

## MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen

**FROM:** Charles F. Smith, MPA  
Town Administrator

**RE:** Weekly Report

**DATE:** June 14, 2022



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The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

### **Department of Public Works**

**Facilities and Grounds:** The past week the Facilities & Grounds crew has been raking and cleaning the beaches, boat ramps. The crew continues to mow and trim town properties and cemeteries. We are finishing up on the lions club project and the painters have finished at the public safety building apparatus bay.

**Transfer station:** This week we shipped out 3 containers of municipal solid waste = 36 tons, 3 containers of single stream recycle = 15 tons, 6 containers of construction and demolition = 30 tons and 1 container of mixed scrap metal. Brush pile was burned, and compost pile was turned. Car counts Monday 350, Tuesday 364, Friday 461, Saturday 302 Sunday 239 total of 1716 residents served.

### **Moultonborough Public Safety**

**Police Department:** The Moultonborough Police Department recorded 308 log entries, which included the following calls for service, 11 Assist Citizens, 28 Motor Vehicle Stops, 12 Assists to Fire/EMS, 2 Directed Patrols, 2 Arrest, 4 complaints, 5 MV Accidents, 3 MV Complaints, 3 Residential Alarms, 1 Commercial Alarms, and 0 K-9 complaints.

**Training:** June 7<sup>th</sup>, Officer Beaudet attended Interview and Interrogation training. June 8<sup>th</sup>, Lt. Lipson attended a Mental Health Training in Concord. June 9<sup>th</sup> Department CPR/AED and NARCAN training

**Fire Department:** For the period of 06/06/2022 - 06/12/2022, there were eighteen calls for service: There was: 7 - EMS incidents, 1 - Motor vehicle accident with injuries, 1 - Public Service, 2 - Assist the physically disabled, 1 - Dispatched & Cancelled en-route, 1 - Authorized controlled burning, 3 - Alarm systems activation due to malfunction, 2 - Alarm system activations, no fire, unintentional. **Total 2022 Incidents: 372.** **Automatic Aid:** received three times, twice from Center Harbor and once from Stewart's Ambulance. **Mutual Aid:** given once to Tamworth **Overlapping Incidents: 5. Year to Date: 68. Percentage of Call Volume: 18.2%.** Overlapping incidents are where two or more incidents are occurring simultaneously.

### **Staffing**

Overall average staffing per incident	2.6 firefighters
Average Daytime (7 AM-5 PM, Mon-Fri) staffing	3.3 firefighters
Average Night	1.6 firefighters
Weekend	3.1 firefighters

### **Response Times**

Overall average response time of first arriving unit	12:02 mins/sec.*
Average Daytime (7 AM-5 PM, Mon-Fri) response time	07:00 mins/sec.
Average Night	12:48 mins/sec.
Weekend	16:17 mins/sec.*

\* Mutual aid responses out of Moultonborough

**Operations:** 6/7 - Chief Bengtson attended the Executive Committee meeting of the LRMFA Board of Directors in Laconia at the Communication Center. 6/8 - Chief Bengtson and Firefighter Gravelle attended a demonstration of AquaEye at Bond Beach on Lake Opechee in Laconia. AquaEye is a handheld sonar device used to find missing persons in the water, resulting in quicker victim recovery. The Lakes Region Mutual Fire Aid system is considering a potential grant application to allow placing these units with every member community with a water body response area.

**Burning Permits:** Fire permits are required for all open burning. If you are burning wood, you need a fire permit. 2022 Fire permits are available at the Public Safety Building and on-line at [www.NHFirepermit.com](http://www.NHFirepermit.com). The fee for an online fire permit is \$5.50. The Town of Moultonborough does not control, run, or manage the online permit system. If the Daily Fire Danger is "HIGH," Category 3 fire permits will not be issued on-line or at the fire station.

➡ Property owners with rental properties are reminded that "written permission" must be given to anyone renting the property to kindle a fire on the property being rented. The letter of permission must indicate the category of fire allowed and the duration in which the renter is permitted to kindle the fire.

RSA 125-N:4 Prohibits the open burning of combustible domestic waste. "Combustible domestic waste" means combustible waste such as, but not limited to, household trash, packaging materials, plastics, coated or laminated papers, rubber, painted, or treated wood, coated, or treated cardboard, oily rags, and animal, vegetable, and kitchen waste.

### **Moultonborough Recreation Department**

Moultonborough Recreation's Summer Concert Series is returning! Free concerts will take place Wednesday evenings 6:00-7:30pm at the Moultonborough Function Hall gazebo June 29 through August 24. The schedule of artists is posted on our website.

MRD will be offering outdoor youth volleyball this summer! This co-ed program will be open to youth entering kindergarten through grade 6. The focus will be on skill development, learning the game, sportsmanship, participation, team play, strategies and of course Fun! More details to come!

MRD's Adult Cornhole League will return this summer. MRD invites you to take your backyard

fun to the next level. Join our Adult Corn Hole League. No experience necessary. Teams of two to four players must pre-register & are guaranteed 3 games each week. Adult Corn Hole League will meet on Tuesday evenings July 12-August 16, 5:30pm at Kraine Meadow Park. Copies of standard Corn Hole rules will be available on our website. If you would like to play, but do not have a partner, please reach out to MRD and we will do our best to find a partner for you. Pre-registration is required. Register online or in the Rec office.

Moultonborough Recreation's Summer camp program has registration spots still available. Camp opens on June 27 and runs through August 19. Camp days are 8am - 4pm Mondays thru Fridays at Moultonborough Central School. Field trips are scheduled on Wednesdays.

Registrations are for MRD's summer fitness opportunities. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. See our website for details or contact MRD for more info 603/476-8868. The bathrooms at Kraine Meadow Park are open for the season.

Moultonborough Recreation continues the summer staff hiring process. MRD is seeking candidates for Sumer Camp Counselors, Lifeguards, Swim Instructors and Waterfront Supervisor. Interested applicants can call MRD for information. 603/476-8868

Granite State Youth Track and Field program continues. Regionals will be held this week and the State Meet will be held later this month Youth Softball and T Ball programs are ongoing at Kraine Meadow Park. Youth Lacrosse program continues at Kraine Meadow Park. Beyond the Bell After School Program concludes this week.

MRD's Outdoor pickleball program continues at KMP. Registrations for Pickleball session 2 will open on June 16 @ 9:00am. Drop in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set.

Summer Drop-In Bridge Mondays 10:00am - noon at MRD. This is a drop-in group. No registration required and no fee. As always, your Moultonborough Recreation staff is hard at work designing and planning programs for people of all ages. See our website at [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov) for information on MRD activities or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

### **Moultonborough Public Library**

Mark your calendars! On Saturday, July 9 & Sunday, July 10 from 9am-3pm, the **Annual Book Sale** will be taking place at the library. Back by popular demand is the **Preview Night** on Friday, July 8 from 6-8pm. This allows people to come before the crowds! The cost is \$25 per person. Pre-registration is required. [PRE-REGISTRATION LINK](#) The library is accepting donations for the sale until June 30. Please contact the library if you want to drop off your donations. 603-476-8895.

The LEGO Club will be meeting this Wed. June 15 at 3pm. Next week on Wed. June 22 is Game Day at 3pm. This a great way for kids to unwind and have some fun with other kids.

Summer Reading registration begins on Monday, June 20. For more details about the summer reading, please check the library's website, <https://moultonboroughlibrary.org/>

We officially kick-off the program on Monday, June 27 with a family concert with Steve Blunt. Families are welcome to come at 6pm, bring chairs or blankets and enjoy some fun summer tunes!

The library will open at 10am this Friday, June 17 to allow time for staff training. If you have items to drop off, you can use the book drop outside.

### **Important Dates to Remember**

- Board of Selectmen Meetings
  - Thursday, June 16, 2022 at 4:00pm
  - Thursday, June 23, 2022 at 4:00pm (Work session if necessary)
  - Thursday, July 7, 2022 at 4:00 pm
  - Thursday, July 21, 2022 at 4:00 pm
  - Thursday, July 28, 2022 at 4:00pm (Work session if necessary)
- Other Important Dates
  - Holiday Closure – Monday, July 4, 2022 for Independence Day Observance