

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA
Town Administrator

RE: Weekly Report

DATE: May 30, 2022



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Town Administration and Finance

Town Administrator: This past week I graduated from the Leadership Lakes Region program, thank you again to the Board of Selectmen and town for supporting my professional continuing education. I also had the chance to attend a meeting with Consolidated Communications and members of the Carroll County Broadband Committee. Consolidated Communications is in the process of engineering plans to expand their fiber Internet throughout Carroll County starting in 2023. A focus of our group was to bring Internet to the underserved areas in Moultonborough. Last, I met with Civic Plus about redesigning the town website starting next fiscal year. Civic Plus now offers many new and improved features since the last time the town website was updated, areas such as: assuring our website is compliant with ADA, and fillable forms for bids and RFPs. After our meeting Civic Plus informed me, they are launching a new software in August, that will delay our redesign, which should take about 13-16 weeks to complete.

Department of Public Works

Transfer station: This week we shipped out 3 containers of municipal solid waste = 36 tons, 3 containers of single stream recycle = 15 tons and 8 containers of construction and demolition = 40 tons.

The compost has been screened and ready for residents' usage, brush pile staged and ready to burn, next year's compost was turned.

Car counts Monday 385, Tuesday 403, Friday 672, Saturday 462, Sunday 416 total of 2338 residents served.

Public Safety

Moultonborough Police Department: The Moultonborough Police Department recorded 324 log entries, which included the following calls for service, 12 Assist Citizens, 27 Motor Vehicle Stops, 14 Assists to Fire/EMS, 4 Directed Patrols, 3 Arrest, 11 complaints, 3 MV Accidents, 7 MV Complaints, 3 Residential Alarms, 2 Commercial Alarms, and 4 K-9 complaints.

Training: May 23rd thru May 27th, MPO Balser Firearms Training.

Moultonborough Fire Rescue: For the period of 05/16/2022 to 05/29/2022, there were forty-seven calls for service: There was: 1 – Brush fires, 1 – Scorch burns with no ignition, 24 – EMS incidents, 1 – Motor vehicle accident without injuries, 1 – LPG gas leak, 1 – Arcing/shorted electrical equipment, 1 – Public Service, 5 – Assist the physically disabled, 1 – Dispatched & Cancelled en-route, 1 – No incident found at dispatched location, 3 – Hazardous materials investigations with no hazard found, 2 – Smoke detector activations, no fire unintentional, 4 – Alarm system activations, no fire, unintentional, 1 – Carbon monoxide alarm activation, no CO found due to malfunction. **Total 2022 Incidents: 334 Automatic Aid:** received nine times, once from Center Harbor and eight times from Stewart's Ambulance. **Mutual Aid:** given once to Sandwich. **Overlapping Incidents:** 16. **Year to Date:** 50. **Percentage of Call Volume:** 14.9%. Overlapping incidents are where two or more incidents are occurring simultaneously.

Staffing

Overall average staffing per incident	2.8 firefighters
Average Daytime (7 AM-5 PM, Mon-Fri) staffing	3.6 firefighters
Average Night	2.5 firefighters
Weekend	2.3 firefighters

Response Times

Overall average response time of first arriving unit	11:52 mins/sec.*
Average Daytime (7 AM-5 PM, Mon-Fri) response time	10:46 mins/sec.*
Average Night	11:52 mins/sec.
Weekend	13:30 mins/sec.*

* Mutual aid responses out of Moultonborough

Operations: 5/17 The Day Crew installed a Supra key safe box in compliance with the Town Ordinance for Nuisance/False Alarms. 5/18 Chief Bengtson performed multiple Place of Assembly inspections at the Geneva Point Center. Lt. Frangelli, Firefighter Brown and Chief Bengtson witnessed the successful test of the upgraded fire sprinkler system at the Bald Peak Colony Club clubhouse. The Chief and the Day Crew also performed multiple Place of Assembly inspections at various facilities at Bald Peak. 5/19 The Day Crew installed a Supra key safe box in compliance with the Town Ordinance for Nuisance/False Alarms. Chief Bengtson performed a Place of Assembly inspection at the Village Kitchen. Back flushing and testing of dry hydrants was conducted throughout the week by fulltime & Call personnel. 5/23 Wildland firefighting drill at Winnipesaukee Sportsman's Club. Personnel conducted a live fire training session on a brush pile. Tactics and hose deployment drills were performed. Mutual Aid provided to Tuftonboro for a propane gas leak at the former Pack 2000 facility. An engine and the rescue responded. 5/26 The Day shift performed a Place of Assembly inspection at the Carriage House at the Castle in the Clouds.

COVID-19 Status Report: The New Hampshire Department of Health and Human Services COVID-19 Dashboards located at <https://www.nh.gov/covid19> indicate that as of 05/27/2022, Moultonborough currently is shown as having 14 for new cases in the last 14-days, "Data Suppressed" active cases, and has had a cumulative total of 703 cases. 16.9 % of the Town's

population has contracted COVID-19 virus. 70.2% of the Town's population has been fully vaccinated.

Vaccinations and Testing: Information on where to get vaccinated can be found at <https://www.vaccines.nh.gov/?vaccinated> and testing guidance can be found at <https://www.covid19.nh.gov/resources/testing-guidance>

If you have any questions, call 2-1-1 to access the New Hampshire Department of Health and Human Services COVID-19 hotline.

New Hampshire currently has fully vaccinated 62.2 % of the population. 71.7 % of NH residents have received the first dose.

Burning Permits: Conditions persist where the fire danger has become elevated. Fire Departments in the Lakes Region and throughout the State have responded daily to numerous brush, grass, and wildland fires. Residents are urged use caution when kindling fires and to put off burning brush until fire danger conditions improve.

Residents can subscribe to receive the Daily Fire Danger at https://maillist.nh.gov/list/dnrcr_fpb/?p=subscribe&id=11. Moultonborough is in Zone #3.

Fire permits are required for all open burning. If you are burning wood, you need a fire permit. 2022 Fire permits are available at the Public Safety Building and on-line at www.NHFirepermit.com. The fee for an online fire permit is \$5.50. The Town of Moultonborough does not control, run, or manage the online permit system. If the Daily Fire Danger is "HIGH," Category 3 fire permits will not be issued on-line or at the fire station.

Property owners with rental properties are reminded that "written permission" must be given to anyone renting the property to kindle a fire on the property being rented. The letter of permission must indicate the category of fire allowed and the duration in which the renter is permitted to kindle the fire.

RSA 125-N:4 Prohibits the open burning of combustible domestic waste. "Combustible domestic waste" means combustible waste such as, but not limited to, household trash, packaging materials, plastics, coated or laminated papers, rubber, painted, or treated wood, coated, or treated cardboard, oily rags, and animal, vegetable, and kitchen waste.

Moultonborough Recreation Department

Moultonborough Recreation Department would like to thank everyone who attended the Memorial Day Remembrance Ceremony. Special thanks go to Brigadier General Edward Harrington and our honored veterans, Sally Carver, Moultonborough Academy Band, Moultonborough Academy Chorus, Moultonborough Police Department, Moultonborough Fire-Rescue, Scout troops 59122,58666 & 369, Carla Taylor, Diana Hart, Kate Lancor, Stephen Woods, Alanna Bengtson and Zoe Jax Gin Floral Designs. We are so grateful for the help and support of these individuals and groups. We could not have had a successful ceremony without them. Thank you all!

Moultonborough Recreation's Summer Concert Series is returning! Free concerts will take place Wednesday evenings 6:00-7:30pm at the Moultonborough Function Hall gazebo June 29 through August 24. The schedule of artists is posted on our website. Call MRD for more info 603/476-8868.

MRD's Adult Cornhole League will return this summer. Moultonborough Recreation Department invites you to take your backyard fun to the next level. Join our Adult Corn Hole League. No experience necessary. Teams of two to four players must pre-register & are guaranteed 3 games each week. Adult Corn Hole League will meet on Tuesday evenings July 12-August 16, 5:30pm at Kraine Meadow Park. Copies of standard Corn Hole rules will be available on our website. If you would like to play, but do not have a partner, please reach out to MRD and we will do our best to find a partner for you. Pre-registration is required. Register online or in the Rec office. Call MRD for more info. 476-8868.

Registrations for Moultonborough Recreation's Summer camp program are open. Camp opens on June 27 and runs through August 19. Camp days are 8am-4pm Mondays thru Fridays at Moultonborough Central School. Field trips are scheduled on Wednesdays. Contact MRD for more info 603/476-8868.

Registrations are for Moultonborough Recreation Department's summer fitness opportunities. There will be an all-levels adult fitness option at Moultonborough Recreation every weekday during the summer months! Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Contact MRD for more info 603/476-8868.

Registrations are open for Youth Sport Granite State Track & Field. This program is open to youth ages 9-14 as of December 31, 2022. Events include dashes, runs, relays, standing long jump, running long jump and softball throw. See our website for schedule and more details. Call MRD for info 603/476-8868.

The bathrooms at Kraine Meadow Park are open for the season.

Moultonborough Recreation continues the summer staff hiring process. MRD is seeking candidates for Summer Camp Counselors, Lifeguards, Swim Instructors and Waterfront Supervisor. Interested applicants can call MRD for information. 603/476-8868.

Youth Softball and T Ball programs are ongoing at Kraine Meadow Park.

Youth Lacrosse program continues at Kraine Meadow Park.

Beyond the Bell After School Program continues with registrations at capacity. This session concludes on June 17.

MRD's Outdoor pickleball program begins at KMP on June 1.

Drop in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set. Call MRD for more info 603/476-8868.

Summer Drop In Bridge begins on Monday June 13, 10:00am-noon at MRD. This is a drop-in group. No registration required and no fee. Call MRD for more info 603/476-8868.

Logistics and planning are ongoing for summer programming.

As always, your Moultonborough Recreation staff is hard at work designing and planning programs for people of all ages. See our website at www.moultonboroughnh.gov for information on MRD activities or call us at 603/476-8868. Check our FaceBook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

Upcoming Adult Programs: Thursday Movie Night at 6pm on Jun 2. Showing *Little Miss Sunshine*. Free popcorn and pizza is available for a donation of \$2/slice. [Registration link](#). A new monthly craft program is starting on Tuesdays. Join us for the first one – DIY Bath Bombs on Tuesday, June 7 at 6pm. [Registration link](#).

This month there is a special Culinary Adventures program with Allyson Szabo, author of *The Re-enactor's Cookbook*. She will guide us through one of her recipes from the book and discuss the various spices and history behind certain foods. Allyson was recently featured on NH Chronicle. [Registration link](#).

Upcoming Youth Programs: Anime Club on Wed. June 1 at 3pm. [Registration link](#). Friday Story Time at 10:30am. No registration required. Dungeons and Dragons Club on Fridays at 3pm. No registration required.

The library is gearing up for the Annual Summer Reading Program. This year's theme is *Oceans of Possibilities*. There will be online summer reading programs for all ages this year. We will begin registration later this month. Mark your calendars for our kick-off with Steve Blunt, musician, on Mon. June 27 at 6pm.

Important Dates to Remember

- Board of Selectmen Meetings
 - Thursday, June 2, 2022 at 4:00pm
 - Thursday, June 16, 2022 at 4:00pm
 - Thursday, June 23, 2022 at 4:00pm (Work session if necessary)