

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA, ICMA-CM
Town Administrator

RE: Weekly Report

DATE: March 7, 2023



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Department of Public Works

Transfer Station: This week we shipped out 1 container of municipal solid waste = 12 tons, 1 container of single stream recycle = 5 tons and 2 containers of construction and demolition = 12 tons.

Car counts Monday 268, Tuesday 56, Friday 440, Saturday closed due to snow event, Sunday 261 total 1025.

Public Safety

Moultonborough Police Department: For the period of 02/27/23 – 03/05/23

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Log Entries	191	178	-7%	2193	1930	-14%
Calls for Service	111	102	-9%	1170	1142	-2%
Arrests	1	3	67%	21	19	-11%
MV Accidents	2	2	0%	19	25	24%
MV Stops	17	18	6%	290	161	-80%
Offense Reports Taken	1	0	-100%	23	15	-53%

Calls For Service Breakdown 02/27/23 – 03/05/23

Activity	This Week	Activity	This Week
911 Hang Up	1	Good Morning Program	3
Abandoned MV	0	Grand Jury	0
Admin Services	3	Gunshot Report	0
Assist Fire/EMS	4	IEA	0

Alarm Commercial	1	Juvenile Matter	0
Alarm Residential	7	MV Complaint	1
Animal Complaint	4	MV Unlock	0
Assist Citizen	14	Noise Complaint	0
Assist Motorist	5	Police Info	4
Assist Other Agency	8	Pistol Permit	0
BOLO	0	Found/Lost Property	2
CAC Interview	0	Parking Complaint	0
Business Check	0	Paperwork Service	3
House Check	0	Relay	0
Unsecured Premises	0	Repossession	0
Civil Matter	0	Road Hazard	1
Community Policing	0	ERO/TRO/RO Service	0
Complaint	0	Scam Attempt	0
Court	0	School Zone	0
Civil Standby	0	SO Registration	0
Death Investigation	0	Suspicious Activity	0
Directed Patrol	0	TO Violation	0
Disabled M/V	0	Training	0
Dog Complaint	0	VIN Verification	0
Domestic Disturbance	1	Vehicle Off Road	0
Fingerprinting	0	Warrant Service	0
Fire Permits	0	Warrant Check	2
Follow Up	1	Welfare Check	2

Moultonborough Fire Department: For the period of 02/27/2023 to 03/05/2023, there were eighteen calls for service: There was: 8 EMS incidents, four of the eight incidents, no Fire Dept. response, Stewart's Ambulance only, 2 Motor vehicle accidents with no injuries, 1 Rescue-extrication of person trapped in vehicle after a crash, 3 Public service assistance, 1 Cover assignment, Wolfeboro, 1 Dispatched and cancelled en-route-Fire call, 2 Alarm system activation, no fire, unintentional. **Total YTD: 2023. Incidents: 173. Percent of increased from 2022: 31%. Automatic Aid:** four times from Stewart's Ambulance. **Mutual Aid:** given once to Meredith. Received twice from Center Harbor. **Overlapping Incidents: 4. Year to Date: 28. Percentage of Call Volume:** 16%. Overlapping incidents are where two or more incidents are occurring simultaneously.

Staffing

Average Daytime (7 AM-5 PM, Mon-Fri) staffing	4.0 firefighters.
Average Night	1.2 firefighters
Weekend	1.8 firefighters

Response Times

Average Daytime (7 AM-5 PM, Mon-Fri) response time	05:06 mins/sec.
Average Night	18:20 mins/sec.
Weekend	00:00 mins/sec.

Operations:

2/27 Moultonborough firefighters joined Center Harbor and Sandwich firefighters for a training session in Sandwich on a snowmobile trial in Sandwich Notch. The training was on using UTV's and snowmobiles for rescuing an injured snowmobiler approximately two miles in on the trail. Sandwich firefighters made initial patient contact and then were joined by personnel from Center Harbor and Moultonborough in loading and transporting the patient out the staging using Moultonborough's UTV and snowbulance.

2/28 The Day crew performed a wood stove inspection at the Pineridge residential occupancy and residential fire sprinkler rough-in inspection at a Blackadar lane home under construction.

Moultonborough firefighters along with firefighters from Center Harbor and Sandwich on automatic aid responded to a multi-vehicle accident with entrapment on Whittier Highway. A tractor trailer traveling westbound jack-knifed rounding the turn and struck a small SUV traveling eastbound, trapping a single occupant in the vehicle. A forty-minute extrication was needed to remove the driver. Whittier Highway was closed for about two hours while crews removed the tractor trailer. A utility pole was broken, and a diesel fuel spill occurred as the result of the accident. NH DES responded to mitigate the fuel spill.

3/2 Chief Bengtson attended the public hearing opened during the Select Board meeting to accept the donation of battery-powered vehicle rescue tools, ice rescue suits, an all-surface inflatable rescue boat and a multi-purpose rope rescue device from the Moultonborough Volunteer Firefighters Association. The donation of approximately \$63,000 of equipment replaces and update existing equipment and will remove some items from the fire department capital plan. The Moultonborough Volunteer Firefighters Association is a 501 C3 charitable organization whose purpose is to support the Fire Department and its personnel.

Burning Permits: Property owners are not required to obtain fire permits when the ground is covered by snow. RSA 125-N:4 prohibits the residential open burning of combustible domestic waste. "Combustible domestic waste" means combustible waste such as, but not limited to, household trash, packaging materials, plastics, coated or laminated papers, rubber, painted, or treated wood, coated, or treated cardboard, oily rags, and animal, vegetable, and kitchen waste. The term does not include untreated wood, leaves, brush, or paper products generated at a residence.

New Category 1 & 2 fire permits are required for 2023. Fire Permits for 2023 may be obtained at the Public Safety Building from 8a.m. to 5p.m. Monday through Friday or online at <https://nh.burnsafeamerica.com/>

Moultonborough Recreation Department

Moultonborough Recreation Department (MRD) is pleased to offer Adult Billiards & Games Nights. Join us Tuesday evenings at Moultonborough Recreation Department (10 Holland Street) 6-8pm for poker, cribbage, air hockey, billiards/pool, skeeball, foosball and more. Have a favorite card game or board game? Bring it along! This is a "drop in" activity – no registration needed and

no charge. Call MRD for more info 603/476-8868.

MRD is pleased to team up with Moultonborough Public Library to offer an Egg Hunt. Bring your basket and join us on Saturday, April 1 @ Kraine Meadow Park for candy, fun, prizes, pictures with a Happy Bunny and some April Fool's Day mischief! Who will find the golden ticket for a special prize?? The egg hunt begins at 1:00pm. Families are asked to arrive at 12:30 and park in the main KMP parking lot accessed from Route 25. This event is free and open to Moultonborough children in grade 5 & below (preschoolers too!) Call MRD for more info 603/476-8868.

MRD is offering our annual father daughter dance. On Friday March 10 we will host the Sham-Rockin' Father Daughter Semi-Formal Dance, 6:00-7:30pm at the Moultonborough Function Hall.

Coming soon - program information regarding some exciting adult fitness opportunities. Moultonborough Recreation will offer Tai Chi and Chair Yoga starting in April. Schedules and final details are currently being put in place and registrations will open soon!

MRD is actively seeking to hire After School Counselors for our Beyond the Bell program as well as our summer camp program, swim instructors and lifeguards. Call MRD for more information 603/476-8868 or see our listings on Indeed.

Updates: MRD's trip to Boston's TD Garden on Saturday March 25 has sold out. Session 4 of Beyond the Bell, MRD's after school program begins next week. Logistics and planning continue for the Memorial Day Parade and Remembrance Ceremony. Logistics and planning are ongoing for spring and summer programming and events.

Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one. Call MRD for more info 603/476-8868.

MRD staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: www.moultonboroughnh.gov/recreation-department For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Important Dates to Remember

- Board of Selectmen Meetings
 - Thursday, March 16, 2023, at 4:00 pm
 - Work Session (if needed) - Thursday, March 23, 2023, at 4:00 pm
 - Thursday, April 6, 2023, at 4:00 pm
- Upcoming important dates:
 - Town Election Day is Tuesday, May 9, 2023 from 7am to 7pm at Moultonborough Academy

- Town Meeting is Thursday, May 11, 2023 at 6pm at Moultonborough Academy in the Auditorium
- Open Positions: The Town is currently seeking applicants for the following open positions:
 - Police Lieutenant
 - Full-Time Police Officer (s)
 - DPW Laborer / Truck Driver
 - Part-time Transfer Station Attendant
 - Part-time Park Ranger/Enforcement Officer
 - Public Works Seasonal Laborers
 - Part-time Code Enforcement Officer – Land Use Office
 - Part-time Building Clerk – Land Use Office