

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA, ICMA-CM
Town Administrator

RE: Weekly Report

DATE: April 28, 2023



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Public Safety

Moultonborough Fire Rescue: For the period of 04/17/2023 to 04/23/2023, there were sixteen calls for service: There was:

Fires	1
Overpressure, Explosion, Overheat – No Fire	0
EMS & Rescue Incidents	4
Hazardous Conditions – No Fire	0
Service Calls	0
Good Intent	10*
False Alarms & False Calls	1
Severe Weather & Natural Disaster	0
Special Incident Type	0

**7 – Dispatched, No Fire Department Response – EMS*

Total YTD 2023 Incidents: 292. Percent of increased from 2022: 28.6%

Automatic Aid: seven times from Stewart's Ambulance and once from Center Harbor. **Mutual Aid:** none. **Overlapping Incidents:** 4 **Year to Date:** 23 **Percentage of Call Volume:** 8.3%
Overlapping incidents are where two or more incidents are occurring simultaneously.

Staffing

Average Daytime (7 AM-5 PM, Mon-Fri) staffing	3.5 firefighters.
Average Night	4.0 firefighters
Weekend	1.0 firefighters

Response Times

Average Daytime (7 AM-5 PM, Mon-Fri) response time	08:20 mins/sec.
Average Night	08:00 mins/sec.
Weekend	12:00 mins/sec.

Operations:

- 4/18 The Day shift conducted a fire sprinkler system and fire alarm system inspection at 130 Whittier Highway. EMS Continuing Education was held, CPR recertification class was led by Paramedic John Burdette.
- 4/19 The Department received dealer training from Dan Felix of Firematic Supply Co. on the new Res-Q-Jack Apex vehicle stabilizing struts and jacks. In the past month, the fire department has received over \$70,000 of rescue equipment from funds donated to the Fire Department.
- 4/20 Chief Bengtson, Lt. Frangelli and firefighter Houghton participated in a webinar from Vector Solutions for a staff scheduling program.

Burning Permits: Effective April 1, 2023, Fire permits are required for open burning, including campfires, and burning brush. Fire Permits may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at www.NHFirePermit.com. Or at <https://nh.burnsafeamerica.com/>

The Daily Fire Danger forecast can be obtained by calling the Division of Forests and Lands wildfire information line (toll free): 1-866-NH-FIRES (866-643-4737). The Daily Fire Danger is also posted on the Smokey Bear sign outside the Public Safety Building.

RSA 125-N:4 prohibits the residential open burning of combustible domestic waste. " Combustible domestic waste " means combustible waste such as, but not limited to, household trash, packaging materials, plastics, coated or laminated papers, rubber, painted, or treated wood, coated, or treated cardboard, oily rags, and animal, vegetable, and kitchen waste. The term does not include untreated wood, leaves, brush, or paper products generated at a residence.

Moultonborough Recreation Department

The Moultonborough Recreation Department (MRD) is preparing and coordinating plans for the Memorial Day Parade and Remembrance Ceremony to take place on Monday, May 29. MRD would like to invite the veterans in our community to join us in remembering the fallen this Memorial Day. If you are a veteran, we would also like to honor and recognize you during the ceremony. Please reach out to the Moultonborough Recreation Department for more information: 603/476-8868.

MRD is offering some pickleball opportunities. Adult Indoor Pickleball is offered on Monday nights, 5:30-7:30pm and Saturday mornings 9:00-11:00am at Moultonborough Central School. Adult Outdoor Pickleball will be held Monday, Wednesday and Fridays at Kraine Meadow Park beginning on June 5. Pre-registration is required, and space is limited in all pickleball programs. Sign up online or in the Recreation office. Call MRD for more information. 603/476-8868

Registrations are open for Moultonborough's Summer Camp program and sessions are filling quickly. Our Summer Camp Program will run from June 26 through August 18 at Kraine Meadow Park, 8am-4pm. Campers aged 5-12 can sign up for sessions and field trips. Field trips take place on Wednesdays and are optional – camp is not offered on Wednesdays. Payment plans and Multi child discounts are available by calling MRD 603/476-8868.

MRD will host our annual Mother-Son Hole Lot of Fun event @ Paradise Falls Mini Golf. Mothers and sons (mother figure stand ins are welcome!) up through grade 5 can join us for some mini golf fun – Rec Dept. style. Can you putt with the handle end of the club? How about one handed? Join us on Friday, May 12 @ 5:30pm at Paradise Falls Mini Golf (252 Lee Road in Moultonborough). Bottled water and ice cream are included. Pre-registration is required. Sign up online or in the Recreation office. Call MRD for more information 603/476-8868

MRD is actively seeking to hire After School Counselors for our Beyond the Bell program as well as swim instructors and lifeguards. Call MRD for more information 603/476-8868.

Coming soon information and details regarding some exciting summer programs and events: our summer concert series will return, as well as adult cornhole, RECsploration (our teen/middle school summer field trip program, and of course more fun and diverse trips for all community members.

Updates: MRD's May 13 trip to Fenway Park for a Boston Red Sox game is sold to capacity. Adult Tai Chi program continues. Adult Chair Yoga program continues. Session 5 of Beyond the Bell, MRD's begins after school vacation week. Logistics and planning continue for the Memorial Day Parade and Remembrance Ceremony. Logistics and planning are ongoing for spring and summer programming and events.

Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one. Call MRD for more info 603/476-8868.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: www.moultonboroughnh.gov/recreation-department For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Important Dates to Remember

- Board of Selectmen Meetings
 - Thursday, May 4, 2023, at 4:00 pm
 - Thursday, May 18, 2023, at 4:00 pm
- Upcoming important dates:
 - Town Election Day is Tuesday, May 9, 2023 from 7am to 7pm at Moultonborough Academy
 - Town Meeting is Thursday, May 11, 2023 at 6pm at Moultonborough Academy in the Auditorium (Childcare will be provided)
- Open Positions: The Town is currently seeking applicants for the following open positions:
 - Police Lieutenant
 - Full-Time Police Officer (s)
 - Part-time Park Ranger/Enforcement Officer
 - Part-time Code Enforcement Officer – Land Use Office