

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA
Town Administrator

RE: Weekly Report

DATE: September 27, 2022



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Department of Public Works

Transfer Station: This week we shipped 2 containers of municipal solid waste = 24 tons, 2 containers of singles stream recycle = 10 tons and 6 containers of construction and demolition = 30 tons. Electronic waste, tires and scrap metal was shipped. Brush pile was burned, and compost pile turned.

Car counts Monday 302, Tuesday 432, Friday 438, Saturday 347 Sunday 268 total 1787 residents served.

Public Safety

Moultonborough Police Department: The Moultonborough Police Department recorded 192 log entries, which included the following calls for service, 8 Assist Citizen, 3 Motor Vehicle Stops, 19 Assists to Fire/EMS, 0 Directed Patrols, 3 Arrest, 0 complaints, 3 MV Accidents, 1 MV Complaints, 5 Residential Alarms, 3 Commercial Alarms, and 1 K-9 complaints.

Training: 09/21/22 MPO Michalski instructor for BSOG training.

Moultonborough Fire Department: For the period of 09/19/2022 to 09/25/2022, there were twenty-nine calls for service: There was: 1 Transport vehicle fire, 2 Excessive heat, scorch burns with no ignition, 14 EMS incidents, 1 Arcing, shorted electrical equipment, 1 Assist the police/government agency, 1 Assist the physically disabled, 3 Public assistance, 1 Cover assignment, 1 Dispatched & canceled en-route, 2 No incident found upon arrival at dispatched address, 1 Smoke detector activation due to malfunction, 1 Alarm system activation, no fire, unintentional. **Total 2022 Incidents: 789.** **Automatic Aid:** received six times from Stewart's Ambulance. **Mutual Aid:** received twice from Center Harbor. **Overlapping Incidents: 6** **Year to Date: 145** **Percentage of Call Volume:** 18%. Overlapping incidents are where two or more incidents are occurring simultaneously.

Staffing

Average Daytime (7 AM-5 PM, Mon-Fri) staffing
Average Night

3.5 firefighters
0.8 firefighters

Weekend	3.1 firefighters
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Response Times

Average Daytime (7 AM-5 PM, Mon-Fri) response time	08:32 mins/sec.
Average Night	06:30 mins/sec.
Weekend	09:33 mins/sec.

Operations: 9/19 - The fire department responded to a vehicle fire on Redding Lane near the intersection of Whittier Highway. Upon arrival firefighter found a low equipment trailer on fire with an excavator onboard. The operator quickly removed the excavator, and the firefighter extinguished a fire underneath the trailer. The fire was caused by a flat tire and the trailer rubbing on the wheel. The fire department used Class A foam to extinguish the fire. Class A foam contains no PFOA's.

9/24 - Moultonborough firefighters along with assistance from Center Harbor Fire Rescue responded to the Red Hill Fire Tower Trail for an injured hiker. Crews used UTV's to respond most of the way in and hiked in the remaining distance. The patient was treated, then packaged and loaded into a rescue litter and transported back to the UTV, then transported to the parking lot and transferred to a waiting ambulance. The incident took a little over two hours, using ten firefighters from both communities.

9/25 - Center Harbor firefighter was requested to assist with investigating smoke in the building at a Captain's Walk residence. No hazard was found, and command was terminated. While returning from this incident, Moultonborough was dispatched to a stove fire on Abnaki Lane. Upon arrival the fire was out and only minor damage to an appliance was sustained.

The Town will need to update its Hazard Mitigation Plan. The Emergency Management Director has contacted the Lakes Region Planning Commission to assist with the update. LRPCC has worked with the Town to update its Hazard Mitigation Plan on several recent editions. A Hazard Mitigation Plan is a FEMA requirement and The NH Department of Safety, Division of Homeland Security (HSEM) has been informed that FEMA - Building Resilient Infrastructure and Communities (BRIC) FFY 2021 funding has been allocated to fund updating community Hazard Mitigation Plans.

CodeRed: With recent storms and hurricanes and winter pending, residents are advised to subscribe to receive community notifications and weather alerts by clicking on the CodeRed icon on the Town's website.

Burning Permits: Fire permits are required for all open burning. If you are burning wood, you need a fire permit. 2022 Fire permits are available at the Public Safety Building and on-line at www.NHFirepermit.com. The fee for an online fire permit is \$5.50. Property owners with rental properties are reminded that "written permission" must be given to anyone renting the property to kindle a fire on the property being rented. The letter of permission must indicate the category of fire allowed and the duration in which the renter is permitted to kindle the fire.

Moultonborough Recreation Department

Director Dan Sturgeon attended the NRPA annual conference in Phoenix AZ last week.

Registrations are open for Co-Ed youth volleyball for students in grades K-6. Sessions will run Oct.27-Dec.15 on Thursday evenings @ MCS. Pre-registration is required. Sign up online or in the Recreation office.

MRD is actively seeking to hire After School Counselors for our Beyond the Bell program. General work hours are 2:45 - 5:15pm Monday-Friday during the school year (Sept. - June) Additional hours for events and trips may be available throughout the year. See our ad on Indeed or call MRD for more information 603/476-8868

Planning and logistics continue for the Annual Halloween event with MPL & MUMC. Halloween Boo-Levard Bash will take place on Saturday, Oct. 29 at Kraine Meadow Park, 4:30-6:00pm. More details to come.

Drop-in Bridge Mondays 10:00am-noon at MRD. A second Bridge session on Mondays, 1:00-3:00pm will begin on October 3. This is a drop-in group. No registration required and no fee.

Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set.

Important Reminders: Registrations are still being accepted for the Youth Beatz program. MRD Youth Soccer program continues this week. Session 1 of Beyond the Bell, MRD's after school program continues. MRD's Outdoor pickleball program concludes this week at KMP. The bathrooms at Kraine Meadow Park are open for the season. Moultonborough Recreation will be closed on Monday, October 10. (Columbus Day)

As always, your Moultonborough Recreation staff is hard at work designing and planning programs for people of all ages. See our website at www.moultonboroughnh.gov for information on MRD activities or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

MUSEUM PASSES: Now that the weather is a little colder, you may be looking for something to do inside. The library has museum passes you can borrow to give you discounted admission. Brand new this year – New England Aquarium (Boston) and The Children's Museum of NH (Dover). We also have the Castle in the Clouds, The Libby Museum of Natural History, the Wright Museum of World War II, Squam Lakes Natural Science Center, and the New Hampshire State Parks Pass. Most of these passes are sponsored by the Friends of the Library. To learn more about these passes and reserve your pass online, click on the link: [MUSEUM PASSES](#)

UPCOMING PROGRAMS: Wed. Oct 5 at 3pm – Anime Club for Tweens & Teens: Creating with Origami [REGISTRATION LINK](#) Thu. Oct 6 at 5:30pm – **Special Book Discussion of *Night of the Living Rez*** (One Book One Valley title). This book discussion will be held at the Foothills Café in Sandwich. Please [REGISTER](#) so we can make reservations at the restaurant. Fri. Oct 7 at 11:00am – **Beginning Mah Jong**. We are starting back up with this beginning class. Anyone is

welcome to join, however we do want you to register so the instructor knows how many people will be attending. [REGISTRATION LINK](#)

FRIENDS OF THE LIBRARY SPECIAL PROGRAMS: Thu. Sept 29 at 10:30am – **Literary Discussion:** *Housekeeping* by Marilynne Robinson. Dr. Suzanne Brown will be leading the discussion. She has a deep appreciation for Robinson’s language, characterization, and philosophical point of view. [REGISTRATION LINK](#) Thu. Sep 29 at 6:30pm - **What Happened to Amelia Earhart?** Come listen to Lonnie Schorer explain some theories about what they think might have happened to the famous aviator. [REGISTRATION LINK](#) Thu. Oct 6 at 10:00am – **Friends Monthly Meeting.** All are welcome.

For a complete listing of all the events happening at the library, please go to the library’s website at www.moultonboroughlibrary.org

Library hours are Mon, Wed, Fri 9:00am – 5:00pm; Tue & Thu 9:00am – 7:00pm and Sat 9:00am – 1:00pm.

Important Dates to Remember

- Board of Selectmen Meetings
 - Thursday, October 6, 2022 at 4:00 pm
 - Thursday, October 20, 2022 at 4:00 pm
- Holiday Closure
 - Columbus Day – Monday, October 10, 2022 - All Town Offices, Library and Transfer Station CLOSED
- Open Positions: The Town is currently seeking applicants for the following open positions:
 - Chief of Police
 - Public Works Mechanic
 - Part-time Transfer Station Attendant
 - Public Works Seasonal Laborers
 - Part-time Park Ranger/Enforcement Officer
 - Part-time Office Clerk – Tax Collectors Office
 - Part-time Building Clerk – Land Use Office