

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA
Town Administrator

RE: Weekly Report

DATE: January 18, 2023



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Department of Public Works

Transfer Station: This week we shipped out 2 containers of municipal solid waste = 24 tons, 2 containers of single stream recycle = 10 tons, 3 containers of construction and demolition = 18 tons. 1 container of mixed scrap metal and the brush pile was burned.

Car counts Monday 278, Tuesday 238, Friday 188, Saturday 302, Sunday 210 total 1216 residents served.

Public Safety

Moultonborough Police Department: 01-09/23 – 01/15/23

| Activity | Last Week | This Week | Weekly Difference | Last Year-To-Date | This Year-to-Date | Yearly Difference |
|-----------------------|-----------|-----------|-------------------|-------------------|-------------------|-------------------|
| Log Entries | 196 | 246 | 26% | 463 | 442 | -5% |
| Calls for Service | 102 | 147 | 44% | 233 | 249 | 7% |
| Arrests | 1 | 3 | 100% | 2 | 4 | 50% |
| MV Accidents | 0 | 6 | 100% | 4 | 6 | 50% |
| MV Stops | 6 | 24 | 25% | 48 | 30 | -38% |
| Offense Reports Taken | 4 | 3 | 33% | 4 | 7 | 75% |

Calls For Service Breakdown 01/09/23 – 01/15/23

| Activity | This Week | Activity | This Week |
|----------------|-----------|----------------------|-----------|
| 911 Hang Up | 1 | Good Morning Program | 7 |
| Abandoned MV | 1 | Grand Jury | 0 |
| Admin Services | 6 | Gunshot Report | 1 |

| | | | |
|----------------------|----|---------------------|---|
| Assist Fire/EMS | 6 | IEA | 0 |
| Alarm Commercial | | Juvenile Matter | 1 |
| Alarm Residential | | MV Complaint | 3 |
| Animal Complaint | 0 | MV Unlock | 0 |
| Assist Citizen | 35 | Noise Complaint | 1 |
| Assist Motorist | 2 | Police Info | 3 |
| Assist Other Agency | 7 | Pistol Permit | 0 |
| BOLO | 1 | Found/Lost Property | 1 |
| CAC Interview | 0 | Parking Complaint | 0 |
| Business Check | 0 | Paperwork Service | 0 |
| House Check | 0 | Relay | 0 |
| Unsecured Premises | 0 | Repossession | 0 |
| Civil Matter | 0 | Road Hazard | 2 |
| Community Policing | 0 | ERO/TRO/RO Service | 0 |
| Complaint | 0 | Scam Attempt | 0 |
| Court | 0 | School Zone | 5 |
| Civil Standby | 0 | SO Registration | 0 |
| Death Investigation | 0 | Suspicious Activity | 6 |
| Directed Patrol | 0 | TO Violation | 0 |
| Disabled M/V | 2 | Training | 0 |
| Dog Complaint | 2 | VIN Verification | 1 |
| Domestic Disturbance | 0 | Vehicle Off Road | 0 |
| Fingerprinting | 0 | Warrant Service | 0 |
| Fire Permits | 0 | Warrant Check | 0 |
| Follow Up | 4 | Welfare Check | 3 |

Community Policing: None

Training: On Monday January 9th, 2023 both MPO Michalski and SRO Cloutier attended Intox Recertification at Police Standards and Training.

Moultonborough Fire Department: For the period of 01/09/2023 to 01/15/2023, there were twenty-one calls for service: There was: 1 Chimney fire, 10 EMS incidents, 1 Assist the Police, 2 Public Service, 2 Assist the physically disabled, 1 Dispatched & cancelled en route, 2 No incident found at dispatched location, 1 Detector activation, no fire, unintentional, 1 Alarm system activation, no fire, unintentional. **Total YTD 2023 Incidents: 40.** **Automatic Aid:** received three times from Stewart's Ambulance. **Mutual Aid:** given once to Tamworth for a first alarm building fire. **Overlapping Incidents:** None. **Year to Date:** 6. **Percentage of Call Volume:** 15%. Overlapping incidents are where two or more incidents are occurring simultaneously.

Staffing

| | |
|---|------------------|
| Average Daytime (7 AM-5 PM, Mon-Fri) staffing | 2.9 firefighters |
| Average Night | 2.8 firefighters |
| Weekend | 5.0 firefighters |

Response Times

| | |
|--|------------------|
| Average Daytime (7 AM-5 PM, Mon-Fri) response time | 09:00 mins/sec.* |
| Average Night | 12:48 mins/sec. |
| Weekend | 08:40 mins/sec. |
| * Out of town mutual aid response | |

Operations: 1/10 - Chief Bengtson attended the Lakes Region Mutual Fire Aid Executive Committee meeting in Laconia at the Communications Center.

1/11 - The Chief and Lt. Frangelli met with Chief Driscoll from Center Harbor and Chief Call from Sandwich to work on updating run cards to implement automatic aid for various incident types and occupancy location in which there is an increase life safety risk. The fire chiefs will then meet with LRMFA to revise the run cards to have resources dispatched automatically.

1/12 - Lt. Frangelli, Chief Bengtson, Chief Beede, Lead Dispatcher Strickland and Mike Kepple met with the vendor for the door controls at the Public Safety Building to discuss improving accessibility and separating the Police and Fire Department access controls. Facilities & Grounds Lead Kepple will obtain costs estimates. Separating the two access controls will allow for the Chief's to have better control over access fobs for their respective personnel.

1/13 - The Day shift installed a Supra Box on Locarno Street; The Fire Chief returned a phone regarding questions about environmental concerns at a building fire site on Lee Pond.

1/14 - Eight EMT/AEMT personnel attended 20-hour EMT/AEMT Refresher training program on Saturday and (1/15) Sunday at the Public Safety Building. Paramedic/RN Mark Millet was the instructor. The refresher training program covers the mandated annual training required by the National Registry of Emergency Medical Technicians for recertification of skills and is a requirement of the NH Bureau of EMS for licensure as an EMS provider in New Hampshire.

Burning Permits: Fire permits are not required when the ground is covered by snow. RSA 125-N:4 prohibits the residential open burning of combustible domestic waste. ty recognized by law as subject to rights and duties. "Combustible domestic waste" means combustible waste such as, but not limited to, household trash, packaging materials, plastics, coated or laminated papers, rubber, painted, or treated wood, coated, or treated cardboard, oily rags, and animal, vegetable, and kitchen waste. The term does not include untreated wood, leaves, brush, or paper products generated at a residence.

New fire permits are required for 2023. Fire Permits for 2023 may be obtained at the Public Safety Building from 8a.m. to 5p.m. Monday through Friday or online at <https://nh.burnsafeamerica.com/>

Moultonborough Recreation

Moultonborough Recreation Department (MRD) & Moultonborough Public Library are teaming up to offer Moultonborough families a "Flurry of Fun Family Night." Join us on Friday, January 27 for an evening of free frosty family fun. The fun begins at Moultonborough Recreation at 5:30pm with Wacky Winter games, scavenger hunt and game room fun. Relax and enjoy dinner from a variety of crock pot dishes and soups. Festivities continue at 6:30pm at Moultonborough

Public Library with dessert goodies & cocoa, scavenger hunt, craft, and frosty photos with a friendly snowman. One festive night – two free fun events. Call MRD for more info 603-476-8868.

MRD is offering a free Winter Concert Series, Wednesday evenings thru February 15. Awesome local talent to chase the winter blues away! Concerts will take place Wednesday evenings, 6:00-7:30pm at the Moultonborough Academy Community Auditorium. Concerts are free and open to the public. January 25 concert will feature Tim Hazelton, a singer/songwriter from Holderness. Tim features styles ranging from rock to old time country to folk on guitar, ukulele, and vocals. There's something for everyone. A complete artist schedule and information is available on our website. Call MRD for more info 603-476-8868.

Reminders: MRD is actively seeking to hire After School Counselors for our Beyond the Bell program. Teen Games Nights continue. Youth Learn to Skate program continues as possible with rink conditions. Youth basketball programs continue this week. Session 3 of Beyond the Bell, MRD's after school program continues this week. Logistics and planning are ongoing for winter, spring and summer programming and events

Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one. Call MRD for more info 603-476-8868.

Warm temperatures, precipitation and poor ice conditions can temporarily close the Ice Rink at Kraine Meadow Park. Moultonborough's DPW staff's hard work and efforts to provide a quality skating surface are very much appreciated. But we need the public's help for the ice to stay in good condition. Kindly stay off the rink when it is posted as "Closed" to avoid further degradation or damage to the skating surface. Please see the Ice Rink tab on our website for schedules, updates, and rink condition information.

As always, your Moultonborough Recreation staff is hard at work designing and planning programs for people of all ages. See our website at www.moultonboroughnh.gov for information on MRD activities or call us at 603-476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Important Dates to Remember

- Board of Selectmen Meetings
 - Thursday, January 19, 2023, at 4:00 pm
 - Thursday, February 2, 2023, at 4:00 pm
 - Thursday, February 16, 2023, at 4:00 pm
- Open Positions: The Town is currently seeking applicants for the following open positions:
 - DPW Laborer / Truck Driver
 - Police Lieutenant
 - Part-time Town Clerk Assistant
 - Full-Time Police Officer(s)

- Part-time Code Enforcement Officer – Land Use Office
- Part-time Building Clerk – Land Use Office
- Part-time Transfer Station Attendant
- Part-time Park Ranger/Enforcement Officer
- Public Works Seasonal Laborers