

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA
Town Administrator

RE: Weekly Report

DATE: August 16, 2022



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Administration and Finance

Town Administrator: On Saturday, August 6th, I volunteered to work at the Highway Garage with staff from the Highway Department for our annual Lakes Region Household Hazardous Waste Day. Over the course of, about a half day the program ran from 8:30 a.m. to 12 p.m., our group collected barrels of garage products such as motor oil, antifreeze, gasoline, and transmission fluids. Our participation in this program, is a great way to dispose of many households hazardous waste in a safe way and protects our natural environment from contamination. If residents still have items to dispose of, they can for a fee (\$45 per 5-gallons and \$25 for medicines) at the Lakes Region Household Hazardous Product Facility in Wolfeboro.

Department of Public Works

Transfer Station: This week we shipped out 4 containers of municipal solid waste = 48 tons, 4 containers of single stream recycle = 20 tons, 7 containers of construction and demolition = 35 tons and 1 container of mixed scrap metal. Compost pile was turned, and brush pile was burned.

Car counts: Monday 512, Tuesday 642, Friday 878, Saturday 548, Sunday 297 total 2877 residents served.

Public Safety

Moultonborough Police Department: The Moultonborough Police Department recorded 292 log entries, which included the following calls for service: 13 Assist Citizens, 19 Motor Vehicle Stops, 18 Assists to Fire/EMS, 4 Directed Patrols, 5 Arrest, 8 complaints, 3 MV Accidents, 7 MV Complaints, 1 Residential Alarms, 2 Commercial Alarms, and 4 K-9 complaints.

Training: Aug 9th and 10th SRO Cloutier, SRO Conference.

Moultonborough Fire Department: For the period of 08/08/2022 to 08/14/2022, there were twenty-seven calls for service: There was: 1 - Building fire, 1 - Excessive heat, scorch burns with no ignition, 16 - EMS incidents, 4 - Dispatched & cancelled en-route, 1 - No incident found upon arrival, 1 - Smoke detector activation due to malfunction, 1 - Smoke detector activation, no fire – unintentional, 1 - Alarm system activation, no fire – unintentional, 1 - Carbon monoxide detector activation, no CO. **Total 2022 Incidents: 655. Automatic Aid:** received five times from Stewart’s Ambulance. **Mutual Aid:** given once to Sandwich and received three times for EMS incident, a water rescue and a first alarm building fire at 33 Moultonboro Neck Road. **Overlapping Incidents: 6 Year to Date: 132. Percentage of Call Volume: 20%.** Overlapping incidents are where two or more incidents are occurring simultaneously.

Staffing

Average Daytime (7 AM-5 PM, Mon-Fri) staffing	3.6 firefighters
Average Night	1.8 firefighters
Weekend	3.1 firefighters

Response Times

Average Daytime (7 AM-5 PM, Mon-Fri) response time	10:29 mins/sec.
Average Night	10:08 mins/sec.
Weekend	09:00 mins/sec.

Operations: **8/11** - Moultonborough firefighter and Stewart’s Ambulance responded to Senna Way for an injured wake boarder. Crew removed the injured party from the water to the ambulance. **8/12** - The fire boat responded with Tuftonboro’s fire boat and Marin Patrol to Gansy Island for the report of a sailboat on the rocks. Upon arrival the sailboat had been towed from the scene. **8/14** - Moultonborough firefighters were dispatched for the report of an outside fire at 33 Moultonboro Neck Road. While en-route, Moultonboro Police reported that two vehicles were on fire and the fire was spreading to a building. A First Alarm was requested bring mutual aid from Center Harbor, Meredith, Holderness, and Sandwich to the scene with Tuftonboro covering the Public Safety Building. Crews were able to bring the fire under control quickly with minor damage to a garage. Two vehicles were lost in the fire. The cause of the fire was determined to be sparks from an abrasive saw being used to cut metal.

CodeRed: Multiple CodeRed Weather Warning were issued on Thursday. Residents and guest can subscribe to receive community notifications and weather alerts by clicking on the CodeRed icon on the Town’s website.

Burning Permits: Fire permits are required for all open burning. If you are burning wood, you need a fire permit. 2022 Fire permits are available at the Public Safety Building and on-line at www.NHFirepermit.com. The fee for an online fire permit is \$5.50. Property owners with rental properties are reminded that “written permission” must be given to anyone renting the property to kindle a fire on the property being rented. The letter of permission must indicate the category of fire allowed and the duration in which the renter is permitted to kindle the fire.

Fireworks: Residents, property owners and guests are reminded of the following regarding fireworks:

Requirements:

- 1) Anyone interested in purchasing, possessing, or using Permissible Fireworks must be at least 21 years of age.
- 2) Shall only be used on private property which you own, or have written permission from the landowner, or be in the owner's presence.
- 3) Must follow ALL locally adopted local ordinances.
 - Moultonborough's Ordinance #22 limits the use of consumer fireworks to the hours between 12 noon and 10:00 pm. Exceptions are two holidays, as recognized by the Town: (1) the 4th of July: limit use to 12 noon to 12 midnight; (2) New Year, limit use to 12 noon and up to 15 minutes past midnight of the holiday.
- 4) You can be held liable in any civil action for damages to another's property.

Moultonborough Recreation Department

Moultonborough Recreation's Summer Concert Series concludes next week. Join us for the finale as Railroad Express takes the stage on August 24 for a free concert from 6:00-7:30pm at the Moultonborough Function Hall gazebo. Dave Thompson and his band will play some "good old country stuff." The Railroad Express has played around the Lakes Region for years and are excited to delight the crowd! Bring a picnic dinner & lawn chairs or blanket. Relax and enjoy the show. Light refreshments will be available. Donations accepted & appreciated. See our website and Facebook page for weather cancelations and updates. The Moultonborough Recreation Department wishes to thank all the impressive and talented performers who have graced our gazebo this summer!

MRD is pleased to continue fitness opportunities with Certified Personal Trainer and Level 3 Yoga Fit Instructor Felicia Steriti in September. Program details and schedules are being finalized and additional information is coming soon!

Registrations have closed for MRD's Youth Soccer programs. Uniforms have been ordered and the programs begin the week of September 12.

Session 1 of Beyond the Bell, MRD's after school program, reached registration capacity in less than a week. Beyond the Bell provides supervised activities for students in kindergarten thru grade 5 at Moultonborough Central School. MRD is currently seeking to hire staff for this program and hopefully expand the roster.

Reminders: MRD's Summer Camp program concludes this week. MRD's Adult Cornhole League concludes this week. MRD's Youth Volleyball program concluded last week. MRD's Outdoor pickleball program continues at KMP. The bathrooms at Kraine Meadow Park are open for the season. Swim lines have been installed at States Landing Beach and Long Island Beach. Logistics and planning are ongoing for fall programming.

Drop in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set.

Summer Drop-In Bridge Mondays 10:00am-noon at MRD. This is a drop-in group. No registration required and no fee.

As always, your Moultonborough Recreation staff is hard at work designing and planning programs for people of all ages. See our website at www.moultonboroughnh.gov for information on MRD activities or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

We had some awesome reading happening this summer! We had 70 participants! The Early Readers (ages 0-5) logged 941 books that were read to them, or they read themselves. Children (ages 6-10) logged 16,489 minutes. Teens (ages 11-17) read 8677 minutes and the Adults (ages 18+) read 43,626 minutes. That is a total of 68,792 minutes of reading logged this year! Congratulations to all who participated. A special thanks to the Friends of the Moultonborough Library for continuing to support our summer reading program!

Upcoming programs include **Mystery Book Club on Wed. Aug 17 at 10:30am** in person and **7pm on Zoom**. The library continues its partnership with the Castle in the Clouds next week for a special presentation: **Legends of the Castle**. We will explore the facts and fictions surrounding the castle. Did owner Thomas Plant really walk around the castle in the suit of armor? Did Teddy Roosevelt stay at the castle? Debbi Finkelstein, Director of Education & Partnerships of the Castle in the Clouds, has the answers to these questions and many more. Join us at the library on Tuesday, August 23 at 6:30pm, for a fascinating lecture.

The library and the Moultonborough Historical Society are partnering up once again in September to recognize World War II events and people. We received a NH Humanities grant for one of their new programs, Book Perspectives. Through this program, participants engage with diverse perspectives in the humanities through literature to build understanding and empathy, and to support a culture of reading in the Granite State. The book selection is *The Women with Silver Wings* by Katherine Sharp Landdeck. Through the grant, the library has received 20 copies of the book to give away to those who register for the **NH Humanities Book Discussion on Thursday, September 8 at 7pm**. You must pre-register to receive your free copy of the book. Carrie Brown is our humanities scholar who will lead the discussion. She holds a Ph.D. in American Literature and Folklore from the University of Virginia. She is an independent scholar who also works as a freelance history curator for museums in New England.

Library hours are Mon, Wed, Fri 9:00am – 5:00pm; Tue & Thu 9:00am – 7:00pm and Sat 9:00am – 1:00pm.

Important Dates to Remember

- Board of Selectmen Meetings
 - Thursday, August 18, 2022 at 4:00 pm
 - Thursday, August 25, 2022 at 4:00 pm is a Non-Meeting per RSA 91-A:2, I, (b)
 - Thursday, September 1, 2022 at 4:00 pm
 - Thursday, September 15, 2022 at 4:00 pm

- Other important dates/events:
 - Tuesday, September 13, 2022 - State Primary Election @ Moultonborough Academy Gymnasium from 7:00am to 7:00pm
- Open Positions: The Town is currently seeking applicants for the following open positions:
 - Chief of Police
 - Public Works Mechanic
 - Part-time Transfer Station Attendant
 - Public Works Seasonal Laborers
 - Part-time Park Ranger/Enforcement Officer
 - Part-time Office Clerk – Tax Collectors Office
- Holiday Closure
 - Labor Day – Monday, September 5, 2022 - All Town Offices, Library and Transfer Station CLOSED