

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA
Town Administrator

RE: Weekly Report

DATE: January 9, 2023



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Department of Public Works

Transfer Station: This week we shipped out 2 containers of municipal solid waste=24 tons, 1 container of single stream recycle=5 tons, 4 containers of construction and demolition=24 tons. Brush pile was burned. Car counts Monday closed New Year's Day celebrated, Tuesday 396, Friday 263, Saturday 360, Sunday 263 total of 1282 residents served.

Public Safety

Moultonborough Police Department: 01/01/23 – 01/08/23

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Log Entries	191	196	3%	242	196	-19%
Calls for Service	120	102	-15%	121	102	-16%
Arrests	0	1	100%	0	1	100%
MV Accidents	3	0	-100%	2	0	-100%
MV Stops	20	6	-70%	30	6	-80%
Offense Reports Taken	0	4	100%	1	4	300%

Calls For Service Breakdown 01/01/23 – 01/08/23

Activity	This Week	Activity	This Week
911 Hang Up	0	Good Morning Program	4
Abandoned MV	0	Grand Jury	0
Admin Services	0	Gunshot Report	0
Assist Fire/EMS	6	IEA	0
Alarm Commercial		Juvenile Matter	1
Alarm Residential		MV Complaint	3
Animal Complaint	1	MV Unlock	0
Assist Citizen	26	Noise Complaint	0
Assist Motorist	7	Police Info	1
Assist Other Agency	5	Pistol Permit	0

BOLO	0	Found/Lost Property	0
CAC Interview	0	Parking Complaint	0
Business Check	0	Paperwork Service	0
House Check	0	Relay	0
Unsecured Premises	0	Repossession	0
Civil Matter	0	Road Hazard	0
Community Policing	0	ERO/TRO/RO Service	0
Complaint	0	Scam Attempt	0
Court	0	School Zone	4
Civil Standby	1	SO Registration	0
Death Investigation	2	Suspicious Activity	2
Directed Patrol	6	TO Violation	0
Disabled M/V	2	Training	0
Dog Complaint	0	VIN Verification	0
Domestic Disturbance	1	Vehicle Off Road	0
Fingerprinting	0	Warrant Service	0
Fire Permits	0	Warrant Check	0
Follow Up	3	Welfare Check	0

Community Policing: None

Training: None

Upcoming Events: None

Moultonborough Fire Department: For the period of 12/12/2022 to 12/18/2022, there were twenty-three calls for service: There was: 1 – Building fire, 16 – EMS incidents, 1 – Motor vehicle accident with injuries, 1 – Public service assistance, 1 – Cover assignment-Tuftonboro, 1 – No incident found on arrival at dispatched address, 1 – Alarm system activation, no fire, unintentional, 1 – Carbon monoxide detector activation, no CO. **Total 2022 Incidents: 1,020. Automatic Aid:** received seven times from Stewart’s Ambulance. **Mutual Aid:** given once to Tuftonboro. Received from Center Harbor, Meredith, Sandwich, Tuftonboro, Tamworth and Wolfeboro for first alarm building fire. **Overlapping Incidents:** None. **Year to Date:** 171. **Percentage of Call Volume:** 17.0%. Overlapping incidents are where two or more incidents are occurring simultaneously.

Staffing

Average Daytime (7 AM-5 PM, Mon-Fri) staffing	3.3 firefighters
Average Night	1.6 firefighters
Weekend	2.4 firefighters

Response Times

Average Daytime (7 AM-5 PM, Mon-Fri) response time	09:26 mins/sec.
Average Night	12:13 mins/sec.
Weekend	11:00 mins/sec.

Operations: 12/13 The fire chief participated in a Technical Review Committee meeting in the Land Use Department for a property owner wanting to site a commercial business in Commercial Zone B.

12/15 Multiple members of the Fire Department attended the swearing in & pinning ceremony for Police Chief Peter Beede Jr. The Fire Department has had an excellent relationship with the Chief throughout his career with Moultonborough Police Department and the Fire Department is ready to support and assist the Chief whenever needed. The Beede family has a long history of public safety service, Chief Beede's father, mother and son currently serve on the fire department. EMS continuing education was held. Paramedic John Burdette presented a program on special populations with language barriers and how to establish effective communication with these patients.

12/16 Career and Call firefighters attended the Town Holiday party at the Public Safety Building. The Fire Chief and the Fire Department thank the Select Board for an excellent meal and the opportunity to share a festive occasion with our fellow public service employees and Select Board members.

12/17 at 6:51 a.m. the Fire Department and Stewart's Ambulance were dispatched for a building fire at 39 Acorn Lane. While en-route updates were received that the fire was a fully involved residential dwelling with all occupants evacuated and propane tanks involved. Engine 1 requested a first alarm assignment from Lakes Region Mutual Fire Aid. Upon arrival Engine 1 found a well involved single story ranch style home. Hose lines were deployed, and the fire was placed under control in approximately an hour. Firefighters remained on scene for about 4-1/2 hours overhaul debris and extinguishing hidden fire in the collapsed structure. They were aided by a backhoe from DPW. Mutual aid was received from Center Harbor, Meredith, Sandwich, Tamworth, Tuftonboro and Wolfeboro providing station coverage at the Public Safety Building. Water supply for this incident was established at Playground Drive using the cistern and then moved to Lee's Mills after draining the cistern. No injuries were reported by the occupants and no firefighters were injured

COVID-19 Status Report: The New Hampshire Department of Health and Human Services COVID-19 Dashboards located at <https://www.covid19.nh.gov/> indicate that as of 12/19/2022, Moultonborough currently is shown as having eleven new cases in the last 14-days and has had a cumulative total of 840 cases. 20.2 % of the Town's population has contracted COVID-19 virus. 73.8% of the Town's population have completed the Primary Series. 45% have received a booster shot.

Vaccinations and Testing: Information on vaccinations can be found at <https://www.vaccines.nh.gov/?vaccinated> and testing guidance can be found at <https://www.covid19.nh.gov/resources/testing-guidance>

If you have any questions, call 2-1-1 to access the New Hampshire Department of Health and Human Services COVID-19 hotline.

New Hampshire currently 67.4% of the population has completed the Primary series vaccinations.

Burning Permits: Fire permits are not required when the ground is covered by snow. RSA 125-N:4 prohibits the residential open burning of combustible domestic waste. As recognized by law as subject to rights and duties. " Combustible domestic waste " means combustible waste such as, but not limited to, household trash, packaging materials, plastics, coated or laminated papers, rubber, painted or treated wood, coated or treated cardboard, oily rags, and animal, vegetable, and kitchen waste. The term does not include untreated wood, leaves, brush, or paper products generated at a residence.

New fire permits are required January 1, 2023.

Fire Permits for 2023 may be obtained at the Public Safety Building from 8a.m. to 5p.m. Monday through Friday or online at <https://nh.burnsafeamerica.com/>

Moultonborough Recreation

Moultonborough Recreation Department & Moultonborough Public Library are teaming up to offer Moultonborough families a “Flurry of Fun Family Night”. Join us on Friday, January 27 for an evening of free frosty family fun. The fun begins at Moultonborough Recreation at 5:30pm with Wacky Winter games, scavenger hunt and game room fun. Relax and enjoy dinner from a variety of crock pot dishes and soups. Festivities continue at 6:30pm at Moultonborough Public Library with dessert goodies & cocoa, scavenger hunt, craft and frosty photos with a friendly snowman. One festive night – two free fun events. Call MRD for more info 603-476-8868.

MRD is offering a free Winter Concert Series, Wednesday evenings thru February 15. Awesome local talent to chase the winter blues away! Concerts will take place Wednesday evenings, 6:00-7:30pm at the Moultonborough Academy Community Auditorium. Concerts are free and open to the public. January 18 concert will feature The Sweetbloods. Janet & Phil Sanguedolce are a local acoustic duo based in Meredith, NH. Their music centers around acoustic versions of classic rock tunes, folk rock & country rock intermingled with folk, bluegrass, reggae, calypso, blues & jazz tunes. A complete artist schedule and information is available on our website. Call MRD for more info 603-476-8868.

MRD is offering free Teen Game Nights for grades 6-9. Thursday evenings, 6:00-8:00pm at M'boro Recreation. Video games, board games and retro games. Use our consoles or bring your own. Pre-registration is required. See our website for more information. 603-476-8868.

Moultonborough Recreation is offering a Youth Learn to Skate program at the Kraine Meadow Park ice rink for boys & girls aged 5-12. Hockey and figure skates are welcome. Classes will take place on Tuesdays & Thursdays, 4:00-5:00pm. Lessons are weather and ice condition permitting. Register online or in the Recreation office. Call MRD for more info 603-476-8868.

MRD is actively seeking to hire After School Counselors for our Beyond the Bell program. Call MRD for more information 603-476-8868.

Youth basketball programs continue this week.

Session 3 of Beyond the Bell, MRD's after school program continues this week.

Drop-in Mah Jong continues Wednesdays @ 10:00am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one. Call MRD for more info 603-476-8868.

Logistics and planning are ongoing for winter and spring programming and events.

Warm temperatures, precipitation and poor ice conditions can temporarily close the Ice Rink at Kraine Meadow Park. Moultonborough's DPW staff's hard work and efforts to provide a quality skating surface are very much appreciated. But we need the public's help for the ice to stay in good condition. Kindly stay off the rink when it is posted as "Closed" to avoid further degradation or damage to the skating surface. Please see the Ice Rink tab on our website for schedules, updates and rink condition information.

As always, your Moultonborough Recreation staff is hard at work designing and planning programs for people of all ages. See our website at www.moultonboroughnh.gov for information on MRD activities or call us at 603-476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

Come see the vibrant art in the library's Program Room! NH Artist, Natalie Marquis is exhibiting the month of January. Natalie is a part-time professional artist whose work is on display at Art Up Front Street Gallery in Exeter, NH and her website, <https://nataliemarquis.com>. She is an acrylic mixed media painter and her work is an exploration of color & visual texture expressed through subjects she loves: animals, florals, marshscapes, and birch trees.

Upcoming adult programs this week include our **Thursday Movie Night**, Jan 12 starting at 5:30pm. The movie this month is Elvis. We enjoy pizza (\$2/slice donation), popcorn and beverages. It is a great night out with friends or a date! [REGISTRATION LINK](#) (Registration required). On Tuesdays from 5-6:30pm, we are starting a new **Craft & Chat**. Bring your craft project, knitting, quilting or whatever project you are working on and enjoy the company of others as you do your own thing. No registration necessary. Mystery Book Club kicks off for the year on Wednesday, Jan 18 either at 10:30 in person, or 7pm via Zoom. We are reading A Beautiful Blue Death by Charles Finch. [Register](#) through our online calendar.

The library will be opening at 10:00am on Friday, Jan 13 to allow for staff training. The library is also closed on Monday, Jan 16 to observe Civil Rights Day.

Important Dates to Remember

- Board of Selectmen and Advisory Budget Committee Work Sessions
 - Friday, January 13, 2023, at 1:00 pm
- Board of Selectmen Meetings
 - Thursday, January 19, 2023, at 4:00 pm

- Open Positions: The Town is currently seeking applicants for the following open positions:
- Police Lieutenant
 - Part-time Town Clerk Assistant
 - Full-Time Police Officer(s)
 - Part-time Code Enforcement Officer – Land Use Office
 - Part-time Building Clerk – Land Use Office
 - Part-time Transfer Station Attendant
 - Part-time Park Ranger/Enforcement Officer
 - Public Works Seasonal Laborers