

## MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen

**FROM:** Charles F. Smith, MPA, ICMA-CM  
Town Administrator

**RE:** Weekly Report

**DATE:** April 20, 2023



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The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

### Department of Public Works

**Transfer Station:** This week we shipped out 3 containers of municipal solid waste = 36 tons, 3 containers of single stream recycling = 15 tons and 9 containers of construction and demolition = 60 tons. Compost pile was turned, brush pile was burned, brush deposit area was repaired by highway dept., facility paved.

Car counts Monday 358, Tuesday 330, Friday 387, Saturday 500, Sunday 275 total of 1850 residents served.

### Public Safety

#### Moultonborough Police Department: 04/10/23 – 04/16/23

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
<b>Log Entries</b>	215	229	6%	3571	3299	7%
<b>Calls for Service</b>	131	121	-8%	1896	1922	-1%
<b>Arrests</b>	2	1	-100%	35	31	-13%
<b>MV Accidents</b>	2	1	-100%	52	38	-37%
<b>MV Stops</b>	13	17	24%	435	315	-38%
<b>Offense Reports Taken</b>	3	3	0%	41	31	-32%

**Moultonborough Fire Rescue:** For the period of 04/10/2023 to 04/16/2023, there were twenty-seven calls for service: There was:

Fires	1
Overpressure, Explosion, Overheat – No Fire	0

EMS & Rescue Incidents	6
Hazardous Conditions – No Fire	3
Service Calls	4
Good Intent	7*
False Alarms & False Calls	5
Severe Weather & Natural Disaster	1
Special Incident Type	0

\*5 – Dispatched, No Fire Department Response – EMS

**Total YTD 2023 Incidents: 276. Percent of increased from 2022. 24.3%**

**Automatic Aid:** Five times from Stewart's Ambulance, twice from Center Harbor and once from Tuftonboro.

**Mutual Aid:** Once to Sandwich and once to Meredith

**Overlapping Incidents: 4    Year to Date: 23    Percentage of Call Volume: 8.3%**

Overlapping incidents are where two or more incidents are occurring simultaneously.

#### **Staffing**

Average Daytime (7 AM-5 PM, Mon-Fri) staffing	3.8 firefighters.
Average Night	2.0 firefighters
Weekend	2.4 firefighters

#### **Response Times**

Average Daytime (7 AM-5 PM, Mon-Fri) response time	11:30 mins/sec.*
Average Night	08:48 mins/sec.
Weekend	10:37 mins/sec.

\* Out of town response for mutual aid

#### **Operations**

4/10 Chief Bengtson performed a Daycare inspection at 1026 Whittier Highway. The Department received factory/dealer training from Fire Tech and Safety of New England on the new battery-powered vehicle extrication tools. Firefighters were able to use the new tools on vehicles donated by Rickers Auto Salvage to force doors open, roll dashboards and cut off roofs. The new tools were purchased using funds from an anonymous donor, with no cost to the taxpayers. This purchase removes items from the Fire Department Capital Plan. The Department thanks Rickers Auto Salvage for their donation of vehicles.

4/11 The fire chief conducted a rough-in inspection of a residential, 13D fire sprinkler system installation on Jeremiah Smith Road. Administrative Assistant Shea attended virtual training on the Town's new web site.

- 4/12 Administrative Assistant Shea and Chief Bengtson attended virtual training on the Town's new web site.
- 4/13 Lt. Frangelli, firefighters Brown and Houghton and Chief Bengtson attended virtual Forest Fire Warden/Deputy Warden training on fire permit laws and regulations. Training is required every three years by RES 5601. The fire chief conducted a rough-in inspection of a residential, 13D fire sprinkler system installation on Maple Lane.
- 4/15 The fire boat was put into service for the season. The boat is kept at the Town Dock's at Lee's Mills.

**Burning Permits:** Effective April 1, 2023, Fire permits are required for open burning, including campfires, and burning brush. Fire Permits may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at [www.NHFirePermit.com](http://www.NHFirePermit.com). Or <https://nh.burnsafeamerica.com/>

The Daily Fire Danger forecast can be obtained by calling the Division of Forests and Lands wildfire information line (toll free): 1-866-NH-FIRES (866-643-4737). The Daily Fire Danger is also posted on the Smokey Bear sign outside the Public Safety Building.

RSA 125-N:4 prohibits the residential open burning of combustible domestic waste. " Combustible domestic waste " means combustible waste such as, but not limited to, household trash, packaging materials, plastics, coated or laminated papers, rubber, painted, or treated wood, coated, or treated cardboard, oily rags, and animal, vegetable, and kitchen waste. The term does not include untreated wood, leaves, brush, or paper products generated at a residence.

### **Moultonborough Recreation Department**

Moultonborough Recreation's trip to Gilmanton Winery and Gilmanton's Own Market took place on Saturday, April 15. This trip was sold to capacity and a good time was had by all. Beautiful weather, delicious dishes, enjoyable wine, and good company ruled the day. Many thanks to Ellen, Marshall & Carol at Gilmanton Winery for hosting our group.

Moultonborough Recreation is offering a trip to Boston's Fenway Park to see the Red Sox take on the St. Louis Cardinals. Join us on Saturday May 13 to cheer the Sox on from our outfield bleacher seats. The town bus will depart MRD at noon, and return time is estimated at 10:00pm or later, depending on the length of the game. Price includes transportation and game ticket. Food & beverages are not included. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. See our website or call MRD for more info 603/476-8868.

MRD is offering some pickleball opportunities. Adult Indoor Pickleball is offered on Monday nights, 5:30-7:30pm and Saturday mornings 9:00-11:00am at Moultonborough Central School. Adult Outdoor Pickleball will be held Monday, Wednesday and Fridays at Kraine Meadow Park beginning on June 5. Pre-registration is required, and space is limited in all pickleball programs. Sign up online or in the Recreation office. Call MRD for more information. 603/476-8868

Registrations are open for Moultonborough's Summer Camp program and sessions are filling quickly. Our Summer Camp Program will run from June 26 through August 18 at Kraine Meadow Park, 8am-4pm. Campers aged 5-12 can sign up for sessions and field trips. Field trips take place

on Wednesdays and are optional – camp is not offered on Wednesdays. Payment plans and Multi child discounts are available by calling MRD 603/476-8868.

MRD will host our annual Mother/Son Hole Lot of Fun event @ Paradise Falls Mini Golf. Mothers and sons (mother figure stand ins are welcome!) up through grade 5 can join us for some mini golf fun – Rec Dept. style. Can you putt with the handle end of the club? How about one handed? Join us on Friday, May 12 @ 5:30pm at Paradise Falls Mini Golf (252 Lee Road in Moultonborough). Bottled water and ice cream are included. Pre-registration is required. Sign up online or in the Recreation office. Call MRD for more information 603/476-8868

MRD is actively seeking to hire After School Counselors for our Beyond the Bell program as well as our summer camp program, swim instructors and lifeguards. Call MRD for more information 603/476-8868 or see our listings on Indeed.

Updates: Adult Tai Chi program continues. Adult Chair Yoga program continues. Session 4 of Beyond the Bell, MRD's after school program continues. Logistics and planning continue for the Memorial Day Parade and Remembrance Ceremony. Logistics and planning are ongoing for spring and summer programming and events.

Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one. Call MRD for more info 603/476-8868.

MRD new software is up and running! We are pleased to offer our community an upgraded registration process for our events, programs & activities. We invite everyone to access our new software and set up accounts for registration in future programs. We will be opening registrations for some of our most popular programs in the near future via our new software. By setting up your account now, your next registration with us will be quick and easy. Have questions? Call MRD at 603/476-8868. We're here to help!

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: [www.moultonboroughnh.gov/recreation-department](http://www.moultonboroughnh.gov/recreation-department) For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

### **Moultonborough Public Library**

We have three employment opportunities at the library: Library Director, High School Library Page, and Substitute Library Assistant. Please visit our website, [moultonboroughlibrary.org](http://moultonboroughlibrary.org), for details on each position.

Upcoming Adult Programs:

- Thursday, April 20, 9 to 11 am: **Library Board of Trustees Meeting**
- Saturday, April 22, 10 to 11 am: **Photographer Joe Callanan presents “Secret Life**

**of Moose.”** A Friends of the Moultonborough Library program.

Upcoming Youth Programs:

- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library’s children’s area to play with a wide variety of children’s toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds and a craft.
- Fridays, 10:30-11 am. **Storytime.** Join us for stories, music, and fun!
- Fridays. 3 to 4:45 pm - **Dungeons and Dragons.** Tweens and teens are invited to join the role-playing game. New players are welcome. The game is led by a master player.

Registration is required for programs as noted. To see our full calendar, please visit our library website, [moultonboroughlibrary.org](http://moultonboroughlibrary.org), and click on Events & Programs tab.

Like us on Facebook ([facebook.com/moultonboroughpubliclibrary](https://facebook.com/moultonboroughpubliclibrary)) and follow us on Instagram ([instagram.com/moultonboroughhlibrary](https://instagram.com/moultonboroughhlibrary)) for the latest news and updates.

**Important Dates to Remember**

- Board of Selectmen Meetings
  - Thursday, April 20, 2023, at 4:00 pm
  - Thursday, May 4, 2023, at 4:00 pm
  - Thursday, May 18, 2023, at 4:00 pm
- Upcoming important dates:
  - Board of Selectmen Public Hearing on adding a warrant article for the Meals on Wheels Program, 04/20/23 at 4:00 PM
  - Board of Selectmen Public hearing on SB-2, 04/25/23 at 7:00 PM
  - Town Election Day is Tuesday, May 9, 2023 from 7am to 7pm at Moultonborough Academy
  - Town Meeting is Thursday, May 11, 2023 at 6pm at Moultonborough Academy in the Auditorium
- Open Positions: The Town is currently seeking applicants for the following open positions:
  - Police Lieutenant
  - Full-Time Police Officer (s)
  - Part-time Park Ranger/Enforcement Officer
  - Part-time Code Enforcement Officer – Land Use Office