

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA
Town Administrator

RE: Weekly Report

DATE: June 21, 2022



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Department of Public Works

Transfer station: This week we shipped out 3 containers of municipal solid waste = 36 tons, 2 containers of single stream recycle = 10 tons, 9 containers of construction and demolition = 45 tons and 1 container of mixed scrap metal. Compost pile turned and brush pile burned.

Flag Day was June 14th and Boy scout troop 142 picked up all of the American flags that had been collected at the Transfer Station. An official flag burning ceremony to properly dispose of the flags was held at the Moultonborough town hall that evening. Thank you to troop 142 for providing a great service to the residents of Moultonborough.

Car counts: Monday 364, Tuesday 459, Friday 474, Saturday 384, Sunday 263 total 1936 residents served.

Moultonborough Public Safety

Police Department: The Moultonborough Police Department recorded 335 log entries, which included the following calls for service, 11 Assist Citizens, 26 Motor Vehicle Stops, 21 Assists to Fire/EMS, 3 Directed Patrols, 16 Arrest, 5 complaints, 11 MV Accidents, 5 MV Complaints, 3 Residential Alarms, 4 Commercial Alarms, and 4 K-9 complaints.

Moultonborough Fire Rescue Department: For the period of 06/13/2022-06/19/2022, there were thirty-five calls for service: There was: 3 - EMS incidents, 2 - Motor vehicle accident with injuries, 3 - Motor vehicle accidents without injuries, 1 - Carbon monoxide incident, 1 - Building/structure weakened or collapsed, 1 - Assist the Police, 1 - Public service, 2 - Assist the physically disabled, 1 - Dispatched & Cancelled en-route, 1 - No incident found upon arrival at dispatched location, 1 - Smoke detector activation due to malfunction, 1 - Alarm systems activation due to malfunction. **Total 2022 Incidents: 407. Automatic Aid:** received four times, twice from Center Harbor and twice from Stewart's Ambulance. **Mutual Aid:** given once to Center Harbor and once to Waterville Valley. **Overlapping Incidents: 8. Year to Date: 76 Percentage of Call**

Volume: 18.7%. Overlapping incidents are where two or more incidents are occurring simultaneously.

Staffing

Overall average staffing per incident	3.3 firefighters
Average Daytime (7 AM-5 PM, Mon-Fri) staffing	4.5 firefighters
Average Night	2.5 firefighters
Weekend	3.2 firefighters

Response Times

Overall average response time of first arriving unit	11:32 mins/sec.*
Average Daytime (7 AM-5 PM, Mon-Fri) response time	10:27 mins/sec.
Average Night	13:04 mins/sec.*
Weekend	10:49 mins/sec.

* Mutual aid responses out of Moultonborough

Operations: 6/15 - The Day Shift and Chief Bengtson conducted at Youth Camp inspection at 100 Sibley Road. Chief Bengtson performed a Daycare inspection at 903 Whittier Highway. 6/16 - The Fire Chief and Code Enforcement Officer met with representatives of the New Hampshire Boat Museum for a walk-through tour of the building at 130 Whittier Highway. The tour was to receive input from the two-code official on proposed options for the museum. EMS Continuing Education training on new Zoll cardiac monitor/defibrillators.

Burning Permits: Fire permits are required for all open burning. If you are burning wood, you need a fire permit. 2022 Fire permits are available at the Public Safety Building and on-line at www.NHFirepermit.com. The fee for an online fire permit is \$5.50. The Town of Moultonborough does not control, run, or manage the online permit system. If the Daily Fire Danger is "HIGH," Category 3 fire permits will not be issued on-line or at the fire station.

➡ Property owners with rental properties are reminded that "written permission" must be given to anyone renting the property to kindle a fire on the property being rented. The letter of permission must indicate the category of fire allowed and the duration in which the renter is permitted to kindle the fire.

RSA 125-N:4 Prohibits the open burning of combustible domestic waste. "Combustible domestic waste" means combustible waste such as, but not limited to, household trash, packaging materials, plastics, coated or laminated papers, rubber, painted, or treated wood, coated, or treated cardboard, oily rags, and animal, vegetable, and kitchen waste.

Moultonborough Recreation Department

Moultonborough Recreation's Summer Concert Series is returning! Free concerts will take place Wednesday evenings 6:00-7:30pm at the Moultonborough Function Hall gazebo beginning June 29. The Red Hat Band will open the series on June 29. Rick Cloutson and his band will rock the gazebo with classic hits and some original material. The complete schedule of artists is posted on our website. Call MRD for more info 603-476-8868.

MRD will be offering outdoor youth volleyball this summer! Registrations are open for this co-ed

program open to youth entering kindergarten through grade 6. The focus will be on skill development, learning the game, sportsmanship, participation, team play, strategies and of course fun! Pre-registration is required, and space is limited. Sign up online or in the Recreation office.

MRD's Adult Cornhole League will return this summer. MRD invites you to take your backyard fun to the next level. No experience necessary. Teams of two to four players must pre-register & are guaranteed 3 games each week. Adult Corn Hole League will meet on Tuesday evenings July 12-August 16, 5:30pm at Kraine Meadow Park. Copies of standard Corn Hole rules will be available on our website. If you would like to play, but do not have a partner, please reach out to MRD and we will do our best to find a partner for you. Pre-registration is required. Register online or in the Rec office.

Granite State Youth Track and Field program concludes this week. Moultonborough athletes competed in the Regional Meet, with some advancing to the State Meet scheduled for this week. Good luck to them and congratulations to all on an awesome season! Moultonborough Recreation's Summer camp program opens on June 27. Summer staff training takes place this week for camp counselors.

Registrations are for Moultonborough Recreation Department's summer fitness opportunities. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. See our website for details or contact MRD for more info. The bathrooms at Kraine Meadow Park are open for the season. Swim lines have been installed at States Landing Beach and Long Island Beach.

MRD continues the summer staff hiring process and is seeking candidates for Lifeguards, Swim Instructors and Waterfront Supervisor. Interested applicants can call MRD for information.

Youth Softball/T Ball programs, Youth Lacrosse and Beyond the Bell programs have concluded for the season. MRD's Outdoor pickleball program continues at KMP. Registrations for Pickleball session 2 opened on June 16 and is expected to fill to capacity this week.

Drop in Mah Jong continues Wednesdays @ 10am at MRD, 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set. Summer Drop-in Bridge Mondays 10:00am-noon at MRD. This is a drop-in group. No registration required and no fee.

As always, your Moultonborough Recreation staff is hard at work designing and planning programs for people of all ages. See our website at www.moultonboroughnh.gov for information on MRD activities or call us at 603-476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

We are excited that summer is here! It's time to register for our online summer reading challenge, Oceans of Possibilities! We have 4 online programs this year. **Early Reader Program**, where children ages 0-5 can be read to and for every book read to them, they earn badges towards free books. **Children's Program**, where children ages 6-10 can earn badges towards beads and tags for every 100 minutes they read. **Tween/Teen Program**, where kids ages 11-17 can earn badges

for every 100 minutes read, towards raffle tickets for prizes drawn at the end of the program. And last, but not least, the **Adult Program**, where anyone ages 18+ can earn badges to receive raffle tickets for every 100 minutes read, as well as designated activities. Prizes will be drawn at the end of the program. The more you read, the more chances you get. You can register now and start logging your reading beginning on June 27th. The program ends on August 8th. Parents can sign up and then add others to their registration to easily manage their account. [REGISTRATION LINK](#)

→ The Annual Book Sale is Saturday, July 9 & Sunday, July 10 from 9am – 3pm. There is a **Preview Night** on Friday, July 8 from 6-8pm. This allows people to come before the crowds! The cost is \$25 per person. Pre-registration is required. [PRE-REGISTRATION LINK](#) Once we receive payment, your registration will be confirmed. Please let us know if you plan to bring the money the night of the Preview. Email Deb Hoadley, Director at director@moultonboroughlibrary.org

The library is accepting donations for the sale until June 30. Please contact the library if you want to drop off your donations. 603-476-8895. We will not accept really old books, smelly books, textbooks, magazines, or condensed Reader's Digest books. If you wouldn't buy it, please don't bring it to the library. Our book sorters appreciate you only donating books in good, saleable condition.

The library will be closed on Saturday, July 2 and Monday, July 4 for the holiday weekend. Look for library staff walking in the town parade – they might have some goodies to pass out along the parade route!

Important Dates to Remember

➤ Board of Selectmen Meetings

- WORK SESSION CANCELED – (Thursday, June 23, 2022 at 4:00pm)
- Thursday, July 7, 2022 at 4:00 pm
- Thursday, July 21, 2022 at 4:00 pm
- Thursday, July 28, 2022 at 4:00pm (Work session if necessary)

➤ Other Important Dates

- Holiday Closure – Monday, July 4, 2022 for Independence Day Observance
 - The library will be closed on Saturday, July 2 and Monday, July 4 for the holiday weekend.
- Library Annual Book Sale is Saturday, July 9 & Sunday, July 10 from 9am – 3pm.