



*Town of Moultonborough*  
*Planning Board*

6 Holland Street – P. O. Box 139  
Moultonborough, NH 03254  
(603) 476-2347 - Fax (603) 476-5835  
e-mail: [dsassan@moultonboroughnh.gov](mailto:dsassan@moultonboroughnh.gov)

November 12, 2021

John P. Jr. & Shannon Schlemmer  
PO Box 566  
Moultonborough, NH 03254

Re: Site Plan Review  
Tax Map 18 Lot 38, Whittier Highway

Dear Mr. & Mrs. Schlemmer,

This letter is formal notification to you that at its regular meeting held on November 10, 2021, the Planning Board continued your hearing for site plan review to the February 23, 2022, Planning Board meeting to allow additional time to have a grading and drainage plan prepared by a NH Licensed Engineer.

At this public hearing John Schlemmer, Sr. was confirmed by applicant Shannon Schlemmer as an authorized representative, and he waived the Board's requirement to act within 65 days from the acceptance of the application to February 24, 2022.

Please note that the applicant is responsible to comply with Article 6.1.5 of the Zoning Ordinance, which establishes that site plan review approval shall be required for the proposed use prior to any site work beginning, and Section 1 of the Site Plan Review Regulations, which dictates that no non-residential use shall be established, nor shall any building (including its footprint) or other structure be erected, expanded, or enlarged and no area for parking, loading, vehicle services or driveway access, shall be established, expanded, or changed except in conformity with a Site Plan approved by the Planning Board.

If you have any questions or comments in this matter, please contact the Land Use Department at 476-2347.

Yours truly,

Allen Hoch  
Chairman

cc. James Hambrook (by email only at [jimhambrook@gmail.com](mailto:jimhambrook@gmail.com))  
Map Lot Document File