

## MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen

**FROM:** Charles F. Smith, MPA, ICMA-CM  
Town Administrator

**RE:** Weekly Report

**DATE:** June 20, 2023



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The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

### Department of Public Works

**Transfer Station:** This week we shipped out 2 containers of municipal solid waste (24 tons), 2 containers of single stream recycling (10 tons), 6 containers of construction and demolition (30 tons) and 1 container mixed scrap metal. The brush pile was burned, compost pile turned. The propane vendor collected 60 tanks of various sizes.

Car counts Monday 410, Tuesday 369, Friday 525, Saturday 405, Sunday 293 total of 2002 vehicles.

### Moultonborough Public Safety

**Moultonborough Fire Rescue:** For the period of 06/125/2023 to 06/18/2023, there were twenty-two calls for service: There was:

Fires	0
Overpressure, Explosion, Overheat – No Fire	0
EMS & Rescue Incidents	9
Hazardous Conditions – No Fire	0
Service Calls	4
Good Intent	9*
False Alarms & False Calls	0
Severe Weather & Natural Disaster	0
Special Incident Type	0

\*5 – Dispatched, No Fire Department Response – EMS

**Total YTD 2023 Incidents: 447**

**Percent of increased from 2022 11.5%**

**Automatic Aid:** Five times from Stewart's Ambulance and once from Center Harbor.

**Mutual Aid:** once to Sandwich, cancelled en-route.

**Overlapping Incidents: 2 Year to Date: 57 Percentage of Call Volume: 12.7%**

Overlapping incidents are where two or more incidents are occurring simultaneously.

### **Staffing**

Average Daytime (7 AM-5 PM, Mon-Fri) staffing	3.3 firefighters.
Average Night	2.4firefighters*
Weekend	1.0 firefighters*

### **Response Times**

Average Daytime (7 AM-5 PM, Mon-Fri) response time	05:55 mins/sec.
Average Night	13:36 mins/sec.*
Weekend	07:00 mins/sec.*

\* Dispatched, No Fire Department Response – EMS

**Operations:** 6/12 - A oil tank installation inspection was performed at a Lee's Mills residence and a Supra box was installed at a Buxton Road residence.

6/13 A walk through of the Storage occupancy on Redding Lane was conducted by the Day crew, the occupancy was inspected for fire detection systems and emergency/exit lighting. Annual life safety inspections were conducted at a summer youth camp on Sibley Road. Members of the full-time and call firefighting staff attended a presentation on electric vehicles & firefighters. The training was held at the Sandwich Fire Department, who hosted firefighter Dave Cribbe who led the training.

6/14 A follow-up inspection at the Redding Lane storage occupancy was performed.

6/15 EMS continuing education was held. Paramedic's John Burdette and Steve Burrows assessed patient assessment skills.

6/16 Lt. Frangelli and Chief Bengtson met with the Town Administrator, Town Planner, and the Code Enforcement Officer to discuss how the fire department could be used to aid in certain types of inspections required by the Town. The group will continue to meet to develop a work plan. The Fire Chief will be consulting with the State Fire Marshal's Office for guidance. A place of assembly inspection was conducted at 1094 Whittier Highway.

During Motorcycle Week, the fire department responded to several accidents involving motorcycles. Air medical helicopter services were required for patient care, the helicopter met the patients at Laconia Hospital for transport the appropriate facilities.

**Burning Permits:** Recent rain and the increasing leaf cover has fire danger level at “Low.” Fire permits are required for open burning, including campfires, and burning brush. Fire Permits may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at [www.NHFirePermit.com](http://www.NHFirePermit.com) Or at <https://nh.burnsafeamerica.com/>

The Daily Fire Danger forecast can be obtained by calling the Division of Forests and Lands wildfire information line (toll free): 1-866-NH-FIRES (866-643-4737). The Daily Fire Danger is also posted on the Smokey Bear sign outside the Public Safety Building.



### Moultonborough Recreation Department

The Town of Moultonborough’s 4<sup>th</sup> of July parade will take place on Tuesday (July 4) at 11:00am. This year’s theme is “United We Stand.” The parade will line up at 10:15am on Blake Road and travel Route 25, concluding at the Moultonborough Function Hall (139 Old Route 109) with a free community BBQ and trophy presentation. The free community BBQ is hosted by the Moultonborough Lion’s Club and sponsored by the Town of Moultonborough. Parade organizers are seeking entries in the following categories: Formations, Floats, Cars/Trucks and Bicycles. If you would like to be part of the parade, please reach out to Kathy Garry at: [kathygarry76@gmail.com](mailto:kathygarry76@gmail.com)

Moultonborough Recreation (MRD) is excited to partner with Moultonborough Public Library to offer Tod Squad – an awesome summer activity for preschoolers. This program will meet Fridays in July, 9:30-10:30am and is designed for children ages 3-5 and their parent or guardian. Each week will offer different fun activities and will alternate between the Rec Department and the Library buildings. See our website for the schedule. Pre-registration is required. Sign up online or in the Recreation office.

MRD is pleased to offer RECsploration – a teen summer trip program! Participants ages 12-15 who are looking to have a blast this summer can choose from 6 different day trips! Trips begin on July 11 and run through July 27, taking place on Tuesdays and Thursdays. From Sky Zone to Cranmore Outdoor Adventure Park to Whales Tale and more! Each trip has its own registration deadline – so don’t miss out! Sign up today! Our trips offer a variety of venues and activities and can be registered for individually online or at the Recreation office. See our website for details and more information or call MRD at 603/476-8868.

MRD invites you to join us for some classic summer fun! Our Adult Cornhole League will be back this summer. No experience Our Cornhole program will run on Tuesday evenings, 6:00pm at Kraine Meadow Park, July 11- August 29. Participants must be 18 years or older. Pre-registration is required, and space is limited. Register online or in the Recreation office. Call MRD for more information. 603/476-8868

MRD’s free Summer Concert Series returns! Join us Wednesday evenings at the Moultonborough Function Hall gazebo 6:00-7:30pm, June 28 through August 23. We have lined up some awesome

local talent to entertain you all summer long – there's something for everyone! June 28 will feature Mr. Aaron, a longtime professional musician with a career playing in bands, musical theater and more. Bring a picnic dinner and lawn chairs or a blanket. Relax and enjoy the show. All concerts are free and open to the public. The Moultonborough Function Hall is located at 139 Old Route 109. A complete schedule of performers is available on our website. Call MRD for more information 603/476-8868

A new session of Chair Yoga begins in July. This 4-week session begins July 10 and meets on Mondays, 10:30 - 11:30am at MRD. Chair yoga uses gentle mindful movements to gain flexibility and core strength. We will be using a mat, yoga blocks, and a yoga strap – you are welcome to borrow ours or bring your own. Register online or in the Recreation office. Call MRD for more information. 603/476-8868

### **Updates/Reminders**

- Summer Counselor Staff Training begins this week. Summer camp program begins on June 26.
- Adult Outdoor Pickleball continues this week at KMP. Adult Instructional Pickleball continues through June. Guitar group lessons continue.
- Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one.
- Drop in Bridge returns on Monday June 26, 10am-noon. This is a drop-in group-no registration and no fee.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov) For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

### **Moultonborough Public Library**

Stop by the library to welcome Brittany, our new library director, and Megan, our new part-time library assistant. We are thrilled to have new faces on our staff, so do come on over to say hello.

The Summer Reading Program kicks off on June 28 with a concert by Mr. Aaron at the Lions Club Function Hall. We have lots of activities planned for the summer, so be sure to read about them below and visit the library's website, [moultonboroughlibrary.org](http://moultonboroughlibrary.org) to see even more programming for the summer.

Upcoming Adult Programs:

- Thursday, June 22, 6 to 8:30 pm: **Friends of the Library Movie Discussion: *The Whale.* [Registration link.](#)**
- Monday, June 26, 1 to 2:30 pm: **Alzheimer's Association Memory and Safety Challenges. [Registration link.](#)**

- Tuesday, June 27, 5 to 6:30 pm: **Craft and Chat** - Bring a craft project and work on it in company with other Moultonborough crafters.
- Wednesday, June 28, 10 to 11:30 am: **Golden Years Book Group** will be discussing the book *Women Rowing North*, by Mary Pipher. Print copies are available at the library. The Granite VNA will facilitate discussion. [Registration link](#).
- Wednesday, June 28, 10:30 to 11:30 am: **Mystery Book Club - The Chain**. Print copies of the book are available at the library. [Registration link](#)
- Thursday, June 29, 9 am to 2 pm: **Granite VNA Foot Clinic**. Book an appointment directly with the Granite VNA for a session of foot care, blood pressure screening, and medical/nutritional education. (800) 924-8620, ext. 85815

Please note, the library will have a delayed opening on June 30 for staff training. The library will open at 10 am.

#### Upcoming Youth Programs:

- June 26, 11 to 11:30 am. **Story Time at the Castle begins!** At the Picnic Pavilion at Shannon Pond. [Register with the Castle here](#), or simply drop in. Weekly on Mondays, rain or shine through the summer.
- June 28, 4H Summer Science Fun - 6-week series starts with rocket building! [Register with the Carroll County 4H here](#).
  - 1 to 2 pm for children ages 5 to 8
  - 3 to 4 pm for children ages 9 to 13
- June 28, 6 to 7 pm. **Kick Off the Summer with Mr. Aaron!** Lions' Club Function Hall - An evening of music for the whole family.
- July 2. **Summer Reading starts**. Sign up to read and earn prizes via the Beanstack app, or at [moultonboroughlibrary.beanstack.com](#).
- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime**. Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Tuesdays, 6 to 6:30 pm. **PJ Storytime**. Dress in your coziest pajamas and come to the library for read-alouds and a craft.
- Fridays, 10:30-11 am. **Storytime**. Join us for stories, music, and fun!
- Wednesdays, 3:00 to 4:45 pm - **Dungeons and Dragons for Teens (now on summer hours starting June 28)**. Discover your inner storyteller in this exciting role-playing game. No experience required. Led by a master player.

Follow us on Facebook and Instagram to keep up to date with our news  
 @MoultonboroughPublicLibrary

#### Upcoming Public Meetings

##### Board of Selectmen

- Work Session, Thursday, June 29, 2023, at 5:00 p.m. at Town Hall
- Thursday July 6, 2023 at 5:00 p.m. at Town Hall
- Thursday July 20, 2023 at 5:00 p.m. at Town Hall

### **Other Important Dates/Events**

- Fourth of July Parade (On July 4<sup>th</sup>) at 11:00 am from Blake Rd. parade route travels Route 25 and concludes at the Moultonborough Function Hall, 139 Old Route 109, with a free community BBQ & trophy presentation
- Holiday Closure – Tuesday, July 4, 2023 in observance of Independence Day - ALL Town Offices, Library and Transfer Station will be closed.

### **Employment Opportunities**

The Town is currently seeking applicants for the following open positions.

- Full-Time Human Resources Director
- Full-Time Police Officer(s)
- Full-Time Firefighter – EMS Provider(s)
- Full-Time Transfer Station Facility Attendant