

## MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen

**FROM:** Charles F. Smith, MPA  
Town Administrator

**RE:** Weekly Report

**DATE:** September 13, 2022



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The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

### Administration and Finance

**Assessing:** Whitney Consulting Group (WCG) has provided the *preliminary values* for the 2022 town-wide revaluation. Informal hearings will be held Monday, September 12<sup>th</sup> thru Friday, September 16<sup>th</sup>. The letters with the preliminary values and details for scheduling a hearing time, were mailed out on September 2<sup>nd</sup>. Hard copies of the preliminary values can be viewed in the town hall lobby and at the library. Electronic copies can be found on the town website - Assessor - Value Update Information. As always, if property owners have any questions or concerns regarding assessing, please do not hesitate to contact the Assessor's Office, Monday through Friday 7:30am to 4:00pm, 603-476-2347 or email [assessing@moultonboroughnh.gov](mailto:assessing@moultonboroughnh.gov).

### Department of Public Works

**Transfer Station:** This week we shipped out 3 containers of municipal solid waste = 36 tons, 2 containers of single stream recycle = 10 tons, 6 containers of construction and demolition = 18 tons and 1 container of mixed scrap metal. Compost pile was turned, and the brush pile was burned.

Car counts Monday (Labor Day), Tuesday 698, Friday 544, Saturday 321 Sunday 330 total 1893 residents served.

### Public Safety

**Moultonborough Police Department:** The Moultonborough Police Department recorded 263 log entries, which included the following calls for service, 8 Assist Citizens, 8 Motor Vehicle Stops, 11 Assists to Fire/EMS, 0 Directed Patrols, 1 Arrest, 2 complaints, 4 MV Accidents, 5 MV Complaints, 5 Residential Alarms, 0 Commercial Alarms, and 3 K-9 complaints.

**Moultonborough Fire Department:** For the period of 09/05/2022 to 09/11/2022, there were twenty-one calls for service: There was: 9 EMS incidents, 1 Motor vehicle accident with no injuries, 1 Gasoline or other flammable liquids spill, 1 Power line, 2 Public assistance, 1 Assist the physically disabled, 1 No incident found upon arrival at dispatched location, 1 Smoke scare, odor of smoke, 1 Smoke detector activation due to malfunction, 1 Smoke detector activation, no fire – unintentional, 2 Alarm system activation, no fire – unintentional.

**Total 2022 Incidents:** 738

**Automatic Aid:** received once from Stewart's Ambulance

**Mutual Aid:** none

**Overlapping Incidents:** 4    **Year to Date:** 139    **Percentage of Call Volume:** 19%

Overlapping incidents are where two or more incidents are occurring simultaneously.

**Staffing**

Average Daytime (7 AM-5 PM, Mon-Fri) staffing	4.0 firefighters
Average Night	2.6 firefighters
Weekend	2.6 firefighters

**Response Times**

Average Daytime (7 AM-5 PM, Mon-Fri) response time	09:09 mins/sec.
Average Night	13:08 mins/sec.
Weekend	10:37 mins/sec.

**Operations:** 9/6, The Fire Chief participated in a pre-construction conference for the Toy Box storage development on the corner of Whittier Highway and Redding Lane. Chief Bengtson attended the Lakes Region Mutual Fire Aid Executive Committee meeting at the Communications Center in Laconia. 9/8, The Chief attended the September meeting of the NH Association of Fire Chief's held at LRCC. The Chiefs were given a presentation on the upgrades to the Fire Science program and the addition of a Paramedic degree and certificate program. The college has been working to provide curriculum and programs to meet the needs of the fire and EMS services in the state and Northeast. Department meeting with Call firefighting personnel. Lieutenant Frangelli has secured permission from NH Fish & Game to train with the Fire Department's UTV on Fish & Game property off of Kona Farm Road.

**CodeRed:** Multiple CodeRed Weather Warning were issued on Thursday. Residents and guest can subscribe to receive community notifications and weather alerts by clicking on the CodeRed icon on the Town's website.

**Burning Permits:** Fire permits are required for all open burning. If you are burning wood, you need a fire permit. 2022 Fire permits are available at the Public Safety Building and on-line at [www.NHFirepermit.com](http://www.NHFirepermit.com). The fee for an online fire permit is \$5.50. Property owners with rental properties are reminded that "written permission" must be given to anyone renting the property to kindle a fire on the property being rented. The letter of permission must indicate the category of fire allowed and the duration in which the renter is permitted to kindle the fire.

**Moultonborough Recreation Department**

Moultonborough Recreation Department (MRD) is pleased to offer a unique after school activity for students in grades K-8. The Youth Beatz Bucket Band Percussion Enrichment Club will begin on September 30. Instructor Mr. Rich is a professional, national touring drummer. He founded Youth Beatz in 2005 to provide a program that is inclusive and engaging, providing enrichment through the power of rhythm, fitness, and music in motion. The program will build self-confidence, self-control and teamwork skills while engaging in creative expression and participating in rhythmic aerobic workouts and most of all having fun! This program runs on Fridays from September 30 thru November 4 in the art room at MCS. Pre-registration is required, and space is

limited. Sign up online or in the Rec office by September 20. Call MRD for more info 603/476-8868.

MRD is offering a trip to Concord's Multicultural Festival on Sunday, September 18. The bus will depart MRD at 9:30 am and return around 6pm. The Multicultural Festival takes place at Keach Park in Concord and offers a variety of food, art, performances, and music. MRD's registration fee covers bus transportation to and from the festival. Pre-registration is required, and space is limited. Sign up online or at the Recreation office. Call MRD for more info 603/476-8868

MRD is actively seeking to hire After School Counselors for our Beyond the Bell program. General work hours are 2:45-5:15pm Monday-Friday during the school year (Sept.-June) Additional hours for events and trips may be available throughout the year. See our ad on Indeed or call MRD for more information 603/476-8868

MRD staff met with Library staff last week to begin formal planning and logistics for the Annual Halloween event. Tentative date and logistics were established. The staffs will meet again in 2 weeks for further planning and collaboration.

**REMINDERS:** MRD Youth Soccer program begins this week. Yoga and Tone & Stretch classes with Felicia continue. Session 1 of Beyond the Bell, MRD's after school program continues. MRD's Outdoor pickleball program continues at KMP.

Drop-in Bridge Mondays 10:00am-noon at MRD. This is a drop-in group. No registration required and no fee. Call MRD for more info 603/476-8868

Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set. Call MRD for more info 603/476-8868.

As always, your Moultonborough Recreation staff is hard at work designing and planning programs for people of all ages. See our website at [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov) for information on MRD activities or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

### **Moultonborough Public Library**

**SPECIAL PROGRAM: Night of Magic with Ed Popielarczyk on Friday, Sept 16 at 6pm.** Ed is a professional magician, balloon sculptor and flea circus ring master. He has been entertaining children and family audiences for over 35 years! All ages are welcome to join us. [REGISTRATION LINK](#)

The monthly Thursday Night Movie is being held on Sept 15 and we are starting now at 5:30pm. The movie this month is *The Good German*, starring George Clooney. We serve pizza and popcorn and ask that you register so we can plan accordingly. [REGISTRATION LINK](#)

We have a couple more special World War II programs coming up this month. On Tue. Sep 20 at 1pm, come share your **Wartime Mementos: A Show and Tell Program** with us. Examples of memorabilia include letters, journals, photographs, medals, and anything else related to the wartime period. [REGISTRATION LINK](#). We end the month, on Thu. Sep 29 at 6:30pm, with the Friends of the Library program, **What Happened to Amelia Earhart?** Come listen to Lonnie Schorer explain some theories about what they think might have happened to the famous aviator. [REGISTRATION LINK](#)

Do you want to learn how to take better photos with your phone? Join Josianne on Fri. Sep 23 at 10AM for **Phoneography**. [REGISTRATION LINK](#)

For a complete listing of all the events happening at the library, please go to the library's website at [www.moultonboroughlibrary.org](http://www.moultonboroughlibrary.org)

Library hours are Mon, Wed, Fri 9:00am – 5:00pm; Tue & Thu 9:00am – 7:00pm and Sat 9:00am – 1:00pm.

### **Important Dates to Remember**

- Board of Selectmen Meetings
  - Thursday, September 15, 2022 at 4:00 pm
  - Thursday, September 22, 2022 at 4:00 pm - Work Session (if needed)
  - Thursday, October 6, 2022 at 4:00 pm
  - Thursday, October 20, 2022 at 4:00 pm
- Holiday Closure
  - Columbus Day – Monday, October 10, 2022 - All Town Offices, Library and Transfer Station CLOSED
- Open Positions: The Town is currently seeking applicants for the following open positions:
  - Chief of Police
  - Public Works Mechanic
  - Part-time Transfer Station Attendant
  - Public Works Seasonal Laborers
  - Part-time Park Ranger/Enforcement Officer
  - Part-time Office Clerk – Tax Collectors Office