

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA, ICMA-CM
Town Administrator

RE: Weekly Report

DATE: February 28, 2023



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Department of Public Works

Transfer Station: This week we shipped out 1 container of municipal solid waste = 12 tons, 2 containers of single stream recycle = 10 tons and 2 containers of construction and demolition = 12 tons.

Car counts Monday Closed Presidents Day, Tuesday 430, Friday 140, Saturday 258, Sunday 135 total 963 residents served.

Public Safety

Moultonborough Police Department: 02/13/23 – 02/19/23

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Log Entries	230	256	10%	1699	1561	-8%
Calls for Service	131	155	15%	891	929	4%
Arrests	4	4	0%	18	15	-20%
MV Accidents	3	3	0%	26	21	-24%
MV Stops	19	42	55%	193	126	-53%
Offense Reports Taken	0	1	100%	21	14	-50%

Calls For Service Breakdown 02/13/23 – 02/19/23

Activity	This Week	Activity	This Week
911 Hang Up	1	Good Morning Program	4
Abandoned MV	0	Grand Jury	0

Admin Services	4	Gunshot Report	0
Assist Fire/EMS	11	IEA	0
Alarm Commercial	1	Juvenile Matter	0
Alarm Residential	9	MV Complaint	1
Animal Complaint	0	MV Unlock	0
Assist Citizen	30	Noise Complaint	0
Assist Motorist	2	Police Info	1
Assist Other Agency	12	Pistol Permit	0
BOLO	0	Found/Lost Property	0
CAC Interview	0	Parking Complaint	0
Business Check	0	Paperwork Service	0
House Check	0	Relay	0
Unsecured Premises	0	Repossession	0
Civil Matter	0	Road Hazard	1
Community Policing	0	ERO/TRO/RO Service	0
Complaint	0	Scam Attempt	0
Court	0	School Zone	0
Civil Standby	2	SO Registration	0
Death Investigation	0	Suspicious Activity	3
Directed Patrol	3	TO Violation	0
Disabled M/V	1	Training	0
Dog Complaint	1	VIN Verification	0
Domestic Disturbance	0	Vehicle Off Road	0
Fingerprinting	0	Warrant Service	0
Fire Permits	0	Warrant Check	1
Follow Up	5	Welfare Check	2

Moultonborough Police Department: 02/20/23 – 02/26/23

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Log Entries	256	191	-34%	1925	1752	-9%
Calls for Service	155	111	-40%	1011	1040	3%
Arrests	4	1	-300%	19	16	-19%
MV Accidents	3	2	-50%	33	23	-43%
MV Stops	42	17	-147%	215	143	-50%
Offense Reports Taken	1	1	0%	22	15	-47%

Calls For Service Breakdown 02/20/23 – 02/26/23

Activity	This Week	Activity	This Week
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911 Hang Up	0	Good Morning Program	4
Abandoned MV	1	Grand Jury	0
Admin Services	12	Gunshot Report	0
Assist Fire/EMS	6	IEA	0
Alarm Commercial	1	Juvenile Matter	0
Alarm Residential	4	MV Complaint	1
Animal Complaint	0	MV Unlock	0
Assist Citizen	20	Noise Complaint	0
Assist Motorist	2	Police Info	1
Assist Other Agency	9	Pistol Permit	0
BOLO	0	Found/Lost Property	0
CAC Interview	0	Parking Complaint	0
Business Check	0	Paperwork Service	2
House Check	0	Relay	0
Unsecured Premises	0	Repossession	0
Civil Matter	0	Road Hazard	0
Community Policing	0	ERO/TRO/RO Service	0
Complaint	0	Scam Attempt	0
Court	0	School Zone	0
Civil Standby	0	SO Registration	0
Death Investigation	0	Suspicious Activity	3
Directed Patrol	5	TO Violation	0
Disabled M/V	0	Training	0
Dog Complaint	0	VIN Verification	0
Domestic Disturbance	0	Vehicle Off Road	0
Fingerprinting	0	Warrant Service	0
Fire Permits	0	Warrant Check	2
Follow Up	4	Welfare Check	1

Moultonborough Fire Department: For the period of 02/20/2023 to 02/26/2023, there were twenty-two calls for service: There was: 1 Chimney fire, 7 EMS incidents, 2 Motor vehicle accidents with no injuries, 1 Gas leak (LPG), 1 Public service assistance, 1 Cover assignment, Meredith, 1 Good intent call, other, EMS, 2 Good intent call, other, Fire, 4 Dispatched, EMS call- No Fire Department responders, Stewart's Ambulance only , 1 Alarm system sounded due to malfunction, 1 Alarm system activation, no fire, unintentional. **Total YTD 2023 Incidents: 155.**

Automatic Aid: Twice from Center Harbor and four times from Stewart's Ambulance. **Mutual Aid:** given once to Meredith. Received twice from Center Harbor. **Overlapping Incidents:** 2.

Year to Date: 24. **Percentage of Call Volume:** 15.4%. Overlapping incidents are where two or more incidents are occurring simultaneously.

Staffing

Average Daytime (7 AM-5 PM, Mon-Fri) staffing	4.0 firefighters.
Average Night	1.2 firefighters
Weekend	1.8 firefighters

Response Times

Average Daytime (7 AM-5 PM, Mon-Fri) response time	11:20 mins/sec.
Average Night	14:40 mins/sec.
Weekend	09:40 mins/sec.

Operations: 2/20 - Several members attended an after-action review of the fire at Hunter's Shop & Save in Wolfeboro. The AAR focused on incident actions taken and improvements that could be made for similar incidents in the area downtown.

2/22 - Chief Bengtson attended the Lakes Region Mutual Fire Aid Executive Committee and Board of Directors meeting at the LRMFA Communications Center in Laconia. Presentations were made from the Central NH Hazardous Materials Teams on a request for increased funding to support the Team from both Lakes Region Mutual Fire Aid and the Capital Area Mutual Fire Aid Compact. The Team was seeking \$125,000 to support the operations of the Team in FY 2024. The LRMFA Board of Director also received a presentation on the LRMFA Community Assessment Review Committee on a plan to revise the assessment formula to a formula that includes an increased fixed factor and a call volume factor. The Board of Directors will now consider the recommendation. Any change in the assessment formula would be applied for the FY 2025 budget.

Moultonborough firefighters provided station coverage to Meredith while they operated at a second alarm building fire at 131 Edgerly School Road. Engine 4 provided station coverage for six hours.

Burning Permits: Property owners are not required to obtain fire permits when the ground is covered by snow. RSA 125-N:4 prohibits the residential open burning of combustible domestic waste. " Combustible domestic waste " means combustible waste such as, but not limited to, household trash, packaging materials, plastics, coated or laminated papers, rubber, painted, or treated wood, coated, or treated cardboard, oily rags, and animal, vegetable, and kitchen waste. The term does not include untreated wood, leaves, brush, or paper products generated at a residence.

New Category 1 & 2 fire permits are required for 2023. Fire Permits for 2023 may be obtained at the Public Safety Building from 8a.m. to 5p.m. Monday through Friday or online at <https://nh.burnsafeamerica.com/>

Moultonborough Recreation Department

MRD is pleased to offer Adult Billiards & Games Nights. Join us Tuesday evenings at Moultonborough Recreation Department (10 Holland Street) 6-8pm for poker, cribbage, air hockey, billiards/pool, skeeball, foosball and more. Have a favorite card game or board game? Bring it along! This is a "drop in" activity – no registration needed and no charge. Call MRD for more info 603/476-8868.

MRD is offering our annual father daughter dance. On Friday March 10 we will host the Sham-Rockin' Father Daughter Semi-Formal Dance, 6:00-7:30pm at the Moultonborough Function Hall. Girls in Grades K-5 and their father (or father figure stand in) are invited to join us for dancing, dessert bar, photos, and fun. An evening of precious moments and lasting memories. Pre-

registration is required. Sign up online or in the Recreation office by March 8. Call MRD for more info 603/476-8868

MRD is offering a trip to Boston's TD Garden on Saturday March 25 to see the Boston Bruins take on the Tampa Bay Lightning. The town bus will depart MRD at 9:30am – game time is 1:00pm. We will return to Moultonborough right after the game. Pre-registration is required, and space is limited. Sign up online thru the Recreation Department website or at the Recreation office. Call MRD for more information 603/476-8868

MRD is pleased to team up with Moultonborough Public Library to offer an Egg Hunt. Bring your basket and join us on Saturday, April 1 @ Kraine Meadow Park (KMP) for candy, fun, prizes, pictures with a Happy Bunny and some April Fool's Day mischief! Who will find the golden ticket for a special prize?? The egg hunt begins at 1:00pm. Families are asked to arrive at 12:30 and park in the main KMP parking lot accessed from Route 25. This event is free and open to Moultonborough children in grade 5 & below (preschoolers too!) Call MRD for more info 603/476-8868.

MRD is actively seeking to hire After School Counselors for our Beyond the Bell program as well as our summer camp program, swim instructors and lifeguards. Call MRD for more information 603/476-8868 or see our listings on Indeed.

Reminders/Updates: Teen Games Nights extended thru March 2 due to weather cancellations. Session 4 of Beyond the Bell, MRD's after school program begins next week. Logistics and planning continue for the Memorial Day Parade and Remembrance Ceremony and are ongoing for spring and summer programming and events

Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one. Call MRD for more info 603/476-8868.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: www.moultonboroughnh.gov/recreation-department For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancellations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

There are activities every day for school vacation week! Here are the programs for kids of all ages:

- **Toddler Playtime:** Every Monday at 9:30am
- **Lego Engineers:** Monday, Feb 27 from 1:00 – 2:30pm
- **Creation Station:** Tuesday, Feb 28 from 2:00 – 3:00pm
- **PJ Storytime:** Every Tuesday at 6:00pm
- **Crafternoon for Tweens & Teens - Beaded Bookmarks:** Wednesday, Mar 1 3:00 – 4:00pm [REGISTRATION LINK](#)

- **Teen Pizza & Movie** – Thor-Love & Thunder (PG13): Thursday, Mar 2 12:30 – 3:15pm
[REGISTRATION LINK](#)
- **Story Time**: Every Friday at 10:30am

Adult Programs coming up:

- **Craft & Chat**: Every Tuesday from 5:00 – 6:30pm
- **Monthly Foot Clinic with Granite VNA**: Tuesday, Mar 7. For an appointment, please call the VNA directly at (800) 924-8620, ext. 85815.
- **Thursday Movie Night**: Mar 9 at 5:30pm. This month's movie is Till. [REGISTRATION LINK](#)

We have a special program for Women's History Month (March). Come see Sheryl Faye present **"An Evening with Ruth Bader Ginsburg"** on **Wed. Mar 8 at 6:00pm**. The Friends of the Library are making this program possible. [REGISTRATION LINK](#)

Important Dates to Remember

- Board of Selectmen Meetings
 - Thursday, March 2, 2023, at 4:00 pm
 - Thursday, March 16, 2023, at 4:00 pm
 - Work Session (if needed) - Thursday, March 23, 2023, at 4:00 pm
- Upcoming important dates:
 - Town Election Day is Tuesday, May 9, 2023 from 7am to 7pm at Moultonborough Academy
 - Town Meeting is Thursday, May 11, 2023 at 6pm at Moultonborough Academy in the Auditorium
- Open Positions: The Town is currently seeking applicants for the following open positions:
 - Police Lieutenant
 - Full-Time Police Officer (s)
 - DPW Laborer / Truck Driver
 - Part-time Transfer Station Attendant
 - Part-time Park Ranger/Enforcement Officer
 - Public Works Seasonal Laborers
 - Part-time Code Enforcement Officer – Land Use Office
 - Part-time Building Clerk – Land Use Office