

## MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen  
**FROM:** Charles F. Smith, MPA  
Town Administrator  
**RE:** Weekly Report  
**DATE:** June 28, 2022



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The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

### **Administration and Finance**

**Assessing:** The 2021 Revaluation Mass Appraisal Report is being reviewed by the Department of Revenue Administration. A draft copy has been uploaded to the Assessing webpage on the Town's website.

Whitney Consulting Group (WCG) continues their work on pick-up inspections of properties with open building permits or recently closed building permits. Their field staff will be working throughout town. All their field staff will have a photo identification badge and an introduction letter, on town letterhead, from the Town Assessor. The goal is to pick up as much of the new construction as possible, before the first tax bills go out, so that increases in assessments will be spread out over the first and final tax bills.

As always, if property owners have any questions or concerns regarding assessing, please do not hesitate to visit the Assessor's Office, Monday through Friday 7:30am to 4:00pm or contact us via phone 603-476-2347 or email [assessing@moultonboroughnh.gov](mailto:assessing@moultonboroughnh.gov).

### **Department of Public Works**

**Transfer station:** This week we shipped out 3 containers of municipal solid waste = 36 tons, 2 containers of single stream recycle = 10 tons and 5 containers of construction and demolition = 25 tons. The compost pile was turned, and brush pile was burned.

Car counts for the week are Monday 376, Tuesday 488, Friday 737, Saturday 345, Sunday 292 total 2238 residents served.

### **Moultonborough Public Safety**

**Moultonborough Police Department:** The Moultonborough Police Department recorded 309 log entries, which included the following calls for service, 18 Assist Citizens, 17 Motor Vehicle Stops, 13 Assists to Fire/EMS, 2 Directed Patrols, 1 Arrest, 6 complaints, 1 MV Accidents, 2 MV Complaints, 7 Residential Alarms, 3 Commercial Alarms, and 3 K-9 complaints.

**Moultonborough Fire Rescue Department:** For the period of 06/20/2022-06/26/2022, there were twenty-five calls for service: There was: 7 - EMS incidents, 1 - Motor vehicle accidents without injuries, 1 - Power line down, 1 - Unauthorized burning, 4 - Dispatched & Cancelled en-route, 1 - No incident found upon arrival at dispatched location, 1 - Smoke detector activation due to malfunction, 3 - Alarm systems activation, no fire, unintentional. **Total 2022 Incidents: 432.** **Automatic Aid:** received seven times, once from Center Harbor and six from Stewart's Ambulance. **Mutual Aid:** received once from Center Harbor. **Overlapping Incidents: 1. Year to Date: 77. Percentage of Call Volume: 17.8%.** Overlapping incidents are where two or more incidents are occurring simultaneously.

### **Staffing**

Overall average staffing per incident	2.4 firefighters
Average Daytime (7 AM-5 PM, Mon-Fri) staffing	3.9 firefighters
Average Night	1.6 firefighters
Weekend	1.2 firefighters

### **Response Times**

Overall average response time of first arriving unit	11:48 mins/sec.*
Average Daytime (7 AM-5 PM, Mon-Fri) response time	07:18 mins/sec.
Average Night	14:24 mins/sec.
Weekend	15:36 mins/sec.*

\* Response with fire boat on Lake Winnepesaukee

**Operations:** 6/24 - The Day Shift and Chief Bengtson conducted a re-inspection of the Youth Camp inspection at 100 Sibley Road.

6/25 - Moultonborough, along with Gilford and Meredith on automatic aid were dispatched to a reported boat fire in Braun Bay. All fire boats were cancelled en-route after Marine Patrol arrived on scene and found a boat with a mechanical problem being towed. No emergency response was need. Braun Bay is covered under an automatic aid agreement with Meredith and Gilford to provide the most expedient delivery of emergency services to that area of Moultonborough response district.

**Burning Permits:** Fire permits are required for all open burning. If you are burning wood, you need a fire permit. 2022 Fire permits are available at the Public Safety Building and on-line at [www.NHFirepermit.com](http://www.NHFirepermit.com). The fee for an online fire permit is \$5.50. The Town of Moultonborough does not control, run, or manage the online permit system. If the Daily Fire Danger is "HIGH," Category 3 fire permits will not be issued on-line or at the fire station.

Property owners with rental properties are reminded that "written permission" must be given to anyone renting the property to kindle a fire on the property being rented. The letter of permission must indicate the category of fire allowed and the duration in which the renter is permitted to kindle the fire.

RSA 125-N:4 Prohibits the open burning of combustible domestic waste. "Combustible domestic waste" means combustible waste such as, but not limited to, household trash, packaging materials,

plastics, coated or laminated papers, rubber, painted, or treated wood, coated, or treated cardboard, oily rags, and animal, vegetable, and kitchen waste.

**Fireworks:** Residents, property owners and guests are reminded of the following regarding fireworks:

Requirements:

1. Anyone interested in purchasing, possessing, or using Permissible Fireworks must be at least 21 years of age.
2. Shall only be used on private property which you own, or have written permission from the Landowner, or be in the owner's presence.
3. Must follow ALL locally adopted local ordinances. Moultonborough's Ordinance #22 limits the use of consumer fireworks to the hours between 12 noon and 10:00 pm. Exceptions are two holidays, as recognized by the Town: (1) the 4<sup>th</sup> of July: limit use to 12 noon to 12 midnight; (2) New Year, limit use to 12 noon and up to 15 minutes past midnight of the holiday.
4. You can be held liable in any civil action for damages to another's property.

### **Moultonborough Recreation Department**

Moultonborough Recreation's Summer Concert Series is back! Free concerts will take place Wednesday evenings 6:00 - 7:30pm at the Moultonborough Function Hall gazebo thru August 24. The Red Hat Band will open the series on June 29. Rick Clogtson and his band will rock the gazebo with classic hits and some original material. July 6 will feature Tom Bartlett. Tom is a NH born singer/songwriter who plays his original tunes as well as an eclectic mix of early Rock & Roll and contemporary songs you can sing along to. Tom's original song "You Can't Get There from Here" is currently performed by stage and screen star, John Davidson as his encore. The complete schedule of artists is posted on our website. Check our website and Facebook page for weather cancelations and updates. Call MRD for more info 603/476-8868.

Granite State Youth Track and Field program concluded last week. Six Moultonborough athletes qualified and competed at the State Meet at Winnisquam High School. They dug deep, competed strongly, and represented Moultonborough proudly. Congratulations to all on an impressive season!

MRD will be offering outdoor youth volleyball this summer! Registrations are open for this co-ed program open to youth entering kindergarten through grade 6. The focus will be on skill development, learning the game, sportsmanship, participation, team play, strategies and of course Fun! Pre-registration is required, and space is limited. Sign up online or in the Recreation office.

MRD's Adult Cornhole League will return this summer. Join our Adult Corn Hole League. No experience necessary. Teams of two to four players must pre-register & are guaranteed 3 games each week. Adult Corn Hole League will meet on Tuesday evenings July 12-August 16, 5:30pm at Kraine Meadow Park. Copies of standard Corn Hole rules will be available on our website. If you would like to play, but do not have a partner, please reach out to MRD and we will do our best to find a partner for you. Pre-registration is required. Register online or in the Rec office.

MRD is pleased to offer a trip to Hampton Beach for 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> graders! Join us on Wednesday, July 13 as we depart MRD at 9:00am and travel by town bus to Hampton Beach. Bring your own lunch or purchase it there. We will return to MRD by 4:00pm. Space is limited, and pre-registration is required. Register online or in the Recreation office.

MRD Summer camp program opens this week. Summer staff training was conducted last week. Swim lines have been installed at States Landing Beach and Long Island Beach. The bathrooms at Kraine Meadow Park are open for the season. MRD continues the summer staff hiring process and are seeking candidates for Lifeguards, Swim Instructors and Waterfront Supervisor. Interested applicants can call MRD for information.

Registrations are for MRD summer fitness opportunities. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. See our website for details or contact MRD for more information.

MRD's Outdoor pickleball program continues at KMP. Drop in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set. Summer Drop-In Bridge Mondays 10:00am-noon at MRD. This is a drop-in group. No registration required and no fee. Call MRD for more info 603/476-8868

As always, your Moultonborough Recreation staff is hard at work designing and planning programs for people of all ages. See our website at [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov) for information on MRD activities or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

### **Moultonborough Public Library**

We are in the full swing of Summer Reading now, with "Oceans of Possibilities"! If you haven't visited the library recently, it has been decorated beautifully with lots of ocean vignettes throughout the whole library. Our wonderful youth services staff, Sharon and Calista have been hard at work to make the library a colorful, engaging place to visit this summer!

Our Online Summer Reading program starts now, and all ages are invited to participate! Visit: <https://moultonboroughlibrary.beanstack.com/> to register. It is easy to register and there are some great prizes this year for everyone!

We have lots of programs this summer, too! Check out the library's [online calendar](#). This week on Thursday, June 30 at 10:00am is our Technology Class, "What is the Cloud?" "The cloud" is that mysterious computer space where the Internet seems to live now. Join us to explore what the cloud is, and how we can make it work for us. It is a hands-on session, so participants are encouraged to bring their mobile devices. Please register so we can plan accordingly. [Registration link](#).

Every Monday through August 15<sup>th</sup>, we have partnered with the Castle in the Clouds to bring a special story time program to families. Story time will occur at the Picnic Pavilion at Shannon Pond. Parking is available in the Hikers Parking lot across from the Cafe or in our main visitor lot.

To access the Pavilion, please use the following address: 586 Ossipee Park Rd, Rte 171, Moultonborough, NH 03254. This is a free event; however, registration is required. [REGISTRATION LINK](#)

A reminder the library will be closed on Saturday, July 2 and Monday, July 4. The Annual Book Sale will be held on Sat. July 9 & Sun. July 10 from 9am until 3pm.

### **Important Dates to Remember**

- Board of Selectmen Meetings
  - Thursday, July 7, 2022 at 4:00 pm
  - Thursday, July 21, 2022 at 4:00 pm
  - Thursday, July 28, 2022 at 4:00pm (Work session if necessary)
- Other Important Dates
  - Holiday Closure – Monday, July 4, 2022 for Independence Day Observance
    - The library will be closed on Saturday, July 2 and Monday, July 4 for the holiday weekend.
  - Library Annual Book Sale is Saturday, July 9 & Sunday, July 10 from 9am – 3pm.
  - Tax bills are due Friday, July 1, 2022
- Open Positions: The Town is currently seeking applicants for the following open positions:
  - Chief of Police
  - Public Works Mechanic
  - Part-time Transfer Station Attendant
  - Public Works Seasonal Laborers