isles of Shoals comes a history of the early days on the islands, the wreck of the *Sagunto*, and the tale of the ghostly maiden said to guard Blackbeard's pirate treasure. Also featured is a tale of the famous 1873 murder on Smuttynose, as recounted by Thaxter. Pontine Theatre's artistic directors, Marguerite Mathews, and Greg Gathers, bring these stories to life onstage through storytelling, shadow puppetry and tabletop toy theatre. Pontine Theatre is a two-person ensemble that has been presenting innovative original productions for the past thirty years throughout NH, ME, VT, MA and also performs in the historic 1845 Plains Schoolhouse in Portsmouth. This event is free and open to the public.

The library is starting a **Beginner Mah Jongg Class** on Fridays at 11:00am. Spots are limited, so please register early. Friday, May 13 is full, and there are still plenty of spots available on May 20 ([registration link](#)) and May 27 ([registration link](#)).

For the children, we have **PJ Story Time** on Tuesdays at 6pm and **Friday Story Time** each week at 10:30am. There is also a drop-in **Toddler Playtime** on Mondays at 9:30am. These do not require registration. On Wednesday, May 18, there is Lego Club at 3:00pm, and the following Wednesday, May 25 is Game Day ([registration link](#)).

On display in the Program Room this month is art by the Moultonborough Academy Middle & High School students. There are all types of art mediums, including sculptures, pottery, masks, photography, and drawings.

### **Important Dates to Remember**

- Board of Selectmen Meetings
  - Thursday, May 19, 2022 at 4:00 pm
  - Thursday, May 26, 2022 - Work Session (if needed)
- Other Important Dates
  - Tuesday, May 10, 2022 7:00am - 7:00pm - Town Election Day at Moultonborough Academy
  - Saturday, May 14, 2022 9:00am - Town Meeting Day at Moultonborough Academy
  - Holiday Closure – Monday, May 30, 2022 for Memorial Day Observance
  - Memorial Day Remembrance Ceremony to take place on Monday, May 30, 10:00am at Moultonborough Town Hall (call Rec Dept. for more details 603-476-8868)