

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA, ICMA-CM
Town Administrator

RE: Weekly Report

DATE: May 4, 2023



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Department of Public Works

Transfer Station: This week we shipped out 2 containers of municipal solid waste = 24 tons, 1 container of single stream recycling = 5 tons and 6 containers of construction and demolition = 30 tons. The compost pile was turned, brush pile was burned, and 50-yard container of mixed scrap metal shipped.

Car counts Monday 267, Tuesday 305, Friday 385, Saturday 395, Sunday 195 total 1547 residents served.

Public Safety

Moultonborough Police Department - 04/17/23 – 04/23/23

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Log Entries	229	179	-28%	3830	3478	-10%
Calls for Service	121	100	-21%	2031	2022	1%
Arrests	1	1	0%	36	32	-13%
MV Accidents	1	0	-	54	38	-42%
MV Stops	17	23	26%	474	338	-40%
Offense Reports Taken	3	0	-	43	31	-39%

Moultonborough Police Department - 04/04/23 – 04/30/23

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference

Log Entries	179	212	6%	4061	3690	-10%
Calls for Service	100	133	-8%	2130	2155	-1%
Arrests	1	0	-100%	39	32	-22%
MV Accidents	0	0	-100%	55	38	-45%
MV Stops	23	23	24%	491	361	-36%
Offense Reports Taken	0	1	0%	49	32	-53%

Moultonborough Fire Rescue: For the period of 04/24/2023 to 04/30/2023, there were twenty calls for service:

Fires	1
Overpressure, Explosion, Overheat – No Fire	0
EMS & Rescue Incidents	4
Hazardous Conditions – No Fire	0
Service Calls	3
Good Intent	10* **
False Alarms & False Calls	1
Severe Weather & Natural Disaster	1
Special Incident Type	0

*5 – Dispatched, No Fire Department Response – EMS

**1 - Dispatched, No Fire Department Response – Fire

Total YTD 2023 Incidents: 312. Percent of increased from 2022: 28.9%

Automatic Aid: five times from Stewart's Ambulance and once from Center Harbor. Once to Center Harbor

Mutual Aid: none

Overlapping Incidents: 6 Year to Date: 29 Percentage of Call Volume: 9.2%

Overlapping incidents are where two or more incidents are occurring simultaneously.

Staffing

Average Daytime (7 AM-5 PM, Mon-Fri) staffing	3.0 firefighters.
Average Night	2.7 firefighters

Weekend	2.8 firefighters
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Response Times

Average Daytime (7 AM-5 PM, Mon-Fri) response time	06:53 mins/sec.
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Average Night	17:00 mins/sec.
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Weekend	10:45 mins/sec.
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Operations:

4/24 The Day shift witnessed an emergency/fire drill at CG Roxane. Moultonborough firefighters joined Center Harbor and Sandwich firefighters in Center Harbor for a joint forestry tactics review with Division of Forest & Lands Ranger Thomas Trask and a familiarization session of each department forestry apparatus and equipment.

4/27 The fire chief met with representatives from Administration, Land Use, Code Enforcement and Assessing to review the street addressing process. The group is looking to streamline and refine the process.

4/29 The fire department was dispatched for a carbon monoxide alarm activation. On third toned pager activation, with no response from Moultonborough firefighters, Center Harbor was dispatched to respond. All responding units were cancelled en-route after a callback from the alarm company reporting work being performed on the alarm system. This incident occurred on a weekend and highlights the need for consistent fire department staffing 24/7/365.

Burning Permits: Effective April 1, 2023, Fire permits are required for open burning, including campfires, and burning brush. Fire Permits may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at www.NHFirePermit.com. Or a <https://nh.burnsafeamerica.com/>

The Daily Fire Danger forecast can be obtained by calling the Division of Forests and Lands wildfire information line (toll free): 1-866-NH-FIRES (866-643-4737). The Daily Fire Danger is also posted on the Smokey Bear sign outside the Public Safety Building.

RSA 125-N:4 prohibits the residential open burning of combustible domestic waste. " Combustible domestic waste " means combustible waste such as, but not limited to, household trash, packaging materials, plastics, coated or laminated papers, rubber, painted, or treated wood, coated, or treated cardboard, oily rags, and animal, vegetable, and kitchen waste. The term does not include untreated wood, leaves, brush, or paper products generated at a residence.

Moultonborough Recreation Department

Moultonborough Recreation is pleased to offer group music lessons for adults. Beginner piano will teach you how to navigate the keyboard in a friendly stress-free atmosphere. Class will move at a comfortable pace, learning familiar melodies and chord structures. Keyboards will be provided for use in class. Piano classes will take place on Monday evenings 5:00-5:45pm at MRD. We are also

offering beginner guitar class that will focus on learning six basic chords used to accompany familiar songs as well as melody playing on strings E, B and G. Students must provide their own guitar or baritone ukulele. Classic style guitars with nylon strings are recommended. Guitar classes will take place 6:00-6:45pm at MRD. All adult group music lessons will take place on Mondays. The six-week session begins on May 15 and concludes on June 26 – no class on Memorial Day, Monday May 29. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Call MRD for more information 603/476-8868

MRD will host our annual Mother -Son Hole Lot of Fun event @ Paradise Falls Mini Golf. Mothers and sons (mother figure stand ins are welcome!) up thru grade 5 can join us for some mini golf fun – Rec Dept. style. Can you putt with the handle end of the club? How about one handed? Join us on Friday, May 12 @ 5:30pm at Paradise Falls Mini Golf (252 Lee Road in Moultonborough). Bottled water and ice cream are included. Pre-registration is required. Sign up online or in the Recreation office. Call MRD for more information 603/476-8868

MRD is preparing and coordinating plans for the Memorial Day Parade and Remembrance Ceremony to take place on Monday, May 29. The Moultonborough Recreation Department would like to invite the veterans in our community to join us in remembering the fallen this Memorial Day. If you are a veteran, we would also like to honor and recognize you during the ceremony. Please reach out to the Moultonborough Recreation Department for more information: 603/476-8868.

Moultonborough Recreation is offering some pickleball opportunities. Adult Indoor Pickleball is offered on Monday nights, 5:30-7:30pm and Saturday mornings 9:00-11:00am at Moultonborough Central School. Adult Outdoor Pickleball will be held Monday, Wednesday and Fridays at Kraine Meadow Park beginning on June 5. Pre-registration is required, and space is limited in all pickleball programs. Sign up online or in the Recreation office. Call MRD for more information. 603/476-8868

Registrations are open for Moultonborough's Summer Camp program and sessions are filling quickly. Our Summer Camp Program will run from June 26 through August 18 at Kraine Meadow Park, 8am-4pm. Campers aged 5-12 can sign up for sessions and field trips. Field trips take place on Wednesdays and are optional – camp is not offered on Wednesdays. Payment plans and Multi child discounts are available by calling MRD 603/476-8868.

MRD is actively seeking to hire After School Counselors for our Beyond the Bell program as well as swim instructors and lifeguards. Call MRD for more information 603/476-8868.

Updates: MRD's May 13 trip to Fenway Park for a Boston Red Sox game is sold to capacity. Adult Tai Chi program continues. Adult Chair Yoga program concludes this week. Session 5 of Beyond the Bell, MRD's begins this week.

Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one. Call MRD for more info 603/476-8868.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people

of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: www.moultonboroughnh.gov/recreation-department

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Important Dates to Remember

- Board of Selectmen Meetings
 - Thursday, May 18, 2023, at 4:00 pm
- Upcoming important dates:
 - Town Election Day is Tuesday, May 9, 2023 from 7am to 7pm at Moultonborough Academy
 - Town Meeting is Thursday, May 11, 2023 at 6pm at Moultonborough Academy in the Auditorium (Childcare will be provided)
- Open Positions: The Town is currently seeking applicants for the following open positions:
 - Full-Time Police Officer (s)
 - Part-time Code Enforcement Officer – Land Use Office