

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA
Town Administrator

RE: Weekly Report

DATE: January 24, 2023



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Department of Public Works

Transfer Station: This week we shipped out 1 container of municipal solid waste = 12 tons, 1 container of single stream recycle = 5 tons and 4 containers of construction and demolition = 24 tons. Brush pile was burned. Facility was cleaned after the snow event.

Car counts Monday 100, Tuesday 355, Friday 135, Saturday 312, Sunday 176 total 1078 residents served.

Public Safety

Moultonborough Police Department: 01/16/23 – 01/22/23

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Log Entries	246	188	-24%	717	631	-12%
Calls for Service	147	114	-22%	360	364	1%
Arrests	3	2	100%	7	6	50%
MV Accidents	6	4	250%	6	10	67%
MV Stops	24	14	171%	82	44	-46%
Offense Reports Taken	3	1	200%	4	8	100%

Calls For Service Breakdown 01/16/23 – 01/22/23

Activity	This Week	Activity	This Week
911 Hang Up	0	Good Morning Program	5
Abandoned MV	0	Grand Jury	0
Admin Services	8	Gunshot Report	0
Assist Fire/EMS	8	IEA	0
Alarm Commercial		Juvenile Matter	1

Alarm Residential		MV Complaint	3
Animal Complaint	1	MV Unlock	0
Assist Citizen	18	Noise Complaint	0
Assist Motorist	1	Police Info	3
Assist Other Agency	9	Pistol Permit	0
BOLO	0	Found/Lost Property	0
CAC Interview	0	Parking Complaint	0
Business Check	0	Paperwork Service	0
House Check	0	Relay	0
Unsecured Premises	0	Repossession	0
Civil Matter	0	Road Hazard	1
Community Policing	0	ERO/TRO/RO Service	0
Complaint	0	Scam Attempt	0
Court	0	School Zone	3
Civil Standby	1	SO Registration	0
Death Investigation	0	Suspicious Activity	4
Directed Patrol	3	TO Violation	0
Disabled M/V	0	Training	0
Dog Complaint	0	VIN Verification	0
Domestic Disturbance	0	Vehicle Off Road	0
Fingerprinting	0	Warrant Service	0
Fire Permits	0	Warrant Check	0
Follow Up		Welfare Check	0

Moultonborough Fire Department: For the period of 01/16/2023 to 01/22/2023, there were sixteen calls for service: There was: 1 Building fire*, 11 EMS incidents, 3 Public Service, 1 Assist the physically disabled. **Total YTD 2023 Incidents: 56. Automatic Aid:** Received six times from Stewart's Ambulance. **Mutual Aid:** Given once to Wolfeboro for a fourth alarm building fire. **Overlapping Incidents: 4 Year to Date: 10 Percentage of Call Volume: 18%** Overlapping incidents are where two or more incidents are occurring simultaneously.

Staffing

Average Daytime (7 AM-5 PM, Mon-Fri) staffing	1.9 firefighters.
Average Night	1.5 firefighters
Weekend	05.0 firefighters

Response Times

Average Daytime (7 AM-5 PM, Mon-Fri) response time	09:08 mins/sec.
Average Night	12:48 mins/sec.*
Weekend	0:00 mins/sec.

* Out of town mutual aid response

Operations: 1/16 - Moultonborough firefighters responded on a second alarm to Wolfeboro for a building fire at Hunter's Shop and Save. Engine 4 responded first and provided water supply to one of five aerial apparatus in use. Rescue 1 responded on a subsequent alarm to provided air for refilling SCBA cylinders. Moultonborough were released after six and half hours of work.

1/18 - The Day Shift installed Supra Boxes on Summit View Drive and Cardinal Street. Chief Bengtson attended a meeting at Lakes Region Mutual Fire Aid communication center in Laconia as part of a committee reviewing the community assessment formula.

1/19 - The Chief, Chief Driscoll from Center Harbor and Chief Call from Sandwich met with the Lakes Region Mutual Fire Aid Chief Coordinator Jon Goldman, Acting Deputy Coordinator Hanafin and Lt. Parker to discuss revisions to the Center Harbor, Sandwich and Moultonborough Run Cards to implement automatic aid responses for specific high risk incident types to include building fires, smoke in the building, vehicle, brush, dumpster fires with exposures, motor vehicle crashes with confirmed entrapment, and ice/water rescues. These incidents will trigger an automatic response from all three-fire department simultaneously. The self-contained breathing apparatus air compressor was serviced, and air samples taken by D.L. Thurrott. Annual preventive maintenance is required to ensure that the air being breathed by firefighters while wearing SCBA meets "Class D" standards.

1/20 - Chief Bengtson met with the Town Administrator to discuss Select Board feedback on the Fire Department budget proposal to add six new firefighter positions.

Burning Permits: Property owners are not required to obtain fire permits when the ground is covered by snow. RSA 125-N:4 prohibits the residential open burning of combustible domestic waste. " Combustible domestic waste " means combustible waste such as, but not limited to, household trash, packaging materials, plastics, coated or laminated papers, rubber, painted, or treated wood, coated, or treated cardboard, oily rags, and animal, vegetable, and kitchen waste. The term does not include untreated wood, leaves, brush, or paper products generated at a residence.

New Category 1 & 2 fire permits are required for 2023. Fire Permits for 2023 may be obtained at the Public Safety Building from 8a.m. to 5p.m. Monday through Friday or online at <https://nh.burnsafeamerica.com/>

Moultonborough Recreation

Moultonborough Recreation Department (MRD) & Moultonborough Public Library are teaming up to offer Moultonborough families a "Flurry of Fun Family Night". Join us on Friday, January 27 for an evening of free frosty family fun. The fun begins at MRD at 5:30pm with Wacky Winter games, scavenger hunt and game room fun. Relax and enjoy dinner from a variety of crock pot dishes and soups. Festivities continue at 6:30pm at Moultonborough Public Library with dessert goodies & cocoa, scavenger hunt, craft, and frosty photos with a friendly snowman. One festive night – two free fun events. Call MRD for more info 603/476-8868.

MRD is offering a free Winter Concert Series, Wednesday evenings thru February 15. Awesome local talent to chase the winter blues away! Concerts will take place Wednesday evenings, 6:00-7:30pm at the Moultonborough Academy Community Auditorium. Concerts are free and open to the public. February 1st concert will feature Tall, Small & Paul, a small band with a big heart! One is Tall, one is small, and the other is Paul. With guitars, ukuleles, and vocals, they cover songs from the Grateful Dead, Dave Matthews, the Beatles, and some folk tunes. A complete artist schedule and information is available on our website. Call MRD for more info 603/476-8868.

Reminders: MRD is actively seeking to hire After School Counselors for our Beyond the Bell program. Call MRD for more information 603/476-8868. Teen Games Nights continue. Youth Learn to Skate program continues as possible with rink conditions. Youth basketball programs continue this week. Session 3 of Beyond the Bell, MRD's after school program continues this week. Logistics and planning have begun for the Memorial Day Parade and Remembrance Ceremony. Logistics and planning are ongoing for winter, spring and summer programming and events.

Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one. Call MRD for more info 603/476-8868.

Warm temperatures, precipitation and poor ice conditions can temporarily close the Ice Rink at Kraine Meadow Park. Moultonborough's DPW staff's hard work and efforts to provide a quality skating surface are very much appreciated. But we need the public's help for the ice to stay in good condition. Kindly stay off the rink when it is posted as "Closed" to avoid further degradation or damage to the skating surface. Please see the Ice Rink tab on our website for schedules, updates, and rink condition information.

As always, your Moultonborough Recreation staff is hard at work designing and planning programs for people of all ages. See our website at www.moultonboroughnh.gov for information on MRD activities or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Important Dates to Remember

- Board of Selectmen Meetings
 - Thursday, February 2, 2023, at 4:00 pm
 - Thursday, February 16, 2023, at 4:00 pm
- Holiday Closure:
 - Monday, February 20, 2023 in observance of Presidents Day
- Open Positions: The Town is currently seeking applicants for the following open positions:
 - DPW Laborer / Truck Driver
 - Police Lieutenant
 - Part-time Town Clerk Assistant
 - Full-Time Police Officer(s)
 - Part-time Code Enforcement Officer – Land Use Office
 - Part-time Building Clerk – Land Use Office
 - Part-time Transfer Station Attendant
 - Part-time Park Ranger/Enforcement Officer
 - Public Works Seasonal Laborers