



## *Town of Moultonborough*

### *Planning Board*

6 Holland Street – P. O. Box 139  
Moultonborough, NH 03254  
(603) 476-2347 - Fax (603) 476-5835  
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November 2, 2021

Greenleaf Tree Experts  
Brian Huey  
PO Box 683  
Moultonborough, NH 03254

*Re: Site Plan Application Tax Map 76, Lot 3, 822 Whittier Highway*

Dear Mr. Huey:

This letter is formal notification to you that at its regular meeting held on October 27, 2021, the Planning Board considered your application for Site Plan Review for a tree service business to include a 40' x 80' garage/workshop, equipment and employee parking area and gravel drive accessing the public road through an abutting property.

As part of your application, you had requested three waivers, a waiver of a professional landscape plan, waiver for finished contours and a waiver for drainage information. The board discussed each of the waivers during the public hearing for the new submission, ultimately denying each waiver request.

The board found that the application was not substantively complete for the purposes of application acceptance due to the lack of landscaping information pursuant to Site Plan Regulation (SPR) Section 11.3.1, finished contours pursuant to SPR Section 10.3.4 and drainage information pursuant to SPR Section 10.3.11.

For a new application to be deemed complete, it would require a landscaping plan, finished contours and drainage information.

If you have any questions or comments in this matter, please contact the Land Use Department at 476-2347.

Yours truly,

Allen Hoch  
Chairman

cc: Steve Zalewski, Code Enforcement Officer  
Map Lot Document file