

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA, ICMA-CM
Town Administrator

RE: Weekly Report

DATE: May 24, 2023



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Administration

Town of Moultonborough 2023 Annual Town Meeting

To the inhabitants of the Town of Moultonborough in the County of Carroll in the State of New Hampshire qualified to vote in Town affairs, are hereby notified that the Annual Town Meeting, that was rescheduled from Thursday, the 11th day of May 2023 and will be held as follows:

- Second Session of Annual Meeting (Transaction of All Other Business) will take place on **Thursday, the 1st day of June 2023 at 6:00 P.M.**, at Moultonborough Academy, 25 Blake Road, Moultonborough, NH for voters to act upon Article 2 and the remaining articles of the Warrant.
- Early check-in starts at 3:30 P.M. No reentry after check-in. Please bring a government ID.
- If you have a copy of the 2022 Town Report, please bring a copy. Town warrant/budget copies will be provided.
- Limited parking available at Moultonborough Academy, as availability will be for Handicap Parking. Carpooling is encouraged. Overflow parking available at Town Hall, Public Safety Building (Police/Fire Station), Function Hall (former Lions Club building), Moultonborough United Methodist Church, Bank of New Hampshire (after 5 p.m.) and Meredith Village Savings Bank (after 5 p.m.). Shuttle bus service will be provided starting at 3:30 P.M.
- Childcare will be provided at Moultonborough Central School.
- Any person with a disabling condition who would like to attend this public meeting and needs to be provided reasonable accommodations to participate please contact the Moultonborough Town Hall at 603-476-2347 so accommodations can be made.

Department of Public Works

Transfer Station: This week we shipped out 2 containers of municipal solid waste = 24 tons, 2 containers of single stream recycling = 10 tons and 7 containers of construction and demolition = 35 tons

The compost was screened and put out for the residents to take, compost pile was turned, and the brush pile was burned.

The car counts were Monday 364, Tuesday 377, Friday 459, Saturday 451, Sunday 250 total 1901 residents served.

Moultonborough Public Safety

Moultonborough Police Department: For the period of 05/08/23 - 05/14/23

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Log Entries	253	282	10%	4583	4225	-8%
Calls for Service	147	166	11%	2406	2468	3%
Arrests	4	3	-33%	42	39	-8%
MV Accidents	2	6	67%	61	46	-33%
MV Stops	29	24	21%	530	414	-28%
Offense Reports Taken	5	3	-67%	54	40	-35%

For the period of 05/15/23 – 05/21/23

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Log Entries	282	260	-9%	4892	4485	-9%
Calls for Service	166	152	-8%	2559	2620	3%
Arrests	3	3	0%	46	42	-10%
MV Accidents	6	1	-500%	67	47	-42%
MV Stops	24	29	17%	545	443	-23%
Offense Reports Taken	3	1	-200%	58	41	-42%

Moultonborough Fire Rescue: For the period of 05/15/2023 to 05/21/2023, there were twenty calls for service: There was:

Fires	3
Overpressure, Explosion, Overheat – No Fire	0
EMS & Rescue Incidents	2
Hazardous Conditions – No Fire	0

Service Calls	3
Good Intent	12*
False Alarms & False Calls	0
Severe Weather & Natural Disaster	0
Special Incident Type	0

*9 – Dispatched, No Fire Department Response – EMS

Total YTD 2023 Incidents: 374 Percent of increased from 2022: 22.2%

Automatic Aid: nine times from Stewart’s Ambulance and twice from Center Harbor.

Mutual Aid: once given to Meredith for a fire on Bear Island

Overlapping Incidents: 8 Year to Date: 37 Percentage of Call Volume: 9.8%

Overlapping incidents are where two or more incidents are occurring simultaneously.

Staffing

Average Daytime (7 AM-5 PM, Mon-Fri) staffing	2.6 firefighters.
Average Night	3.0 firefighters
Weekend	0.0 firefighters

Response Times

Average Daytime (7 AM-5 PM, Mon-Fri) response time	10:53 mins/sec.*
Average Night	18:40 mins/sec.
Weekend	00:00 mins/sec.**

* Out of Town Response

** Dispatched, No Fire Department Response – EMS

Operations

5/16 Chief Bengtson along with Finance Director Heidi Davis and Executive Administrative Assistant Angela Bovill attended the Primex Risk Management Summit in Portsmouth. During the two-day conference, the Fire Chief attended the Leadership & Team-Related Crisis Simulation, and programs on Employee Engagement and Engagement Strategies.

5/17 Moultonborough’s fireboat was requested to an outside fire with extension to a building on Bear Island in Meredith. Fireboats from Laconia, Gilford, Center Harbor joined Meredith in extinguishing the fire. While responding to this incident, Moultonborough and Center Harbor crews responded to an outside fire on Alpine Park Road.

5/18 Place of Assembly inspections were conducted at multiple occupancies on Bald Peak Drive.

5/19 Place of Assembly inspections were performed at 240 Governor Wentworth Highway and 108 Geneva Point Road.

Burning Permits: Fire permits are required for open burning, including campfires, and burning brush. Fire Permits may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at www.NHFirePermit.com. Or a <https://nh.burnsafeamerica.com/>

The Daily Fire Danger forecast can be obtained by calling the Division of Forests and Lands wildfire information line (toll free): 1-866-NH-FIRES (866-643-4737). The Daily Fire Danger is also posted on the Smokey Bear sign outside the Public Safety Building.

RSA 125-N:4 prohibits the residential open burning of combustible domestic waste. " Combustible domestic waste " means combustible waste such as, but not limited to, household trash, packaging materials, plastics, coated or laminated papers, rubber, painted, or treated wood, coated, or treated cardboard, oily rags, and animal, vegetable, and kitchen waste. The term does not include untreated wood, leaves, brush, or paper products generated at a residence.

Moultonborough Recreation Department

The Moultonborough Recreation Department (MRD) is organizing the Memorial Day Parade and Remembrance Ceremony to take place on Monday, May 29, 2023. The parade will step off from Blake Road at 10 a.m. and will end at town hall where the ceremony will immediately follow. Castle in the Clouds will provide a trolley for veterans to ride in during the parade and there will be a special seating section provided at the ceremony at town hall. We would like to invite any veterans in our community who would like to participate in the parade, honor guard or ceremony. If you are interested, please reach out to the Moultonborough Recreation Department at 603/476-8868.

MRD's free Summer Concert Series returns! Join us Wednesday evenings at the Moultonborough Function Hall gazebo 6:00-7:30pm, June 28 through August 23. We have lined up some awesome local talent to entertain you all summer long – there's something for everyone! June 28 will feature Mr. Aaron, described by NH Magazine as a multi-instrumentalist performer and composer, making music for kids and their grown-ups. Mr. Aaron is a longtime professional musician with a career playing in bands, musical theater and more. Bring a picnic dinner and lawn chairs or a blanket. Relax and enjoy the show. All concerts are free and open to the public. The Moultonborough Function Hall is located at 139 Old Route 109. A complete schedule of performers is available on our website. Call MRD for more information 603/476-8868

MRD is offering an exciting pickleball opportunity. Pickleball Instruction will be offered in May @ Moultonborough Central School. Pickleball 101 covers the basics, from basic strokes to serving to positioning, to playing games, you'll be court ready in 90 minutes! Pickleball 102 instructs strategy, positioning transition play, kitchen play and teamwork. Pre-registration is required, and space is limited. See our website or call our office to sign up. Sign up online or in the Recreation office. Call MRD for more information. 603/476-8868

Registrations are open for Moultonborough's Summer Camp program and sessions are filling quickly. Payment plans and Multi child discounts are available by calling MRD 603/476-8868.

Updates: Adult Tai Chi program concludes this week. Chair Yoga continues this week. Guitar group lessons began last week. Session 5 of Beyond the Bell, MRD's continues this week. Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one.

Drop in Bridge returns on Monday June 26, 10am-noon. This is a drop-in group-no registration and no fee.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: www.moultonboroughnh.gov/recreation-department For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

We are looking forward to welcoming back our summer residents with a busy calendar for the month of June. The Friends of the Library House Tour 2023 will be held on Wednesday, June 21st. Tickets are available for sale at the library and at Bayswater Books. Don't lose out on this highly anticipated event; purchase your tickets early!

The library will be closed on Monday, May 29, to observe Memorial Day.

Upcoming Adult Programs:

- Tuesday, May 30, and June 6, 5 to 6:30 pm: **Craft and Chat** - Bring a craft project and work on it in company with other Moultonborough crafters.
- Thursday, June 1, 10 to 11:30 pm: **Friends of the Library Meeting**
- Monday, June 5, 6 to 7:30 pm: **Cruising NH History with Michael Bruno**. Learn about NH History through the state's historical markers with local author Michael Bruno. [Registration link.](#)
- Tuesday, June 6, 6:30 to 8 pm: **Go Native! Incorporating Native Plants Into Your Landscaping**. Led by UNH Master Gardener Donna Miller. [Registration link.](#)
- Thursday, June 8, 10:30 am to 12 pm: **Monthly Book Talk**. Share what you are reading and get reading recommendations.
- Thursday, June 8, 5 to 7 pm: **Thursday Movie Night**. Screening *Jerry and Marge Go Large*. Pizza and popcorn served. A \$2 donation per slice of pizza appreciated. [Registration link.](#)
- Monday, June 26, 1 to 2:30 pm: **Safety and Memory Challenges**. Led by Melissa Grenier of Alzheimer's Association. [Registration link.](#)

Upcoming Youth Programs:

- Wednesday, June 7, 3 to 4 pm. **Discover the fun of Hex bugs, Snap Circuits, Floam, Coding Car and Lincoln Logs!** [Registration link.](#)

- Friday, June 9, 5:30 to 7:30 pm. **Read-a-Thon Grade 6.** It's the sixth graders' turn to get locked in the library! Join us for an evening of silent reading, book discussion, snacks, and pizza!
 - Please bring a book to read. Wear comfy clothes, bring a pillow, or blanket if you'd like.
 - [REGISTRATION LINK](#) Registration is required to ensure we have adequate staff and refreshments. Register early. It's free and fun!
- Mondays, 9:45 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds, songs and fingerplays.
- Fridays, 10:30-11 am. **Storytime.** Join us for stories, music, and fun!
- Fridays, 3:15 to 4:45 - **Dungeons and Dragons.** Discover your inner storyteller in this exciting role-playing game. No experience required. Led by a master player for teens and tweens.

Important Dates to Remember

- Board of Selectmen Meetings (potentially to start at 5 pm)
 - Thursday, June 15, 2023, at 4:00 pm
 - Thursday July 6, 2023 at 4:00 pm
 - Thursday July 20, 2023 at 4:00 pm
- Upcoming important dates:
 - Town Meeting is June 1, 2023, at 6:00 pm at the Moultonborough Academy in the Auditorium (Childcare will be provided at the Central School)
- Holiday Closure:
 - All Town Offices, Public Library and Transfer Station will be closed on Monday, May 29, 2023, in observance of Memorial Day
- Open Positions: The Town is currently seeking applicants for the following open positions:
 - Full-Time Police Officer (s)
 - Part-time Code Enforcement Officer – Land Use Office