

## MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen

**FROM:** Charles F. Smith, MPA  
Town Administrator

**RE:** Weekly Report

**DATE:** September 19, 2022



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The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

### Department of Public Works

**Transfer Station:** This week we shipped out 2 containers of municipal solid waste=24 tons, 2 containers of single stream recycle=10 tons, 4 containers of construction and demolition=12 tons and 1 container of mixed scrap metal. Compost pile was turned, and the brush pile was burned. Car counts Monday 352, Tuesday 358, Friday 455, Saturday 345 Sunday 287 total 1,797 residents served.

### Public Safety

**Moultonborough Police Department:** The Moultonborough Police Department recorded 206 log entries, which included the following calls for service, 2 Assist Citizens, 10 Motor Vehicle Stops, 15 Assists to Fire/EMS, 0 Directed Patrols, 1 Arrest, 4 complaints, 2 MV Accidents, 5 MV Complaints, 2 Residential Alarms, 1 Commercial Alarms, and 0 K-9 complaints.

**Training:** MPO Cortese attended Oxygen Forensic Digital Extraction Sept 13 thru 15<sup>th</sup>. SRO Christen Cloutier attended TAC Emergency Casualty Care Sept 17<sup>th</sup> and 18<sup>th</sup>.

**Moultonborough Fire Department:** For the period of 09/12/2022 to 09/18/2022, there were twenty-two calls for service: There was: 1 – Forest, woods or wildland fire, 1 – Excessive heat, scorch burns with no ignition, 14 – EMS incidents, 2 – Public assistance, 1 – Dispatched & canceled en-route, 1 – Smoke detector activation, no fire, unintentional, 1 – Carbon monoxide detector activation, no CO. **Total 2022 Incidents: 760.** **Automatic Aid:** received four times from Stewart's Ambulance. Once given to Meredith. **Mutual Aid:** none. **Overlapping Incidents: 4** **Year to Date:** 139. **Percentage of Call Volume:** 19%. Overlapping incidents are where two or more incidents are occurring simultaneously.

### Staffing

Average Daytime (7 AM-5 PM, Mon-Fri) staffing	2.6 firefighters
Average Night	2.3 firefighters
Weekend	1.2 firefighters

### Response Times

Average Daytime (7 AM-5 PM, Mon-Fri) response time	07:20 mins/sec.
Average Night	17:20 mins/sec.
Weekend	18:00 mins/sec.

### Operations: No Reports

**CodeRed:** Multiple CodeRed Weather Warning were issued on Thursday. Residents and guest can subscribe to receive community notifications and weather alerts by clicking on the CodeRed icon on the Town's website.

**Vaccinations and Testing:** Information on where to get vaccinated can be found at <https://www.vaccines.nh.gov/?vaccinated> and testing guidance can be found at <https://www.covid19.nh.gov/resources/testing-guidance>

If you have any questions, call 2-1-1 to access the New Hampshire Department of Health and Human Services COVID-19 hotline.

New Hampshire currently 65.4% of the population has completed the Primary series vaccinations.

**Burning Permits:** Fire permits are required for all open burning. If you are burning wood, you need a fire permit. 2022 Fire permits are available at the Public Safety Building and on-line at [www.NHFirepermit.com](http://www.NHFirepermit.com). The fee for an online fire permit is \$5.50. Property owners with rental properties are reminded that "written permission" must be given to anyone renting the property to kindle a fire on the property being rented. The letter of permission must indicate the category of fire allowed and the duration in which the renter is permitted to kindle the fire.

### **Moultonborough Recreation Department**

Moultonborough Recreation Department is pleased to offer an opportunity for our four-legged friends and their lucky humans. Instructor Susan Blake will offer a Rally/Obedience Class for dogs and their owners. A mandatory information session will be held on Monday, September 26, 6:00pm at Moultonborough Recreation Department. Please do not bring your dog to the info session. The information session is free but is mandatory to register into the class. Course details and fees will be discussed, and registration will be available at the conclusion of the info session. Once classes begin, they will take place at Moultonborough Central School's multi-purpose room Tuesdays, October 18-November 29 @ 6:00pm. Please call MRD for more information. 603/476-8868.

Registrations are open for Co-Ed youth volleyball for students in grades K-6. Sessions will run Oct.27-Dec.15 on Thursday evenings @ MCS. Pre-registration is required. Sign up online or in the Recreation office.

Registrations are still being accepted for the Youth Beatz program.

MRD is actively seeking to hire After School Counselors for our Beyond the Bell program. General work hours are 2:45-5:15pm Monday-Friday during the school year (Sept.-June) Additional hours for events and trips may be available throughout the year. See our ad on Indeed or call MRD for more information 603/476-8868.

Planning and logistics continue for the Annual Halloween event with MPL & MUMC.

MRD Youth Soccer program continues this week.

Yoga and Tone & Stretch classes with Felicia will be canceled for the remainder of the September session due to unforeseen circumstances.

Session 1 of Beyond the Bell, MRD's after school program continues.

MRD's Outdoor pickleball program continues at KMP.

Drop-in Bridge Mondays 10:00am-noon at MRD. A second Bridge session on Mondays, 1:00-3:00pm will begin on October 3.

This is a drop-in group. No registration required and no fee. Call MRD for more info 603/476-8868.

Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set. Call MRD for more info 603/476-8868.

The bathrooms at Kraine Meadow Park are open for the season.

Logistics and planning are ongoing for fall and winter programming.

As always, your Moultonborough Recreation staff is hard at work designing and planning programs for people of all ages. See our website at [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov) for information on MRD activities or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

### **Important Dates to Remember**

- Board of Selectmen Meetings
  - Thursday, September 22, 2022 at 4:00 pm - Work Session - CANCELLED
  - Thursday, October 6, 2022 at 4:00 pm
  - Thursday, October 20, 2022 at 4:00 pm
- Holiday Closure
  - Columbus Day – Monday, October 10, 2022 - All Town Offices, Library and Transfer Station CLOSED
- Open Positions: The Town is currently seeking applicants for the following open positions:
  - Chief of Police
  - Public Works Mechanic
  - Part-time Transfer Station Attendant
  - Public Works Seasonal Laborers
  - Part-time Park Ranger/Enforcement Officer
  - Part-time Office Clerk – Tax Collectors Office