

## MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen

**FROM:** Charles F. Smith, MPA  
Town Administrator

**RE:** Weekly Report

**DATE:** July 12, 2022



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The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

### Administration and Finance

**Town Administrator:** The week before last I was able to attend the “Lakes Region Planning Commission (LRPC) 2022 Annual Meeting and 55<sup>th</sup> Anniversary Kick-Off Celebration.” At the event, on behalf of the town, I received their award for “Household Hazardous Waste” host site. The Town of Moultonborough was recognized by LRPC for our continued dedication and efforts to the program. Each year, usually the first Saturday in August at the Highway Garage, Department of Public Works, Facilities & Grounds, along with many volunteers, will host this one-day event in which household hazardous materials such as antifreeze, fluorescent light bulbs, and chemicals, not deposited at the Transfer Station, can be disposed.

**Land Use Office:** Permit Summary: January 1<sup>st</sup> to June 30<sup>th</sup>, 2022

PERMIT TYPE	PROCESSED	FEES
Demo + Building	185	\$33,892.54
Mech/Gas/Plumb/Elec	285	\$14,150.00
Signs	5	\$125.00
Certificate of Occupancy	46	N/A
Temporary C/O	12	N/A
Local Septic Approval	40	\$1800.00
Local Septic Amendment	22	N/A

### Department of Public Works

**Transfer Station:** This week we shipped out 7 containers of municipal solid waste = 84 tons, 5 containers of single stream recycle = 25 tons, 10 containers of construction and demolition = 50 tons and 1 container of mixed scrap metal. The compost pile was turned, and the brush was piled to burned.

Car counts Monday CLOSED 4<sup>th</sup> of July, Tuesday 1025, Friday, 650, Saturday 518, Sunday 425 total of 2618 residents served.

**Fleet:** Car161 2016 Ford Police Utility performed 4-wheel brake job. Replaced pass. side steering boot and tie rod end. Performed state inspection. Car181 2018 Ford Police Utility performed pm service. Replaced cabin air filter. Car171 Ford F150 performed PM service. 15-R-3 2016 F550 Mini - Evo replaced front brake pads and rotors replaced front marker lights. TRK15 2020 RAM5500 repaired dump cart tail gate handle. Checked for steering pull and greased cart. TRK4 2012 F350 pick up performed 4-wheel brake job. Reset tpms system and performed state inspection. TRK24 2009 Freightliner adjusted tarp. EQ12 2009 John Deere backhoe replaced right side control handle. Work on replacing rear glass. Loaded chip trailers.

### **Public Safety**

**Moultonborough Police Department:** The Moultonborough Police Department recorded 272 log entries, which included the following calls for service: 7 Assist Citizens, 7 Motor Vehicle Stops, 20 Assists to Fire/EMS, 10 Directed Patrols, 1 Arrest, 8 complaints, 6 MV Accidents, 3 MV Complaints, 3 Residential Alarms, 0 Commercial Alarms, and 2 K-9 complaints.

### **Moultonborough Recreation Department**

Moultonborough Recreation's Summer Concert Series continues! Free concerts take place Wednesday evenings 6:00-7:30pm at the Moultonborough Function Hall gazebo thru August 24. The July 20 concert will feature Another Story with local singer Felicia Steriti performing pop rock hits from the 70's through today's hits. Many of their songs are by popular artists such as Fleetwood Mac, Bonnie Raitt, and the Pretenders. The complete schedule of artists is posted on our website. Check our website and Facebook page for weather cancelations and updates.

MRD will be offering outdoor youth volleyball this summer! Registrations are open for this co-ed program open to youth entering kindergarten through grade 6. The focus will be on skill development, learning the game, sportsmanship, participation, team play, strategies and of course Fun! Pre-registration is required, and space is limited. Sign up online or in the Recreation office.

MRD's Adult Cornhole League begins this week. The bathrooms at Kraine Meadow Park are open for the season. Swim lines have been installed at States Landing Beach and Long Island Beach.

Registrations are for Moultonborough Recreation Department's summer fitness opportunities. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. See our website for details or contact MRD for more info 603/476-8868.

→ It has been reported to MRD that the Porta Pots at Long Island Beach are being used as trash receptacles. The company servicing the porta pots cannot empty/clean them with trash present as it clogs their equipment. Using the porta pots as trash receptacles causes damage to the units. Long Island Beach is a carry in/carry out facility. If the porta pots continue to be used as trash receptacles, the porta pots will need to be removed to prevent damage to the units.

Drop in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set. Summer Drop in Bridge Mondays 10:00am-noon at MRD. This is a drop-in group. No registration required and no fee.

As always, your Moultonborough Recreation staff is hard at work designing and planning programs for people of all ages. See our website at [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov) for information on MRD activities or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

### **Moultonborough Public Library**

A **huge thank you** to everyone who came and bought items at the Library's Annual Book Sale this past weekend! Having the book sale spread out over four areas really made a difference in being able to view all the great books we had for sale. This wouldn't have been possible without the use of the Moultonborough Recreational Building - thank you to the MRD for allowing us to use the two rooms (and restroom)! We wouldn't have been able to pull off this sale without a huge team of volunteers! A special thank you to: Elizabeth, Ginger, Mark, and Sandra for helping to lead this year! We had **over 50 volunteers** who gave us almost **30 hours** of their time! They helped move boxes and tables, set up and take down books, cashier, and lend us their truck or vehicle! We are truly grateful for every single person!

There is still lots of time to sign up for our Online Summer Reading Challenge! The program doesn't end until August 8<sup>th</sup>, so there is plenty of time to read and log your minutes. There is a program for all ages! Early Readers (Read to Me) – Ages 0-5; Children – Ages 6-10; Tweens/Teens – Ages 11-17; and Adults – Ages 18+. Earn badges and rewards for great prizes! To register, click this link: <https://moultonboroughlibrary.beanstack.com/>

Just added to the July calendar – On **July 20 at 10:30am**, **John Davidson** will be at the library to serenade us with a few songs and stories. This is also our Mystery Book Club morning, so we will be meeting right after John's visit! Come and meet the legendary actor, singer, and game-show host! He owns and performs at his live music venue, Club Sandwich in Sandwich, NH. No need to register for this special drop-in event, just come and enjoy!

Calling tweens and teens – there is a special Crafternoon program on Wed. July 13 at 3pm! Instructor and local artist, Marie Kelly, will lead the group in how to “Zentangle” – a form of art with simple shapes and structured patterns. Please register so we can plan accordingly. There is a \$5 materials fee. [REGISTRATION LINK](#)

Families can join Mrs. Gulla for a walk and story time for **Trails and Tales** in Sunderland Park on **Tuesday, July 12 at 1pm**. It is a great way to explore the park and enjoy listening to stories outside! No registration required, just meet at the park.

**Friends of the Library Discussion Series** continues on **Wed. July 13 at 10:30am**. The book is *My Name is Lucy Barton* by Elizabeth Strout. Susan Merrifield is the scholar for this program. The program will be held outside in the patio area. There will be shade and chairs available.

Thursday Movie Night is this Thursday, July 14 at 6pm. The movie is *Rebel without a Cause* (1955) with James Dean. [REGISTRATION LINK](#)

### **Important Dates to Remember**

- Board of Selectmen Meetings
  - Thursday, July 21, 2022 at 4:00 pm
  - Thursday, July 28, 2022 at 4:00pm (Work session if necessary)
- Open Positions: The Town is currently seeking applicants for the following open positions:
  - Chief of Police
  - Public Works Mechanic
  - Part-time Transfer Station Attendant
  - Public Works Seasonal Laborers