

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA
Town Administrator

RE: Weekly Report

DATE: October 25, 2022



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Department of Public Works

Road program update: States Landing Road and Ferry Road have been base paved. Old Long Island Road is anticipated to be paved this week. Shoulder and ditch work on all roads is anticipated to begin next week.

States Landing parking lot has been base paved.

Lee's Mill retaining wall project continues with the installation of the stone base for the concrete retaining wall which is anticipated to be set in a couple of weeks.

Transfer Station: This week we shipped out 2 containers of municipal solid waste =12 tons, 2 containers of single stream recycle =10 tons, 6 containers of construction and demolition =30 tons and 1 container of mixed scrap metal. Shingle bunker was emptied and shipped out for processing. The compost pile was turned, and last year's compost pile was screened and put out for the residents to take.

Car counts for the week Monday 327, Tuesday 266, Friday 475, Saturday 362, Sunday 340 total 1770 residents served.

Public Safety

Moultonborough Police Department: (10/17/22 to 10/23/22)

Activity	This Week	Last Week	Year-to-Date	Last Year-to-Date	% +/-
Log Entries	227	209	10540	9550	+9.39%
Calls For Service	123	110	5366	5375	-0.16%
M/V Accidents	1	5	144	139	+3.47%
Arrests	2	1	104	102	+1.92%
Offense Reports Taken	5	5	112	137	-22.32%

Domestic Disturbances	1	1	19	31	-63.15%
Alarms-Commercial	0	1	53	49	+7.54%
Alarms-Residential	5	5	159	193	-21.38%
Assist Citizens	35	34	414	341	+17.63%
Assist Fire/EMS	4	8	526	500	+4.94%
Assist Other Agency	5	4	190	159	+16.31%
Directed Patrols	8	6	74	63	+14.86%
Dog Complaints	2	1	114	92	+19.29%
M/V Complaints	4	8	155	173	-11.61%
M/V Stops	1	11	837	974	-16.36%
M/V Unlocks	0	2	47	44	+6.38%
Welfare Checks	3	2	78	84	-7.69%

Community Policing: Officer Cloutier assisted with the “Live Free or Dye Color Run” on Saturday, October 15th

Upcoming Events: Drug Take Back Day on Saturday, October 29th from 10 a.m. to 2:00 p.m. at Moultonborough Public Safety Building. Trunk or Treat on Saturday, October 29th from 4:30 p.m. to 6:00 p.m. at Krane Meadow Park. Halloween Trick-or-Treating on Monday, October 31st from 5:00 p.m. to 8:00 p.m.

Moultonborough Fire Rescue: For the period of 10/10/2022 to 10/16/2022, there were fifteen calls for service: There was: 1 Building fire, automatic aid to Center Harbor, 7 EMS incidents, 1 Motor vehicle accident with no injuries, 1 Assist the physically disabled, 2 No incident found upon arrival at dispatched location, 1 Authorized controlled burning, 1 Hazardous material release investigation with no hazard found, 1 Carbon monoxide detector activation, no CO found. **Total 2022 Incidents: 850.** **Automatic Aid:** received five times from Stewart’s Ambulance. Given to Center Harbor once. **Mutual Aid:** None. **Overlapping Incidents:** 0. **Year to Date:** 154. **Percentage of Call Volume:** 19%. Overlapping incidents are where two or more incidents are occurring simultaneously.

Staffing

Average Daytime (7 AM-5 PM, Mon-Fri) staffing	4.75 firefighters
Average Night	2.0 firefighters
Weekend	0.0 firefighters

Response Times

Average Daytime (7 AM-5 PM, Mon-Fri) response time	13:45 mins/sec.*
Average Night	15:10 mins/sec.
Weekend	0:00 mins/sec.

* Mutual aid response out of town

Operations: 10/10 - Rescue 2 participated in the Sandwich Fair Parade. 10/11 - Moultonborough firefighters responded on automatic aid to Center Harbor to a building fire at 254 Center Harbor Neck Road. Personnel were placed back in service after four hours. No injuries were reported. 10/14 - Chief Bengtson performed an oil burner inspection at an Avon Shores residence. Engine 1 was placed back in service following body repairs.

Burning Permits: Fire permits are required for all open burning. If you are burning wood, you need a fire permit. 2022 Fire permits are available at the Public Safety Building and on-line at www.NHFirepermit.com. The fee for an online fire permit is \$5.50. Property owners with rental properties are reminded that “written permission” must be given to anyone renting the property to kindle a fire on the property being rented. The letter of permission must indicate the category of fire allowed and the duration in which the renter is permitted to kindle the fire.

Moultonborough Fire Rescue: For the period of 10/17/2022 to 10/23/2022, there were ten calls for service: There was: 1 Cooking fire, confined to container, 5 EMS incidents, 1 Assist the Police, 1 Public service, 1 Smoke detector activation, no fire, unintentional, 1 Alarm system activation, no fire, unintentional. **Total 2022 Incidents: 860.** **Automatic Aid:** received once from Stewart's Ambulance and once from Center Harbor. **Mutual Aid:** None. **Overlapping Incidents:** 0. **Year to Date:** 154. **Percentage of Call Volume:** 19%. Overlapping incidents are where two or more incidents are occurring simultaneously.

Staffing

Average Daytime (7 AM-5 PM, Mon-Fri) staffing	2.2 firefighters
Average Night	1.0 firefighters
Weekend	2.3 firefighters

Response Times

Average Daytime (7 AM-5 PM, Mon-Fri) response time	05:36 mins/sec.
Average Night	11:00 mins/sec.
Weekend	13:40 mins/sec.

Operations: 10/18 - Chief Bengtson met with Chief's Call and Driscoll to set agenda for the meeting with the Select Board on October 26th. The Day Shift performed a safety check and detector battery change on Langdorf Street. 10/20 - Monthly EMS continuing education was held at the PSB. The training topic was the Long-Term Effects of Long-Term Health Issues, Paramedic John Burdette was the instructor. Engine 1 was placed back in service following body repairs.

Moultonborough Recreation Department

Moultonborough Recreation, Moultonborough Public Library and Moultonborough United Methodist Church have teamed up to offer Moultonborough residents a free, family friendly Halloween event. Gather up your little pumpkins, ghouls, and goblins thru grade 5 (toddlers & preschoolers too!) and join us on Saturday October 29 at Kraine Meadow Park, 4:30-6:00 pm for our Halloween Boo-Levard Bash! Our frightfully fun time will feature a costume contest, Trunk or Treat, games, goodies, food, fun and prizes. Children's costumes will be judged by our jovial judges from 4:30-5:30pm. This family friendly event will also include a costume parade and “Witch Way” a slightly spooky (optional) passage. Volunteer students, older sibling & adults are needed to help out! MA students can earn volunteer hours. Please contact the Recreation Department if you can help. Donations of bagged candy will be happily accepted at MRD & MPL

until October 26. Call MRD for more info! 603/476-8868

MRD is pleased to offer dinner and a show! Join us on Saturday, November 5 for Bob Marley's performance at the Capital Center for the Arts. Before the show, we'll travel to Concord's Cheers Grille & Bar for dinner. Travel will be in the town's bus which will depart MRD at 3:00pm. The fee is \$85.00 per person which includes transportation, dinner, and the show. Space is limited and pre-registration is required. Sign up online or in the Recreation office. Call MRD for more info. 603/476-8868

MRD is actively seeking to hire After School Counselors for our Beyond the Bell program. General work hours are 2:45-5:15pm Monday-Friday during the school year (Sept.-June) Additional hours for events and trips may be available throughout the year. Call MRD for more information 603/476-8868

Reminders/Updates: MRD Youth Soccer program continues this week. Youth Beatz Percussion Enrichment program began last week. MRD Youth Volleyball program begins this week. Session 2 of Beyond the Bell, MRD's after school program begins next week. Tone & Stretch & Yoga classes with Felicia will continue through November. Logistics and planning for the Holiday Happenings posters and marketing materials began last week. The bathrooms at Kraine Meadow Park will remain open for a few more weeks. Logistics and planning are ongoing for fall and winter programming.

Drop-in Bridge Mondays noon-2:00pm at MRD. This is a drop-in group. No registration required and no fee. Call MRD for more info 603/476-8868.

Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one. Call MRD for more info 603/476-8868.

As always, your Moultonborough Recreation staff is hard at work designing and planning programs for people of all ages. See our website at www.moultonboroughnh.gov for information on MRD activities or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Important Dates to Remember

- Board of Selectmen Meetings
 - Thursday, November 3, 2022 at 4:00 pm
- Other important dates/events
 - Tuesday, November 8, 2022 - State General Election Voting at Moultonborough Academy Gymnasium from 7:00am to 7:00pm
- Holiday Closure
 - Friday, November 11, 2022 – All Town Offices, Library will be closed in observance of Veterans Day. The Transfer Station **WILL BE OPEN**.
- Open Positions: The Town is currently seeking applicants for the following open positions:
 - Chief of Police

- Full-Time Police Officer(s)
- Public Works Mechanic
- Part-time Building Clerk – Land Use Office
- Part-time Code Enforcement Officer – Land Use Office
- Part-time Transfer Station Attendant
- Public Works Seasonal Laborers
- Part-time Park Ranger/Enforcement Officer
- Part-time Office Clerk – Tax Collectors Office