

## MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen  
**FROM:** Charles F. Smith, MPA  
Town Administrator  
**RE:** Weekly Report  
**DATE:** July 5, 2022



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

**Moultonborough Fire Rescue Department:** For the period of 06/27/2022-07/03/2022, there were thirty-five calls for service: There was: 27 - EMS incidents, 1 - Vehicle accident with injuries, 1 - Motor vehicle accidents without injuries, 1 - Authorized, controlled burning, 1 - No incident found upon arrival at dispatched location, 2 - Alarm system activation due to malfunction, 2 - Alarm systems activation, no fire, unintentional. **Total 2022 Incidents: 467 Automatic Aid:** received twelve times from Stewart's Ambulance. **Mutual Aid:** none **Overlapping Incidents: 3 Year to Date: 80 Percentage of Call Volume: 17.1%** - Overlapping incidents are where two or more incidents are occurring simultaneously.

### **Staffing**

Overall average staffing per incident	1.6 firefighters
Average Daytime (7 AM-5 PM, Mon-Fri) staffing	2.4 firefighters
Average Night	1.0 firefighters
Weekend	0.6 firefighters

### **Response Times**

Overall average response time of first arriving unit	11:27 mins/sec.
Average Daytime (7 AM-5 PM, Mon-Fri) response time	10:11 mins/sec.
Average Night	12:38 mins/sec.
Weekend	12:12 mins/sec.

**Operations:** 6/29 - Chief Bengtson attended the Dept. Head staff meeting and MTS training session. 6/30 - Chief Bengtson attended the Lakes Region Mutual Fire Aid Executive Committee meeting at the Communication Center in Laconia. Chief Bengtson participated in a Lakes Region Mutual Fire Aid Board of Directors special meeting called to allow for the presentation of a computer aided dispatching (CAD) system being recommended by the staff and the Executive Committee. The Board of Directors received a presentation from Chief Coordinator Goldman on Tyler CAD, a cloud-based system. The Directors voted to purchase the Tyler CAD system for \$562,316 with a cost sharing agreement with the Capital Area Mutual Aid Compact. Lakes Region's share will be \$292,365. Using the same system for both dispatching centers allows for redundancy and back-ups in the event either communications center is damaged. The Tyler CAD

system can also be used for remote dispatching in the field. The new CAD should go operational in August of 2023.

**COVID-19 Status Report:** The New Hampshire Department of Health and Human Services COVID-19 Dashboards located at <https://www.nh.gov/covid19> indicate that as of 07/01/2022, Moultonborough currently is shown as having 11 for new cases in the last 14-days and has had a cumulative total of 734 cases. 17.6 % of the Town's population has contracted COVID-19 virus. 69.3% of the Town's population has been fully vaccinated.

**Burning Permits:** Fire permits are required for all open burning. If you are burning wood, you need a fire permit. 2022 Fire permits are available at the Public Safety Building and on-line at [www.NHFirepermit.com](http://www.NHFirepermit.com). The fee for an online fire permit is \$5.50. Property owners with rental properties are reminded that "written permission" must be given to anyone renting the property to kindle a fire on the property being rented. The letter of permission must indicate the category of fire allowed and the duration in which the renter is permitted to kindle the fire.

**Fireworks:** Residents, property owners and guests are reminded of the following regarding fireworks requirements:

- 1) Anyone interested in purchasing, possessing, or using Permissible Fireworks must be at least 21 years of age.
- 2) Shall only be used on private property which you own, or have written permission from the landowner, or be in the owner's presence.
- 3) Must follow ALL locally adopted local ordinances.
  - a. Moultonborough's Ordinance #22 limits the use of consumer fireworks to the hours between 12 noon and 10:00 pm. Exceptions are two holidays, as recognized by the Town: (1) the 4<sup>th</sup> of July: limit use to 12 noon to 12 midnight; (2) New Year, limit use to 12 noon and up to 15 minutes past midnight of the holiday.
- 4) You can be held liable in any civil action for damages to another's property.

### **Moultonborough Recreation Department**

Moultonborough Recreation's Summer Concert Series is back! Free concerts will take place Wednesday evenings 6:00-7:30pm at the Moultonborough Function Hall gazebo thru August 24. July 6 will feature Tom Bartlett. Tom is a NH born singer/songwriter who plays his original tunes as well as an eclectic mix of early Rock & Roll and contemporary songs you can sing along to. Tom's original song "You Can't Get There from Here" is currently performed by stage and screen star, John Davidson as his encore. July 13 will feature Bryan & Nick performing fun and memorable music from the 50's through the 80's. The complete schedule of artists is posted on our website. Check our website and Facebook page for weather cancelations and updates.

MRD will be offering outdoor youth volleyball this summer! Registrations are open for this co-ed program open to youth entering kindergarten through grade 6. The focus will be on skill development, learning the game, sportsmanship, participation, team play, strategies and of course Fun! Pre-registration is required, and space is limited. Sign up online or in the Recreation office.

MRD's Adult Cornhole League will return this summer. MRD invites you to take your backyard fun to the next level. Join our Adult Corn Hole League. No experience necessary. Teams of two to four players must pre-register & are guaranteed 3 games each week. Adult Corn Hole League

will meet on Tuesday evenings July 12-August 16, 5:30pm at Kraine Meadow Park. Copies of standard Corn Hole rules will be available on our website. If you would like to play, but do not have a partner, please reach out to MRD and we will do our best to find a partner for you. Pre-registration is required. Register online or in the Rec office. Call MRD for more info. 476-8868.

MRD is pleased to offer a trip to Hampton Beach for 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> graders! Join us on Wednesday, July 13 as we depart MRD at 9:00am and travel by town bus to Hampton Beach. Bring your own lunch or purchase it there. We will return to MRD by 4:00pm. Space is limited, and pre-registration is required. Register online or in the Recreation office.

Registrations are for Moultonborough Recreation Department's summer fitness opportunities. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. See our website for details or contact MRD for more info 603/476-8868.

The bathrooms at Kraine Meadow Park are open for the season. Swim lines have been installed at States Landing Beach and Long Island Beach. MRD's Outdoor pickleball program continues at KMP.

Drop in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set. Summer Drop in Bridge Mondays 10:00am-noon at MRD. This is a drop-in group. No registration required and no fee.

As always, your Moultonborough Recreation staff is hard at work designing and planning programs for people of all ages. See our website at [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov) for information on MRD activities or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

### **Important Dates to Remember**

- Board of Selectmen Meetings
  - Thursday, July 7, 2022 at 4:00 pm
  - Thursday, July 21, 2022 at 4:00 pm
  - Thursday, July 28, 2022 at 4:00pm (Work session if necessary)
- Other Important Dates
  - Library Annual Book Sale is Saturday, July 9<sup>th</sup> & Sunday, July 10<sup>th</sup> from 9am - 3pm
  - Tax bills were due Friday, July 1, 2022
- Open Positions: The Town is currently seeking applicants for the following open positions:
  - Chief of Police
  - Public Works Mechanic
  - Part-time Transfer Station Attendant
  - Public Works Seasonal Laborers