

## MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen

**FROM:** Charles F. Smith, MPA, ICMA-CM  
Town Administrator

**RE:** Weekly Report

**DATE:** June 14, 2023



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The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

### **Department of Public Works**

**Highway:** The highway crew continues with ditching along several roads. The team also assisted with a cemetery burial.

**Facilities/Grounds:** The crew continues with weekly cemetery and grounds maintenance, as well as boat ramp and beach clean-up.

**Road Program:** Crack sealing and chip sealing is anticipated to begin within the next couple of weeks.

**Facilities Paving Project:** GMI Asphalt has substantially completed the facilities paving project with a few minor paving adjustments needing to be done.

**Transfer Station:** This week we shipped out 3 containers of municipal solid waste (36 tons), 2 containers of single stream recycling (10 tons), 9 containers of construction and demolition (45 tons) and 1 container of mixed scrap metal.

Brush pile was burned, compost pile turned, 130 Freon containing devices had their gas extracted, the old land fill / field grass was cut, and compactor #2 power unit was replaced.

Car counts Monday 338, Tuesday 347, Friday 525, Saturday 410, Sunday 255 total of 1875 served.

## Moultonborough Public Safety

**Moultonborough Police Department:** 06/05/2023 – 06/11/2023

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Log Entries	203	240	+15.42%	5825	5241	-11.14%
Calls for Service	132	142	+7.04%	2994	3057	+2.06%
Arrests	4	5	+20%	49	52	+5.77%
MV Accidents	1	4	+75%	77	53	-45.28%
MV Stops	8	12	+33.33%	610	502	-21.51%
Offense Reports	1	0	-100%	68	44	-54.54%

### Calls For Service Breakdown

Activity	This Week	Activity	This Week
911 Hang Up	0	Good Morning Program	1
Abandoned MV	0	Grand Jury	0
Admin Services	0	Gunshot Report	1
Assist Fire/EMS	7	IEA	0
Alarm Commercial	1	Juvenile Matter	1
Alarm Residential	1	MV Complaint	4
Animal Complaint	9	MV Unlock	1
Assist Citizen	31	Noise Complaint	0
Assist Motorist	3	Police Info	4
Assist Other Agency	5	Pistol Permit	0
BOLO	0	Found/Lost Property	3
Business Check	0	Paperwork Service	4
Community Policing	1	Road Hazard	0
Complaint	0	Scam Attempt	1
Court	1	School Zone	4
Civil Standby	2	Sex Offender Registration	0
Death Investigation	0	Suspicious Activity	1
Directed Patrol	2	Town Ordinance Violation	0
Dog Complaint	4	VIN Verification	3
Domestic Disturbance	1	Vehicle Off Road	0
Fingerprinting	1	Warrant Service	0
Fire Permits	0	Warrant Check	1
Follow Up	7	Welfare Check	6

**Community Policing:** 06/10/2023 SRO Cloutier attended Moultonborough Academy Graduation.

**Moultonborough Fire Rescue:** For the period of 06/05/2023 to 06/11/2023, there were sixteen calls for service: There was:

Fires	0
Overpressure, Explosion, Overheat – No Fire	0
EMS & Rescue Incidents	5
Hazardous Conditions – No Fire	0
Service Calls	3
Good Intent	7*
False Alarms & False Calls	1
Severe Weather & Natural Disaster	0
Special Incident Type	0

**\*5 – Dispatched, No Fire Department Response – EMS**

**Total YTD 2023 Incidents:** 409      **Percent of increased from 2022:** 15.4%

**Automatic Aid:** Five times from Stewart's Ambulance.

**Mutual Aid:** once to Sandwich, cancelled en-route.

**Overlapping Incidents:** 8    **Year to Date:** 55    **Percentage of Call Volume:** 13.4%

Overlapping incidents are where two or more incidents are occurring simultaneously.

## Staffing

Average Daytime (7 AM-5 PM, Mon-Fri) staffing 1.5 firefighters.

Average Night 5.5 firefighters\*

**Weekend** 5.4 firefighters\*

## Response Times

Average Daytime (7 AM-5 PM, Mon-Fri) response time 06:00 mins/sec.

**Average Night** 05:30 mins/sec.\*

Weekend 10:30 mins/sec.\*

\* Dispatched, No Fire Department Response – EMS

**Operations :** 6/8 - Engine 4 was taken to Belknap Tire for replacement of front tires. Chief Bengtson inspected the installation of an oil tank at a Mallard Way residence and the monthly meeting with the Call firefighting staff was held.

**Burning Permits:** Recent rain and the increasing leaf cover has fire danger level at "Low." Fire permits are required for open burning, including campfires, and burning brush. Fire Permits may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at [www.NHFirePermit.com](http://www.NHFirePermit.com). Or a <https://nh.burnsafeamerica.com/>

The Daily Fire Danger forecast can be obtained by calling the Division of Forests and Lands wild-fire information line (toll free): 1-866-NH-FIRES (866-643-4737). The Daily Fire Danger is also posted on the Smokey Bear sign outside the Public Safety Building.

### **Moultonborough Recreation Department**

Moultonborough Recreation Department (MRD) is pleased to offer RECsploration – a teen summer trip program! Participants ages 12-15 who are looking to have a blast this summer can choose from 6 different day trips! Trips begin on July 11 and run through July 27, taking place on Tuesdays and Thursdays. From Sky Zone to Cranmore Outdoor Adventure Park to Whales Tale and more! Each trip has its own registration deadline – so don't miss out! Sign up today! Our trips offer a variety of venues and activities and can be registered for individually online or at the Recreation office. See our website for details and more information or call MRD at 603/476-8868.

MRD invites you to join us for some classic summer fun! Our Adult Cornhole League will be back this summer. No experience necessary. Our Corn Hole League will bring friends together & deliver a ton of exciting fun for adults of all ages. Each team must consist of at least 2 players with a maximum of 4 members. If you're interested in playing, but do not have a partner, please reach out to MRD & we will do our best to find one for you. Games will be played to 21 points using standard cornhole scoring. Teams will play 3 matches each week. Standings will be recorded throughout the season. The top team receives a champion t-shirt & bragging rights for the year! Our Cornhole program will run on Tuesday evenings, 6:00pm at Kraine Meadow Park, July 11-August 29. Participants must be 18 years or older. Pre-registration is required, and space is limited. Register online or in the Recreation office. Call MRD for more information. 603/476-8868

MRD's free Summer Concert Series returns! Join us Wednesday evenings at the Moultonborough Function Hall gazebo 6:00-7:30pm, June 28 through August 23. We have lined up some awesome local talent to entertain you all summer long – there's something for everyone! June 28 will feature Mr. Aaron, described by NH Magazine as a multi-instrumentalist performer and composer, making music for kids and their grown-ups. Mr. Aaron is a longtime professional musician with a career playing in bands, musical theater and more. Bring a picnic dinner and lawn chairs or a blanket. Relax and enjoy the show. All concerts are free and open to the public. The Moultonborough Function Hall is located at 139 Old Route 109. A complete schedule of performers is available on our website. Call MRD for more information 603/476-8868

The Portsmouth Cruise trip over the weekend provided a wonderful day on the water and in downtown Portsmouth. The trip was sold to capacity and a waitlist was generated. Total revenue collected: \$1910.00

## **Updates/Reminders**

- Summer Counselor Staff Training begins next week. Summer camp program begins on June 26. Youth T Ball and Softball programs conclude this week. The Granite State Track program concludes on Saturday June 17.
- Adult Outdoor Pickleball continues this week at KMP. Adult Instructional Pickleball continues in June. Chair Yoga concludes this week. A new session begins in July. Guitar group lessons continue. Session 5 of Beyond the Bell, MRD's After School Program, concludes this week.
- Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one.
- Drop in Bridge returns on Monday June 26, 10am-noon. This is a drop-in group-no registration and no fee.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov) For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

## **Moultonborough Public Library**

We are delighted to welcome Brittany Durgin as our new library director starting June 21<sup>st</sup>. 2023. Brittany comes to us with a wealth of experience as a librarian. She was the library director at the Minot-Sleeper Library in Bristol and most recently was the Adult Services Librarian at the Hooksett Library. She is a leader in the field of librarianship and has presented extensively in New Hampshire and the region. We are sure that she will prove to be an asset to the community and that she will continue to build upon the successes of the library. Join us in welcoming Brittany to Moultonborough!

### Upcoming Adult Programs:

- Thursday, June 15, 9 am to 11 am: Library Board of Trustees meeting
- Monday, June 19, 3:30 to 4:30 pm: **Diabetic Recipe Club** - [Register to receive notifications](#)
- Tuesday, June 20, 5 to 6:30 pm: **Craft and Chat - Creative Bug Intro** Learn how to access CreativeBug.com for free with your library card and make beautiful colored paper using the Japanese technique “orizomegami.” [Please register](#). Space is limited. All materials will be provided, but you might want to bring a cupcake tin to organize your dyes.
- Wednesday, June 21, **Friends of the Moultonborough Library House Tour**. Tickets on sale and going fast at the library and Bayswater Books.
- Thursday, June 22, 10:30 to 12:00 pm: **Friends of the Library Movie Discussion: The Whale**. Facilitated by Suzanne Brown. [Please register](#).
- Monday, June 26, 1 to 2:30 pm: **Alzheimer’s Association Memory and Safety Challenges**. [Please register](#).
- Wednesday, June 28, 10 to 11:30 am: **Golden Years Book Group** will be discussing the book *Women Rowing North*, by Mary Pipher. Print copies are available at the library. Discussion will be facilitated by the Granite VNA. [Please register](#).
- Wednesday, June 28, 10:30-11:30 am: **The Mystery Book Club** will be discussing *The Chain* by Adrian McKinty. [Please register](#).
- Tuesday, June 29, 9 am to 2 pm: **Granite VNA Foot Clinic**. Book an appointment directly with the Granite VNA for a session of foot care, blood pressure screening, and medical/nutritional education. (800) 924-8620, ext. 85815

### Upcoming Youth Programs:

- Saturday, June 17, 10:30 am to 12 pm. **Family Movie - The Addams Family 2**.
- Monday, June 26, 11 to 11:30 am. **Story Time at Castle in the Clouds** begins and continues through the summer, rain, or shine, at the Pavilion. Parking is available in the Hikers Parking lot across from the Cafe or in the main visitor lot.
- Wednesday, June 28, 6 to 7 pm. **Kick Off the Summer with Mr. Aaron**. Fun for the whole family. Dance your way into summer with the Moultonborough Rec Department, the Moultonborough Library, and Mr. Aaron.
- Wednesday, June 28, 1 to 2 pm for 5- to 8-year-olds; 3 to 4 pm for 9- to 13-year-olds. Free **4H Summer Fun: Build and Test Rockets**. [Register with the 4H here](#).
- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime**. Stop by the library’s children’s area to play with a wide variety of children’s toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.

- Tuesdays, 6 to 6:30 pm. **PJ Storytime**. Dress in your coziest pajamas and come to the library for read-alouds and a craft.
- Fridays, 10:30-11 am. **Storytime**. Join us for stories, music, and fun!
- Fridays, 3:00 to 4:45 - **Dungeons and Dragons for Teens**. Discover your inner storyteller in this exciting role-playing game. No experience required. Led by a master player. Sessions will move to Wednesdays on June 28.

Please note that the library will have a delayed opening on Friday, June 30, to accommodate staff training. The library will open from 10 am to 5 pm.

### **Upcoming Public Meetings**

Board of Selectmen regular scheduled meetings

- Thursday, June 15, 2023, at 5:00 p.m. at Town Hall
- Thursday July 6, 2023 at 5:00 p.m. at Town Hall
- Thursday July 20, 2023 at 5:00 p.m. at Town Hall

### **Other Important Dates/Events**

- Fourth of July Parade Tuesday, July 4<sup>th</sup> at 11:00 am, parade route starts on Blake Rd. travels Route 25 and concludes at the Moultonborough Function Hall, 139 Old Route 109, with a free community BBQ & trophy presentation following the parade.
- Town Offices, Library and Transfer Station will be closed on Tuesday, July 4, 2023 in observance of Independence Day

### **Employment Opportunities**

The Town is currently seeking applicants for the following open positions.

- Full-Time Police Officer(s)
- Full-Time Firefighter – EMS Provider(s)
- Full-Time Transfer Station Facility Attendant