

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA
Town Administrator

RE: Weekly Report

DATE: September 6, 2022



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Administration and Finance

Assessing: Whitney Consulting Group (WCG) has provided the *preliminary values* for the 2022 town-wide revaluation. Informal hearings will be held Monday, September 12th thru Friday, September 16th. The letters with the preliminary values and details for scheduling a hearing time, were mailed out on September 2nd. Hard copies of the preliminary values can be viewed in the town hall lobby and at the library. Electronic copies can be found on the town website - Assessor - Value Update Information. As always, if property owners have any questions or concerns regarding assessing, please do not hesitate to contact the Assessor's Office, Monday through Friday 7:30am to 4:00pm, 603-476-2347 or email assessing@moultonboroughnh.gov.

Department of Public Works

Transfer Station: This week we shipped out 3 containers of municipal solid waste = 36 tons, 3 containers of single stream recycle = 15 tons, 5 containers of construction and demolition = 15 tons and 1 container of mixed scrap metal. Compost pile was turned, and the brush pile was burned.

Car counts Monday 476, Tuesday 493, Friday 732, Saturday 416 Sunday 545 total 2662 residents served.

Public Safety

Moultonborough Police Department: The Moultonborough Police Department recorded 261 log entries, which included the following calls for service, 14 Assist Citizens, 10 Motor Vehicle Stops, 14 Assists to Fire/EMS, 2 Directed Patrols, 0 Arrest, 7 complaints, 1 MV Accidents, 3 MV Complaints, 3 Residential Alarms, 0 Commercial Alarms, and 3 K-9 complaints.

Training: Sep 1st Sgt Baker, MPO Cortese, Off Cloutier, Off Beaudet, Admin Strickland attending Mental Health training.

Moultonborough Fire Department: For the period of 08/22/2022 to 09/04/2022, there were forty-one calls for service: There was: 1 Cooking fire, confined to container, 27 EMS incidents, 1

Motor vehicle accident with no injuries, 2 Public service assistance, 2 Dispatched & cancelled enroute, 1 No incident found upon arrival at dispatched address, 1 Smoke detector activation due to malfunction, 1 Heat detector activation due to malfunction, 2 Smoke detector activation, no fire – unintentional, 1 Alarm system activation, no fire – unintentional.

Total 2022 Incidents: 717

Automatic Aid: received twelve times from Stewart's Ambulance

Mutual Aid: received once.

Overlapping Incidents: 3 Year to Date: 135 Percentage of Call Volume: 20%

Overlapping incidents are where two or more incidents are occurring simultaneously.

Response Times

Average Daytime (7 AM-5 PM, Mon-Fri) response time	09:57 mins/sec.
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Average Night	04:39 mins/sec.
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Weekend	06:48 mins/sec.
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CodeRed: Multiple CodeRed Weather Warning were issued on Thursday. Residents and guest can subscribe to receive community notifications and weather alerts by clicking on the CodeRed icon on the Town's website.

Burning Permits: Fire permits are required for all open burning. If you are burning wood, you need a fire permit. 2022 Fire permits are available at the Public Safety Building and on-line at www.NHFirepermit.com. The fee for an online fire permit is \$5.50. Property owners with rental properties are reminded that “written permission” must be given to anyone renting the property to kindle a fire on the property being rented. The letter of permission must indicate the category of fire allowed and the duration in which the renter is permitted to kindle the fire.

Fireworks: Residents, property owners and guests are reminded of the following regarding fireworks:

Requirements:

1. Anyone interested in purchasing, possessing, or using Permissible Fireworks must be at least 21 years of age.
2. Shall only be used on private property which you own, or have written permission from the landowner, or be in the owner's presence.
3. Must follow ALL locally adopted local ordinances.
 - Moultonborough's Ordinance #22 limits the use of consumer fireworks to the hours between 12 noon and 10:00 pm. Exceptions are two holidays, as recognized by the Town: (1) the 4th of July: limit use to 12 noon to 12 midnight; (2) New Year, limit use to 12 noon and up to 15 minutes past midnight of the holiday.
4. You can be held liable in any civil action for damages to another's property.

Important Dates to Remember

- Board of Selectmen Meetings
 - Thursday, September 15, 2022 at 4:00 pm
 - Thursday, September 22, 2022 at 4:00 pm - Work Session (if needed)
 - Thursday, October 6, 2022 at 4:00 pm
 - Thursday, October 20, 2022 at 4:00 pm
- Other important dates/events:
 - Tuesday, September 13, 2022 - State Primary Election @ Moultonborough Academy Gymnasium from 7:00am to 7:00pm
- Holiday Closure
 - Columbus Day – Monday, October 10, 2022 - All Town Offices, Library and Transfer Station CLOSED
- Open Positions: The Town is currently seeking applicants for the following open positions:
 - Chief of Police
 - Public Works Mechanic
 - Part-time Transfer Station Attendant
 - Public Works Seasonal Laborers
 - Part-time Park Ranger/Enforcement Officer
 - Part-time Office Clerk – Tax Collectors Office