

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA
Town Administrator

RE: Weekly Report

DATE: November 3, 2022



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Administration and Finance

Town Clerk: The Town Clerk's Office will be CLOSED TUESDAY, NOVEMBER 8th to work at the State General Election per State Law.

Department of Public Works

Transfer Station: This week we shipped out 1 container of municipal solid waste = 12 tons, 2 containers of single stream recycle = 10 tons, 6 containers of construction and demolition = 25 tons and 1 container of mixed scrap metal.

The highway department is in the process of expanding, grading, and adding fill to the leaf and yard waste area at the facility. This remodel will give us more area to process the leaf and yard waste into compost more efficiently.

Car counts Monday 310, Tuesday 370, Friday 370, Saturday 343, Sunday 270 total 1663 residents served.

Public Safety

Moultonborough Police Department: 10/24/22 to 10/30/22

Activity	This Week	Last Week	Year-to-Date	Last Year-to-Date	% +/-
Log Entries	235	227	10775	9781	+9.22%
Calls For Service	124	123	5490	5514	-0.43%
M/V Accidents	0	1	144	142	+1.38%
Arrests	2	2	106	118	-11.32%
Offense Reports Taken	2	5	114	141	-23.68%

Domestic Disturbances	0	1	19	32	-68.42%
Alarms-Commercial	2	0	55	52	+5.45%
Alarms-Residential	3	5	162	205	-26.54%
Assist Citizens	40	35	454	351	+22.68%
Assist Fire/EMS	12	4	538	514	+4.46%
Assist Other Agency	6	5	196	162	+17.34%
Directed Patrols	7	8	81	64	+20.98%
Dog Complaints	1	2	115	93	+19.13%
M/V Complaints	2	4	157	176	-12.10%
M/V Stops	8	1	845	989	-17.04%
M/V Unlocks	2	0	49	47	+4.08%
Welfare Checks	4	3	82	86	-4.87%

Community Policing: National Prescription Drug Take Back Day was on Saturday, October 29th. One box of prescription and non-prescription drugs were collected during the day and was added to the five other boxes that have been collected from the MedReturn drop box in the lobby of the Public Safety Building since the last National Prescription Drug Take Back Day. Sergeant Beede, Officer Cloutier and Officer Curran participated in Trunk or Treat at Krane Meadow Park on Saturday, October 29th

Moultonborough Fire Rescue: For the period of 10/24/2022 to 10/30/2022, there were eighteen calls for service: There was: 13 EMS incidents, 1 Power line down, 2 Smoke detector activation due to malfunction, 1 Alarm system sounded due to malfunction, 1 Alarm system activation, no fire, unintentional. **Total 2022 Incidents: 877 Automatic Aid:** Received three times from Stewart's Ambulance **Mutual Aid:** none **Overlapping Incidents: 3 Year to Date: 157 Percentage of Call Volume:19%.** Overlapping incidents are where two or more incidents are occurring simultaneously.

Staffing

Average Daytime (7 AM-5 PM, Mon-Fri) staffing	3.3 firefighters
Average Night	1.3 firefighters
Weekend	1.4 firefighters

Response Times

Average Daytime (7 AM-5 PM, Mon-Fri) response time	08:54 mins/sec.
Average Night	08:00 mins/sec.
Weekend	09:30 mins/sec.

Operations: 10/26 - The Select Boards of Center Harbor, Sandwich and Moultonborough jointly met with the fire chiefs of the three communities and Chief Jones from Meredith to discuss staffing and operational issues facing the fire departments. The lack of call firefighters/EMT's is the largest issue affecting all three departments and is a statewide and nationwide issue. The communities

will be continuing to try and work together to address these issues and work collectively on areas of common services and needs.

The Day shift installed a Supra box at a Harbourside Drive residence and relocated another at Stage Road residence. New Hampshire Electric Coop provided training on the solar array and energy storage system on Moultonboro Neck Road. Eight firefighters jointed a half dozen NHEC personnel in a classroom presentation and a tour of the site.

10/27 - The Day Shift paid a visit to Imaginations, a Child's Place Daycare for fire prevention and touch-a-truck activities. Chief Bengtson provided a fire extinguisher consultation for the Historical Society

10/29 - The Fire Department participated in in the Halloween Boo-Levard sponsored by the Recreation Department, Moultonborough Public Library, and the United Methodist Church.

CodeRed: With recent storms and hurricanes and winter pending, residents are advised to subscribe to receive community notifications and weather alerts by clicking on the CodeRed icon on the Town's website.

Burning Permits: Fire permits are required for all open burning. If you are burning wood, you need a fire permit. 2022 Fire permits are available at the Public Safety Building and on-line at www.NHFirepermit.com. The fee for an online fire permit is \$5.50. Property owners with rental properties are reminded that "written permission" must be given to anyone renting the property to kindle a fire on the property being rented. The letter of permission must indicate the category of fire allowed and the duration in which the renter is permitted to kindle the fire.

Moultonborough Recreation Department

Moultonborough Recreation Department (MRD), Moultonborough Public Library and Moultonborough United Methodist Church teamed up to offer Moultonborough residents a free, family friendly Halloween event over the weekend. Little pumpkins, ghouls, and goblins thru grade 5 joined us on Saturday October 29 at Kraine Meadow Park for the Halloween Boo-Levard Bash! Our frightfully fun time featured a costume parade, Trunk or Treat, games, goodies, food, fun, prizes and "Witch Way" a slightly spooky passage. We would like to thank our volunteer judges who had the difficult task of overseeing the costume contest – so many impressive and imaginative costumes! We would also like to thank the MA students, adult volunteers and staff from the Library and Church who made this event a success by running games, taking photos, handing out candy and conducting activities. We would like to extend our appreciation to Stephen's Landscaping and Heath's Market for donating pumpkins that decorated our "zombie graveyard" as well as town facilities. Moultonborough United Methodist Church provided delicious food to all as well as some very creative trunks for the Trunk or Treat. We would like to thank Cider Bellies Donuts for their donation of scrumptious donuts. Many thanks also to Moultonborough Fire Rescue and Moultonborough Police Department for joining in the fun and handing out treats. This was our largest Halloween celebration on record with over 140 children's costumes judged! We are so fortunate to have community partners in Moultonborough Public Library and Moultonborough United Methodist Church for this large-scale event. We are looking forward to seeing you all again at next year's celebration!

MRD is pleased to continue offering adult fitness classes with Felicia Steriti through November. Felicia's Tone & Stretch classes for November are at registration capacity. However, openings are still available for Gentle Yoga on Monday evenings @ 5:30pm as well as Wednesday mornings @ 8:15am. Gentle Yoga is an all-levels class to focus on mindful movement with breath and a slow relaxing flow. A wonderful class to relieve tension and stagnant energy, as well as improve on flexibility and balance. See our website or call MRD for schedule and class information. 603/476-8868

MRD is offering dinner and a show! Join us on Saturday, November 5 for Bob Marley's performance at the Capital Center for the Arts. Before the show, we'll travel to Concord's Cheers Grille & Bar for dinner. Travel will be in the town's bus which will depart MRD at 3:00pm. The fee is \$85.00 per person which includes transportation, dinner, and the show. Space is limited and pre-registration is required. Sign up online or in the Recreation office. Call MRD for more info. 603/476-8868

MRD is actively seeking to hire After School Counselors for our Beyond the Bell program. General work hours are 2:45-5:15pm Monday-Friday during the school year (Sept.-June) Additional hours for events and trips may be available throughout the year. Call MRD for more information 603/476-8868

Reminders: MRD Youth Soccer program concluded last week. Youth Beatz Percussion Enrichment program continues this week. MRD Youth Volleyball program continues this week. Session 2 of Beyond the Bell, MRD's after school program begins this week. Logistics and planning for the Holiday Happenings posters and marketing materials began last week. The bathrooms at Kraine Meadow Park will close for the season soon. Logistics and planning are ongoing for fall and winter programming.

Drop-in Bridge Mondays noon-2:00pm at MRD. This is a drop-in group. No registration required and no fee. Call MRD for more info 603/476-8868.

Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one. Call MRD for more info 603/476-8868.

As always, your Moultonborough Recreation staff is hard at work designing and planning programs for people of all ages. See our website at www.moultonboroughnh.gov for information on MRD activities or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

Thank you to all the volunteers and families that participated in the Halloween Boo-leverd! Over 300 people were at the event, and everyone had a great time! Thanks to the Moultonborough Recreation Department and the Moultonborough Methodist Church for partnering with us.

Upcoming Programs: A Matter of Balance - November 3 – December 22 from 10am – 12pm.
The Granite VNA will be sharing how to reduce the fear of falling and increase activity levels in older adults who have concerns about falling. This is free and open to the public.

Preservation at the Castle in the Clouds – Mon. Nov 7 at 6:30pm. Come learn about how the castle has been restored by Executive Director, Chuck Clark.

Tech Workshop: Creating Holiday Cards with Canva – Tue. Nov 8 at 2pm

NaNoWriMo Writing Times – 10am – 12pm. Do you need a quiet place to write? Want to start that novel you have been thinking about? Come to the library Mon-Sat and we are providing that space to write. NaNoWriMo means National Novel Writing Month and has inspired many writers to write and finish a novel in one month's time.

Friends of the Library Program – Sign Making with Rebecca on Thu. Nov 3 at 6:30pm.

Kids Craft – Pinecone Ornaments on Tue. Nov 8 at 3:15pm.

Important Dates to Remember

- Board of Selectmen Meetings
 - Thursday, November 3, 2022 at 4:00 pm
 - Thursday, December 1, 2022 at 4:00 pm
 - Thursday, December 15, 2022 at 4:00 pm
- Other important dates/events
 - Tuesday, November 8, 2022 - State General Election Voting at Moultonborough Academy Gymnasium from 7:00am to 7:00pm
- Holiday Closure
 - Friday, November 11, 2022 – All Town Offices, Library will be closed in observance of Veterans Day. The Transfer Station **WILL BE OPEN**.
- Open Positions: The Town is currently seeking applicants for the following open positions:
 - Chief of Police
 - Full-Time Police Officer(s)
 - Public Works Mechanic
 - Part-time Building Clerk – Land Use Office
 - Part-time Code Enforcement Officer – Land Use Office
 - Part-time Transfer Station Attendant
 - Part-time Park Ranger/Enforcement Officer
 - Public Works Seasonal Laborers