

## MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen  
**FROM:** Charles F. Smith, MPA  
Town Administrator  
**RE:** Weekly Report  
**DATE:** August 9, 2022



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

### **Department of Public Works**

**Transfer Station:** This week we shipped out 3 containers of municipal solid waste = 36 tons, 3 containers of single stream recycle = 15 tons, 7 containers of construction and demolition = 35 tons and 1 container of mixed scrap metal. Compost pile was turned, and brush pile attended to. Car counts Monday 595, Tuesday 640, Friday 685, Saturday 515, Sunday 313 total 2748 residents served.

### **Public Safety**

**Moultonborough Police Department:** The Moultonborough Police Department recorded 252 log entries, which included the following calls for service, 3 Assist Citizens, 7 Motor Vehicle Stops, 15 Assists to Fire/EMS, 6 Directed Patrols, 3 Arrest, 1 complaint, 3 MV Accidents, 1 MV Complaints, 1 Residential Alarms, 1 Commercial Alarms, and 3 K-9 complaints.

**Training:** Aug 1<sup>st</sup> thru Aug 5<sup>th</sup> Officer Beaudet, Defensive Tactics Training.

**Moultonborough Fire Department:** For the period of 08/01/2022 to 08/07/2022, there were nineteen calls for service: There was: 2 - Building fires, (Holderness & Sandwich), 1 - Excessive heat, scorch burns with no ignition, 12 - EMS incidents, 1 - Good intent, 1 - No incident found upon arrival, 2 - Alarm system sounded due to malfunction, 2 - Smoke detector activation, no fire – unintentional, 2 - Alarm system activation, no fire – unintentional. **Total 2022 Incidents: 627. Automatic Aid:** received five times from Stewart's Ambulance.

**Mutual Aid:** given to Holderness once for a building fire and twice to Sandwich for a building fire and a good intent call. Received once from Laconia, Stewart's Ambulance did not have a ambulance available due to four town call volume. **Overlapping Incidents: 5 Year to Date: 126 Percentage of Call Volume: 20%.** Overlapping incidents are where two or more incidents are occurring simultaneously.

### **Staffing**

Average Daytime (7 AM-5 PM, Mon-Fri) staffing  
Average Night  
Weekend

3.6 firefighters  
1.8 firefighters  
3.1 firefighters

### **Response Times**

Average Daytime (7 AM-5 PM, Mon-Fri) response time	10:27 mins/sec.
Average Night	19:40 mins/sec.*
Weekend	11:00 mins/sec.

\*Response time includes out of town responses to Holderness and Sandwich

**Operations:** 8/4 - Engine 1 with a crew of three responded to a second alarm building fire on Perch Pond Road in Holderness. The crew remained on scene until release to respond to Sandwich for another building fire. Sandwich requested an engine and the rescue to the scene of a second alarm building fire at 247 Bennett Street. Captain Fullerton, Lt. Frangelli and Chief Bengtson responded with Tanker 1 and were joined by the crew of Engine 1 responding from Holderness. Moultonborough crews were release after three hours.

**CodeRed:** Multiple CodeRed Weather Warning were issued on Thursday. Residents and guest can subscribe to receive community notifications and weather alerts by clicking on the CodeRed icon on the Town's website.

**Burning Permits:** Fire permits are required for all open burning. If you are burning wood, you need a fire permit. 2022 Fire permits are available at the Public Safety Building and on-line at [www.NHFirepermit.com](http://www.NHFirepermit.com). The fee for an online fire permit is \$5.50. Property owners with rental properties are reminded that "written permission" must be given to anyone renting the property to kindle a fire on the property being rented. The letter of permission must indicate the category of fire allowed and the duration in which the renter is permitted to kindle the fire.

**Fireworks:** Residents, property owners and guests are reminded of the following regarding fireworks:

Requirements:

- 1) Anyone interested in purchasing, possessing, or using Permissible Fireworks must be at least 21 years of age.
- 2) Shall only be used on private property which you own, or have written permission from the landowner, or be in the owner's presence.
- 3) Must follow ALL locally adopted local ordinances.
  - Moultonborough's Ordinance #22 limits the use of consumer fireworks to the hours between 12 noon and 10:00 pm. Exceptions are two holidays, as recognized by the Town: (1) the 4<sup>th</sup> of July: limit use to 12 noon to 12 midnight; (2) New Year, limit use to 12 noon and up to 15 minutes past midnight of the holiday.
- 4) You can be held liable in any civil action for damages to another's property.

### **Moultonborough Recreation Department**

Moultonborough Recreation's free Summer Concert Series continues on Wednesday evenings 6:00-7:30pm at the Moultonborough Function Hall gazebo thru August 24. The August 17 concert will feature Will Bird, a singer/songwriter from Moultonborough playing original music as well as covers of everything from folk and country to rock & roll. The complete schedule of artists is posted on our website. Check our website and Facebook page for weather cancelations and updates. Call MRD for more info 603-476-8868.

Registrations are open for MRD's Youth Soccer programs. Children entering grades Pre-K through 6<sup>th</sup> grade can register online or in the Recreation office. Children entering Pre-K must have turned 4 years old by September 15, 2022. Our soccer programs are co-ed and will begin the week of September 12 at Kraine Meadow Park. Pre-K, Kindergarten and 1<sup>st</sup> grade athletes will practice on Thursday afternoons. Specific schedules for athletes in grades 2-6 will be posted when rosters are set. Pre-registration is required by August 9. Registration fee includes a jersey.

Registrations are open for Beyond the Bell, MRD's after school program. Beyond the Bell provides supervised activities for students in kindergarten thru grade 5 at Moultonborough Central School. Sessions will consist of indoor and outdoor activities. MRD staff will meet participants at school dismissal and pickup time is 5:00pm. Session 1 runs from September 6 thru October 28. This program is not offered during holiday or vacation recess, teacher workdays, snow days or school shutdowns. If the school district cancels after school activities, we will also cancel Beyond the Bell. Parents will be notified of any changes via our automated notification system. Pre-registration is required, and space is limited. Sign up online or in the recreation office. Multi child discount is available but must be processed with office personnel. Call MRD for more information. 603/476-8868

Registrations are open for Moultonborough Recreation Department's summer fitness opportunities. Certified Personal Trainer and Level 3 Yoga Fit Instructor Felicia Steriti is offering classes at Moultonborough Recreation. Tone & Stretch class are also offered on Tuesday, Thursday, and Friday mornings. Gentle Yoga is offered on Mondays @ 5:30 pm & Wednesdays @ 8:15am. Pre-registration is required, and space is limited. Sign up online or in the Recreation office.

Reminders: MRD's Adult Cornhole League continues. MRD's Youth Volleyball program continues. The bathrooms at Kraine Meadow Park are open for the season. Swim lines have been installed at States Landing Beach and Long Island Beach. MRD's Outdoor pickleball program continues at KMP. Logistics and planning are ongoing for fall programming. Drop in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set. Call MRD for more info 603/476-8868. Summer Drop-In Bridge Mondays 10:00am-noon at MRD. This is a drop-in group. No registration required and no fee.

As always, your Moultonborough Recreation staff is hard at work designing and planning programs for people of all ages. See our website at [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov) for information on MRD activities or call us at 603-476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

### **Moultonborough Public Library**

The Summer Reading Online Challenge has ended! We want to celebrate all the reading that has been happening this summer with an **Ice Cream Party!** All ages are welcome to join us on **Friday, August 12 at 6pm.** Registration is required. [REGISTRATION LINK](#)

Also, this week we have Miss Mary coming for **Wild About Turtles**. Join us on **Wednesday, August 10 at 10:30am** for some storytelling, music, and hands-on art, as well as a visit from live turtles! [REGISTRATION LINK](#)

Come watch the classic movie, *Jaws*, on **Thursday, August 11 at 6pm**. It is our monthly **Thursday Movie Night**, and we have pizza and popcorn! Registration is required so we can plan on how much pizza to buy! [REGISTRATION LINK](#)

Next week is the last **Story Time at the Castle in the Clouds**. It is on **Monday, August 15 at 11:00am**. [REGISTRATION LINK](#) This has been a great program and we are pleased to announce it will be back next summer! We are grateful for our partnership with the Castle in the Clouds!

Also, next **Monday, August 15 at 1:00pm**, we have a NH Fish & Wildlife steward coming to talk about **The Survival Story of Moose in NH**. [REGISTRATION LINK](#)

Library hours are Mon, Wed, Fri 9:00am – 5:00pm; Tue & Thu 9:00am – 7:00pm and Sat 9:00am – 1:00pm.

### **Important Dates to Remember**

- Board of Selectmen Meetings
  - Thursday, August 9, 2022 at 4:00 pm is a non-public session per RSA 91-A:3, II (b)
  - Thursday, August 18, 2022 at 4:00 pm
  - Thursday, August 25, 2022 at 4:00 pm is a Non-Meeting per RSA 91-A:2, I, (b)
  - Thursday, September 1, 2022 at 4:00 pm
- Other important dates/events:
  - Tuesday, September 13, 2022 - State Primary Election @ Moultonborough Academy Gymnasium from 7:00am to 7:00pm
- Open Positions: The Town is currently seeking applicants for the following open positions:
  - Chief of Police
  - Public Works Mechanic
  - Part-time Transfer Station Attendant
  - Public Works Seasonal Laborers
  - Part-time Park Ranger/Enforcement Officer
  - Part-time Office Clerk – Tax Collectors Office
- Holiday Closure
  - Labor Day – Monday, September 5, 2022 - All Town Offices, Library and Transfer Station CLOSED